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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, September 20, 2023. Rich Fukutaki, Chair, presided. This meeting was held in B201 and on Zoom. A telephone line was also available.

## **MINUTES**

Chair Fukutaki called the business session to order at 3:00 PM.

### **ROLL CALL**

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A quorum of the Board was present.

Present: Chair Rich Fukutaki (remote), Vice Chair Richard Leigh, Trustee Merisa Heu-Weller (remote), Trustee Greg Dietzel, President David May, Assistant Attorney General Tricia Boerger, and Board Secretary Alicia Keating Polson.

Absent: Trustee Pradnya Desh

There were 35 guests in attendance.

### **APPROVAL OF AGENDA AND MINUTES**

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Trustee Dietzel made a motion to approve the agenda (September 20, 2023) and minutes (June 20, 2023; June 27, 2023; August 2, 2023; August 17, 2023; and August 18, 2023) Trustee Leigh seconded.

The motion passed unanimously.

### **CONSTITUENT REPORTS**

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#### **A. Foundation**

The Foundation report was provided by Dana Gray, President of the Foundation Board.

- It is nice to start the school year, and there have been many opportunities to welcome Dr. May.
- Gray thanked the trustees and president who attended the recent happy hour social.
- The Foundation is expecting to provide \$700,000 in support through scholarships and awards.
- Dr. May and Rebecca Chawgo are providing leadership around the alumni association, and it is exciting to see it being reenergized. There is a lot of opportunity in this population and in the association to serve alumni, make connections in the community, and connect current students with alumni.

- The first Foundation Board meeting of year was today, and it was a full room. The theme of optimism is abound. The membership this morning was energetic and dedicated to keeping students at the heart of everything they do.

#### B. Student

The Student report was provided by Sean Behl, President of Associated Student Government (ASG.)

- Behl began by introducing the ASG officers: Sienna Jarrard, Events Representative; Stephanie Nehema, Social Responsibility Representative; and Julie Nguyen, Secretary.
- The summer was spent researching what was done in the past both by requirement and for engagement. Additionally, ASG researched other schools' student governments for potential improvements.
- There have been 30 hours of training since August. ASG also attended a student leadership conference at Green River where they connected with other student governments.
- Last Friday, was the first board of directors meeting, where they approved the charters of 17 clubs. All meetings were scheduled with a fixed location and time.
- ASG looks to streamline the club process. Chartering and funding are the primary obstacles.
- ASG would like to coordinate with faculty to create a town hall. The primary and often only point of contact for many students is faculty.
- ASG is looking to improve legislative efforts.
- A timeline of events has been scheduled. The first will be a movie with food in October. They are hoping to have counseling table present to show what resources are available.
- Records and the website are being updated.
- Changes to Governance participation: ASG will serve as student council this year so there will not be two separate bodies. Student council will hopefully be renamed this year. ASG also hopes to install a student senate with 17 total seats including 3 ASG officers.
- ASG is excited to start the new year!

#### C. Classified

The Classified report was provided by Becky Turnbull, Shop Steward of the Washington Public Employees Association (WPEA.)

- Welcome, Dr. May, to the Bellevue College presidency.

#### D. College Assembly

The College Assembly report was provided by Brandon Leuken, Chair of College Assembly.

- Assembly met over the summer for an informal get together to plan the year ahead. They will meet again next week for further planning. Governance councils will be establishing goals.
- Four, or half of the total of eight, councils are interested in the definition of hybrid courses and course scheduling. They are also interested in ways of encouraging classes on campus for a vibrant student culture.
- Another topic of consideration is: How can Governance be a communication tool for campus? Assembly is looking at ways councils can communicate with each other and also how they can report back to constituencies. Another area of interest is avoiding overlap and communicating the appropriate channels for topics of discussion.

## E. Faculty

The Faculty report was provided by Sue Nightingale, President of the Bellevue College Association of Higher Education (BCAHE.)

- Nightingale and Rob Viens, AVP of Academic Affairs, helped students find their classes on Monday, and were so excited by all the students.
- It looks like enrollment is up. Classes are full, there are waitlists, and optimism is certainly a theme. Things feel like they are in a very good place.
- This group of newly hired tenure track faculty is much smaller than those before. Half or more have been hired from existing adjunct ranks, which is excellent. Adjuncts that are hired into tenure track are more likely to stay with Bellevue College.
- Regarding the deliberations that took place around tenure over this summer, Nightingale emphasized that the faculty contract's lengthiest article is on tenure. The process for evaluation of tenure candidates requires hundreds of hours and the recommendations are made based on hundreds of people-hours of work. Processes in contract could be clearer, but the responsibility for the language is equally shared by those who signed. Nightingale shared her disappointment that Board did not make a decision on early tenure in the summer and asked that they prepare to make a decision on early tenure for the future tenure classes.

## **PUBLIC COMMENT**

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Dellyssa Edinboro, faculty member at Bellevue College, provided public comment on early tenure.

## **INFORMATION**

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Frances Dujon-Reynolds, Vice President of Human Resources, provided notification to the Board that Policy 1445 and Policy 1440 were temporarily adopted by Bellevue College to comply with federal regulations. Additional federal changes are expected from the Biden Administration in Fall 2023, which will likely require further revisions to these associated policies; therefore, the formal policy process, including the public comment period, will occur after these federal changes are received. These two interim (temporary) policies will expire on March 20, 2024 if no additional action is taken.

- A. Interim (Temporary) Approval of Revised Policy 1440: Discrimination, Harrassment, and Retaliation (*expires March 20, 2024*)

Policy 1445: Title IX Sexual Harassment was approved as an interim (temporary) policy by the President's Cabinet in September 2021 to comply with Federal regulations; however, the policy was not formally ratified by the Board of Trustees due to additional revisions needed in the policy. These additional revisions were incorporated into an updated version of Policy 1445; therefore, President's Cabinet approved the revised Policy 1445 as an interim (temporary) policy on September 19, 2023.

- B. Interim (Temporary) Approval of the Creation of Policy 1445: Title IX Sexual Harassment (*expires March 20, 2024*)

Policy 1440: Discrimination, Harassment, and Retaliation, was also updated on September 19, 2023 to align with the Title IX policy, and was approved as an interim (temporary) policy by the President's Cabinet.

There is no action required by the Board at this time on Policies 1445 and 1440. These policies will return to the Board for a first read and vote after they go through the campus-wide public comment review process.

## **FIRST READ**

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### A. Off Cycle Tenure

Rob Viens, Associate Vice President of Academic Affairs, reported that there has been one off cycle tenure candidate recommended for tenure. Viens stated that he would answer any questions on the tenure candidate or the process in executive session.

A recommendation from the Tenure Review Committee concerning one tenure candidate has been submitted to the Board of Trustees, in accordance with the "[Collective Bargaining Agreement By and Between the Board of Trustees of Bellevue College – Community College District VIII and the Bellevue College Association of Higher Education.](#)" On the basis of this recommendation and in accordance with the provisions of the Agreement, it is the recommendation of the President and the Tenure Review Committee that the faculty candidate listed below be granted tenure:

Kattie Dang, Counseling Center, Counselor

Required documents have been gathered by the TES and the tenure candidates that provide evidence that the process described above has been strictly followed.

## **REPORTS**

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### A. Diversity, Equity, and Inclusion Report

Rachel Wellman, Title IX Director, provided the Diversity, Equity, and Inclusion report:

- Equity-Focused Professional Development Day is coming soon and will be hybrid.
- There has been planning in Fall for additional professional development opportunities. In particular, many will be attending the Faculty & Staff of Color Conference.
- Restorative Practices has full calendar of events. Next month they look to revise the diversity statement requirement and rubric.
- Revisions to the Title IX policy are based on federal regulations though there are ways to provide services beyond that. Specifically, additional collaboration with places around campus and streamlining processes with the goal of more efficient resolution and reduction in the number of people a student must see and/or share sensitive and personal information with.

Chair Fukutaki added that Dr. Consuelo Grier, Vice President of Diversity, Equity, and Inclusion, and Michelle Strange, Director of Restorative Practices, will be presenting at the ACCT Legislative Congress in October.

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## B. President's Report

David May, President, provided the President's report:

- A new academic year: students are back on campus, and Monday was exciting. This has been the most energetic return to campus since before COVID.
- Housing is at 95% capacity with more people still coming in. 150 have signed up for the wellness center. Staff provided more than eight hours of wayfinding assistance on Monday and Tuesday.
- Welcome Week is in full swing with movies, games, and food.
- There were 550 opening day attendees, in person and virtual. An insightful keynote was provided by Imani Barbarin about disability through an intersectional lens. President May thanked Trustee Fukutaki for supporting that event in person.
- The G2G Conference provided training and education on tribal sovereignty. It was also an opportunity to connect with tribal leaders and other community colleges. They discussed continuing and potentially expanding partnerships with Snoqualmie Tribe.
- Career Connections and RISE are inspirational in their support of students.

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## C. Board Report

Chair Fukutaki provided the Board report:

- Board retreats were held this summer to onboard and get to know Dr. May. The Board also worked on restorative practices and focused on what they would like to see for coming year. Discussion topics were based on the feedback from campus and primarily inward facing: to look at campus departments and focus on relationships.
- Trustee Leigh added that the Foundation Board meeting was excellent and so energetic. He is looking forward to strengthening the connection between the Foundation Board and Board of Trustees. Trustee Leigh thanked Dana Gray and Board for hosting.
- Trustee Heu-Weller added that she recently participated in panel related to Higher Education in its relation to democracy. The Center for Study of Presidency and Congress hopes to recruit students from array of backgrounds for a (mostly virtual) 9 month program. The mission is to reach the next generation of activists and voters for stronger civil engagement and literacy.

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## **UNSCHEDULED BUSINESS**

Additional time was held for public comment for this meeting only.

Kim Pollock, faculty at Bellevue College, provided public comment on early tenure and college history.

Luke Rawlings, faculty at Bellevue College, provide public comment on early tenure.

Ansh Chavda, student at Bellevue College, provided public comment on Japan Week.

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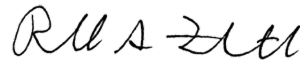
## **EXECUTIVE SESSION**

At 3:54 PM, Chair Fukutaki announced the Board would convene at 4:00 PM for 45 minutes in executive session under [RCW 42.30.110\(1\)](#) for the following purpose: (g) To review the performance of a public employee; and (i) To discuss with legal counsel representing the agency litigation or potential litigation. Chair Fukutaki announced that no final action would be taken during the executive session.

The executive session ended at 4:45 PM.

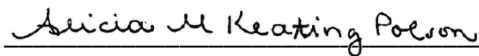
#### **ADJOURNMENT**

There being no further business, Chair Fukutaki adjourned the Board of Trustees meeting at 4:45 PM. \_\_\_\_\_



Rich Fukutaki, Chair  
Board of Trustees

ATTEST:



Alicia Keating Polson  
Secretary, Board of Trustees  
Community College District VIII