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**BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT VIII  
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, March 13, 2024. Rich Fukutaki, chair, presided. This meeting was held in B201 and on Zoom. A telephone line was also available.

## **MINUTES**

Chair Fukutaki called the business session to order at 2:03 PM.

### **ROLL CALL**

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A quorum of the Board was present.

Present: Chair Rich Fukutaki, Vice Chair Richard Leigh, Trustee Merisa Heu-Weller, Trustee Greg Dietzel, Trustee Pradnya Desh, Trustee Yana Chubarov, President David May, Assistant Attorney General Tricia Boerger, and Board Secretary Alicia Keating Polson.

Absent: none.

There were 38 guests in attendance.

### **APPROVAL OF AGENDA AND MINUTES**

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Trustee Pradnya Desh made a motion to approve the agenda (March 13, 2024) and minutes (February 14, 2024). Trustee Merisa Heu-Weller seconded.

The motion passed unanimously.

### **CONSTITUENT REPORTS**

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#### **A. Student**

The Student report was provided by Sean Behl, President of Associated Student Government (ASG.)

- The campus is very active again after the pandemic.
- ASG is currently hiring for its Board of Directors, including elected positions. Applications are open until March 31st. The election season begins in mid-April and will conclude in early May.
- Nine applications have been received for a commencement speaker position. This is triple the amount received last year. This represents more student involvement.
- ASG focuses on constitutional amendments and anticipates bringing amendments to the President's Cabinet next month.

- ASG representatives are traveling to DC in late March to meet with Congress and tour the White House.
- On April 6-7, Bellevue College ASG is hosting the Washington Student Achievement Council on campus. On the agenda will be a recap of the Washington State Legislative session. This is the first year Bellevue College student leadership has been active in Olympia in at least five years.

#### B. Classified

The Classified report was submitted in writing.

- The combined Classified and Exempt Professional Development Day, scheduled for March 8<sup>th</sup>, was cancelled due to planning issues. Instead, it was a workday for employees to dive into projects. The allocated funds will be available during spring quarter for professional development such as conferences and workshops. A committee has begun to plan the 2025 day.
- Bargaining teams are forming for the 2025-2027 WPEA contract. Bellevue College will have a classified staff representative on the higher ed bargaining committee.
- The WFSE Higher Ed coalition contract bargaining team has formed but there are no staff from Bellevue College.

#### C. College Assembly

The College Assembly report was provided by Brandon Lueken, Chair of College Assembly.

- Timelines for setting goals for governance councils have been extended in a concerted effort to refocus on attainable short-term goals.
- The Resources and Planning Council is focused on access, including wayfinding and hours of operation for support services.
- The Student Success Council is focused on the Bellevue College Catalog and how it interfaces with ctcLink.
- The Council for Inclusion and Diversity is working on spreading better communication between academic affairs and student affairs. In addition, the focus is supporting the hiring and retention of diverse staff and faculty at Bellevue College.
- The Infrastructure Council is focused on food access on campus and safety issues around campus, such as tripping hazards and slippery floors. This council is working on a reporting system for students to inform them of any noticed dangers or needed repairs.
- At the College Assembly level, the focus is turning toward preparations for next year and filling council chair positions.

#### D. Faculty

The Faculty report was provided by Sue Nightingale, President of the Bellevue College Association of Higher Education (BCAHE.)

- The faculty was involved in the provost interviews. There are candidates who have general support from the faculty.
- The faculty representative serving on the S&A Committee is the same one who served last year. The faculty is looking forward to the outcome of the S&A Committee proposal deliberations.

- The tenure candidates that will come before the Board of Trustees today are excellent.
- The Faculty Professional Development Day was held last Friday. The focus was largely on building community and the faculty was grateful for the time spent with colleagues.
- Faculty members appreciate the Gala event and the attendance from leadership. The inspirational student speaker expressed the importance of individual faculty and staff who help steer and support a student's success.
- This is in reference to the campus closure on February 27, 2024. As faculty were in classrooms full of students at the time of the sudden announcement of potential danger, some members questioned what their procedures and responsibility were in a risk management scenario. The faculty would appreciate more direction and guidance for potential future safety situations.

#### E. Foundation

The Bellevue College Foundation (BCF) report was provided by Dana Gray, President of the BCF Board.

- The Gala was an overwhelming success, with attendance surpassing expectations and fundraising efforts exceeding the targeted goal.
  - Gratitude was expressed to the Trustees, specifically Trustees Leigh, Dietzel, and Desh, for their presence and support. Recognition was extended to all Foundation Board members, attendees, and alumni for their contributions to the Gala's success.
  - The event was highlighted as the foundation's largest fundraiser, with anticipated revenue reaching approximately \$400,000 against a goal of \$350,000.
  - Memorable moments from the Gala included inspiring speeches by Dr. David May and a student speaker, emphasizing the significance of the college's mission and the impact of the Foundation's work.
  - Special appreciation was directed toward Melissa, her team, and Rebecca for their exceptional efforts in organizing the gala and ensuring its smooth execution.
- The upcoming golf tournament, on April 8th at Glendale, aims to generate funds for Bellevue College athletic scholarships. Interested individuals are encouraged to sign up and participate.
- A call for volunteers to participate in the Scholarship Read Week between April 14-21. An estimation of approximately 1000 applications needs reviewing, each requiring three evaluations, underscoring the significant undertaking involved. An estimated 250-300 reading volunteers are needed.

### **PROGRAM SPOTLIGHT**

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#### A. Interior Design Program

Dan Beert, Interior Design Program Chair and professor, and Mark Mappala, Senior Associate Professor, provided an overview of the Interior Design Program.

### **PUBLIC COMMENT**

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There was no public comment.

## FIRST READ

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### A. Sabbatical Leave Requests

Dr. Rob Viens, Associate Vice President for Academic Affairs, presented the sabbatical leave requests.

The purpose of a Sabbatical Leave shall be to improve the professional skills of the faculty member through study, research, and creative work. The College will receive direct benefit of such an experience through the increasing effectiveness of those persons participating in a professional leave program.

The Board of Trustees has committed, through the Negotiated Agreement, to make “every reasonable effort to grant at least 12 FTEF Sabbatical Leaves annually; provided that at least that number of applicants have applied and are ranked by the Sabbatical Leave Committee...” (Article 22, Section 3.6). The number of leaves granted is subject to fiscal and budget constraints and the calculation of the potential cost of replacement.

The Sabbatical Leave Committee received 12 faculty members (23 FTEF total) for sabbatical leave to occur during the 2024–2025 academic year. The Sabbatical Leave Committee met in January and February and to review and rank the proposals and is recommending the requested leaves for seven individuals totaling 12 FTEF.

Ranking of Sabbatical Leave Requests by Sabbatical Leave Committee (12 FTEF):

1. Teassa Chism, Full Professor, Health Science, Education & Wellness Institute - Nursing (2 FTEF)
2. Molly Jae Vaughan, Senior Associate Professor, Arts and Humanities - Art (1 FTEF)
3. Lisa Lapointe, Senior Associate Professor, Connected Learning – Library Media Center (3 FTEF)
4. Grady Blacken, Senior Associate Professor, Science- Chemistry (2 FTEF)
5. Jenni Mayer- Full Professor, Science- Chemistry (2 FTEF)
6. Michael David Korolenko, Full Professor, Arts & Humanities – Communication Studies (1 FTEF)
7. Sonya Doucette, Full Professor, Science - Chemistry (1 FTEF)

Alternates:

1. Carol Anderson, Full Professor, Social Science – Psychology (2 FTEF)
2. Tim Jones, Full Professor, Social Science – Political Science (2 FTEF)

The Office of Human Resources has provided the committee with the FTE replacement cost for these sabbaticals. This information, along with the committee’s recommendation, has been forwarded to the President.

## ACTION

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### A. Tenure Candidates

In accordance with [RCW 28B.50.102 \(2\)](#), Trustee Chubarov did not vote on the tenure candidates.

Motion 02.24

Trustee Pradnya Desh moved that the Board of Trustees of Community College District VIII hereby grants tenure for the 2024–25 academic year to Dellyssa Edinboro, Social Science, Ethnic and Cultural Studies. Trustee Greg Dietzel seconded.

The motion passed unanimously.

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Motion 03.24

Trustee Greg Dietzel moved that the Board of Trustees of Community College District VIII hereby grants tenure for the 2024–25 academic year to Jamiiru Luttaguzi, Science, Mathematics. Trustee Merisa Heu-Weller seconded.

The motion passed unanimously.

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Motion 04.24

Trustee Merisa Heu-Weller moved that the Board of Trustees of Community College District VIII hereby grants tenure for the 2024–25 academic year to Nicholas Russ, Social Science, Ethnic and Cultural Studies. Trustee Richard Leigh seconded.

The motion passed unanimously.

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Motion 05.24

Trustee Richard Leigh moved that the Board of Trustees of Community College District VIII hereby grants tenure for the 2024–25 academic year to Renee Nejo, School of Business and Technology, Digital Media Arts. Trustee Greg Dietzel seconded.

The motion passed unanimously.

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Motion 06.24

Trustee Pradnya Desh moved that the Board of Trustees of Community College District VIII hereby grants tenure for the 2024–25 academic year to Salam Awad, Social Science, Political Science. Trustee Greg Dietzel seconded.

The motion passed unanimously.

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Motion 07.24

Trustee Greg Dietzel moved that the Board of Trustees of Community College District VIII hereby grants tenure for the 2024–25 academic year to Tamara Boynton Howard, Health Sciences, Education and Wellness Institute, Healthcare Promotion and Management. Trustee Merisa Heu-Weller seconded.

The motion passed unanimously.

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B. 2024-2025 Board Meeting Dates

Motion 08.24

Trustee Pradnya Desh moved that the Board of Trustees of Community College District VIII approves the meeting dates for the 2024-2025 academic year. Trustee Merisa Heu-Weller seconded.

The motion passed unanimously.

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C. Deletion of Policy 6460: Employee COVID-19 Vaccination Requirements

Motion 09.24

Trustee Richard Leigh moved that the Board of Trustees of Community College District VIII approves the deletion of Policy 6460: Employee Covid-19 Vaccination Requirements. Trustee Greg Dietzel seconded.

The motion passed unanimously.

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D. Deletion of Policy 4550: Policy on Life Threatening Chronic or Debilitating Illness

Motion 10.24

Trustee Merisa Heu-Weller moved that the Board of Trustees of Community College District VIII approves the deletion of Policy 4550: Policy on Life Threatening Chronic or Debilitating Illness. Trustee Pradnya Desh seconded.

The motion passed unanimously.

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E. Revision of Policy 1440: Discrimination, Harassment, and Retaliation

Motion 11.24

Trustee Richard Leigh moved that the Board of Trustees of Community College District VIII approves the revision of Policy 1440: Discrimination, Harassment, and Retaliation. Trustee Pradnya Desh seconded.

The motion passed unanimously.

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F. Creation of Policy 1445: Title IX Sexual Harassment

## Motion 12.24

Trustee Greg Dietzel moved that the Board of Trustees of Community College District VIII approves the creation of Policy 1445: Title IX Sexual Harassment. Trustee Pradnya Desh seconded.

The motion passed unanimously.

## INFORMATION

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### A. Housekeeping and Minor Edits to Policy Library

Dr. Lori Keller, Associate Director of Policies & Special Projects, presented the proposed housekeeping and minor edits to the policy library.

Bellevue College's policy library is consistently reviewed as part of an ongoing quality review process. Minor, or housekeeping edits, such as corrections of grammatical errors, updated hyperlinks, or updated job titles are often necessary. Housekeeping edits are proposed to College Assembly and President's Cabinet without going through the full creation, revision, deletion policy and procedure process. This takes place during a ten-day review period wherein Cabinet or Assembly are notified of the minor or housekeeping edits and during that time, either body may request a full review of the policy or procedure.

The following policies are proposed to receive minor or housekeeping edits in February 2024. Policies with minor or housekeeping edits have been reviewed by the policy contact and by Cabinet and Assembly. Any member of the Board of Trustees may also request a full review.

#### 4600 Bloodborne Pathogens

- Review only
- Change "Approved by" to Board of Trustees.

#### 6400 Public Safety OC Use

- Add "Pepper Spray" to title
- Change gendered references
- Change "Approved by" to Board of Trustees.

#### 6680 Early Learning Center Admissions

- Add "and caregivers/parents" to the first clause of the equal opportunity sentence, for clarity.

## REPORTS

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### B. Diversity, Equity, and Inclusion Report

Abner Pagunuran, Director of Equity Training and Development, provided the DEI report:

- Consuelo Grier, Vice President of Diversity, Equity, and Inclusion is attending the National Diversity Officers and Higher Education or Navigate National Conference in Seattle.
- The Queer and Trans People of Color Conference (QTPOC) is scheduled to take place on campus, scheduled for Friday, April 26th. To enhance the quality of programming, the conference will be condensed to a single day, featuring workshops and a celebration for queer and trans people of color in higher education, from across the state. Interest in the conference has been high, with several colleges expressing interest in participating.
- A recent three-day training session for the second cohort of restorative practices facilitators was held at the Social Justice Center, with participation from campus partners across various divisions and community representatives.
- Bellevue College is hosting Breaking Out of the Margin (BOOM) on March 28<sup>th</sup> where 500-600 students, staff, community members, and leaders from the Bellevue School District visit the campus to engage in cultural and educational activities. This exposes students to being on a college campus to connect, get inspired, and find support in education.
- March is Women's History Month. Various events are organized, including a donation drive hosted by the Benefits Hub.
- "Unplugged and Recharge," a wellness speaker series initiated by the Health Promotion and Education bachelor's program, kicks off on March 14<sup>th</sup> and focuses on campus wellness strategies. Events are scheduled every second Thursday until June.
- Special thanks to the Title IX team for their expertise and efforts in maintaining compliance with federal regulations and supporting faculty and staff in responding to student needs.
- Welcome to Hasaan Kirkland, who joined the ODEI team as the Acting Director of Social Justice and Diversity and brings valuable experience in organizing and event planning.

### C. President's Report

David May, President, provided the President's report:

- Regarding the incident and the response on February 27th, which closed the campus, another message will be sent to the campus today to reassure the campus that there is no ongoing threat to our campus. The update from the Bellevue Police Department does not contain new information. The executive leadership team is digging in deep on the question of the response, prioritizing areas for improvement.
- The Title IX office has stepped up to support the entire community. Rachel Wellman, Title IX Director, and Jill Powell-Szep, Title IX Coordinator, have done an excellent job and have been working hard the last couple of weeks providing support and expertise.
- Bellevue College signed a contract with Emerald Initiative, a partner of the McKinstry Foundation, to analyze the property in Issaquah for the Board of Trustees' future consideration.
- Robert Viens, Associate Vice President of Academic Affairs helped to inform on the history of the Math Lab's hours of operation. Before the pandemic, it was open during the evening hours and no online tutoring was available. During COVID, it went 100% online. Since then, it has been returning services to campus and there are hours available online in the evening time frame. The Math Lab is a zero-based budget: more hours increase the cost and will result in reductions in some other parts of the Academic Success Center.
- TRIO had an academic achievement celebration for students. Trustees Fukutaki, Leigh, and Dietzel were in attendance. Ninety-five TRIO students earned academic achievement certificates for their GPA. Thirty-six of those students earned a 4.0 GPA in their Fall Quarter



classes. TRIO students are either first-generation college students, low-income college students, or students with disabilities.

- On February 10th, Bellevue College held a successful Discovery Day with over 800 prospective students and their families on campus. It is an amazing opportunity to meet and interact with the dedicated faculty and staff of Bellevue College. The next Discovery Day will be held on April 20th.
- Special thanks to the Foundation Board, Board of Trustees, Institutional Advancement, and all who supported the Gala.

#### D. Board Report

Board Chair Fukutaki provided the Board report:

- The Board has consistently been impressed by the outcomes achieved by the TRIO program. It would be worth gathering data to know how many students are turned away due to a 160-student constraint.
- The National Legislative Summit in February is put on by a national trustee's organization, the Association of Community College Trustees (ACCT), and is a significant event where trustees convene to discuss various funding programs and initiatives, including TRIO. Trustees and presidents from around the state then go on to speak with senators and state representatives to advocate for higher education. This year, there was talk about Pell grants.
- The Board is working on the next legislative agenda for the next 2025-2026 biennium. Chair Fukutaki shared that there is an opportunity to advocate for increased funding by showcasing TRIO's proven success and potential impact on student enrollment. Special thanks to Trustee Leigh for his willingness to represent Bellevue College's interests next February.
- The ACCT Leadership Congress will focus on workforce education. The Board aims to highlight Bellevue College's programs. This conference presents an opportunity to showcase achievements, particularly in workforce education. Bellevue College has an advantage in securing sessions due to connections within the organizing group. The deadline for submissions is approaching, so swift action is encouraged.

#### **UNSCHEDULED BUSINESS**

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There was no unscheduled business.

#### **EXECUTIVE SESSION**

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At 3:41 PM, Chair Fukutaki announced the Board would convene for 20 minutes in executive session under [RCW 42.30.110\(1\)](#) for the following purpose: (g) To review the performance of a public employee; and (i) To discuss with legal counsel representing the agency litigation or potential litigation. Chair Fukutaki announced that no final action would be taken during the executive session. In accordance with [RCW 28B.50.102 \(2\)](#), Trustee Chubarov did not participate in the executive session.

The executive session ended at 4:01 PM.

#### **BUSINESS SESSION**

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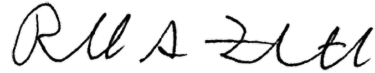
Chair Fukutaki called the business session to order at 4:01 PM.

President May provided an update to the trustees on college statements on local, national, and international current events.

**ADJOURNMENT**

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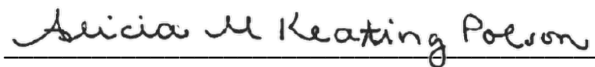
There being no further business, Chair Fukutaki adjourned the Board of Trustees meeting at 4:20 PM.



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Rich Fukutaki  
Chair, Board of Trustees  
Community College District VIII

ATTEST:



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Alicia Keating Polson  
Secretary, Board of Trustees  
Community College District VIII