



BELLEVUE
COLLEGE



Board of Trustees

Community College District VIII

REGULAR MEETING
June 18, 2025



BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, June 18, 2025. The business session will begin at 2:00 PM. This meeting will be conducted both in-person in B201 and remotely via Zoom. A telephone line will also be available. Richard Leigh, Chair, will preside.

MEETING CALL IN DETAILS

[Join Business Session \[Zoom\]](#)

Dial in by telephone: +1 253 215 8782

Webinar ID: 819 5676 9065

MEETING AGENDA

BUSINESS SESSION

I. Call to Order Richard Leigh

EXECUTIVE SESSION

The Board will convene in executive session under [RCW 42.30.110\(1\)](#) for the following purpose(s): g) To review the performance of a public employee.

BUSINESS SESSION

II. Call to Order Richard Leigh

- a. Welcome and Introductions
- b. Approval of Agenda and Minutes
 - i. Agenda for June 18, 2025
 - ii. Minutes for April 23 and May 27, 2025

III. Program Spotlight: Finding Connection on Campus Dr. Judith Hernández Chapar, Adria Harris, and Mike Kaptik

IV. Contituent Reports

- a. Classified Valencio Socia
- b. College Assembly Amy McCrory/Michael Broome
- c. Faculty Dr. Lindsay Haney
- d. Foundation Lisa Brock
- e. Student Daniel Ngoy

V. Public Comment

Students, faculty, staff, and community members may provide remarks to the Board during this portion of the meeting. Public comments are limited to 2 minutes. Public comment can also be provided in writing to BoardofTrustees@bellevuecollege.edu.

- | | | |
|-------|---|--|
| VI. | Tenure | Dr. Jess Clark |
| VII. | First Read | |
| | a. 25-26 College Budget | Dr. Jorge de la Torre and Ty Bergstrom |
| | b. 25-26 Services & Activities Fee Budget | Daniel Ngoy |
| | c. Revision of Policy 6120 and WAC 132H-142: Expressive Activity | Dr. Lori Keller |
| VIII. | Action | |
| | a. Creation of Policy 1510: Immigration Enforcement Protections | Dr. Lori Keller |
| | b. Creation of Policy 3460: Classroom Guests and Visitors | Dr. Lori Keller |
| | c. Deletion of Policy 4100: Equal Employment Opportunity | Dr. Lori Keller |
| | d. Revision of Policy 4150: Equal Opportunity in Education and Employment | Dr. Lori Keller |
| | e. Deletion of Policy 7400: Raffle Ticket Sales | Dr. Lori Keller |
| | f. Value Statements | Pradnya Desh |
| | g. Resolution 308: Innovation Partnership with the City of Bellevue | Pradnya Desh |
| | h. Board Officer Elections | Richard Leigh |
| IX. | Quarterly Reports | |
| | a. Achieving the Dream | Dr. Jess Clark, Dr. Judith Hernández Chapar,
Eric Davis, and Melissa Martinez |
| X. | Reports | |
| | a. President's Report | Dr. David May |
| | b. Board Report | Richard Leigh |

EXECUTIVE SESSION

The Board will convene in executive session under [RCW 42.30.110\(1\)](#) for the following purpose(s): g) To review the performance of a public employee; and (i) To discuss with legal counsel representing the agency litigation or potential litigation. No final action will be taken during this executive session.

ADJOURNMENT



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, April 23, 2025. Richard Leigh, chair, presided. This meeting was held in B201 and on Zoom. A telephone line was also available.

MINUTES

Chair Leigh called the business session to order at 2:02 PM.

ROLL CALL

A quorum of the Board was present.

Present: Chair Richard Leigh, Vice Chair Pradnya Desh, Trustee Rich Fukutaki, Trustee Greg Dietzel, Trustee Desiré Sotelo, President David May, Assistant Attorney General Tricia Boerger, and Board Secretary Alicia Keating Polson.

Absent: none.

There were 42 guests in attendance.

APPROVAL OF AGENDA AND MINUTES

Trustee Desh made a motion to approve the agenda (April 23, 2025) and minutes (March 10, 2025 and March 12, 2025.) Trustee Sotelo seconded.

The motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

INFORMATION

A. Housekeeping and Minor Edits to Policy Library

Bellevue College's policy library is consistently reviewed as part of an ongoing quality review process. Minor, or housekeeping edits, such as corrections of grammatical errors, updated hyperlinks, or updated job titles are often necessary. Housekeeping edits are proposed to College Assembly and President's Cabinet without the full creation, revision, deletion policy and

procedure process. This takes place during a ten-day review period wherein Cabinet or Assembly may request a full review.

The following policies have been updated in April 2025. Future revisions will be shared with the Board as informational items during ten-day review period. Policies with minor or housekeeping edits have been reviewed by the policy contact. Any member of the Board of Trustees may request a full review.

- [Policy 2400 Tuition and Fee Waivers](#): alignment with March 2025 Board of Trustees adoption of "up to 100% waiver of tuition and fees for athletes.
- [Policy 6150 Alcohol Service](#): New policy title, responsible administrator, links
- [Policy 6480 Gambling and Raffles on Campus](#): new title, clarified definition of "raffle."

ACTION

A. Sabbatical

Motion 28.25

Trustee Dietzel moved that the Board of Trustees of Community College District VIII concurs with the recommendation of the Sabbatical Leave Committee and the President and authorizes sabbatical leaves for Gina Fiorini (3 FTEF), Carol Anderson (2 FTEF), Cynthia Weintraub (2 FTEF), William Payne (1 FTEF), Andria Villines (1 FTEF), Jennifer Lê (2 FTEF), and Hyesu Park (1 FTEF) to total 12 FTEF, and authorizes Claudia Payne and Chad White to be listed as alternates for sabbatical leave.

Trustee Sotelo seconded.

The motion passed unanimously.

B. Mission and Vision Statements

Revised Mission: Bellevue College is a catalyst for lifelong transformation that drives social and economic progress. We innovate boldly, remove barriers, and equip students with the skills, knowledge, and resilience to thrive in an evolving world.

Revised Vision: Bellevue College will redefine higher education as a dynamic hub where innovation, purpose, and opportunity converge. As a national model for excellence, we will empower every learner—regardless of background—to shape their future, improve their industries and strengthen our community.

Motion 29.25

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII approves the revised Bellevue College mission and vision statements.

Trustee Dosh seconded.

The motion passed unanimously.

CAMPUS TOUR

The trustees participated in a tour around the Bellevue College Campus.

UNSCHEDULED BUSINESS

There was no unscheduled business.

EXECUTIVE SESSION

At 5:01 PM, Chair Leigh announced the Board would convene at 5:05 PM for 30 minutes in executive session under [RCW 42.30.110\(1\)](#) for the following purpose: (g) To review the performance of a public employee; and (i) To discuss with legal counsel representing the agency litigation or potential litigation. Chair Leigh announced that no final action would be taken during the executive session.

The executive session ended at 5:36 PM.

BUSINESS MEETING

Chair Leigh called the business session back to order at 5:36 PM.

ADJOURNMENT

There being no further business, Chair Leigh adjourned the Board of Trustees meeting at 5:37 PM.

Richard Leigh
Chair, Board of Trustees
Community College District VIII

ATTEST:

Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Tuesday, May 27, 2025. Pradnya Desh, vice chair, presided. This meeting was held in B201 and on Zoom. A telephone line was also available.

MINUTES

Vice Chair Desh called the business session to order at 2:00 PM.

ROLL CALL

A quorum of the Board was present; however, a majority of the Board was not present so the Board did not engage in any voting during this meeting.

Present: Vice Chair Pradnya Desh, Trustee Rich Fukutaki, Trustee Greg Dietzel, President David May, Assistant Attorney General Tricia Boerger, and Board Secretary Alicia Keating Polson.

Absent: Chair Richard Leigh and Trustee Desiré Sotelo

There were 69 guests in attendance.

Vice Chair Pradnya Desh opened the meeting by expressing gratitude to Bellevue College faculty and staff, acknowledging their dedication, intellectual leadership, and commitment to student success. She noted the challenges currently facing higher education, including shifting budgets, changes to financial aid, and increasing public scrutiny. In light of these pressures, she emphasized the importance of steady, collaborative leadership and reaffirmed the Board's belief that continuity in leadership is critical to navigating uncertainty while advancing the College's mission.

Vice Chair Desh highlighted the progress made under President May's leadership over the past two years, including addressing the faculty pay backlog, prioritizing a new scheduling system, increasing student retention and graduation rates, achieving designation as an Achieving the Dream Leader College, reinstating the provost role to strengthen faculty support, and hiring new vice presidents for student affairs and administrative services.

Vice Chair Desh underscored that these accomplishments were the result of collective effort, reflecting the College's culture of collaboration and shared commitment to students. She closed by reaffirming the Board's full support for President May's continued leadership and expressed gratitude to all employees for their hard work, integrity, and belief in Bellevue College.

CONSTITUENT REPORTS

A. Student

There was no report.

B. Classified

The Classified report was provided by Valencio Socia, WPEA Chief Shop Steward.

- Kevin Wong is co-Chief Shop Steward.
- The WPEA contract was not signed in the governor's budget. A majority of classified staff will not get a COLA and this will likely hurt retention and recruitment.
- WPEA will return to bargaining table and encourages college leadership both to attend and not use OFM to bargain on their behalf.
- Campus construction and HVAC issues are creating stress for classified employees.
- The Bellevue College Pride Fest is June 18.

C. College Assembly

The College Assembly report was provided by Amy McCrory, Chair of College Assembly.

- College Assembly has been waiting for the results on the 2025-2026 BCG Election Cycle. The Chairs and councils are excited to welcome their new and/or returning members, once the voting is finished on June 12.
- The College Assembly members had their nominations and voting for the incoming College Assembly Chair for 2025-26. Congratulations to Faculty Chair, Michael Broome.
- The combined Governance Retreat for College Assembly and President's Cabinet is being coordinated, with tentative goal of a gathering for the end of Spring Quarter or early Summer.

D. Faculty

The Faculty report was provided by Dr. Lindsay Haney, President of the Bellevue College Association of Higher Education (BCAHE.)

- Strategic planning is pivoting to include more faculty.
- It has been challenging to schedule meetings in regard to demands to bargain.
- More all-faculty meetings are requested.
- More communication with faculty union and faculty at large is requested.

E. Foundation

The Foundation report was provided by Chelle Chase, president-elect for the Bellevue College Foundation (BCF.)

- Chase is excited for the upcoming term as president.
- Groundbreaking for W Building had a fantastic assemblage despite bad weather. This event had regional media coverage.
- Alumni relations: commencement is around the corner. June 11 is a ConGRADulations lunch event.
- Chase congratulated the Board on the new vision and mission statements for Bellevue College.

PUBLIC COMMENT

Linda Schinman, faculty at Bellevue College, provided public comment on letters of support from oncology community.

FIRST READ

A. Tenure

A recommendation from the Tenure Review Committee regarding tenure appointments for full-time faculty members listed below has been submitted to the College President, in accordance with the [“Collective Bargaining Agreement By and Between the Board of Trustees of Bellevue College – Community College District VIII and the Bellevue College Association of Higher Education.”](#) On the basis of this recommendation and in accordance with the provisions of the Agreement, it is the recommendation of the President and the Tenure Review Committee that the faculty candidates listed below be granted tenure or a fourth probationary year.

Third Year Candidates Recommended for Tenure

Maria Lizana	Science (Astronomy)
Kanthimathi Radhakrishnan	Science (Mathematics)
Weina Sun	Arts & Humanities (English as a Second Language)

Second Year Candidate Recommended for Early Tenure

Stacy Woodruff	Health Sciences Education & Wellness Institute (Healthcare Leadership)
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Third Year Candidate Recommended for Fourth Year

Muntaha Alibrahim	Health Sciences Education & Wellness Institute (Nursing)
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The reason for tenure, as stated in the Revised Code of Washington, is to protect faculty employment rights. Further, tenure protects academic freedom and promotes collegiality and professionalism among faculty.

The tenure process at Bellevue College involves four levels:

- 1) The Tenure Evaluation Subcommittee (TES) gathers information, mentors the candidate, and prepares the tenure document.
- 2) The Tenure Review Committee (TRC), including six faculty members elected by the faculty at large, reviews the documentation prepared by the TES to ensure that similar standards and expectations are met across the many disciplines. The TRC provides an objective look at each document to make sure that the case supporting the recommendation of the TES is sound.
- 3) The College President, after reviewing the recommendations of the TRC, submits those recommendations and accompanying materials, along with his/her own recommendation, to the Board of Trustees.
- 4) Finally, the Board of Trustees, giving serious consideration to the recommendation of the President and the TRC, decides to grant or not grant tenure or extend the probationary period. During the first two years of candidates' employment, the President uses the recommendation of the TRC to decide whether or not to continue the probationary period.

Required documents have been gathered by the TES and the tenure candidates that provide evidence that the process described above has been strictly followed.

B. Creation of Policy 1510: Immigration Enforcement Protections

On January 14, 2025, President's Cabinet granted interim adoption of the new policy 1510 immigration Enforcement Protection Policy (and related procedures). This brings Bellevue College into compliance with the Keep Washington Working Act of 2019. This policy strongly affirms the college's commitment to inclusion and safety for all students and employees.

In 2019 the Washington State Legislature passed the [Keep Washington Working Act](#) (KWW) to establish statewide practices regarding the enforcement of federal immigration laws by state and local agencies and provide improved support of economic opportunities for all Washingtonians, regardless of their immigration or citizenship status, or place of birth.

KWW also directed the Office of the Attorney General to develop and publish model policies "for limiting immigration enforcement to the fullest extent possible consistent with federal and state law" at public schools (including all public institutions of higher education), courthouses, publicly operated health facilities, and shelters, "to ensure they remain safe and accessible to all Washington residents, regardless of immigration or citizenship status." Under this legislative directive, Bellevue College engaged with campus stakeholders to develop the required policy and procedure.

One comment was received in appreciation during the 45-day comment period in Spring Quarter.

C. Creation of Policy 3460: Classroom Guests and Visitors

This policy defines and establishes clear rules for guests and visitors in Bellevue College classrooms. It applies to individuals who are not enrolled in a specific course and those who are invited for educational purposes by faculty members.

The policy provides clear definitions for classroom visitors and invited guests, establishes a standard process for requesting and approving visits, and sets behavioral expectations to support safety and minimize disruptions. The policy and procedure also address visit limits, liability waivers, and compliance with college policies such as procedure 6500P regarding children on campus. The development of Policy and Procedure 3460/P responds to a need for consistent, transparent guidance around classroom access by non-enrolled individuals. While Bellevue College values openness to the community and supports academic enrichment opportunities such as guest lectures and prospective student visits, unregulated classroom access can present safety concerns, legal liability, and disruptions to the learning environment.

Key considerations included:

- **Maintaining a Safe and Respectful Learning Environment:** With increasing concerns around classroom safety, the procedure ensures all visitors are appropriately reviewed and accounted for, particularly in sensitive or restricted instructional spaces such as laboratories.

- Supporting Faculty Autonomy and Instructional Integrity: Faculty are given authority to approve or deny classroom visitors, reinforcing their ability to manage their classrooms effectively and prevent unexpected disruptions.
- Reducing Liability Risks: By requiring liability waivers for all classroom visitors, the college proactively protects the College while informing visitors of campus safety expectations and behavioral standards.
- Creating Consistent Protocols for Visitors and Guests: A centralized form and approval workflow helps academic deans and faculty track classroom visits, document visitor purposes, and ensure compliance with broader institutional and legal guidelines.

Two comments were received and incorporated during the 45-day comment period in Spring Quarter.

D. Revision of Policy 4150: Equal Opportunity in Education and Employment

This policy has not been updated since 2015, and this update will bring the Bellevue College EEO statement into compliance with current state and federal law, particularly RCW 49.60.030.

Changes will bring this statement into compliance, which is required across all printed and digital materials on campus. Language adoption across all platforms on campus will take place spring and summer 2025. This update incorporates expanded elements that will be deleted in 4100 Equal Employment Opportunity and Affirmative Action.

A 45-Day Comment period took place in the Spring Quarter, so the campus community could exercise its advisory role. Two comments were received and incorporated.

E. Deletion of Policy 4100: Equal Employment Opportunity

Policy 4100, Equal Employment Opportunity (EEO)/Affirmative Action Policy has been out of date for several years as federal and state laws and guidance have shifted. Bellevue College will retain EEO policy 4150 with expanded language and categories. Policy 4100 includes both the EEO statement and an outdated affirmative action policy.

A 45-Day Comment period took place in the Spring Quarter, so the campus community could exercise its advisory role. One comments was received and incorporated.

F. Deletion of Policy 7400: Raffle Ticket Sales

This policy is duplicative of another policy in our library, 6480 Gambling on Campus.

A 45-Day Comment period took place in the Spring Quarter, so the campus community could exercise its advisory role. No comments were received.

QUARTERLY REPORTS

A. Enrollment

Dr. Judith Hernández Chapar, Vice President of Student Affairs, and Steve Downing, Dean of Enrollment Management, provided a review of final enrollment figures for Winter 2025, the interim status of Spring 2025 enrollment, and revised projections for the 2025-2026 academic/fiscal year.

In Winter 2025, Bellevue College served 15,756 students. Winter enrollments overall exceeded projections by 1.8%. Results above projections were seen in most categories of enrollment, including state bachelors and non-bachelors, international, Running Start. College in the High School came in below projections and there is still some volatility in stabilizing projections in this area. All categories of enrollments increased from Winter 2024 to Winter 2025, with overall enrollment increasing by 9.5%.

So far for Spring 2025, Bellevue College is serving 14,244 students. Projections were exceeded in most categories, with overall enrollments being 7.9% above projections. College in the High School projections were slightly over-projected. Contract enrollments (predominantly CEO), are also falling short of projection. Spring 2025 overall enrollment is 9.8% higher than Spring 2024.

In terms of revising projections, they have been increased for state lower division, international and Running Start. Additionally, moderate growth for 2025-2026 is also projected. Continued concern exists around the volatility of international enrollments which may be affected by potential visa limits or restrictions imposed by the current administration.

MONTHLY REPORTS

A. President Report

David May, President, provided the President report:

- The W Building groundbreaking was a great event despite the weather – thanks to trustees for attending and BCF for partnership with the event and with the W Building generally.
- The college has severed its relationship with the external consultants for strategic planning, will create a more inclusive process moving forward, and will work with BCF for alignment with strategic plan.
- Tension exists around the budget. This year it will be more deeply personal than previous years. The President's Office has been sending updates to campus on Wednesdays and a Town Hall has been held on this topic. There is still a lot of uncertainty since the governor signed the budget.
- The demographic cliff is significant though not as severe as expected several years ago. While the college can't do anything about the demographic cliff, it can impact the demand curve by adjusting to ensure it is a place where students want to be.
- President May highlighted some achievements from athletics: the men's tennis team are champions, while women's tennis and several other athletic teams have all gone to the playoffs. Brian Pan has won NWAC coach of the year.

B. Board Report

Vice Chair Desh shared an update from the ACT Spring Conference: Chair Leigh was elected secretary of ACT. Vice Chair Desh presented on AI as it relates to policy in higher education in Washington state.

Trustee Dietzel thanked President May for budget advocacy.

Trustee Fukutaki attended the spring campus community day and particularly appreciated the faculty panel.

UNSCHEDULED BUSINESS

There was no unscheduled business.

EXECUTIVE SESSION

At 3:10 PM, Vice Chair Desh announced the Board would convene at 3:15 PM for 45 minutes in executive session under [RCW 42.30.110\(1\)](#) for the following purpose: (g) To review the performance of a public employee; and (i) To discuss with legal counsel representing the agency litigation or potential litigation. Vice Chair Desh announced that no final action would be taken during the executive session.

At 4:00 PM Vice Chair Desh extended the executive session by 30 minutes.

The executive session ended at 4:30 PM.

BUSINESS MEETING

Vice Chair Desh called the business session back to order at 4:30 PM.

ADJOURNMENT

There being no further business, Vice Chair Desh adjourned the Board of Trustees meeting at 4:31 PM.

Richard Leigh
Chair, Board of Trustees
Community College District VIII

ATTEST:

Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII



REGULAR MEETING AGENDA ITEM

PROGRAM HIGHLIGHT: FINDING CONNECTION ON CAMPUS

Information

Description

Program Spotlight presentations are designed to provide a brief overview and key insights about specific programs or initiatives at Bellevue College. This month's Program Spotlight presentation will be focused on students finding connections on campus with a specific focus on programs within Student Affairs.

Background/Supplemental Information

PowerPoint presentation

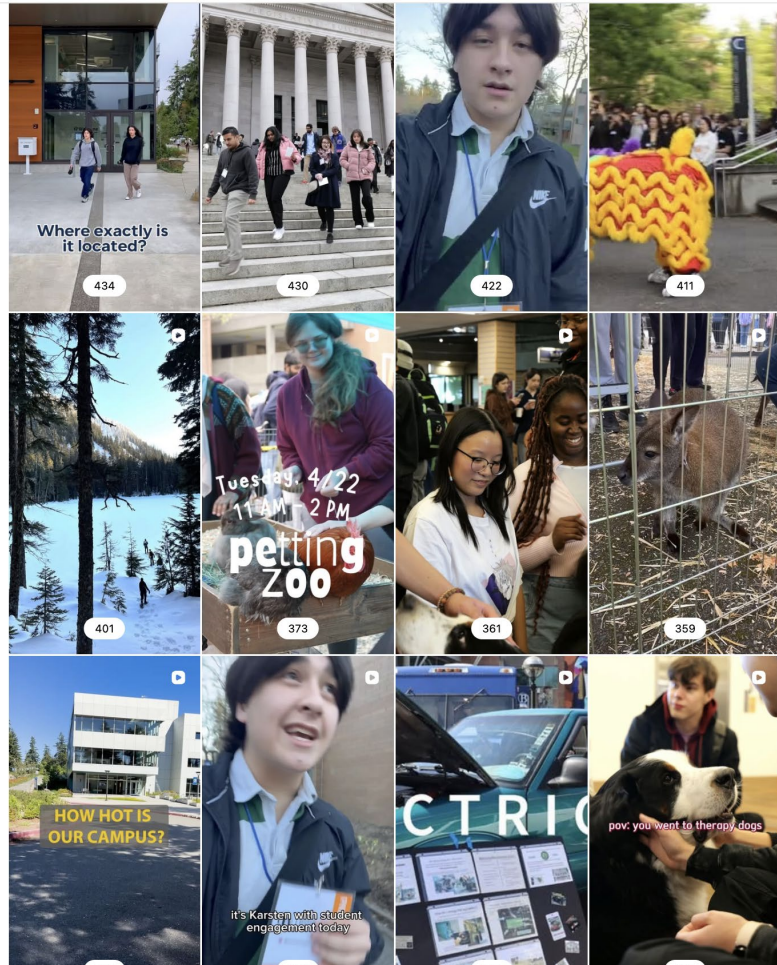
Prepared by: Dr. Judith Hernández Chapar, Vice President of Student Affairs



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Finding Connection on Campus

Connection and Engagement



Guiding Principles/ Concepts:

- Out of Class Learning/ Skill Building
- Student Development Theory
 - Identity Development Models
- Astin's Theory of Involvement
- Coaching students from passive/passer-by involvement to self-authorship
- 5 Practices of Highly Effective Leaders
- Challenge & Support

Athletics



- **Jeremy Eggers, Director**
- “The Student Experience”
- 11 Sports
- Part of Northwest Athletic Conference (NWAC)

Athletics- Excellence in the Classroom

	2023-2024		2024-2025	
	# Student Athletes	Cumulative GPA	# Student Athletes	Cumulative GPA
Fall Quarter	154	3.01	169	3.11
Winter Quarter	140	3.07	171	3.17
Spring Quarter	136	3.02	TBD	TBD

Athletics- Excellence in the Classroom

Study Halls:

- Study Halls by Team

Connection to Academic Advising:

- Teresa Descher
- Embedded on Thursdays at Athletic facility

Athletics- Excellence in Competition

Women's Soccer	NWAC 2nd place
Men's Soccer	4th place North Region
Volleyball	NWAC Elite 8 - 1st round lost
Men's Basketball	NWAC Sweet 16 - 1st round lost
Women's Basketball	NWAC Sweet 16 - 1st round lost
Men's Tennis	NWAC Champions
Women's Tennis	NWAC 4th place
Men's Golf	NWAC 2nd place
Women's Golf	NWAC 3rd place
Softball	NWAC Sweet 16 - 1st rd lost
Baseball	NWAC Final 5

**** 10 of 11 teams made it to the NWAC playoffs**

Housing



- **Becca Marion, Director**
- *“Use the correct four letter word....”*
- Suite and apartment style living
 - 137 Units/ 368 beds
 - Student and guest housing

Housing



- **Becca Marion, Director**
- *“HOME”*
- Suite and apartment style living
 - 137 Units/ 368 beds
 - Student and guest housing

Housing- Occupancy

	22-23	23-24	24-25
Fall Quarter	89.30%	93%	97.5%
Winter Quarter	86.72%	86.3%	91.5%
Spring Quarter	80.00%	79.0%	79.69%
Summer Quarter	35.3%	40%	34.3% (est.)

Housing- Residential Life

- Community Development
 - Housing follows a Residential Curriculum model
 - Housing and Residential Life Staff
 - 8 Resident Assistants
 - Provide residents assistance
 - Programmatic and community development
 - After hours on-call and regular building round

Student Engagement



- **Bradley Huggins, Director**
- *“What do the students want to do?”*
- *“Involvement, Involvement,....”*
- Skill building
- Focused on helping students build community, involvement and leadership opportunities.

Student Engagement



- 105 chartered student organizations in collaboration with ASGBC
- 413 Project Proposals reviewed, supported and carried out during Academic Year 2024-25 (so far)
- 50+ student organizations and other programs promoted their offerings at each quarterly Involvement Fair (Oct, Jan, April)
- 100+ Purchasing requests for student materials, supplies, decorations

Student Engagement

- Developments for 2025-26:
 - Modern Campus INVOLVE (Computer Software)
 - Software will roll out by fall 2025 to serve as platform for involvement and engagement.
 - Forms
 - Processes and approvals
 - One stop area for organizations and co-curricular offerings
 - Student involvement analytics/ what did you learn
 - Co-curricular student involvement transcript

Wellness Center



- **Peter Prescott, Lead**
 - “Mind and Body”
 - Intramurals
 - Open Gym
 - Open Access Fitness Center
 - Outdoor Recreation

Wellness Center - Opportunities

- 114 Intramurals Events (Fall 2024-Spring 2025)
 - Inclusive of Open Gym (Basketball, Pickleball, Badminton)
- 16 Outdoor Recreation Events Fall 2024- Spring 2025
- 38 weekly hours of “Open Access” in Fitness Center
 - Student, faculty, and staff pay \$30/ quarter to use fitness center
 - Participation is up 19% from 2023-2024

Wellness - Student Participation (Yearly)

- Intramurals – 7,800 participants (duplicative)
- Outdoor Rec Events – 400 participants (duplicative)
- Open access fitness hours- 500 weekly users; 20,000 separate visits Summer through Spring (duplicated)



BELLEVUE
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Student Success

*Puente * Umoja * LGBTQ+ Resource Center *Veterans Resource Center *TRIO

Who Do We Serve?

Program	Target Population	Contact/ Location
Umoja	Black and African American students	Darnita Boynton Howard/ L 100D
Puente	Latinx students	Hector Guzman/ L 100D
LGBTQ+ Resource Center	All identities across the gender, sexual, and romantic spectrums	Kenton Westerfield/ S 201
Veterans Resource Center (VRC)	Military Affiliated	Josh Kienlen/ U 306A
TRIO	First generation; low income; disabled	Carrie Horton/ U 219
Student Affinity Coordinators	Latinx, Black, LGBTQ+, Veterans, API	L 100D

What We Do?

- **Academic Support**
 - Case management
- **Community Engagement**
 - Student Affinity Coordinators
- **Resource Navigation**
 - Scholarships, basic needs, and transfer support
- **Culturally Relevant Programming**
 - Heritage month celebrations and conferences



Academic Support

- **TRIO:** First Year Seminar (FYS 101) course tailored towards TRIO students. Focus on college success strategies.
- **Umoja:** Black Male Academic Achievement Conference. Umoja Scholar earned \$500 scholarship.
- **Puente:** Latinx centered course content - ENGL&101, ENGL 201, FYS 101, HD 173 Career Exploration; CES 170 Intro to Latinx Studies.



Community Engagement



Puente: United States Hispanic Leadership Institute (USHLI) Conference- National Latinx leadership and empowerment event. Facilitated events for Hispanic Heritage month.

LGBTQ+: Anti- Valentine's Day Party- Inclusive social space centered on self-love. Facilitated event for Trans Day of Remembrance.

Umoja : Sawubona Festival- Campus and community event featuring live music, children's corner, vendors and health booth. Facilitated events for Black History month.

Resource Navigation



TRIO, Puente & Umoja: Financial Aid & Scholarship Workshops. Admission guidance and career exploration.

LGBTQ+ Resource Center: Trans and Enby Documentation Workshop- Updating identity legal documents.

VRC: Lunch & Learns- Connecting veterans with professionals and alumni from the VA, Blue Origin and WorkSource.

Culturally Relevant Programming

Umoja: HBCU Tour- 25 students traveled to visit four Historically Black Colleges and Universities: Howard, Coppin State, Virginia State and Morgan State. Students explored Smithsonian National Museum of African American History and Culture.

LGBTQ+ Resource Center: Pride in the Pow(d)er Ski Trip- Pride themed outdoor adventure. Students explored nature and took ski lessons.

Puente/Latinx Club: Dia de la Candelaria- Latinx cultural celebration and togetherness.



Weekly Programming



Umoja: Village Space- Weekly space to discuss identity, culture and student leadership.

LGBTQ+ Resource Center: Weekly Tea & Study Sessions- Provide recurring space for connection, academic support, and mentorship

TRIO: Peer Mentoring Program- Builds a network for support for students.

Results

Increased Student Success

- TRIO students achieved a 91% rate good academic standing and 81% persistence rate
- Umoja recognized 62 students for excellence with a 3.0+ G.P.A Fall quarter
- Puente students maintain an 87%-95% retention rate quarter to quarter.

Growth in Engagement and Participation

- Over 1,900 visits to the VRC; military connected enrollment increased by 15%
- Winter quarter LGBTQ+ Resource Center increased social media presence.
 - 96 students signed up for "email interest list" and over 131 followers on IG.

Expanded Access to culturally relevant support and resources

- Students receive referrals to healthcare, legal services, and basic needs navigation.
- Scholarship search and transfer application support.
- Umoja, TRIO, and Puente have designated academic and mental health Counselors

Quotes

"I have five degrees because of the support and encouragement I received from TRIO. Now, my three children also have degrees!"- TRIO graduate

"Not only did I connect with new friends, but I also gained a deeper understanding of Black culture and American history through your thoughtful planning."- Umoja Student HBCU Tour

"Many of us had never been on a mountain, let alone seen that kind of visibility for LGBTQ+ students- it was freeing and unforgettable."- Pride in the Pow(d)er participant



REGULAR MEETING AGENDA ITEM

TENURE

Action

Description

A recommendation from the Tenure Review Committee regarding tenure appointments for full-time faculty members listed below has been submitted to the College President, in accordance with the [“Collective Bargaining Agreement By and Between the Board of Trustees of Bellevue College – Community College District VIII and the Bellevue College Association of Higher Education.”](#) On the basis of this recommendation and in accordance with the provisions of the Agreement, it is the recommendation of the President and the Tenure Review Committee that the faculty candidates listed below be granted tenure or a fourth probationary year.

Third Year Candidate Recommended for Fourth Year

Muntaha Alibrahim	Health Sciences Education & Wellness Institute (Nursing)
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Third Year Candidates Recommended for Tenure

Maria Lizana	Science (Astronomy)
Kanthimathi Radhakrishnan	Science (Mathematics)
Weina Sun	Arts & Humanities (English as a Second Language)

Second Year Candidate Recommended for Early Tenure

Stacy Woodruff	Health Sciences Education & Wellness Institute (Healthcare Leadership)
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Analysis

The reason for tenure, as stated in the Revised Code of Washington, is to protect faculty employment rights. Further, tenure protects academic freedom and promotes collegiality and professionalism among faculty.

The tenure process at Bellevue College involves four levels:

- 1) The Tenure Evaluation Subcommittee (TES) gathers information, mentors the candidate, and prepares the tenure document.
- 2) The Tenure Review Committee (TRC), including six faculty members elected by the faculty at large, reviews the documentation prepared by the TES to ensure that similar standards and expectations are met across the many disciplines. The TRC provides an objective look at each document to make sure that the case supporting the recommendation of the TES is sound.

- 3) The College President, after reviewing the recommendations of the TRC, submits those recommendations and accompanying materials, along with his/her own recommendation, to the Board of Trustees.
- 4) Finally, the Board of Trustees, giving serious consideration to the recommendation of the President and the TRC, decides to grant or not grant tenure or extend the probationary period. During the first two years of candidates' employment, the President uses the recommendation of the TRC to decide whether or not to continue the probationary period.

Required documents have been gathered by the TES and the tenure candidates that provide evidence that the process described above has been strictly followed.

Background/Supplemental Information

An electronic notebook in .pdf format has been assembled regarding the tenure candidates, and all pertinent documents for the case has been included for review by members of the Board of Trustees. Each member of the Board will be able to access the tenure documents via a secure SharePoint site.

Prepared by: Dr. Jess Clark, Provost & VP Academic Affairs jess.clark@bellevuecollege.edu



REGULAR MEETING AGENDA ITEM

2025-2026 COLLEGE BUDGET

First Read

Description

The Bellevue College Operating Budget for fiscal year 2025-26 is presented to the Board of Trustees for consideration. To assist the Board in considering the proposed budget, a comparison of the initial 2024-25 and the 2025-26 budget is provided.

Attachment 1: Proposed 2025-26 College Budget and Reserve Report

Attachment 2: Operating Projection Model

Analysis

The fiscal year 2025-26 budget highlights

Revenue

Tuition Rate Increase

- +3.3% State Tuition
- +2.5% Running Start

Projected Enrollment Changes

- +1.5% State Enrollment (Including BAS programs)
- +0.00 % International Enrollment (including ELI)
- +1.5% Running Start Enrollment

Expenses

Wages and Benefits

- COLA: Faculty 3%, Exempt 3% and WFSE Classified 3%
- 8% Lapsed Salaries Classified
- 6% Lapsed Salaries Exempt
- Continued adjustment of Adjunct Salaries and Expense Lines

Limitations

- Presented Proforma budget results in an estimated \$4.2M shortfall
- Requires supplemental budget with appropriate reductions be approved by 12/31/2025
- Based on the assumption that the Board will waive the current year funding of the 25% operating reserve.
- Requires the use of an estimated \$2.2M FY 2024-2025 carryover and \$1M of interest income.
- Adjustments to the estimated State Allocation will require amendments to the presented budget.
- \$5.1 Million commitment to Capital to Refurbish old buildings.

Proposed Budget (motion language is in the next section)

It is recommended that the Board of Trustees of Community College District VIII approve the following proforma budget plan for the fiscal year July 1, 2025 through June 30, 2026.

Annual Budget	
Operating Funds	\$ 146,964,405
Proprietary Funds	\$ 16,445,328
Financial Aid Funds	<u>\$ 18,285,017</u>
Total 2024-25 Annual Budget	<u>\$ 181,694,750</u>
Reserve Funds	
Contingency Fund (2.5%)	\$ 4,259,258
Operating Reserve (25%)	\$ 35,053,494
Proprietary Reserve	\$739,377
Debt Reserve	\$10,689,394
Student Housing Reserve	\$251,301
Total Reserves	<u>\$50,992,824</u>

Recommended Motion

That the Board of Trustees of Community College District VIII approves the proforma college budget plan, as proposed, for fiscal period 2025-2026, with the understanding that the college will adjust the plan to reflect a balanced budget by end of calendar year 2025. This approval of this proforma budget includes the Board of Trustees authorizing:

- the College President to proceed with the **execution of the planned program**;
- the College President to **transfer funds** within the General Fund, or from local and other funds, to eliminate any cash deficit as required by RCW 43.88.2601, to **provide working capital, and to support approved projects** and activities;
- A one-year suspension of the policy 7110 requirement to fund a 25% operating reserve.
- the **tuition and fee schedule** as established by law, by the State Board for Community and Technical Colleges, as implemented by the College President, and as listed in the College catalog;

- the College President to **accept allocation amendments** from the State Board for Community and Technical Colleges, to accept such grants and contracts as may be acquired during the budget period, and to report on such changes, at least quarterly, to the Board of Trustees;
- the **adjustment of staff and faculty positions** if necessary to carry out the College's programs; and
- the College President to determine **the fee schedule for contract courses** and programs.

Tyrell Bergstrom, Executive Director of Finance and Auxiliary Services

Tyrell.Bergstrom@BellevueCollege.edu

Background/Supplemental Information

Proposed Revenue Plan by Fund

Includes comparison to initial 2024-25 college budget

	2024-25 INITIAL BUDGET	Increase (Decrease)	2025-2026 INITIAL BUDGET
OPERATING FUND:			
STATE ALLOCATION	66,805,476	(779,695)	\$66,025,781
LOCAL OPERATING	24,884,649	2,653,221	\$27,537,870
DEDICATED LOCAL FUND	7,076,415	(446,212)	\$6,630,203
GRANTS & CONTRACTS	41,447,435	5,323,116	\$46,770,551
TOTAL OPERATING FUNDS:	140,213,975	6,750,430	\$146,964,405
PROPRIETARY FUNDS:			
COMPUTER SERVICE FUND	10,001	-	\$10,001
PRINTING FUND	561,170	7,900	\$569,070
ASSOCIATED STUDENTS (non S&A)	417,400	-	\$417,400
PARKING	1,425,000	-	\$1,425,000
FOOD SERVICES	2,556,422	64,052	\$2,620,474
OTHER AUXILIARY ENTERPRISES	5,769,227	152,113	\$5,921,340
HOUSING	5,100,000	382,043	5,482,043
TOTAL PROPRIETARY FUNDS:	15,839,220	606,108	\$16,445,328
FINANCIAL AID FUNDS:			
GRANTS IN AID	13,500,000	-	13,500,000
STUDENT LOAN	3,750,000	-	3,750,000
STATE WORK STUDY	285,017	-	285,017
FINANCIAL AID FUND	750,000	-	750,000
TOTAL FINANCIAL AID FUNDS:	18,285,017	-	\$18,285,017
TOTAL ANNUAL REVENUE:	\$174,338,212	\$7,356,538	\$181,694,750
2025-26 COLLEGE RESERVE REPORT			
			Reserve
RESERVE FUND BALANCES			
Contingency Fund 3.00%			\$4,259,258
Operating Reserve 25% (reflects suspension for FY 2025-26)			\$35,053,494
Proprietary Reserve 25% (\$2.6 M underfunded)			\$739,377
Debt Reserve			\$10,689,394
Student Housing Reserve			\$251,301
TOTAL RESERVED			\$50,992,824

	Actual FY 23-24	Budget FY24-25	Projection FY 24-25	Budget FY 25-26
Revenue				
Total Tuition Revenue	56,411,288	58,657,326	64,778,167	65,616,495
State Tuition	18,397,220	19,101,806	20,869,484	21,749,438
Bachelor Programs	5,217,749	5,782,843	5,498,804	5,788,432
Running Start	22,285,653	22,744,095	26,562,642	26,951,298
International(With ELI)	10,510,666	11,028,582	11,847,237	11,127,327
Other Student Fees & Grant Revenue	13,073,086	12,923,120	11,340,131	13,415,380
State Operating Appropriation	58,522,657	62,436,758	62,615,162	62,964,314
Additional State Appropriation	3,778,418	3,778,418	3,778,418	2,471,167
Capital Approp- for Operating	590,300	590,300	590,300	590,300
Reimbursements other agencies\carryover	1,697,633	1,828,053	2,754,992	1,906,749
Total Operating Revenue Sources	134,073,382	140,213,975	145,857,170	146,964,405
Expenses				
Total Wages & Benefits	103,059,627	111,253,142	114,985,079	121,638,004
Full-Time Faculty Salaries	21,737,279	23,883,883	24,928,532	26,056,311
Adjunct Faculty Salaries	17,756,678	18,364,678	21,671,266	21,645,390
Cost of Stipends	3,010,971	2,688,906	3,175,768	2,932,827
Exempt Salaries	17,631,512	20,643,466	19,263,493	21,553,509
Classified Salaries	17,593,360	19,973,756	18,642,401	20,620,818
Unfilled Positions Budget	-	(3,249,378)	-	(2,967,434)
Other Salaries	1,167,265	2,344,014	1,116,359	2,299,504
Benefits	25,046,445	27,582,532	27,165,975	30,475,794
Salary/Benefit Transfers	(883,883)	(978,715)	(978,715)	(978,715)
Goods & Services/ Personal Svcs	17,091,595	19,991,257	15,517,997	20,544,072
Student Services	3,195,341	2,837,388	3,317,995	3,612,297
Equipment, Furniture	1,219,558	789,495	2,695,796	30,599
Travel	605,993	571,033	638,534	536,732
Non Salary Transfers	(159,468)	(192,398)	(192,398)	(207,402)
Old Building Renovation Fund	5,088,287	4,735,043	4,857,003	5,112,329
Other Adjustments	1,088,524	(879,484)	700,000	(1,196,246)
Student Success COP and other	1,106,000	1,108,500	1,108,500	1,108,500
Total Expenses	132,295,456	140,213,975	143,628,505	151,178,885
Operating Margin (No Depreciation)	1,777,926	(0)	2,228,665	(4,214,480)



REGULAR MEETING AGENDA ITEM

2025-2026 SERVICES & ACTIVITIES FEE BUDGET

First Read

Description

RCW 28B.15.044 for the State of Washington grants authority to the Board of Trustees to approve the campus Services and Activities (S & A) Budget. Further, it requires students to advance a budgetary recommendation for consideration of the Board of Trustees.

The S&A Budget recommendation is developed by the S&A committee. The committee was comprised of five students, one exempt staff member, one classified staff member and one faculty member. This year's committee members are (asterisks denote voting members):

- * Daniel Ngoy (ASG President)
- * Desiree Besson (ASG Director of Finance)
- * Sara Sunil (Student at Large)
- * Kira McKey (Student at Large)
- * Dan Diakubama (Student at Large)
- * Travis Sage (Classified)
- * Becca Marion (Exempt)
- * Sophie Leung (Faculty)

Committee Advisor(s):

Mike Kaptik

Support was also provided by Ty Bergstrom and Brad Huggins.

The committee completed deliberations and has prepared a recommendation for the 2025-2026 year. The budget recommendation was approved by the committee members.

For reference, here are some key points for this year's process:

- There were 76 applications this year.
- The 25-26 S&A committee reviewed the applications with the following priorities (not in any particular order):
 - Events occurring on-campus
 - Sustainable for future years
 - Cultural events
 - Academic success (co-curricular) - able to improve student standing
 - Funds for food should be sustainable (balanced): other items before food
 - Maximize impact of funds on maximum number of students
 - Equity/ DEI

- 2025-26 requested amounts exceeded 2025-26 allocated amount by **\$2,997,617**.
- Funds requested this year, **\$7,102,876**, were \$100,273 lower than last year's requests when factoring out last year's renovation request.
- Funds allocated this year, **\$4,105,419.31**, were \$1,317,160.31 lower than last's year allocations factoring out last year's renovation allocation. The funds available for allotment is based on an estimate of funds collected this year for the 25-26 school year and left-over funds from the 24-25 budget.
- After initial recommendations, the S&A committee reviewed 17 appeals and made several adjustments to the recommendations after the appeal hearings.

Comparison of 2024-25 Recommendation and 2025-26 Recommendation:

	2024-25	2025-26	Delta
Total Funds Requested	\$ 9,703,149.00	\$ 7,102,876.00	\$ (2,600,273.00)
Funds Requested (Renovation)	\$ 2,500,000.00		\$ (2,500,000.00)
Funds Requested (Non-Renovation)	\$ 7,203,149.00	\$ 7,102,876.00	\$ (100,273.00)
Total Funds Allocated	\$ 7,760,879.31	\$ 4,105,259.00	\$ (3,655,620.31)
Funds Allocated (Renovation)	\$ 2,338,460.00		\$ (2,338,460.00)
Funds Allocated (Non-Renovation)	\$ 5,422,419.31	\$ 4,105,259.00	\$ (1,317,160.31)

Review Process:

Overall cuts to requests were made based on the committee's priorities. The S&A Committee reviewed each application thoroughly. Through the review process, the committee reduced asks in multiple ways:

1. Each application was reviewed by line item and reductions were made to items such as travel, equipment, staffing and food.
2. After initial reductions were made, additional across the board percentage-based cuts were made to hit the recommended budget target.
3. A final review was made after appeals, and some funds were added to the initial recommendations.

The full list of recommended allocations is attached. Funds allocated are in the column titled "2025-26 Recommended S&A Allocation".

Additional Committee Recommendations:

- If additional funds are found in end of year review (i.e.- more leftover funds than expected or funds collected exceed projections), those funds will be placed in the ASGBC General Funds.

If there are less funds than projected, funds will come from the available ASGBC General Funds.

Background/Supplemental Information

2025-26 Services and Activities Fee Budget Allocation Summary

Recommendation/Outcomes

That the Board of Trustees of Community College District VIII consider the 25-26 Services and Activities budget allocation recommendation of **\$4,105,259.00**.

2025-2026 Services and Activities Fee Budget Allocations Summary

#	Organization name	Budget #	2025-26 Request	2024-25 Allocation	2025-26 Recommended S&A Allocation
1	ASSOCIATED STUDENT GOVERNMENT OPERATIONS	23000	335,369	305,352	300,569
2	ASG OFFICE OF CIVIC ENGAGEMENT	23001	63,571	54,554	0
3	CAMPUS ACTIVITIES BOARD	23002	183,500	140,000	130,140
4	STUDENT ENGAGEMENT OPERATIONS	23004	948,250	990,349	912,580
5	STUDENT BUSINESS CENTER	23005	398,441	246,110	249,241
6	STUDENT LIFE WEB & SOCIAL MEDIA	23006	22,705	21,808	22,357
7	ASG GENERAL FUND	23031	618,450	419,000	409,000
8	UNITED NATIONS ASSOCIATION	23104	5,200	7,500	3,300
9	PHI THETA KAPPA HONOR SOCIETY (PTK)	23109	27,427	4,512	2,680
10	INFOSEC CLUB	23110	32,000	0	2,500
11	CHINESE STUDENT ASSOCIATION	23112	25,000	14,500	12,356
12	INTERNATIONAL STUDENTS AFFINITY COORDINATOR	23113	102,712	50,895	37,578
13	JAPANESE CULTURE EXCHANGE CLUB	23114	24,066	26,168	10,975
14	LGBTQ STUDENT COORDINATOR	23115	76,062	46,495	33,258
15	BLACK STUDENTS AFFINITY COORDINATOR	23117	149,537	67,068	33,334
16	LATINO STUDENTS AFFINITY COORDINATOR	23119	100,262	63,752	26,138
17	BUSINESS LEADERSHIP COMMUNITY (BLC)	23120	65,033	57,782	15,532
18	MULTI-CULTURAL SERVICES	23121	36,500	36,400	14,808
19	RISE LEARNING INSTITUTE (MAKERSPACE)	23122	52,928	48,435	26,230
20	PUENTE	23126	15,930	7,500	2,381
21	VETERAN STUDENTS AFFINITY COORDINATOR	23127	35,220	28,495	27,680
22	SPEECH & DEBATE	23129	192,600	0	85,590
23	MUSLIM STUDENT ASSOCIATION	23133	36,452	17,500	15,294
24	TAIWANESE STUDENT ASSOCIATION	23134	16,000	15,570	5,560
25	BELLEVUE COLLEGE MUSIC ACTIVITIES	23137	157,770	86,420	65,724
26	DIGITAL MEDIA DESIGN	23138	281,180	0	10,200
27	ACADEMIC SUCCESS CENTER - ALL TUTORING	23139	505,500	500,000	393,020
28	WATCHDOG STUDENT NEWSPAPER	23140	72,000	59,040	71,420
29	DRAMA ACTIVITIES	23143	38,320	0	13,774

30	BC DANCE PRODUCTIONS AND ACTIVITIES	23145	23,150	12,250	4,590
31	CENTER FOR CAREER CONNECTIONS	23147	51,360	43,792	40,140
32	STAGEFRIGHT DRAMA CLUB	23148	23,124	11,024	9,784
33	ASIAN PACIFIC ISLANDER STUDENTS AFFINITY COORDINATOR	23153	96,819	58,121	37,709
34	DECA	23155	152,410	0	63,670
35	UMOJA SCHOLARS PROGRAMS	23159	129,152	27,960	18,488
36	COLLIMATORS CLUB	23168	6,000	6,000	3,680
37	LEADERSHIP INSTITUTE	23181	95,800	63,600	42,440
38	EARLY LEARNING CENTER (CHILDCARE CENTER)	23182	283,250	283,250	248,450
39	LATINO STUDENTS OF BC	23184	21,750	35,050	6,960
40	INTERIOR DESIGN STUDENT ASSOCIATION	23185	10,000	7,850	6,520
41	BULLDOG FOOD PANTRY / BENEFITS HUB	23186	20,000	32,250	17,680
42	STUDENT ENGAGEMENT SIGNATURE EVENTS	23187	58,600	50,000	25,424
43	NURSING STUDENT ASSOCIATION	23193	22,675	9,000	8,552
44	BLACK STUDENT UNION	23195	162,400	58,300	55,216
45	INTERNATIONAL STUDENT ASSOCIATION	23196	22,650	45,300	13,950
46	COMPUTER SCIENCE CLUB	23199	39,000	9,700	2,460
47	BC FILMMAKING CLUB	23200	20,800	15,096	7,460
48	GUITAR CLUB	23201	46,101	21,785	22,320
49	ASIAN PACIFIC ISLANDER STUDENT ASSOCIATION	23207	58,300	37,500	16,540
50	BC VOLLEYBALLLL CLUB	23208	51,750	25,500	16,370
51	BIOLOGY CLUB	23209	1,317	0	1,317
52	SEWNG & TEXTILE ARTS CLUB	23210	10,000	2,000	1,500
53	ASG EVENTS & COMMUNITY RELATIONS	23211	143,886	124,035	75,446
54	CENTRAL ASIAN STUDENT ASSOCIATION	23212	15,052	0	5,248
55	CHRISTIAN STUDENT ASSOCIATION	23213	10,000	7,000	5,360
56	ASSOCIATION FOR COMPUTING MACHIERY	23214	43,848	12,500	1,568
57	ETA OMEGA NURSING HONOR SOCIETY	23218	7,950	2,000	0
58	GENDER-BASED VIOLENCE PREVENTION	23219	11,371	13,000	4,561
59	BADMINTON AND PICKLEBALL CLUB	23227	7,300	7,300	2,892
60	BC ROBOTICS CLUB	23228	3,261	13,493	2,565
61	BC ROCKETRY AND AEROSPACE	23229	15,000	13,355	6,880

62	RUNNING START STUDENT ASSOCIATION	23230	14,500	8,500	5,800
63	XR CLUB	23233	6,000	11,000	2,000
64	ASG TRAVEL FUND	23234		525,342	0
65	ALL ATHLETICS PROGRAMS	23162, etc.	467,000	275,000	275,200
66	WELLNESS CENTER	23176 and 23116	60,532	46,464	56,124
67	SOUTH ASIAN STUDENT ASSOCIATION	23xxx	69,000	0	24,340
68	STUDENTS FOR JUSTICE CLUB	23xxx	54,350	0	15,200
69	FUTURE NURSES OF AMERICA	23xxx	5,100	0	2,432
70	KOREAN CLUB	23xxx	4,410	0	2,322
71	GIRLS WHO CODE	23xxx	6,300	0	2,000
72	INTERVARSITY CLUB	23xxx	3,239	0	1,500
73	FINANCE CLUB	23xxx	1,100	0	1,100
74	D&D CLUB	23xxx	1,090	0	1,090
75	SKY HAPPINESS CLUB	23xxx	233	0	233
76	ARTS & HUMANITIES	23xxx	109,601	0	0
77	VETERANS STUDENT ASSOCIATION	23xxx	18,360	0	6,960
	TOTAL ALLOCATIONS/REQUESTS		7,102,876	5,229,522	4,105,259



REGULAR MEETING AGENDA ITEM

REVISION OF POLICY 6120, WAC 132H-142: USE OF COLLEGE PROPERTY FOR EXPRESSIVE ACTIVITY

First Read

Description

In fall of 2024 the college held a 45-day comment period and public hearing for revisions to the expressive activity policy. Sufficient changes were identified at that time and another hearing and comment period was warranted. A second comment period and public hearing were held in early 2025.

Clarifications include consistent definition and use of the terms “limited public forum” and “public forum” and expanding the public nature of state property. These terms are directly applicable to college groups and noncollege groups seeking to express ideas and promote free and open dialogue on Bellevue College property.

45-Day Comment

The second comment period was held from January 15-March 3, 2025, and a public hearing was held on February 26, 2025. Two individuals attended the hearing. No comments were received. Four written comments were received during the 45-day period and were incorporated where necessary.

Recommended Action

That the Board of Trustees of Community College District VIII approves the revision of Policy 6120, WAC 132H-142: Use of College Property for Expressive Activity at their June 26, 2025 meeting.

Prepared by: Dr. Lori McRea Keller, Director of Policies & Government Relations
loreen.keller@bellevuecollege.edu

Chapter 132H-142 WAC
((~~FIRST AMENDMENT ACTIVITIES FOR COMMUNITY COLLEGE DISTRICT VIII~~)) USE
OF COLLEGE PROPERTY FOR EXPRESSIVE ACTIVITY

AMENDATORY SECTION (Amending WSR 05-07-069, filed 3/14/05, effective 4/14/05)

WAC 132H-142-010 Title. WAC 132H-142-010 through 132H-142-060 shall be known as use of ~~((Community College District VIII facilities by college groups and noncollege groups for first amendment activities))~~ college property for expressive activity.

AMENDATORY SECTION (Amending WSR 12-24-044, filed 11/29/12, effective 12/30/12)

WAC 132H-142-015 Definitions. ~~((For the purposes of this policy noncollege groups shall mean individuals, or combinations of individuals, who are not currently enrolled students or current employees of Bellevue Community College or who are not officially affiliated or associated with a recognized student organization or a recognized employee group of the college.~~

~~For purposes of this policy, college groups shall mean individuals who are currently enrolled students or current employees of Bellevue Community College or who are affiliated with a recognized student organization or a recognized employee group of the college.~~

~~College facilities include all buildings, structures, grounds, office space and parking lots.~~

~~The college is a limited public forum for noncollege groups. The limited public forum does not include college buildings or athletic fields.))~~ (1) "College groups" means individuals or groups who are currently enrolled students or current employees of Bellevue College, or guests of Bellevue College who are sponsored by a recognized student organization, employee organization, or the administration of the college.

(2) "College property" shall include, but not be limited to, all campuses of the college, wherever located, and all college-controlled, owned, rented, leased, occupied, or used land, buildings, structures, property, vehicles, equipment, office space, parking lots, and any other property and/or college hosted online platforms utilized by the college for any education programs and activities.

(3) "Expressive activity" includes, but is not necessarily limited to, informational picketing, petition circulation, the distribution of informational leaflets or pamphlets, speech-making, demonstrations, rallies, appearances of speakers in outdoor areas, protests, meetings to display group feelings or sentiments and/or other types of assemblies to share information, perspective, or viewpoints.

(4) "Limited public forum" means public and common areas of the campus where college groups may assemble for expressive activity, subject to time, place, and manner regulations. College buildings, rooms,

and athletic fields also may be rented in accordance with the college's ~~((facilities))~~ property use policy.

(5) "Noncollege groups" means individuals, or combinations of individuals, who are not currently enrolled students or current employees of Bellevue College and who are not officially affiliated or associated with, or invited guests of a recognized student organization, recognized employee group, or the administration of the college.

(6) "Public use areas" means outdoor areas of campus that the college has chosen to open as places where noncollege groups may assemble for expressive activity protected by the first amendment, subject to reasonable time, place, or manner restrictions. College buildings, rooms, and athletic fields also may be rented in accordance with the college's property use policy. While state property constitutes traditional open public space, group restrictions are intended for safety, security, the operation of campus, and educational program and activities.

AMENDATORY SECTION (Amending WSR 12-24-044, filed 11/29/12, effective 12/30/12)

WAC 132H-142-020 Statement of purpose. Bellevue ~~((Community))~~ College ~~((District VIII))~~ is an ~~((educational))~~ institution of higher education provided and maintained by the people of the state of Washington. The college reserves its property for activities that are related to its broad educational mission. College ~~((facilities are))~~ property is reserved primarily for educational use including, but not limited to, instruction, research, public assembly of college groups, student activities and other activities directly related to the educational mission of the college. The public character of the college does not grant to individuals an unlimited license to engage in activity which limits, substantially interferes with, or otherwise disrupts the normal activities ~~((for and))~~ to which the college's ~~((buildings, facilities and grounds are))~~ property is dedicated ~~((and said buildings, facilities and grounds are not available for unrestricted use by noncollege groups. While said buildings, facilities and grounds are not available for unlimited use by college groups, it is recognized that Bellevue Community College students and employees should be accorded opportunity to utilize the facilities and grounds of the college to the fullest extent possible. The purpose of these time, place and manner regulations is to establish procedures and reasonable controls for the use of college facilities for both noncollege and college groups. It is intended to balance the college's responsibility to fulfill its mission as a state educational institution of Washington with the interests of noncollege groups or college groups who are interested in using the campus for purposes of constitutionally protected speech, assembly or expression. The college intends to open its facilities to noncollege groups to a lesser extent as set forth herein)). Accordingly, the college designates common areas (e.g., building courtyards, building lobbies) of the college as a limited public forum dedicated to the use of college groups, subject to the time, place, and manner limitations and restrictions set forth in this policy.~~

The purpose of the time, place, and manner regulations set forth in this policy is to establish procedures and reasonable controls for the use of college property. It is intended to balance the college's

responsibility to fulfill its mission as a state educational institution of Washington with the interests of college groups seeking to assemble in outdoor common areas of the campus for expressive activity. Bellevue College recognizes that college groups should be accorded the opportunity to utilize the property of the college to the fullest extent possible.

The college designates the following public use area(s) for use by noncollege groups for expressive activities on campus:

- Building C courtyard between building C and D extending east out from the fountain for groups less than 30; and
- South courtyard, just north of Carlson Theater if over 30 participants are expected.

AMENDATORY SECTION (Amending WSR 12-24-044, filed 11/29/12, effective 12/30/12)

WAC 132H-142-030 ((Request for use of facilities.)) Time, place, and manner restrictions. ((Subject to the regulations and requirements of this policy, college or noncollege groups may use the campus limited forums for those activities protected by the first amendment. Examples of first amendment activities would include, but not necessarily be limited to, informational picketing, petition circulation, the distribution of information leaflets or pamphlets, speech-making, demonstrations, rallies, appearances of speakers in outdoor areas, mass protests, meetings to display group feelings or sentiments and/or other types of constitutionally protected assemblies to share information, perspective or viewpoints.

Noncollege groups that intend to be on campus to engage in first amendment activities (hereinafter "the event") are encouraged to provide notice to the student programs office no later than twenty-four hours prior to the event along with the following information:

- (1) The name, address and telephone number of the individual, group, entity or organization sponsoring the event (hereinafter "the sponsoring organization"); and
- (2) The name, address and telephone number of a contact person for the sponsoring organization; and
- (3) The date, time and requested location of the event; and
- (4) The nature and purpose of the event; and
- (5) The type of sound amplification devices to be used in connection with the event, if any; and
- (6) The estimated number of people expected to participate in the event.

Signs shall be no larger than three feet by five feet (3' x 5') and no individual may carry more than one sign.

The use of sound amplification devices is limited to the limited public forum area as long as the sound amplification device is used at a volume which does not disrupt or disturb the normal use of classrooms, offices or laboratories or any previously scheduled college event or activity.

College groups are encouraged to notify the student programs office no later than forty-eight hours in advance of an event. However, unscheduled events are permitted so long as the event does not interfere with any other function occurring at the facility.

~~College group events shall not last longer than eight hours from beginning to end. Noncollege events shall not last longer than five hours from beginning to end.~~

~~There shall be no overnight camping on college facilities or grounds. Camping is defined to include sleeping, carrying on cooking activities, or storing personal belongings for personal habitation, or the erection of tents or other shelters or structures for the purposes of personal habitation.~~

~~Information may be distributed as long as it is not obscene or libelous or does not advocate or incite imminent unlawful conduct. The sponsoring organization is encouraged, but not required, to include its name and address on the distributed information. College groups may post information on bulletin boards, kiosks and other display areas designed for that purpose, and may distribute materials throughout the open areas of campus. Noncollege groups may distribute materials only at the site designated for noncollege groups. To avoid excessive littering of the campus and/or greatly increased work requirements for college physical plant employees, groups are asked to cooperate with the college in limiting the distribution of information leaflets or pamphlets to the limited public forum site.~~

~~Speech that does no more than propose a commercial transaction shall not occur in connection with the event.~~

~~College facilities may not be used for commercial sales, solicitations, advertising or promotional activities, unless:~~

- ~~• Such activities serve educational purposes of the college; and~~
- ~~• Such activities are under the sponsorship of a college department or office or officially chartered student club.~~

~~The limited public forum used by the group should be cleaned up and left in its original condition and may be subject to inspection by a representative of the college after the event. Reasonable charges may be assessed against the sponsoring organization for the costs of extraordinary clean-up or for the repair of damaged property.~~

~~All fire, safety, sanitation or special regulations specified for the event are to be obeyed.~~

~~The college cannot and will not provide utility connections or hook-ups for purposes of first amendment activities conducted pursuant to this policy.~~

~~The event must not obstruct vehicular, bicycle, pedestrian or other traffic or otherwise interfere with ingress or egress to the college, or to college buildings or facilities, or to college activities or events.~~

~~The event must not create safety hazards or pose unreasonable safety risks to college students, employees or invitees to the college.~~

~~The event must not interfere with educational activities inside or outside any college building or otherwise prevent the college from fulfilling its mission and achieving its primary purpose of providing an education to its students.~~

~~The event must not materially infringe on the rights and privileges of college students, employees or invitees to the college.~~

~~The event must also be in accordance with any other applicable college policies and regulations, regulations and policies of Bellevue Community College, local ordinances and/or state or federal laws.))~~

(1) Subject to the regulations and requirements of this policy, groups may use limited public forums and public use areas for expressive activities between the hours of 7:00 a.m. and 10:00 p.m.

(2) Use of audio amplifying equipment is permitted only in locations and at times that will not disrupt, or disturb, or interfere with the normal conduct of college affairs including, but not limited to, the use of classrooms, offices, libraries, and laboratories; and previously scheduled college events or activities.

(3) Groups are encouraged to notify the campus public safety department no later than 24 hours in advance of an event. However, unscheduled events are permitted so long as the event does not materially disrupt any other function occurring at the facility.

(4) All sites used for expressive activity should be cleaned up and left in their original condition and may be subject to inspection by a representative of the college after the event. Reasonable charges may be assessed against the sponsoring organization for the costs of extraordinary clean up or for the repair of damaged property.

(5) All fire, safety, sanitation, or special regulations specified for the event are to be obeyed. The college cannot and will not provide utility connections or hook-ups for purposes of expressive activity conducted pursuant to this policy.

(6) The event must not be conducted in such a manner to obstruct vehicular, bicycle, pedestrian, or other traffic or otherwise interfere with ingress or egress to the college, or to college buildings or property, or to college activities or events. The event must not create safety hazards or pose unreasonable safety risks to college students, employees, or invitees to the college.

(7) The event must not substantially and materially interfere with educational activities inside or outside any college building or otherwise prevent the college from fulfilling its mission and achieving its primary purpose of providing an education to its students. The event must not materially infringe on the rights and privileges of college students, employees, or invitees to the college.

(8) There shall be no camping on college property. Camping is defined to include sleeping, carrying on cooking activities, or storing personal belongings for personal habitation, or the erection of tents or other shelters or structures used for purposes of personal habitation.

(9) College property may not be used for commercial sales, solicitations, advertising, or promotional activities, unless:

(a) Such activities serve educational purposes of the college; and

(b) Such activities are under the sponsorship of a college department or office or officially chartered student club.

(10) The event must also be conducted in accordance with any other applicable college policies and regulations, local ordinances, and state or federal laws.

AMENDATORY SECTION (Amending WSR 12-24-044, filed 11/29/12, effective 12/30/12)

WAC 132H-142-040 Additional requirements for noncollege groups.

~~((The limited public forum))~~ Public use areas may not be used on the same date as any previously scheduled college event or activity at the site (aside from regularly scheduled classes) ~~((where))~~ when it is reasonably anticipated that more than ~~((five hundred))~~ 500 people will attend the college event or activity.

~~((College buildings, rooms, and athletic fields may be rented by noncollege groups in accordance with the college's facilities use policy. Noncollege groups may otherwise use college facilities as identified in this policy.~~

~~The college designates the following area(s) as the sole limited public forum area(s) for use by noncollege groups for first amendment activities on campus:~~

- ~~• Building C courtyard area for groups less than thirty; and~~
- ~~• Southern courtyard, just north of Carlson Theater if over thirty participants are expected.))~~ Noncollege groups may use public use areas identified in WAC 132H-142-020 for expressive activity between the hours of 7:00 a.m. and 10:00 p.m.

Noncollege groups that seek to engage in expressive activity on the designated public use area(s) are encouraged to provide notice to the campus public safety office no later than 24 hours prior to the event, along with the following information solely to ensure:

- (1) The area is not otherwise scheduled; and
- (2) To give the college an opportunity to assess any security needs:

- (a) The name, address, and telephone number of a contact person for the individual, group, entity, or organization sponsoring the event; and

- (b) The date, time, and requested location of the event; and

- (c) The nature and purpose of the event; and

- (d) The estimated number of people expected to participate in the event.

AMENDATORY SECTION (Amending WSR 05-07-069, filed 3/14/05, effective 4/14/05)

WAC 132H-142-050 ~~((The role of the president in first amendment decisions.))~~ **Distribution of materials.** ~~((The president of the college may authorize first amendment activities which are reasonably determined not to cause disruption of college activities despite a literal violation of this policy statement. Such determinations shall be made without consideration of the content or message of the first amendment activities.~~

~~The president of the college or designee may at any time, terminate, cancel or prohibit the event if it is determined, after proper inquiry, that the event does constitute or will constitute a clear and present danger to the college's orderly operation.))~~ College groups may post information on bulletin boards, kiosks, and other display areas designated for that purpose, and may distribute materials throughout the open areas of campus. The sponsoring organization is encouraged, but not required, to include its name and address on the distributed information. Compliance with relevant procedure(s) around posting of materials on campus is expected.

Noncollege groups may distribute materials only at the site(s) designated for noncollege groups.

All materials shall be dated and posted in accordance with Bellevue College policies and procedures for posting materials on campus.

WAC 132H-142-060 ((Criminal)) Trespass. ~~((Any person determined to be violating these regulations is subject to an order from the college public safety department to leave the college campus. Persons failing to comply with such an order to leave the college campus are subject to arrest for criminal trespass.))~~ Noncollege groups who violate these rules, or whose conduct jeopardizes the health or safety of others, or whose conduct unreasonably impedes the college in pursuit of its educational mission will be advised of the specific nature of the violation, and if they persist in the violation, will be requested by the college president or designee to leave the college property. Such a request prohibits the entry of and withdraws the license or privilege to enter onto or remain upon any portion of the college property by the person or group of persons requested to leave. Such person(s) shall be subject to arrest under the criminal trespass provisions of chapter 9A.52 RCW or Bellevue city code.

When the college revokes the license or privilege of any person(s) to be on college property, temporarily or for a stated period of time, that person(s) may appeal that decision by submitting to the college president by certified mail, return receipt requested, a letter stating the reasons the person(s) should not be barred from college property. The college president or designee shall respond in writing within 15 calendar days with a final decision of the college. Absent exceptional circumstances as determined by the college president or designee, person(s) shall continue to be barred from college property while an appeal is pending.

Students, faculty, and staff of the college who do not comply with these regulations will be reported to the appropriate college office or agency for action in accordance with this chapter or with other applicable rules, regulations, or policies.

REPEALER

The following sections of the Washington Administrative Code are repealed:

WAC 132H-142-025	First amendment activities and protection of the college mission.
WAC 132H-142-070	Posting of a bond and hold harmless statement.
WAC 132H-142-075	Trespass.



REGULAR MEETING AGENDA ITEM

CREATION OF POLICY 1510: IMMIGRATION ENFORCEMENT PROTECTIONS

Action

Description

On January 14, 2025, President's Cabinet granted interim adoption of the new policy 1510 immigration Enforcement Protection Policy (and related procedures). This brings Bellevue College into compliance with the Keep Washington Working Act of 2019. This policy strongly affirms the college's commitment to inclusion and safety for all students and employees.

In 2019 the Washington State Legislature passed the [Keep Washington Working Act](#) (KWW) to establish statewide practices regarding the enforcement of federal immigration laws by state and local agencies and provide improved support of economic opportunities for all Washingtonians, regardless of their immigration or citizenship status, or place of birth.

KWW also directed the Office of the Attorney General to develop and publish model policies "for limiting immigration enforcement to the fullest extent possible consistent with federal and state law" at public schools (including all public institutions of higher education), courthouses, publicly operated health facilities, and shelters, "to ensure they remain safe and accessible to all Washington residents, regardless of immigration or citizenship status." Under this legislative directive, Bellevue College engaged with campus stakeholders to develop the required policy and procedure.

45-Day Comment

One comments was received in appreciation for this policy during the 45-day comment period in Spring Quarter.

Background/Supplemental Information

[Keep Washington Working Act](#)

Recommended Action

That the Board of Trustees of Community College District VIII approves the creation of Policy 1510: Immigration Enforcement Protections.

Prepared by: Dr. Lori McRea Keller, Director of Policies & Government Relations
loreen.keller@bellevuecollege.edu

1510 Immigration Enforcement Protections

Original Date: 2025 * Temporary Adoption Effective: 1/7/2025-7/7/2025

Policy Contact: President

Policy

Pursuant to RCW 43.10.310(2), Bellevue College (“college”) adheres to all requirements of federal and state law. This policy describes to the fullest extent practicable, and consistent with federal and state law, engagement with federal immigration authorities for the purpose of immigration enforcement. This policy applies to all college property, which includes (but is not limited to) adjacent sidewalks, parking areas, sports facilities, and entrances and exits from buildings. This policy prohibits participation or aid to immigration enforcement and applies to enforcement activity against students and their families, faculty, staff, and volunteers. College personnel will presume that activities by federal immigration authorities, including surveillance, constitute immigration enforcement.

Bellevue College does not exclude students from receiving an education or unlawfully discriminate against anyone because of their race, color, national origin, age, disability, gender identity, immigration or citizenship status, sex, creed, use of a trained dog guide or service animal by a person with a disability, sexual orientation, or on any other basis prohibited by federal, state, or local law. College employees and volunteers will ensure the college remains safe and accessible to all Washington residents, regardless of immigration or citizenship status.

Relevant Laws and Resources

[RCW 43.10.310\(2\)](#) Immigration enforcement model policies—adoption

[RCW 43.17.420](#) Immigration and citizenship status – definitions

[RCW 43.17.425](#) Immigration and citizenship status – restrictions

[E2 SSB 5497](#) Keep Washington Working Act

Revision History

Original 1/7/2025 (temporary adoption expires 7/7/2025)

Approved By

Board of Trustees



REGULAR MEETING AGENDA ITEM

CREATION OF POLICY 3460: CLASSROOM GUESTS AND VISITORS

Action

Description

This policy defines and establishes clear rules for guests and visitors in Bellevue College classrooms. It applies to individuals who are not enrolled in a specific course and those who are invited for educational purposes by faculty members.

Analysis

The policy provides clear definitions for classroom visitors and invited guests, establishes a standard process for requesting and approving visits, and sets behavioral expectations to support safety and minimize disruptions. The policy and procedure also address visit limits, liability waivers, and compliance with college policies such as procedure 6500P regarding children on campus. The development of Policy and Procedure 3460/P responds to a need for consistent, transparent guidance around classroom access by non-enrolled individuals. While Bellevue College values openness to the community and supports academic enrichment opportunities such as guest lectures and prospective student visits, unregulated classroom access can present safety concerns, legal liability, and disruptions to the learning environment.

Key considerations included:

- **Maintaining a Safe and Respectful Learning Environment:** With increasing concerns around classroom safety, the procedure ensures all visitors are appropriately reviewed and accounted for, particularly in sensitive or restricted instructional spaces such as laboratories.
- **Supporting Faculty Autonomy and Instructional Integrity:** Faculty are given authority to approve or deny classroom visitors, reinforcing their ability to manage their classrooms effectively and prevent unexpected disruptions.
- **Reducing Liability Risks:** By requiring liability waivers for all classroom visitors, the college proactively protects the College while informing visitors of campus safety expectations and behavioral standards.
- **Creating Consistent Protocols for Visitors and Guests:** A centralized form and approval workflow helps academic deans and faculty track classroom visits, document visitor purposes, and ensure compliance with broader institutional and legal guidelines.

45-Day Comment

Two comments were received and incorporated during the 45-day comment period in Spring Quarter.

Recommended Action

That the Board of Trustees of Community College District VIII approves the creation of Policy 3460: Classroom Guests and Visitors.

Prepared by: Dr. Lori McRea Keller, Director of Policies & Government Relations
loreen.keller@bellevuecollege.edu

3460 CLASSROOM GUESTS AND VISITORS

Original Date: 2025
Policy Contact: Provost

POLICY

Bellevue College is committed to preserving a safe, learning-focused classroom environment. Individuals in the classroom are restricted to faculty and students officially registered for the specific class section.

For purposes of this policy, the following definitions are used:

- ***Non-registered individual(s)*** is a person who is not currently enrolled in classes at Bellevue College and includes those individuals who have previously had an affiliation with the college through admissions application, previous enrollment, or college employment.
- ***Non-registered student(s)*** is a person who is enrolled in classes at Bellevue College, to include credit and non-credit bearing classes in the current term but is not enrolled in the specific class of interest.
- ***Student(s)*** is a person who is enrolled in classes in the current term at Bellevue College, to include credit and non-credit bearing classes, and is officially registered for a specific class section.

The following rules apply to non-registered individuals/students in the classroom, whether on campus or online:

1. Non-registered individuals and non-registered students who are not officially enrolled in the class of interest, regardless of waitlist status, must have permission of the faculty to attend the class. Attendance is restricted and cannot extend beyond the 3rd class meeting without being officially enrolled in the class.
2. Students who require support for a disability or health condition from a non-registered individual must go through the Disability Resource Center Access Meeting process to be approved prior to attendance in a classroom.
3. Students who withdraw are not allowed to continue attending the class after the withdrawal has occurred.
4. Students who need to finish an "incomplete" are not allowed to attend a class in which they are not currently enrolled. Extenuating circumstances may be appealed to the academic division dean.
5. The conduct of non-registered individuals or non-registered students shall not interfere with the educational process or learning environment, and all are expected to abide by all operational regulations and guidelines, including safety and access restrictions.

Persons who are not affiliated with the college but want to visit a classroom for informational purposes should follow 3460P Classroom Guests (procedures).

REVISION HISTORY

Original: 2025

APPROVED BY

Board of Trustees



REGULAR MEETING AGENDA ITEM

DELETION OF POLICY 4100: EQUAL EMPLOYMENT OPPORTUNITY / AFFIRMATIVE ACTION

Action

Description

Policy 4100, Equal Employment Opportunity (EEO)/Affirmative Action Policy has been out of date for several years as federal and state laws and guidance have shifted. Bellevue College will retain EEO policy 4150 with expanded language and categories. Policy 4100 includes both the EEO statement and an outdated affirmative action policy.

45-Day Comment Period

A 45-Day Comment period took place in the Spring Quarter, so the campus community could exercise its advisory role. One comment was received and incorporated.

Background/Supplemental Information

[RCW 49.60.400](#) Discrimination, Preferential Treatment Prohibited

[OFM Affirmative Action Laws](#)

[SBCTC Policy Manual](#): Chapter 2, Faculty and Staff Personnel

[Executive Order 20-22](#) Achieving Equity in State Government

Recommended Action

That the Board of Trustees of Community College District VIII approves the deletion of Policy 4100: Equal Employment Opportunity/Affirmative Action.

Prepared by: Dr. Lori McRea Keller, Director of Policies & Government Relations

lorean.keller@bellevuecollege.edu

4100 EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION POLICY

Original Date: 11/8/1988 * Last Revision Effective: 4/17/2015

Policy Contact: Vice President, Human Resources

POLICY

Bellevue College is an equal opportunity employer committed to providing equal opportunity and nondiscrimination to applicants and employees without regard to race or ethnicity; creed; color; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; or whether a disabled or Vietnam-era veteran. The college is equally committed to take affirmative action to increase the numbers of Asians, Blacks, Hispanics, Native Americans, women, persons between the ages of 40 and 70, persons of disability, and disabled and Vietnam-era veterans in positions where it is determined they are underutilized. The college will make every effort to eliminate barriers to equal employment opportunity encountered by these protected group members and improve employment opportunities available to underutilized groups. The following are specific goals within the policy:

- The college will recruit, hire, train, and promote individuals in all job classifications solely upon their qualifications and ability or potential ability to do the job, and shall consider race; religion; genetic information; color; national origin; sex; age; physical, mental, or sensory disability; or whether a disabled veteran or a veteran of the Vietnam era only when such is a bona fide occupational qualification.
- All other personnel actions such as compensation, benefits, layoffs, return from layoffs, terminations, college-sponsored training, education, tuition assistance, and social and recreational programs will be administered without regard to race, religion, genetic information, color, national origin, sex, age, physical or sensory disability, sexual orientation, or whether a disabled veteran or a veteran of the Vietnam era.
- Numerical goals will be set in areas where protected classes are determined to be underutilized. The college will make every good faith effort to meet these goals within the timetables set for them.

The president is charged with the overall responsibility for assuring that the equal employment opportunity/affirmative action policy is administered effectively and is granted the authority to exercise the responsibility. It is incumbent upon each member of the Bellevue College faculty, administration, and staff to make a good faith effort in the execution of this policy.

REVISION HISTORY

Original 11/8/1988

Revision 5/21/2009; 9/14/2010; 4/7/2015

APPROVED BY

Board of Trustees
President's Cabinet



REGULAR MEETING AGENDA ITEM

REVISION OF POLICY 4150: EQUAL OPPORTUNITY IN EDUCATION AND EMPLOYMENT

Action

Description

This policy has not been updated since 2015, and this update will bring the Bellevue College EEO statement into compliance with current state and federal law, particularly RCW 49.60.030.

Changes will bring this statement into compliance, which is required across all printed and digital materials on campus. Language adoption across all platforms on campus will take place spring and summer 2025. This update incorporates expanded elements that will be deleted in 4100 Equal Employment Opportunity and Affirmative Action.

45-Day Comment Period

A 45-Day Comment period took place in the Spring Quarter, so the campus community could exercise its advisory role. Two comments were received and incorporated.

Recommended Action

That the Board of Trustees of Community College District VIII approves the revision of Policy 4150: Equal Opportunity in Education and Employment.

Prepared by: Dr. Lori McRea Keller, Director of Policies & Government Relations
loreen.keller@bellevuecollege.edu

4150 EQUAL OPPORTUNITY IN EDUCATION AND EMPLOYMENT

Original Date: 11/8/1988 * Last Revision Effective: 4/7/2015
Policy Contact: Vice President, Human Resources

POLICY

Bellevue College does not discriminate on the basis of race or ethnicity; creed; color; national origin; citizenship or immigration status; sex (including pregnancy and gender identity), pregnancy status, gender identity, sexual orientation; marital or parental status; ex; age; religion; genetic information; the presence of any sensory, mental, developmental, or physical disability; or veteran/military status in educational programs and activities which it operates. Bellevue College is prohibited from discriminating in such a manner by college policy and by state and federal law. All college personnel and persons, vendors, and organizations with whom the college does business are required to comply with applicable federal and state statutes and regulations designed to promote ~~affirmative action and~~ equal opportunity.

RELEVANT LAWS AND RESOURCES

Equal Employment Opportunity Laws

RCW 49.60.030 Washington Law Against Discrimination

REVISION HISTORY

Original 11/8/1988
Revision 5/21/2009; 9/14/2010; 4/7/2015;

APPROVED BY

Board of Trustees
~~President's Cabinet~~

4150 EQUAL OPPORTUNITY IN EDUCATION AND EMPLOYMENT

Original Date: 11/8/1988 * Last Revision Effective:
Policy Contact: Vice President, Human Resources

POLICY

Bellevue College does not discriminate on the basis of race or ethnicity; creed; color; national origin; citizenship or immigration status; sex, pregnancy status, gender identity, sexual orientation; marital or parental status, age, religion, genetic information, the presence of any sensory, mental, developmental, or physical disability, or veteran/military status in educational programs and activities which it operates. Bellevue College is prohibited from discriminating in such a manner by college policy and by state and federal law. All college personnel and persons, vendors, and organizations with whom the college does business are required to comply with applicable federal and state statutes and regulations designed to promote equal opportunity.

RELEVANT LAWS AND RESOURCES

[Equal Employment Opportunity Laws](#)

[RCW 49.60.030](#) Washington Law Against Discrimination

REVISION HISTORY

Original 11/8/1988

Revision 5/21/2009; 9/14/2010; 4/7/2015;

APPROVED BY

Board of Trustees



REGULAR MEETING AGENDA ITEM

DELETION OF POLICY 7400: TICKET SALES FOR RAFFLES AND OTHER EVENTS

Action

Description

This policy is duplicative of another policy in our library, 6480 Gambling on Campus.

45-Day Comment Period

A 45-Day Comment period took place in the Spring Quarter, so the campus community could exercise its advisory role. No comments were received.

Background/Supplemental Information

It was determined that only one policy regarding games of chance on campus is necessary for Bellevue College.

Recommended Action

That the Board of Trustees of Community College District VIII approves the deletion of Policy 7400: Ticket Sales for Raffles and Other Events.

Prepared by: Dr. Lori McRea Keller, Director of Policies & Government Relations
lorean.keller@bellevuecollege.edu

7400 TICKET SALES FOR RAFFLES AND OTHER EVENTS

Original Date: 12/1/1995 * Last Revision Effective: 10/19/2015
Policy Contact: Vice President, Administrative Services

POLICY

Ticket sales for raffles and other events must have the appropriate vice president's approval prior to sales or advertising. All tickets must be pre-numbered for audit purposes. Raffles are considered gambling by the state of Washington and require a gambling permit. Bellevue College cash collections procedures and internal controls must be followed.

Before planning such an event contact the director of finance or if a student organization contact the director of student programs.

REVISION HISTORY

Original 12/1/1995

Revisions 3/22/2005; 5/21/2009; 10/19/2015

APPROVED BY

President's Cabinet



REGULAR MEETING AGENDA ITEM

VALUE STATEMENTS

Action

Description

The Board of Trustees will vote to approve updated institutional value statements for Bellevue College. These values serve as guiding principles for how the college community works, makes decisions, and lives out its mission. Alongside the recently adopted mission and vision statements, the updated values provide a cohesive and aspirational foundation for the college's future direction.

The proposed value statements: Well-being; Collaboration and Accountability; Agility; Curiosity; and Integrity and Authenticity reflect both who Bellevue College is today and who it aspires to become. They are distinct, action-oriented, and aligned with the college's bold commitment to innovation, student success, and community impact. Each value was developed with intention and care, aiming to guide institutional culture and behavior in a way that is authentic to Bellevue College and responsive to the evolving needs of higher education.

Process Overview

Following the Board's January 2025 charge to develop institutional values aligned with the revised mission and vision, the President's Cabinet engaged in a deep, reflective, and collaborative process. Early discussions explored various frameworks, ultimately resulting in the identification of five core, interwoven values essential to Bellevue College's future.

Cabinet members developed each value statement through extensive dialogue, grounded in the belief that values should not simply sound good on paper, but should be bold, memorable, and behavior-guiding. The resulting values reflect the college's identity, aspiration, and readiness to lead with purpose in a changing world.

Proposed Value Statements

- ❖ **Well-being:** We value well-being as essential to vibrancy and sustainability. We commit to nurturing dynamic development for students and employees.
- ❖ **Collaboration and Accountability:** We value collaboration and radical accountability as the foundation of a community of excellence where we support our colleagues, our campus, and our

students with intention and dignity. We work together to deliver meaningful outcomes and measurable impact.

- ❖ **Agility:** Agility empowers us to lead with vision. We embrace change, responsive to community needs, and commit to transformational practices that prepare our community for the future.
- ❖ **Curiosity:** We value curiosity as the spark of discovery and transformation. We encourage fearless exploration in asking bold questions, challenging assumptions, and pursuing learning with openness and imagination.
- ❖ **Integrity and Authenticity:** We act with integrity and authenticity, pursuing bold learning and change that honors who we are and who we serve.

Recommended Motion

That the Board of Trustees of Community College District VIII approves the Bellevue College value statements.



REGULAR MEETING AGENDA ITEM

RESOLUTION 308: INNOVATION PARTNERSHIP WITH THE CITY OF BELLEVUE

Action

Description

Resolution 308 affirms the Board of Trustees' support for Bellevue College to serve as a Foundational partner with the City of Bellevue on a forthcoming innovation initiative aligned with the City of Bellevue's proposed Inclusive Innovation Policy Framework. The resolution aligns with the College's updated mission and vision, which emphasize bold innovation, student success, and community transformation. By adopting this resolution, the Board acknowledges the importance of strategic partnerships that position Bellevue College as a national model for excellence in higher education.

Background/Supplemental Information

Resolution 308

Recommended Motion

That the Board of Trustees of Community College District VIII approves Resolution 308: Innovation Partnership with the City of Bellevue



RESOLUTION NO. 308

A RESOLUTION of the Board of Trustees of Bellevue College of Community College District VIII supporting an innovation partnership with the City of Bellevue.

WHEREAS, Bellevue College's mission is to serve as a catalyst for lifelong transformation that drives social and economic progress through bold innovation, barrier removal, and the development of resilient, skilled learners; and

WHEREAS, the College's vision is to redefine higher education as a dynamic hub where innovation, purpose, and opportunity converge - empowering every learner to shape their future, improve their industries, and strengthen our community; and

WHEREAS, Bellevue College recognizes that innovation is essential to student success and community vitality, and strives to be a national model for excellence in higher education through purposeful collaboration and forward-thinking partnerships; and

WHEREAS, the opportunity to serve as a Foundational partner with the City of Bellevue on a forthcoming innovation project aligned with the City of Bellevue's proposed Inclusive Innovation Policy Framework advances the College's strategic direction and commitment to thought leadership and regional impact;

NOW, THEREFORE, BE IT RESOLVED, that the Bellevue College Board of Trustees formally supports Bellevue College's role as a Foundational partner with the City of Bellevue on this innovation initiative, and affirms the College's dedication to innovation, student success, and community transformation.

APPROVED AND ADOPTED: June 18, 2025

Richard Leigh, Chair
Pradnya Desh, Vice Chair
Rich Fukutaki, Trustee
Greg Dietzel, Trustee
Desiré Sotelo, Trustee



REGULAR MEETING AGENDA ITEM

ACHIEVING THE DREAM QUARTERLY REPORT

Information

Description

Melissa Martinez (Associate Director of Student Success & Retention) and Eric Davis (Full Professor of Sociology) serve as the Co-Leads of Achieving the Dream at Bellevue College and will provide an overview of the accomplishments of ATD during the 2024-2025 academic year and ongoing plans for next academic year.

As a review, Achieving the Dream is a national network of nearly 300 colleges in 41 states focused on advancing student success and equity in higher education. ATD provides institutions with research-based frameworks, data-driven decision-making strategies, and tailored coaching to drive sustainable institutional change. ATD colleges commit to prioritizing innovation, continuous improvement, and equitable student outcomes.

Bellevue College has been an ATD institution with a focus on using data to inform student success strategies, closing equity gaps, and ensuring students have the necessary support to persist and complete their educational goals. This presentation will provide an overview of the ATD goals for the concluding academic year and share overall progress of ATD in implementing institutional goals to support whole-college transformation.

Background/Supplemental Information

ATD slide deck

Prepared by: Melissa Martinez, Associate Director of Student Success & Retention
Eric Davis, Full Professor of Sociology



BC Updates

Board of Trustees Meeting | 6.18.2025

We've Made Great Progress!



Community Vibrancy and Bellevue College

BC Mission:

Bellevue College is a catalyst for lifelong transformation that drives **social and economic progress**. We innovate boldly, remove barriers, and equip students with the skills, knowledge, and resilience to thrive in an evolving world.



Seeing and
understanding
local
opportunity in
new ways



Ensuring access
to affordable
postsecondary
education for
traditionally
disconnected
populations



Establishing
early
momentum and
ensuring timely
completion for
all student
groups

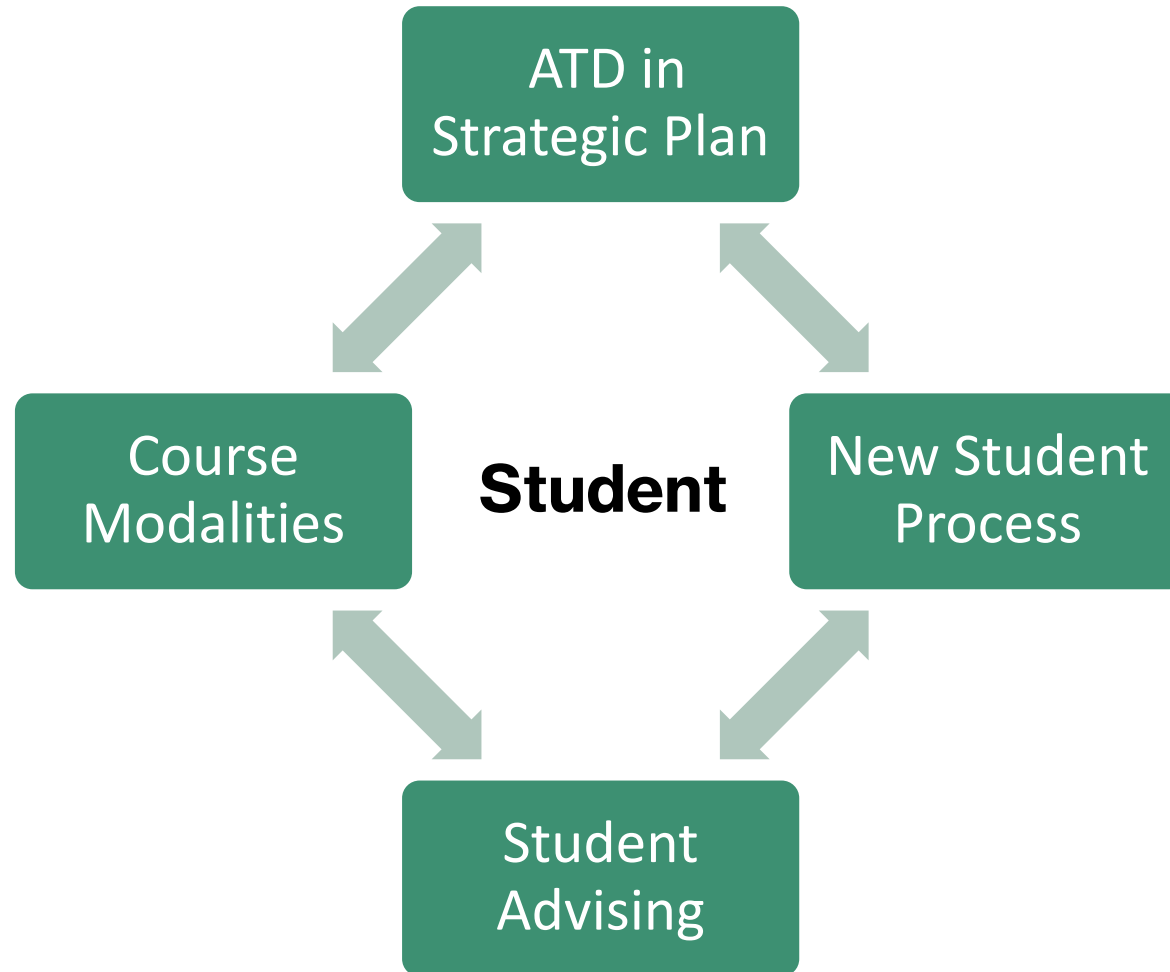


Contributing to
economic and
social mobility
for individuals
and families

Resulting in
equitable,
economically
vibrant
communities



ATD Priorities 2024-2025



Whole System Transformation



Exploring Pathways



Faculty Professional
Development



Math Co-Requisites



First Year Seminar

ATD Steering Committee Members



Academic Affairs:

Shayna Begun, Liz Hollerman

Student Affairs:

Megan Kaptik, Adria Harris, Nate Goodman

Exploring Pathways:

Katherine Medbery-Oleson, Jackie Gapinski

Faculty Professional Development:

Stacy Woodruff, Kirsten Kinney

Math Co-requisite: Andria Villines

Center for Career Connections: Corey Goelz

First Year Seminar: Jeremiah Allen, Amy Kinsel

ATD Co-Leads: Eric Davis, Melissa Martinez