



**BELLEVUE  
COLLEGE**



# **Board of Trustees**

## **Community College District VIII**

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**REGULAR MEETING**  
**April 12, 2023**



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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, April 12, 2023. The business session will begin at 2:00 PM. This meeting will be conducted in a hybrid format. The in-person location will be B201, and the remote location will be via Zoom. A telephone line will also be available. Merisa Heu-Weller, Chair, will preside.

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**MEETING CALL IN DETAILS**

Business Session Call-In Details: [Click to join meeting](#)

Or dial in by telephone: +1 253 215 8782    Webinar ID: 891 2493 9792

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**MEETING AGENDA**

2:00 PM	BUSINESS SESSION	
	I. Call to Order	Merisa Heu-Weller
2:05 PM	BUSINESS SESSION	
	II. Call to Order	Merisa Heu-Weller
	III. Welcome and Introductions	
	IV. Approval of Agenda and Minutes	
	A. Approval of Agenda for April 12, 2023	
	B. Approval of Minutes for March 15; March 24; and March 28, 2023	
2:10 PM	V. Constituent Reports	
	A. College Assembly	Valencio Socia
	B. Faculty	Sue Nightingale
	C. Foundation	Dana Gray
	D. Student	Rebecca Mbaka
	E. Classified	TBD
2:35 PM	VI. Public Comment	Merisa Heu-Weller
	Students, faculty, staff, and community members may provide remarks to the Board during this portion of the meeting. Public comments are limited to 2 minutes. Public comment can also be provided in writing to <a href="mailto:BoardofTrustees@bellevuecollege.edu">BoardofTrustees@bellevuecollege.edu</a> .	

2:45 PM	VII.	First Read	
		A. 2023-2024 Board Meeting Dates	Alicia Keating Polson
		B. Resolution 304: Waiver of High School Graduation Pathway Requirements	Rob Viens
		C. Capital Projects and Local Funding for 2023-2025 Biennium	Dennis Curran, Will Tribble
		D. Resolution 303: W Building	Dennis Curran, Will Tribble, and Christopher Butler
4:05 PM	VIII.	Action	
		A. Sabbatical Leave	Rob Viens
4:10 PM	IX.	Presidential Search Update	Rich Fukutaki
4:15 PM	X.	Diversity, Equity, and Inclusion Report	Consuelo Grier
4:20 PM	XI.	Board Report	Merisa Heu-Weller
4:25 PM	XII.	Unscheduled Business	Merisa Heu-Weller
4:25 PM		EXECUTIVE SESSION	
		The Board will convene in executive session under <a href="#">RCW 42.30.110(1)</a> for the following purpose: (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. No final action will be taken during this executive session.	
4:55 PM		Adjournment	

*Please note: Time and order are estimates only and are subject to change.*



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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, March 15, 2023. This meeting was conducted in a hybrid fashion with the physical location in B201 and the remote location on Zoom: [bellevuecollege.zoom.us/j/88242575557](https://bellevuecollege.zoom.us/j/88242575557). A telephone line, +1 253 215 8782, was also available. Merisa Heu-Weller, Chair, presided.

**MINUTES**

Chair Heu-Weller called the business session to order at 2:01 PM.

I. **ROLL CALL**

Chair Merisa Heu-Weller, Vice Chair Rich Fukutaki, Trustee Greg Dietzel, Trustee Richard Leigh, Trustee Conor O'Meara, Trustee Pradnya Desh, President Gary Locke, Assistant Attorney General Tricia Boerger, and Board Secretary Alicia Keating Polson were present. A quorum of the Board was present.

There were 31 guests in attendance.

II. **EXECUTIVE SESSION**

At 2:01 PM, Chair Heu-Weller announced the Board would convene for 30 minutes in executive session under [RCW 42.30.110\(1\)](#) for the following purpose: (g) To evaluate the qualifications of an applicant for public employment or to review the performance of public employees. Chair Heu-Weller announced that no final action would be taken during the executive session. In accordance with [RCW 28B.50.102 \(2\)](#), Trustee O'Meara excused himself from the executive session.

At 2:31 PM, Chair Heu-Weller announced the executive session would be extended by 10 minutes.

The executive session ended at 2:40 PM.

III. **BUSINESS SESSION**

Chair Heu-Weller reconvened the business session at 2:44 PM.

IV. **ROLL CALL**

Chair Merisa Heu-Weller, Vice Chair Rich Fukutaki, Trustee Greg Dietzel, Trustee Richard Leigh, Trustee Conor O'Meara, Trustee Pradnya Desh, President Gary Locke, Assistant Attorney

General Tricia Boerger, and Board Secretary Alicia Keating Polson were present. A quorum of the Board was present.

There were 37 guests in attendance.

V. **APPROVAL OF AGENDA AND MINUTES**

Trustee Fukutaki made a motion to approve the agenda (March 15, 2023) and minutes (February 15; February 25; March 7; March 8; March 13; and March 14, 2023.) Trustee Dietzel seconded.

The motion passed unanimously.

VI. **CONSTITUENT REPORTS**

A. Classified

The Classified report was provided by Becky Turnbull, Shop Steward of the Washington Public Employees Association (WPEA).

- Classified Staff Professional Development Day was hybrid, as is the new standard. The Professional Development Day Committee offered many sessions for in-person or remote participation. Staff expressed enjoyment of the sessions they attended.
- The classified staff expressed concerns about the 1050 limit for part-time employees. Bellevue College relies on part-time employees for work, such as tutoring, conducting science and art labs, and staffing for flexible hours. The new legislation caps part-time staffing, and staff hours, at 1050, beyond which the employee must either be made permanent or be let go. There is no one solution for all affected employees. Some retired or disabled people may be limited to working less than 20 hours per week and want to maintain stable employment. Other part-time employees would appreciate working additional hours and accruing benefits. Human Resources is exploring options for individuals. Classified staff thank them for considering the nuances and finding creative solutions.

B. College Assembly

The College Assembly report was provided by Valencio Socia, Chair of College Assembly.

- In-person events continue to pick up. A big thank you to all who attend, organize, and facilitate our campus-wide days, such as the February 7 Winter Campus Community Day, the March 2 Classified, Exempt, and Faculty Professional Development Days, and the upcoming April 19 Spring Campus Community Day.
- The College Assembly and councils heard valuable presentations in February. Thanks to Faculty Assessment Coordinating Team, Achieving the Dream, Budget Review Advisory Committee, Capital Projects Review Committee, and Guided Pathways. We appreciate the hard work and preparation of these teams that shared their work with BC Governance.

- Several councils prepared and submitted questions to the presidential search process that just completed this week. BC Governance was glad to add our collaborative voices to the effort.
- Special thanks to Governor Locke for his guidance, leadership, and support during the pandemic and all the hard work throughout the time he stepped in to lead Bellevue College. Bellevue College is in a stronger position going forward.
- ASG met with Student Success Council and College Assembly to share that they have identified students who are interested in serving on the last of our constituency councils, Student Council. This council should be active starting Spring Quarter, and we are excited to welcome them to BC Governance.
- Elections for next year's BC Governance start this week with a nomination period for all 8 councils and Assembly Chair, and ballots go out in early April.
- The College Assembly, which is comprised of all the council chairs, looks forward to receiving more proposals ready to go to the President's Cabinet. It is hoped that over a half dozen proposals will be completed this year. Each proposal reflects months of research, review, writing, and collaboration before it is approved by the Assembly.
- Thank you to the Board of Trustees, Governor Locke, and President's Cabinet for their continued support of BC Governance.

#### C. Faculty

The Faculty report was provided by Sue Nightingale, President of the Bellevue College Association of Higher Education (BCAHE).

- The Faculty Professional Development Day was on the same day as the Staff Professional Development Day. There were some joint sessions. The faculty PD committee chose to have an in-person day as the day was focused on community building. It turned out to be a really great day with a lot of opportunities to meet with colleagues. There was a musical performance that had been written during the pandemic that was very moving and healing. It was a lovely day.
- Two of the tenure track faculty have resigned since the last board meeting. It may be that the trend continues, in some part due to moving to in-person classes.
- Faculty finished the demands to bargain over the student vaccine change. The faculty are satisfied with how that turned out.
- The Board receives a first read of sabbaticals today. One of the changes made in the last contract was around the compensation for faculty, while on sabbatical. The hope is to drive the number of applications, and spur competition for sabbaticals.

#### D. Foundation

The Bellevue College Foundation (BCF) report was provided by Melissa Johnson, Executive Director of the Bellevue College Foundation (BCF).

- The Foundation is finalizing the details of the golf scramble coming up on March 27th at Glendale Country Club beginning at noon. One can register as a single or host foursome or sponsor a hole. All proceeds go to support Bellevue College athletic scholarships. If one

wants to support the event, but doesn't golf, people are welcome to come to the dinner, and/or donate. Reach out to Melissa with questions or interest in participating.

- The Foundation expresses appreciation for being part of the presidential finalist interview process. The Foundation is excited about the pool of candidates.
- The Foundation Board Scholarship has accepted the largest number of applications ever applied for scholarships with over 700 applications received. It now moves into the review period. Jessica Trumbull, the scholarship and program manager, does an exceptional job of ensuring that applications are scored by multiple readers, and it is an equitable process.
- The Foundation Board will be participating in sustainability activities on campus during Earth Day as well as Community Day. The Foundation will be awarding this year's excellence awards on Community Day.

#### E. Student

The Student report was provided by Sophia Oliveira, Events Representative of Associated Student Government (ASG).

- ASG has the Services and Activities Committee (S&A), where faculty, a classified staff and the students have decided how to interview and choose applicants. Decisions will be made by Friday.
- ASG has changed the Bylaws regarding vacancies. At the beginning of the year, ASG came to the board talking about the discrepancies in elections last year and how hard it is to run elections again.
- The Student Environmental Sustainability Fund (SESF) Committee is working to get charging stations around campus for laptops and phones for students.
- Loreen Keller and ASG President, Rebecca Mujinga are working to get the Student Council ready with 9 students, by next year.
- ASG is Collaborating with the Student Affinity Coordinators of the Office of Student Engagement to get life back to campus back. The Hardy Party with Valentine's Day was a huge celebration on campus. ASG will help Affinity Coordinators to support Pride Month activities. ASG is also interested in helping the Neurodiversity coordinators with Autism Month activities. For finals week, ASG got bagels to show support for students.
- Communication with the staff is still a concern for ASG. Students report a lack of replies to student emails. The instructors do not always reply to student questions within 48 hours. A concern for online classes is that instructors are not being attentive.

#### VII. **PUBLIC COMMENT**

Raymona Baldwin, staff member at Bellevue College, provided a public comment on the 1050 rule affecting staff.

Zach Morgan, staff member at Bellevue College, provided a public comment on staff accolades.

#### VIII. **FIRST READ**

##### A. Sabbatical Candidates

The Sabbatical Leave Committee received 14 faculty members (32 Full-Time Equivalent Faculty [FTEF] total) for sabbatical leave to occur during the 2023–2024 academic year. The Sabbatical Leave Committee met in February and March to review and rank the proposals and is recommending the requested leaves for six individuals totaling 12 FTEF.

Ranking of Sabbatical Leave Requests by Sabbatical Leave Committee (12 FTEF):

1. Tonya Estes, Full Professor, Arts and Humanities - Basic & Transitional Studies (3 FTEF)
2. Jennifer Anderson, Full Professor, Arts and Humanities - Communication Studies (1 FTEF)
3. William Payne, Full Professor, Arts and Humanities - Philosophy (1 FTEF)
4. Natalie Martinez, Associate Professor, Arts and Humanities - English (3 FTEF)
5. Sonya Doucette, Full Professor, Science - Chemistry (1 FTEF)
6. Ahmad Ghashmari, Associate Professor, Arts and Humanities – English Language Institute (3 FTEF)

Alternates

1. Sheere Zupan, Full Professor, Health Sciences Education and Wellness Institute – Radiologic Technology (1 FTEF)
2. Carol Anderson, Full Professor, Social Science – Psychology (2 FTEF)
3. Tim Jones, Full Professor, Social Science – Political Science (2 FTEF)

The Board will vote on this item at their meeting on April 12, 2023.

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IX. **ACTION ITEMS**

A. Tenure Candidates  
Motion 04.23

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII hereby grant a fourth probationary year to Mae Sellers, Arts & Humanities (World Languages), in that all conditions required by RCW 28B.50.852 for advancement to a fourth year have been met.

Trustee Dietzel seconded.

The motion passed unanimously.

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Motion 05.23

Trustee Dietzel moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to April Ambalina, Health Sciences, Education and Wellness Institute (Nursing).

Trustee Desh seconded.

The motion passed unanimously.



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Motion 06.23

Trustee Dese moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Diane Walser, Institute for Business and Information Technology (NSCOM).

Trustee Fukutaki seconded.

The motion passed unanimously.

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Motion 07.23

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Helton Leal, Science (Mathematics).

Trustee Dietzel seconded.

The motion passed unanimously.

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Motion 08.23

Trustee Dietzel moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Jaclyn Schultz, Social Science (History).

Trustee Dese seconded.

The motion passed unanimously.

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Motion 09.23

Trustee Dese moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Jessica Wang, Science (Meteorology).

Trustee Fukutaki seconded.

The motion passed unanimously.

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Motion 10.23

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Katrina Malkin, Health Sciences, Education and Wellness Institute (Nursing).

Trustee Dietzel seconded.

The motion passed unanimously.

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#### Motion 11.23

Trustee Dietzel moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Komal Ram, Institute for Business and Information Technology (Business Management).

Trustee Desh seconded.

The motion passed unanimously.

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#### Motion 12.23

Trustee Desh moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Leo Kiralla, Social Science (Psychology).

Trustee Fukutaki seconded.

The motion passed unanimously.

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#### Motion 13.23

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Michelle Schewe, Library Media Center (Student Success Librarian).

Trustee Dietzel seconded.

The motion passed unanimously.

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#### Motion 14.23

Trustee Dietzel moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Pratima Suneel, Institute for Business and Information Technology (Info Systems Technology).

Trustee Dosh seconded.

The motion passed unanimously.

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Motion 15.23

Trustee Dosh moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Shadi Kanan, Health Sciences, Education and Wellness Institute (Nursing).

Trustee Fukutaki seconded.

The motion passed unanimously.

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Motion 16.23

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII hereby grant tenure for the 2023–24 academic year to Tessa Cornish, Science (Biology).

Trustee Dietzel seconded.

The motion passed unanimously.

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B. Revision of Policy 6460: COVID-19 Vaccination Requirements

Motion 17.23

Trustee Dietzel moved that the Board of Trustees of Community College District VIII, approve the revisions to Policy 6460: COVID-19 Vaccination Requirements.

Trustee Dosh seconded.

The motion passed unanimously.

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C. President Contract Negotiation Delegate

Motion 18.23

Trustee Heu-Weller made a motion for the Board of Trustees of Community College District VIII to approve Vice Chair Rich Fukutaki as the delegated authority to negotiate the president contract with all finalists on behalf of the Board.

Trustee Dietzel seconded.

The motion passed unanimously.

X. **QUARTERLY REPORTS**

A. Student Success Report

Jennie Mayer, ATD co-lead; Esteban Maldonado, Title III Director, ATD co-lead; Zach Morgan, Executive Director, Office of Effectiveness and Research; Rob Viens, AVP of Academic Affairs; and Christina Castorena, AVP of Student Affairs, presented the quarterly student success report.

Bellevue College's Achieving the Dream/Guided Pathways Student Success goals are to increase and close equity gaps for fall-to-fall retention and three-year completion rates. The ATD Data Team with collaboration from BC Deans and President's Cabinet presented the targets for 2022-2027 ATD cohorts to monitor the impact of ATD initiatives and strategies for students who declare an intent to earn a pre-baccalaureate degree or certificate. Also presented was the progress on ATD/Guided Pathways strategies that will help reach ATD goals.

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XI. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the monthly president report.

- Enrollments are on track with projections for the Spring Quarter, at or slightly above targets that the budget is based on.
- Bellevue College is looking at a deficit of near 2.5 million dollars for the next year. The biggest factor in that budget shortfall is the anticipated cost of living increases that the State will provide for faculty staff, exempt and classified staff. The legislature over the last several years only paid 81% of that. They will mandate a particular COLA for the various groups of employees but will not provide all the money for it.
- Bellevue College has a consultant now wrapping up an evaluation of the enrollment registration process. Recommendations can be put in place to address complaints and reduce the hassle factor of the enrollment process, to keep and attract students.
- The office is continuing exploration of partnerships with the community, with the goal to make Bellevue College a regional education partner with organizations offering customized education programs. Liz Hollerman, Dean of the School of Business and Technology, has been helping with this outreach effort. Melissa Johnson is also working on this. Bellevue College has tentative agreements with Alaska Airlines, T-Mobile, and the Snoqualmie Tribe.
- The partnership with the University of Washington is moving forward. Offering lower division courses on tribal enterprises for tribal members or tribal employees who are interested in pursuing a business degree. For the first year, the program would be asynchronous or online students participating from throughout the State. Bellevue College would be the disseminator, the fiscal agent of the online courses.

XII. **DIVERSITY, EQUITY, AND INCLUSION REPORT**

Consuelo Grier, Vice President of Diversity, Equity, and Inclusion, provided the DEI report.

- The four main areas of focus are capacity building education, skill building, cultural, shifting, and constituency and community engagement.
- The interview portion of the Presidential search has concluded. Special thanks to the Board and the BC community for placing such a high emphasis on the importance of anti-racism, equity, and inclusion.
- The Education Equity Advisory Committee will soon be accepting applications for additional committee members. There is rolling participation on that committee. Please be on the lookout for communication sent to all campus to open this process. There is an opportunity to help plan and shape equity education through professional development and skill building for faculty staff and students across campus.
- Committee members will hold a chat and chew in the Social Justice Center, located in B 207 on Tuesday, March 20th. This fantastic and committed group, among many other efforts, will support planning for the October 11th Equity Focused Professional Development Day.
- Next week in honor of Women's History Month, the college will host L. Ross Carter on Wednesday, March 20th from 1-2:30, for a discussion about how to turn test into testimony. One cannot become a solid practitioner if they miss the act of reflection.

### XIII. **PRESIDENTIAL SEARCH PROCESS UPDATE**

Vice Chair Fukutaki provided an update on the presidential search process:

- Special thanks to the Bellevue College community participation in the presidential search and feedback provided on the candidates. The Board was pleased by the hundreds of people who participated at various points during each candidate's 10+ hours of interviews. Community involvement and perspective is critical to the Board in our evaluation of the candidates and the trustees sincerely appreciate the time and energy committed to engaging in the search. The Board will read every comment submitted and seek to identify consistent feedback tied to the themes from the BC Priorities Report, which will inform the Board's discussion on the candidates.
- It is clear from reviewing the comments submitted that there is a very competitive candidate pool. The candidates bring varied backgrounds and areas of strength. While it will be impossible to select a candidate who is every person's top choice, the Board feels confident that we have a tremendous group of well-qualified finalists to select from who will boldly lead Bellevue College into the future.
- The Board will meet in two Special Meetings. The first meeting is scheduled for Friday, March 24 at 2 PM when the Board will meet in executive session (which is closed to the public) to discuss the qualifications of the applicants. No final action will be taken during this Special Meeting. The second Special Meeting is scheduled for Tuesday, March 28 at 5 PM where the Board expects to appoint its next president.

### XIV. **BOARD REPORT**

There was no Board report.

### XV. **UNSCHEDULED BUSINESS**

There was no unscheduled business.

XVI. **ADJOURNMENT**

There being no further business, Chair Heu-Weller adjourned the Board of Trustees meeting at 4:45 PM.

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Merisa Heu-Weller, Chair  
Board of Trustees

ATTEST:

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Alicia Keating Polson  
Secretary, Board of Trustees  
Community College District VIII



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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A special meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Friday, March 24, 2023. This meeting was conducted in a hybrid fashion with the physical location in B201 and the remote location on Zoom: [bellevuecollege.zoom.us/j/82061444647](https://bellevuecollege.zoom.us/j/82061444647). A telephone line, +1 253 215 8782, was also available. Merisa Heu-Weller, Chair, presided.

**MINUTES**

Chair Heu-Weller called the business session to order at 2:03 PM.

I. **ROLL CALL**

Chair Merisa Heu-Weller, Vice Chair Rich Fukutaki, Trustee Greg Dietzel, Trustee Richard Leigh, Trustee Pradnya Desh, President Gary Locke, Assistant Attorney General Tricia Boerger, and Board Secretary Alicia Keating Polson were present. A quorum of the Board was present.

Trustee Conor O'Meara was absent.

There were two guests present in the meeting.

II. **EXECUTIVE SESSION**

At 2:04 PM, Chair Heu-Weller announced the Board would convene for 60 minutes in executive session under [RCW 42.30.110\(1\)](#) for the following purpose: (g) To evaluate the qualifications of an applicant for public employmen. Chair Heu-Weller announced that no final action would be taken during the executive session.

At 3:06 PM, Chair Heu-Weller announced the executive session would be extended by 20 minutes. At 3:27 PM, Chair Heu-Weller announced the executive session would be extended by 20 minutes. At 3:48 PM, Chair Heu-Weller announced the executive session would be extended by 20 minutes.

The executive session ended at 4:07 PM.

III. **BUSINESS SESSION**

Chair Heu-Weller reconvened the business session at 4:11 PM.

IV. **ROLL CALL**

Chair Merisa Heu-Weller, Vice Chair Rich Fukutaki, Trustee Greg Dietzel, Trustee Richard Leigh, Trustee Pradnya Desh, and Board Secretary Alicia Keating Polson were present. A quorum of the Board was present.

Trustee Conor O’Meara was absent. President Gary Locke and Assistant Attorney General Tricia Boerger departed the meeting at approximately 3:00 PM.

There were no guests present in the meeting.

V. **APPROVAL OF AGENDA**

Trustee Desh made a motion to approve the agenda (March 24, 2023.) Trustee Dietzel seconded.

The motion passed unanimously.

VI. **PUBLIC COMMENT**

There was no public comment.

VII. **ADJOURNMENT**

There being no further business, Chair Heu-Weller adjourned the Board of Trustees meeting at 4:15 PM.

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Merisa Heu-Weller, Chair  
Board of Trustees

ATTEST:

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Alicia Keating Polson  
Secretary, Board of Trustees  
Community College District VIII





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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A special meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Tuesday, March 28, 2023. This meeting was conducted in a hybrid fashion with the physical location in B201 and the remote location on Zoom: [bellevuecollege.zoom.us/j/81542485284](https://bellevuecollege.zoom.us/j/81542485284). A telephone line, +1 253 215 8782, was also available. Merisa Heu-Weller, Chair, presided.

**MINUTES**

Chair Heu-Weller called the business session to order at 5:06 PM.

I. **ROLL CALL**

Chair Merisa Heu-Weller, Vice Chair Rich Fukutaki, Trustee Greg Dietzel, Trustee Richard Leigh, Trustee Pradnya Desh, Assistant Attorney General Tricia Boerger, and Board Secretary Alicia Keating Polson were present. A quorum of the Board was present.

President Gary Locke and Trustee Conor O'Meara were absent.

There were 12 guests present in the meeting.

II. **APPROVAL OF AGENDA**

Trustee Leigh made a motion to approve the agenda (March 24, 2023.) Trustee Desh seconded.

The motion passed unanimously.

III. **PUBLIC COMMENT**

Teresa Descher, staff member at Bellevue College, made a public comment on mental health.

IV. **EXECUTIVE SESSION**

At 5:12 PM, Chair Heu-Weller announced the Board would convene for 30 minutes in executive session under [RCW 42.30.110\(1\)](#) for the following purpose: (g) To evaluate the qualifications of an applicant for public employment. Chair Heu-Weller announced that no final action would be taken during the executive session. In accordance with [RCW 28B.50.102 \(2\)](#), Trustee O'Meara did not participate in the executive session.

At 5:42 PM, Chair Heu-Weller extended executive session by 45 minutes. At 6:27 PM, Chair Heu-Weller extended executive session by 30 minutes. At 6:56 PM, Chair Heu-Weller extended

executive session by 20 minutes. At 7:16 PM, Chair Hew-Weller extended executive session by 15 minutes.

The executive session ended at 7:31 PM.

V. **BUSINESS SESSION**

Chair Heu-Weller reconvened the business session at 7:34 PM.

VI. **ROLL CALL**

Chair Merisa Heu-Weller, Vice Chair Rich Fukutaki, Trustee Greg Dietzel, Trustee Richard Leigh, Trustee Pradnya Desh, President Gary Locke, Assistant Attorney General Tricia Boerger, and Board Secretary Alicia Keating Polson were present. A quorum of the Board was present.

Trustee Conor O'Meara was absent.

There were 23 guests present in the meeting.

VII. **PRESIDENT SEARCH UPDATE**

Vice Chair Fukutaki provided an update on the presidential search process:

- The presidential search process began about 18 months ago. In Summer 2021, as part of the preparation for the search for the next permanent president of Bellevue College, the Board of Trustees requested campus leadership embark on a project to identify the priorities and values that would guide the college through the next 3-5 years. This project (called the BC Priorities Project), was designed to help the Board and Bellevue College's leadership team focus on what is most important to the campus and the greater community and inform the development of materials and criteria to identify the best presidential candidates to continue moving our college forward. Zach Morgan did a tremendous job in leading the BC Priorities Project, which eventually led to the creation of the BC Priorities Report. This report was fundamental to the presidential search and informed the entire search process.
- Focusing on those priorities as listed in the BC Priorities Report, the Board established the Presidential Search Advisory Committee where members of the group represented priority areas, rather than constituent groups. The Board thanks all the members of the Presidential Search Advisory Board for their work on the search: Consuelo Grier, Frances Dujon-Reynolds, Sara Sanders Gardner, Jennie Mayer, Alicia Keating Polson, Rich Fukutaki, and Richard Leigh.
- The Presidential Search Advisory Committee was a cohesive group and worked well together to stay mission driven and focused on the findings in the BC Priorities Report. These priorities informed the search profile, helped attract a broad array of applicants with diverse identities and backgrounds, and helped to determine the candidates that were recommended to the Board for consideration as finalists.
- The Board also extends thanks to Veena Abraham and Robert Luke from EQU Advisors, the search firm who supported the presidential search. EQU Advisors helped to vet and recruit the candidates and provided excellent guidance along the way. Veena and Robert did exhaustive work for Bellevue College around this search and the Board is thankful they were able to come on board.

- During the weeks of March 6 and 13, the Board welcomed four well qualified candidates to campus who participated in over 11 hours of interviews with a variety of groups.
- The Board itself had the opportunity to interview the candidates, review their application materials, consider their references and media checks, and review the substantial input provided from various stakeholders including staff, faculty, students, community members, and the Presidential Search Advisory Committee members. Each of the trustees reviewed over 140 pages of comments on the four candidates, which provided a well-rounded holistic view of the candidates. The Board was faced with a really difficult decision with a very competitive candidate pool comprised of candidates bringing varied backgrounds and areas of strength.
- Overall, the Board thanks the entire Bellevue College community for their broad participation in the presidential search process.

## VIII. **ACTION ITEMS**

### A. Appointment of Bellevue College President

Chair Heu-Weller announced that the authority and obligation to employ the president of the college rests with the Board of Trustees under Bellevue College Policy 1000 and RCW 28B.50.140 and asked if there was a motion for the appointment of a president.

Motion 19.23

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII appoint Dr. David May as the President of Bellevue College at a salary of \$310,000, contingent upon successful negotiation of a final contract.

Trustee Dosh seconded.

Discussion:

Board members discussed that Dr. May was selected due to his background, experience, and understanding of three areas that were prioritized by the Board in the final selection process: diversity, equity, and inclusion (DEI); student success; and financial acumen. The Board also discussed that Dr. May's salary placement was at the top of the stated range because of Dr. May's past experience, as well as that Bellevue College is the largest community college in the state and should compensate the president accordingly.

Chair Heu-Weller also acknowledged and thanked Governor Gary Locke for his service and counsel as Interim President during the last three years.

Chair Heu-Weller announced the Board would vote on Motion 19.23 appointing Dr. David May as President of Bellevue College at an annual salary of \$310,000.

The motion passed unanimously.

## IX. **ADJOURNMENT**

There being no further business, Chair Heu-Weller adjourned the Board of Trustees meeting at 7:59 PM.

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Merisa Heu-Weller, Chair  
Board of Trustees

ATTEST:

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Alicia Keating Polson  
Secretary, Board of Trustees  
Community College District VIII



REGULAR MEETING AGENDA ITEM

2023-2024 BOARD MEETING DATES

INFORMATION

FIRST READ

ACTION

Description

The Washington Administrative Code (W.A.C) requires that a list of Board meeting dates be filed with the Code Revisers Office each calendar year so that the appropriate notice of meeting dates can be given to the public. The following dates are being submitted for the Board’s consideration as regular meeting dates for the 2023-2024 academic year.

2023-2024 Academic Year

Table with 4 columns: Meeting, Weekday, Date, Time. Rows include Regular Meeting (Summer Retreat), Regular Meeting, Regular Meeting (Winter Retreat), and Regular Meeting.

Key Questions

- \* Do the proposed dates meet the needs of the college in maintaining its administrative and contractual obligations?
\* Do the proposed dates conflict with any major religious or secular holidays, local school district breaks, or other dates that might cause key personnel to be unavailable?
\* Do the proposed dates meet the needs of the individual trustees?

Analysis

The proposed dates meet the needs of the college in maintaining its administrative and contractual obligations and do not conflict with any major religious or secular holidays according to the common religious and U.S. public holiday calendar. None of the proposed dates conflict with school breaks during the 2023-2024 academic year for the Bellevue, Issaquah, and Mercer Island School District calendars.

Further, the last meeting in June occurs before the final day of school for the school districts. The proposed meetings dates do not conflict with the ACCT Leadership Congress, ACCT National Legislative Summit, or ACT Fall, Winter, or Spring Conference dates.

As requested by the Board, there are a total of nine regular meeting dates, two dates for the summer Board retreat (still to be determined), and one date for the winter Board retreat. Other dates may be scheduled further into the 2023-2024 year.

**Recommendation/Outcomes**

That the Board of Trustees of Community College District VIII consider the schedule of meeting dates for 2023-2024. The Board will take action on this item on May 17, 2023.

Prepared by: Alicia Keating Polson, President's Office  
[Alicia.keatingpolson@bellevuecollege.edu](mailto:Alicia.keatingpolson@bellevuecollege.edu)



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## REGULAR MEETING AGENDA ITEM

### **RESOLUTION 304: WAIVER OF HIGH SCHOOL GRADUATION PATHWAY REQUIREMENTS**

INFORMATION

FIRST READ

ACTION

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#### **Description**

This proposed resolution would bring Bellevue College's policies for granting high school diplomas into alignment with the practices of school districts across the state.

During the COVID pandemic, Washington high schools faced high level of learning loss and credit deficiency that threatened the graduation of large numbers of students. The Washington State Board of Education responded with emergency rules that allowed students to apply to waive some high school graduation requirements so long as they demonstrated post-secondary readiness.

These rules were later formalized and extended, and they require certain safeguards and practices from school boards and colleges accessing the waiver program. The districts need to use the waiver as a last resort in individual cases, provide equitable access to the waiver, and document how students accessing the waiver demonstrate post-secondary readiness. The waiver program has been in place for the Classes of 2020, 2021, 2022, and 2023, and elements of it will remain for the Class of 2024. It will end after that time. **Over 90% of the school districts in Washington are currently accessing the waiver program.**

This resolution will allow Bellevue College to do the same, ensuring that our students do not face additional barriers as they transition from secondary to post-secondary education.

#### **Key Questions**

- \* How have high school graduation requirements changed during the pandemic?
- \* Should BC align its practices for granting diplomas with the standards of local school districts?
- \* If so, what is needed by the institution?

#### **Analysis**

The graduation pathways requirement can pose a barrier to diploma-seeking students who struggle with high-stakes testing. The pathways requirement is usually met by a student earning a minimum score on

the Smarter Balanced Assessment, an achievement test given to students in the Washington K-12 system to assess academic skills. Other approaches or assessments such as the Armed Forces Vocational Aptitude Battery, SAT, or ACT may also be used. For the Classes of 2020-2023, the State Board of Education's Graduation Requirement Emergency Waiver program has allowed students alternate ways of demonstrating post-secondary readiness. The vast majority of Washington school districts are accessing this waiver program when needed.

This issue has surfaced at BC only recently because we have relatively small numbers of students earning diplomas under the "traditional" rules used by high schools. Historically, the overwhelming majority of diplomas issued by BC have been under RCW 28B.50.535.2, which allows any student completing an Associate Degree to also request a high school diploma; there is no graduation pathway requirement or Smarter Balanced Assessment mandated under this approach. However, the passage of new legislation, coupled with BC's recent creation of the High School+ program, means that BC now has small numbers of students seeking to compete their diplomas under the State Board of Education rules used in school districts.

Some school districts are using the waiver program to allow students to graduate with fewer credits, but the staff of BC's Basic & Transitional Studies is not looking to lower the credit threshold for students to earn high school diplomas. However, they would like to have provisions that allow us to consider waiving the graduation pathway requirements that mandate the Smart Balanced Assessment or similar examinations. This change would ensure that we have the same rules as local school district and ensure that our students do not face extra barriers as they move from high school to college.

### **Background/Supplemental Information**

Information about the Graduation Requirements Emergency Waiver program may be found on the [website of the Washington State Board of Education](#).

Accessing the waiver program requires the College to put in place certain safeguards, and it requires a resolution from the Board of Trustees. The Washington State School Districts Association has created a [model resolution](#) for school boards to do this, and our staff has modified that model resolution for use in the community college context. The AAG has not yet completed the review of the resolution, so it appears in draft format below.

### **Recommendation/Outcomes**

That the Board of Trustees of Community College District VIII approves Resolution No. 304: Waiver of High School Graduation Pathway Requirements at their meeting on May 17, 2023.

Prepared by: Darrell Haynes, Michael Reese, Heidi Songstad, and Robert Viens



Bellevue College  
Community College District VIII  
Waiver of High School Graduation Pathway Requirements  
May 2023

**RESOLUTION No. 304**

**A RESOLUTION** of the Board of Trustees of Bellevue College of Community College District VIII allowing students seeking a high school diploma to access a waiver from the graduation pathway requirements, as authorized by the Washington State Board of Education.

**WHEREAS**, RCW 28A.230.090 authorizes the State Board of Education to set graduation requirements and authorizes local districts to decide whether a student has met the graduation requirements.

**WHEREAS**, RCW 28B.50.535 allows community and technical colleges to determine whether students have met high school graduation requirements and to grant high school diplomas.

**WHEREAS**, sections 2 through 3, chapter 7, Laws of 2021 (EHB 1121) authorized the State Board of Education to administer a new and ongoing emergency waiver program. The purpose of the emergency waiver program is to provide an equitable mechanism that prevents students from being unduly impacted by unforeseen disruptions to coursework and assessments resulting from an emergency as defined in RCW 38.52.010 or as declared by an authorized federal official. The State Board of Education has adopted emergency rules that respond to the gubernatorial declaration of emergency of February 29, 2020. The emergency rules allow school boards and colleges granting high school diplomas to seek waivers for both subject area credit and pathway graduation requirements for eligible students on an individual student basis after completing all the emergency waiver program requirements.

**WHEREAS**, WAC 180-111 created permanent rules for this waiver program to allow school districts, including community and technical colleges granting high school diplomas, to waive certain graduation requirements on an individual student basis.

**WHEREAS**, the vast majority of school districts in the State of Washington have applied for and been granted access to this waiver program.

**WHEREAS**, the Board does not wish to modify credit requirements but acknowledges that the COVID pandemic has posed barriers for high school students seeking to meet the graduation pathway requirements.

**WHEREAS**, the Board wishes to ensure that the College comply with Chapter 180-111 WAC for students seeking high school diplomas who may be eligible for a waiver of the graduation pathway requirements under the emergency waiver program.

**NOW, THEREFORE BE IT RESOLVED**, that the Board hereby authorizes the President or designee to implement an emergency waiver program consistent with WAC 180-111 as the President or designee determines appropriate. The College will demonstrate a good faith effort, as defined in WAC 180-111-020, to help individual students meet pathway graduation requirements through other options before

considering the emergency waiver. The College will consult with the individual student about what is being waived for the individual student, potential benefits and limitations that could result from receiving the waiver, including impacts on other postsecondary plans, the option for the individual student to decline the waiver and for the student to be provided with the opportunity to earn the credits needed to complete graduation requirements through continued enrollment beyond the planned graduation date. The College will grant emergency waivers to eligible students who desire the waiver and have demonstrated postsecondary preparation, as defined in WAC 180-111-020. The College will maintain a record of requirements waived as part of the individual student record and will report to the State Board of Education as specified in WAC 180-111-040(4).

**BE IT FURTHER RESOLVED** that the College will ensure equity in administering the emergency waiver. The College's plan will include culturally responsive ways to communicate with students about the waiver and the process to request, appeal, or decline the waiver. The College's plan will also include a process for further review and recommendations by a panel under WAC 180-111-040(1) after an initial decision was made to decline an individual student's waiver. The College will review disaggregated waiver data and take appropriate actions to ensure equitable administration if disproportionality is found, including supports under WAC 180-111-020(4) to help students meet requirements before the conclusion of the school year.

**BE IT FURTHER RESOLVED** that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument. This resolution pertains to the 2022-2023 school year and expires on August 31, 2023, which is the last day the College may seek an emergency waiver for the 2022-2023 school year under Chapter 180-111 WAC.

**APPROVED AND ADOPTED: May 17, 2023**

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Merisa Heu-Weller, Chair  
Board of Trustees  
Bellevue College District VIII



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REGULAR MEETING AGENDA ITEM

**CAPITAL PROJECTS AND LOCAL FUNDING APPROVAL FOR 2023-2025 BIENNIUM**

INFORMATION

FIRST READ

ACTION

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**Description**

The proposed 2023-2025 locally funded capital projects list is presented to the Board of Trustees for consideration and approval at their May 17, 2023 meeting. The presentation includes estimated project costs and scoring of projects by the Capital Projects Recommendation Committee (CPRC). A list of state funded projects, which are already approved by the State Board, is also provided in the presentation.

**Key Questions**

- \* What are the projected costs for the biennium?
- \* What funding is expected from the state?
- \* How was the capital project list created and evaluated?

**Analysis**

The college receives state funds to complete projects identified as most critical by the SBCTC. The college also allocates local funds, typically between 3-5% of the operational budget, to complete additional infrastructure and campus identified projects.

**Background/Supplemental Information**

**What are the estimated funds for capital projects?**

- Total local funding: \$9,695,545

**How was the capital project list created?**

Proposed capital projects include those identified by the state (state funds), those requested from the wider campus community (local funds) or those identified by campus operations as necessary infrastructure improvements (local funds).

- State funded projects were identified during a biennial review with campus operations staff and SBCTC. The SBCTC scores building needs and publishes a list to identify areas of greatest need. Those projects are approved by the state and funded via state dollars.

- Locally funded project ideas are submitted by employees and are reviewed/approved by the appropriate dean/director and area cabinet member. The proposals are then scored by the CPRC. The campus submitted a total of 30 requests for local funding in the 2023-25 biennium.

### **How were the proposed locally funded capital projects evaluated?**

All requests were reviewed and scored by the CPRC. The CPRC is intended to provide recommendations on the planned use of and allocation of local funds for capital projects.

The CPRC is led by the Executive Director of Physical Plant Operations and the Capital Project Manager and is composed of representatives from councils within the College Governance structure. Non-voting advisory members include the Infrastructure Council Chairperson and appointments by the Vice President of Administrative Services, the Vice President of ITS, and the Budget Director.

The CPRC evaluated and scored project requests based on the following criteria:

- Code compliance
- Enhance health, safety and/or address accessibility (including sustainability)
- Positive impact on student retention, engagement, and extracurricular experiences
- Meet accreditation or grant requirements
- Assists with continuity of operations
- Cost

A graph of the ranked scores can be found in the attached presentation.

### **List of locally funded projects (in order of scoring):**

#### **Project #5 Exterior Breezeway Floors Lighting**

Upgrade lights to LED and replace controls to all exterior walkway lights. This will improve safety and accessibility.

#### **Project #4 D Building Elevator Upgrade**

This project will modernize the existing D Building elevator and increase the reliability of the elevator to ensure consistent vertical circulation between floors of the D Building and adjacent E Building. This project will also improve the function and safety of the elevator and communication devices.

#### **Project #21 Increase Accessibility Campuswide**

Request for auto-operators in OLS specific classrooms (B215 and B252) and evaluation for added accessibility features across campus.

#### **Project#27 Theatre Seating**

Replacement of seating to address worn fabric, seat lighting for walkways, and other disrepair issues.

#### **Project #1 Archive Boiler Room Upgrades**

The boiler and dehumidification unit in the N Building requires replacement to ensure continued functionality. This area is used by the Puget Sound Branch of the Washington State Archives.

#### **Project #9 HVAC Units South C Building**

HVAC air handling units on the C Building serving the student union building and cafeteria are aged and nearly past serviceable life expectancy. This project would replace these units with new air handling units to ensure consistent heating and cooling of the C Building and guard against any sudden failure and lengthy repairs in the future. The project would also change the units from having natural gas back up to 100% electric in line with future climate goals.

**Project #3 Classroom Upgrades**

Refurbishment of flooring, lighting, AV equipment, furniture and other items.

**Project #14 Water Bottle Filling Stations**

Twenty water bottle filling stations were installed during the 21-23 biennium and additional locations are requested to work towards ensuring equitable access to drinking water. The proposed project will address areas that still lack adequate access to drinking water as well as ADA needs and requirements.

**Project #26 Theatre Lighting**

New electrical system and addition of data cable in the Carlson Theater and Stop Gap Theater. Request to upgrade to new lighting instruments that use different power requirements.

**Project #29 Kitchen Boiler**

Replacement of unreliable boiler to ensure continuity of operations in the cafeteria.

**Project #6 Restrooms Upgrade Exterior Towers**

Complete refurbishment of the exterior tower restrooms for the first and second floor of the A, B, C, D, and E buildings. Including improvements to ADA access, ventilation/airflow/heating and cooling, and gender-neutral floor layout.

**Project #31 E Building Music Wing Renovation**

Refurbishment of the E Building music wing including the ensemble rehearsal room (E129), lobby (E126), three student practice rooms (E130 A, B, & C), music library (E128), sound control/audio room B (E127), and piano lab (E222).

**Project #28 Sinks and Dishwashers for S213 S313**

Replacement of sinks, dishwashers and any damaged cabinetry, ceiling tiles, electrical and conducting possible mold remediation in S213/S313.

**Project #11 Pedestrian Improvements**

This project would improve accessible routes around campus and between buildings.

**Project #20 Housing Key System**

Replacement of electronically programmed unit access function with proximity scan and installation of scanners on doors to replace malfunctioning keys with hard key and scan cards.

**Project #8 Housing Solar Panels**

The Student Housing building is solar ready and this request would allow the purchase and installation of solar panels, which would then tie into the main power distribution for the building. Overall, this project will lower the college's greenhouse gas emissions and reduce utility costs.

**Project #15 Wayfinding**

Alongside the Infrastructure Council, the College is looking to improve signage, both through use of physical signs and technology.

**Project #17 BC Entry Sign**

Request to purchase of a new sign, removal of the existing sign, running of conduit for wiring and the installation of the new sign.

**Project #7 Faculty Office Upgrades**

Refurbish faculty offices in towers. These towers require replacement of lighting, flooring, ceilings, structural improvements, and ventilation upgrades.

**Project #13 Road and Parking Lot Repair**

Campus roads and parking lots require annual maintenance and resurfacing to maintain the safe operation of the campus. State funds cannot be used for roads or parking lots.

**Project #2 Cafeteria Upgrades**

Refurbishment and improvements to finishes and furniture in the cafeteria. Addition of roller blinds for the west windows.

**Project #25 Restrooms Update**

Request to make restrooms accessible through repairs and improvements and creating additional gender-neutral restrooms.

**Project #23 Parking Lot WIFI**

Request to expand wireless footprint to the parking lots to provide WIFI access to those who may not have sufficient services at home, live in areas where WIFI services are not adequate, or cannot afford WIFI.

**Project #16 ASC Carpet Replacement**

Request for new carpet in ASC tutoring space to improve the study environment.

**Project #10 Irrigation Upgrades**

The current irrigation system on campus requires new controls and improved metering. This would allow for better water management as well as identifying any cost discrepancies in our utility bills, ultimately resulting in saved costs and reduced water consumption for the college.

**Project #24 Playground Canopies**

Request for canopies to protect children and staff from the sun in the summer and from the rain during fall and winter months, improving conditions for them to play and work outside in all seasons.

**Project #18 Flagpole for Baseball and Turf Fields**

Request for flagpole on the hill between the baseball and turf field allowing multiple fields to share one flag location.

A list of state funded projects is included in the presentation.

**Recommendation/Outcomes**

That the Board of Trustees of Community College District VIII approves the expenditure of local funds and the list of proposed capital projects for the 2023-2025 biennium at their meeting on May 17, 2023.

Prepared by:

William Tribble, Executive Director of Physical Plant Operations

[william.tribble@bellevuecollege.edu](mailto:william.tribble@bellevuecollege.edu)

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**REGULAR MEETING AGENDA ITEM****RESOLUTION 303: W BUILDING** **INFORMATION** **FIRST READ** **ACTION**

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**Description**

An overview of the W building validation report is presented to the Board of Trustees for consideration and approval of one of three potential design options. Board approval is needed to proceed with the design and construction of this new facility. The presentation includes details on the three design options, along with estimated project costs. The presentation also details changes in the proposed programming for the building which have occurred since the original Project Request Report (PRR).

**Key Questions**

- \* What is the history of the project?
- \* What are the current proposals for development of the W Building?
- \* How do the new proposals meet the original intent and programmatic need for the building?
- \* What has changed since the original envisioning of the building relating to program needs and achievable goals with available budget?
- \* What are the estimated costs for the building?
- \* What is the remaining anticipated schedule for the project?

**Analysis**

The state allocated \$42M to design and construct the W building. Three potential design schemes are presented, all of which include a new W building, along with varying degrees of demolition and refurbishment of the north wing of the C building. BOT approval is required to proceed with the design and construction of a preferred option because all three options require the use of local funds. Approval is also requested for the change in programming for the new building.

**Background/Supplemental Information**

**Project:** Center for Transdisciplinary Learning and Innovation

**OFM project number:** 40000168

**Legislative district(s):** 41, 48

The Center for Transdisciplinary Learning and Innovation (now referred to as the W Building) was proposed and awarded funding following a Project Request Report (PRR) submitted by Bellevue College in 2017. The following programs were included in the proposal:

- Engineering
- Computer Science
- Interior Design
- Art
- Digital Media Arts
- Maker Space
- General use classrooms

Based on cost increases and other factors, the college proposes the following program changes to the W building:

- Remove Engineering, Computer Science and Interior Design
- Add Ceramics

Many factors have influenced design changes and overall evolution of the project since 2017, these include:

- Changes to enrollment and enrollment growth projections;
- Escalation in construction costs;
- Changes in the ability for Bellevue College's jurisdiction over land use determination;
- Proposed changes of programs to be provided for within the W Building.

#### **How are Program Changes Made to an Approved Project?**

- RCW 28B.50.140(2) gives college boards of trustee the authority and duty to create education and training programs that address local student and community needs.
- RCW 28B.50.090(1) gives the state board the power and duty to submit a single budget request for state capital funding.
- The college Board of Trustees must approve any program changes in a public meeting with an agreed resolution.
- SBCTC submits all changes through OFM for final approval of alternative changes from those presented in the approved predesign.

#### **Explain further the proposed use of the Local Funds.**

In order to meet the programmatic needs of the proposed new building, and renovation of existing space, current estimates for the presented options would require additional local capital expenditure. The amount requested ranges between \$6.76M to \$12.59M. Based on current capital reserve funds, the



College could commit up to \$10M. We are recommending option 2, and requesting up to \$10M in local funds to complete the construction project.

**Recommendation/Outcomes**

That the Board of Trustees of Community College District VIII approves Resolution No. 303 at their meeting on May 17, 2023.

Prepared by:

William Tribble, Executive Director of Physical Plant Operations

[william.tribble@bellevuecollege.edu](mailto:william.tribble@bellevuecollege.edu)

Bellevue College  
Community College District VIII  
Program Change & Use of Local Funds for the Center for Transdisciplinary Learning and Innovation  
May 2023

**RESOLUTION NO. 303**

**A RESOLUTION** of the Board of Trustees of Bellevue College of Community College District VIII approving the program change for the Center for Transdisciplinary Learning and Innovation from that proposed in the original 2017 PRR. Along with approval of expenditure of up to \$10,000,000 of local capital reserve funds to meet the additional financial needs of the project in addition to the previously allocated state funds.

**WHEREAS**, RCW 28B.50.140(2) gives college boards of trustee the authority and duty to create education and training programs that address local student and community needs. And may resolve to change the program of a built environment during design and construction; and

**WHEREAS**, the program needs of the college have changed since the initial submission of the Project Request Report in 2017 due to falling enrollment and reduced space utilization; and

**WHEREAS**, Local Capital Reserve Budget is available for use in the design and construction of the Center for Transdisciplinary Learning and Innovation up to a value of \$10,000,000.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees of Community College District VIII hereby approves the attached document titled "SBCTC program updates for major projects" which approves the program change for the Center for Transdisciplinary Learning and Innovation from that proposed in the original 2017 PRR; and that the Board of Trustees of Community College District VIII approve the expenditure of up to \$10,000,000 from local capital reserve funding for the use in the design and construction of the Center for Transdisciplinary Learning and Innovation.

**APPROVED AND ADOPTED: May 17, 2023**

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Merisa Heu-Weller, Chair  
Board of Trustees  
Bellevue College District VIII

**SBCTC program updates for major projects included in a capital budget request**

**Project name:** Bellevue College: Center for Transdisciplinary Learning and Innovation

**OFM project number:** 40000168      **Legislative district(s):** 41, 48

**Authority:**

- RCW 28B.50.140(2) gives college boards of trustee the authority and duty to create education and training programs that address local student and community needs.
- RCW 28B.50.090(1) gives the state board the power and duty to submit a single budget request for state capital funding.

**Procedure:**

The capital request includes a narrative that describes the program needs being addressed by the proposed project. Some narratives also identify the programs that need temporary accommodation during construction and how that need will be met.

Based upon the request, the Governor and members of the legislature develop expectations as to which programs will benefit from their decision to fund or continue funding a project. However, for a variety of reasons, the programs affected by a project may change between the time the project is initially proposed and the time construction is completed. The legislature has expressed interest in being kept abreast of program changes once a project has received state funding and until it is completed. There is also interest in knowing that the college has addressed stakeholder interests impacted by any changes.

To meet these needs, please update the following list of programs impacted by the capital project and provide documentation that the college board of trustees has approved any program changes in a public meeting. If there are no changes, please indicate that on the list also.

Requests for state appropriations will not be submitted to the Office of Financial Management for Governor or legislative consideration without this update.

Attach a copy of the college Board of Trustees resolution for every change.

**List of programs impacted by project at each milestone:**

<b>College Proposal</b>	<b>Design-phase funding request</b>	<b>Predesign to OFM</b>	<b>Construction-phase funding request</b>
<i>December 2017</i>	<i>September 2018</i>	<i>September 2020</i>	<i>April 2023</i>
Information and Business Technologies	Information and Business Technologies	Information and Business Technologies	Information and Business Technologies
Computer Science	Computer Science	Computer Science	Art & Ceramics
Interior Design	Interior Design	Interior Design	Makerspace
Art	Art	Art	Non-assignable Classrooms
Engineering	Engineering	Engineering	Digital Media Arts



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## REGULAR MEETING AGENDA ITEM

### SABBATICAL LEAVE

INFORMATION

FIRST READ

ACTION

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#### Description

The purpose of a Sabbatical Leave shall be to improve the professional skills of the faculty member through study, research, and creative work. The college will receive direct benefit of such an experience through the increasing effectiveness of those persons participating in a professional leave program.

#### Key Questions

- \* What is the purpose of sabbatical leave?
- \* How many faculty members have applied for sabbatical leave for the 2023–2024 year?
- \* What is the Board of Trustees' role in the sabbatical leave process?
- \* How have sabbatical leaves been affected by ongoing budget constraints?

#### Analysis

The Board of Trustees has committed, through the Negotiated Agreement, to make “every reasonable effort to grant at least 12 FTEF Sabbatical Leaves annually; provided that at least that number of applicants have applied and are ranked by the Sabbatical Leave Committee...” (Article 22, Section 3.6). The number of leaves granted is subject to fiscal and budget constraints and the calculation of the potential cost of replacement.

The Sabbatical Leave Committee received 14 faculty members (32 FTEF total) for sabbatical leave to occur during the 2023–2024 academic year. The Sabbatical Leave Committee met in February and March to review and rank the proposals and is recommending the requested leaves for six individuals totaling 12 FTEF.

Ranking of Sabbatical Leave Requests by Sabbatical Leave Committee (12 FTEF):

1. Tonya Estes, Full Professor, Arts and Humanities - Basic & Transitional Studies (3 FTEF)
2. Jennifer Anderson, Full Professor, Arts and Humanities - Communication Studies (1 FTEF)
3. William Payne, Full Professor, Arts and Humanities - Philosophy (1 FTEF)
4. Natalie Martinez, Associate Professor, Arts and Humanities - English (3 FTEF)
5. Sonya Doucette, Full Professor, Science - Chemistry (1 FTEF)
6. Ahmad Ghashmari, Associate Professor, Arts and Humanities – English Language Institute (3 FTEF)

#### Alternates

1. Sheere Zupan, Full Professor, Health Sciences Education and Wellness Institute – Radiologic Technology (1 FTEF)
2. Carol Anderson, Full Professor, Social Science – Psychology (2 FTEF)
3. Tim Jones, Full Professor, Social Science – Political Science (2 FTEF)

The Office of Human Resources has provided the committee with the FTE replacement cost for these sabbaticals. This information, along with the committee's recommendation, has been forwarded to the Interim President.

#### **Background/Supplemental Information**

Summary of Sabbatical Leave Requests for 2023–24.

#### **Recommendation/Outcomes**

The Board of Trustees of Community College District VIII concurs with the recommendation of the Sabbatical Leave Committee and the Interim President and authorizes sabbatical leaves for Tonya Estes (3 FTEF), Jennifer Anderson (1 FTEF), William Payne (1 FTEF), Natalie Martinez (3 FTEF), Sonya Doucette (1 FTEF), and Ahmad Ghashmari (3 FTEF) to total 12 FTEF, and authorizes Sheere Zupan, Carol Anderson, and Tim Jones to be listed as alternates for sabbatical leave.

Prepared by: Dr. Robert Viens, Associate Vice President of Academic Affairs  
[rob.viens@bellevuecollege.edu](mailto:rob.viens@bellevuecollege.edu)

## SUMMARY and RANKING OF SABBATICAL LEAVE REQUESTS FOR 2023–2024

### **1. Tonya Estes, Full Professor, Arts and Humanities- Basic & Transitional Studies (3 quarters)**

Tonya has held many different roles in her nearly 15 years at Bellevue College. She is applying for three quarters of sabbatical leave, during which time she would devote time to building her competency in teaching and assessing critical thinking. She plans to complete coursework at the Foundation for Critical Thinking, focusing on building competency in teaching and assessing critical thinking, especially as it applies to adult basic education and general education. She also plans to travel to Africa in spring 2024 in order to help develop an understanding of critical thinking in indigenous cultures. Upon her return, Tonya would bring her knowledge back to assist with BC assessment work and re-designing curriculum in the basic skills program.

### **2. Jennifer Anderson, Full Professor, Arts and Humanities- Communication Studies (1 quarter)**

Jen is a communication studies professor who plans to use her one-quarter sabbatical, if granted, to delve into the question “Is college worth it?”. She plans to interview and job shadow with individuals in various fields to gain a deeper, more detailed knowledge of what skills and communication practices are desired in the current workplace. She will use this experience to create assignments in her communications classes that are more authentic, relevant, and engaging for students. Jen also plans to spend time researching the impact of AI on higher education and in the workplace. She is interested in discovering ways we can work with AI rather than try to eradicate it. Her research would help to redesign several communications courses that are required for BAS degrees.

### **3. William Payne, Full Professor, Arts and Humanities - Philosophy (1 quarter)**

Russ is applying for a one quarter sabbatical leave, where he aims to revise an OEM *Introduction to Philosophy* that he wrote a decade ago. This text has been downloaded and read thousands of times over the past ten years, and Russ plans to use his sabbatical time to update it to produce an improved second edition. He also plans to rebuild his philosophy Canvas courses to better align with current online pedagogy standards. Russ will spend some of his sabbatical time in Japan, reacquainting himself with Zen Buddhism in anticipation of teaching Eastern Philosophy at BC after Mark Storey retires. When he returns to campus he plans to share his findings and insights through Philosophy Talks, blog posts, and workshops.

### **4. Natalie Martinez, Associate Professor, Arts and Humanities- English (3 quarters)**

Natalie is applying for a three-quarter sabbatical leave, during which time she will research and write a full-length book of poetry. Natalie would spend her time first doing an intensive language study of the heritage languages that will be an essential part of her book, then traveling and partaking in site based archival research and travel, and finally writing, designing, revising, and editing her book. Upon return, Natalie plans to share her work with Bellevue College through a colloquium in Arts and Humanities, and

by taking part in the greater Seattle poetry community during National Poetry Month. During that time she would also offer student workshops, particularly focusing on affinity groups such as Puente and the Native Student Association.

**5. Sonya Doucette, Full Professor, Science- Chemistry (1 quarter)**

As a chemistry professor and a climate justice leader at BC, Sonya is applying for one quarter of sabbatical leave. She will use that time to online publish a Chem 161 climate justice curriculum, prepare papers focused on teaching climate justice in STEM for publication, create real-world problem sets for Chem 161 focused on climate justice, science, and solutions; and write a proposal for a second NSF IUSE grant to continue work on teaching climate justice in STEM. All of these activities will improve Sonya's professional skills as an instructor and climate justice leader. In turn, Bellevue College would benefit through Sonya sharing new information and educational research with faculty and students, colleague mentoring, and, if funded, the proposed grant would benefit the College financially.

**6. Ahmad Ghashmari, Associate Professor, Arts and Humanities- English Languages Institute (3 quarters)**

Ahmad is an ELI instructor who is been actively involved in the climate justice curriculum initiative at BC. Ahmad is applying for a three-quarter leave, during which time he has plans to be a visiting scholar a Jordan University of Science and Technology. In that time, he plans to study the role of language in climate literacy and advancing climate justice. He would use those findings to write a paper on infusing climate topics in English language and literature courses and its impact on the learners' views of the climate crisis. Through his studies, Ahmad aims to show that integrating climate topics in the language classroom sends a message that climate change is not confined to the geo sciences but is a topic that needs to be taught across the curriculum. He also hopes to build bridges for collaboration between BC and Jordan University, as well as share his findings with the larger campus community through PD days, workshops, and presentations.

## ALTERNATES

### **1. Sheere Zupan, Full Professor, Health Sciences, Education & Wellness Institute- Radiologic Technology (1 quarter)**

Sheere has been with Bellevue College in the Radiologic Tech program for nearly 20 years and is applying for two quarters of sabbatical leave. If granted, Sheere would use the time to research the present state of healthcare and the effects that contract workers have on the medical imagine community and the effect on clinical education. Through conducting interviews with people working in the healthcare community, Sheere will be able to identify the pros and cons of travelers in clinical education and solutions to improve clinical education in the present healthcare climate. This project will benefit the Radiologic Technology program by collaborating with clinical sites and the work force to improve learning opportunities during the current healthcare staffing shortage.

### **2. Carol Anderson, Full Professor, Social Science- Psychology (2 quarters)**

Carol is applying for a two-quarter sabbatical leave to refresh her toolbox of teaching strategies. Carol plans to study current findings on students' sense of belonging in academia and to study classic theories in an effort to convert the findings into practical tools to be used in the classroom, at the college, and in the broader community. She would then create the tools (e.g., assignments, projects) that she will share with colleagues in a Professional Development Day workshop and/or Faculty Commons workshops.

### **3. Tim Jones, Full Professor, Social Science- Political Science (2 quarters)**

As a Political Science and International Studies Professor, Tim Jones is requesting two quarters of sabbatical leave to continue the work he started on a previously-granted one-quarter leave to broaden and deepen his understanding of civil rights histories in the U.S. He will also take time during his sabbatical to improve the accessibility of his courses. Tim plans to use the experiential knowledge he gains to directly impact his students by way of influencing the assignments in his American Government classes here at BC. Tim plans to visit government and civil rights sites both locally and around the country and bring back educational materials that will inspire his students. Upon return, Tim plans to create a Professional Development workshop to share what he has learned with other BC faculty.