



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, May 17, 2023. This meeting was conducted in a hybrid fashion with the physical location in B201 and the remote location on Zoom: bellevuecollege.zoom.us/j/89889541183. A telephone line, +1 253 215 8782, was also available. Merisa Heu-Weller, Chair, presided.

MINUTES

Chair Heu-Weller called the business session to order at 4:03 PM.

I. **ROLL CALL**

Chair Merisa Heu-Weller, Vice Chair Rich Fukutaki, Trustee Greg Dietzel, Trustee Richard Leigh, Trustee Conor O'Meara, Trustee Pradnya Desh, President Gary Locke, Assistant Attorney General Tricia Boerger, and Board Secretary Alicia Keating Polson were present. A quorum of the Board was present.

There were 20 guests in attendance.

II. **APPROVAL OF AGENDA AND MINUTES**

Trustee Dietzel made a motion to approve the agenda (May 17, 2023) and minutes (April 12 and April 19, 2023) Trustee Heu-Weller seconded.

The motion passed unanimously.

III. **CONSTITUENT REPORTS**

A. Faculty

The Faculty report was provided by Sue Nightingale, President of the Bellevue College Association of Higher Education (BCAHE).

- Thanks to all the Board of Trustees who lobbied in Olympia. There were over 500 education bills introduced. The COLA for the CTC systems was fully funded, in large part to due to the efforts of Interim President Gary Locke. The 13% pay raise did not happen. That will be first on the list for next year. Money for the Workforce Education Program was passed.
- Dr. Ahmad Ghashmari, Bellevue College English Language Institute associate professor, has received a Fulbright U.S. Scholar Program award for the 2023-2024 academic year. Jordan University of Science and Technology will host Ghashmari.

- Jennie Mayer, Physical Sciences Program Chair / Chemistry Instructor at Bellevue College, has been awarded the 2023 Association of Women in Science (AWIS) Award for Excellence in STEM Education/Outreach. Jennie is the Education Committee Chair for the American Chemical Society Puget Sound Section.

B. Foundation

The Bellevue College Foundation (BCF) report was provided by Dana Gray, President of the BCF Board.

- This is scholarship season, and award notifications will go out in the next few weeks. The Foundation expects to award approximately 200 scholarships to Bellevue College students, totaling nearly \$600,000.
- Health Sciences, Education, and Wellness Institute (HSEWI) Spring grant funding cycle is finished. A generous donor gave \$66,000 in funding to be allocated to students during the clinical assignments.
- On June 6th, there will be an intimate donor engagement event. For the first time, the Foundation will give a behind the scenes tour of the HSEWI building and provide exposure to the programs offered at Bellevue College. It's an opportunity to show an in-depth look at the unique offerings of the Health Sciences, Education, and Wellness Institute.
- The Foundation was excited to present the Excellence Awards to staff on Community Day. The winners truly stand out as people that go above and beyond. These awards winners will be recognized again at the end-of-the-year celebration in June.
- The Foundation Board retreat will be held on campus in mid-June. The Foundation is looking forward to welcoming the new BC president in July.
- A special thanks to President Locke for his tremendous contributions over the last few years. The Foundation is very appreciative of his service at Bellevue College.

C. Student

The Student report was provided by Rebecca Mbaka, President of Associated Student Government (ASG), Keegan Pham, Treasurer and Jiarun Xie, Social Responsibility Rep.

- The student government is currently working on elections. Elections events included allowing students to ask the candidates questions. ASG gave ice cream to students to advertise the elections. Nearly 100 participated. It was good to see how happy the students were. Many students were putting pictures of ice cream on social media and declaring BC the best college. For appointed ASG positions, the candidates go through the interview process. For elected positions, President and Vice President, the candidates are campaigning. Voting will be open between May 24-30th.
- ASG is organizing a Gala that will take place on June 2 from 5:30 pm to 10:30 pm. It will be free for all students. There will be music and food. The venue for the occasion will be the U building's ballroom. The Gala, themed "A Stellar Nightfall," promises a fantastic opportunity for students to come together and enjoy a memorable evening. ASG encourages attendees to dress formally. Additionally, ASG will be hosting an award

show to recognize outstanding achievements by students. ASG encourages students to attend the Gala and participate in the nomination process for the awards.

- Services and Activities (S&A) reports having 57 extracurricular and co-curricular campus funding requests from the Bellevue College community, representing 5.5 million dollars in asks. S&A is scheduled to review all requests and be through the appeals process by the end of June to submit to the board for approval.
- ASG Committee, Student Environmental Sustainability Fund (SESF) has the last meeting for the year on May 30th. SESF reports having approved 11 proposals including Earth Week, BC Bike Rental program, Fix-It Station and BC Garden Club winter supplies.
- Security concerns for students working late on campus have been addressed by ASG and brought to the Cabinet. Cameras have been purchased to provide a more secure campus setting for students.
- ASG is requesting that communications are improved for students to access needed information in a timely manner. ASG asks that each department does their best to respond to requests and questions from students so that all students can make good use of resources.

D. Classified

The Classified report was provided by Becky Turnbull, a representative of the Washington Public Employees Association (WPEA) at Bellevue College.

- Thanks to Dennis Curran for leading administrative services where he established stability and stepped into whatever role was needed. Working with Dennis has been a pleasure. The budget looks good.
- Thanks for the lobbying that was done by the board and that the unions did. Classified appreciates that the state fully funded the contracts, including the negotiated COLAS, and there are no layoffs.
- April campus community day was excellent. College employees learned about change and how to practice restorative listening circles. Employees are trying to be gentler with each other and build community.

E. College Assembly

The College Assembly report was provided by Valencio Socia, Chair of College Assembly.

- BC Governance has completed its 2023-2024 council elections, and council appointments and officer elections will be finalized before graduation. Socia stated his enjoyment over the past two years as Chair of the College Assembly, working with Governor Locke and cabinet members. He announced that Brandon Lueken, Grant Director, was elected as the next College Assembly Chair.
 - Also elected were Ted Mansfield, Heather Burrill, Branden Ellsworth and Valencio Socia to Classified Council.
 - Ithzel Moreno was elected to Exempt Council.
 - Michael Broome was elected to Faculty Council.
 - A new Student Council was appointed by ASG to be a part of BC Governance, and the students are finalizing a structure for the year ahead.

- Although many BC employees have served on Governance since the system was built in 2016-17, three colleagues are leaving Governance after six years (based on a two-term limit for elected members): Wayne Snow from ITS, Belle Nishioka from Counseling, and Gabriel Brown from HSEWI, and their commitment and hard work are appreciated.
- Councils are working on their Annual Reports and finishing up proposals. BC Governance appreciates the President's Cabinet for support of proposal 1268 Campus Tree Health.
- College Assembly conducted a Governance assessment survey and recent focus group around how the system achieves its intended purposes for employees and students. A presentation will be made at next month's Assembly meeting and over the summer the findings will be incorporated into the planning process.

IV. **PUBLIC COMMENT**

Judith Paquette, faculty member at Bellevue College, provided public comment providing accolades to Dennis Curran, Vice President of Administrative Services.

V. **QUARTERLY ENROLLMENT REPORT**

Zach Morgan, Executive Director of Effectiveness, Planning, and Analytics provided the quarterly enrollment report.

Overall, Bellevue College's credit enrollment for Winter 2023 exceeded revised projections by 3% and increased over Winter 2022 by 1.5%. Presently, for Spring 2023, the college is exceeding revised projections by 3% and have a 5% increase over Spring 2022.

Strengthened enrollment in Winter and Spring has mitigated unplanned losses from Summer and Fall of this year; the college's expected total credit FTE for this year is near exact to what was projected when setting this year's budget last Spring, though with a different distribution.

2023-2024 projections, from which enrollment revenue is calculated for the budget, have us expecting a 1.4% increase over this year's enrollments. The recovery is expected to continue into the 2024-2025 academic year, after which a small decline is expected as the lowered enrollments in the K-12 districts of the service area start impacting Running Start enrollments.

VI. **FIRST READ**

A. 23-24 College Budget

Dennis Curran, Vice President of Administrative Services, presented the Bellevue College Operating Budget for fiscal year 2023-24 to the Board of Trustees for consideration of approval at their June 20th, 2023 meeting.

Annual Budget	
Operating Funds	\$ 130,913,481
Proprietary Funds	\$ 15,266,163
Financial Aid Funds	\$ 20,057,648

Total 2023-24 Annual Budget	\$ 166,237,292
Reserve Funds	
Contingency Fund	\$ 3,813,000
Operating Reserve	\$32,728,370
Proprietary Reserve	\$ 2,019,898
Total 2023-24 Reserve Funds	\$ 38,561,268

B. Repeal of WAC 132H-121-020: General Conduct, Hazing Rules

Megan Kaptik, Manager of Student Conduct, presented the repeal of WAC 132-121-020: General Conduct, Hazing Rules.

[Chapter 132H-121 WAC: General Conduct](#) has five sections:

- 132H-121-010 Smoking
- 132H-121-020 Hazing rules
- 132H-121-030 Definitions
- 132H-121-040 Weapons
- 132H-121-050 Fireworks

WAC 132H-121-020: General Conduct, Hazing Rules, is proposed for repeal. This change is proposed as updates regarding hazing have been made to WAC 132H-126 Student Conduct Code of Bellevue College to be in compliance with Sam’s Law (HB 1751). The Hazing Rules in WAC 132H-121-020 are redundant; therefore, Bellevue College proposes a repeal.

This section of the General Conduct WAC is not associated with any policy except 2100 Hazing, which was revised in 2023 to comply with Sam’s Law (HB 1751). Section 020, Hazing Rules, was determined to be duplicative. A public hearing was held on April 27, 2023 and no comments were received.

VII. **ACTION ITEMS**

A. 2023-2024 Board Meeting Dates

Motion 19.23

Trustee Dosh moved that the Board of Trustees of Community College District VIII approve the schedule of Board meeting dates for 2023-2024. Trustee Heu-Weller seconded.

The motion passed unanimously.

B. Capital Projects and Local Funding for 2023-2025 Biennium

Motion 20.23

Trustee Dietzel moved that that the Board of Trustees of Community College District VIII approves the expenditure of local funds and the list of proposed capital projects for the 2023-2025 biennium at their meeting on May 17, 2023. Trustee Dese seconded.

The motion passed unanimously.

C. Resolution 303: W Building

Motion 21.23

Trustee Fukutaki moved that the Board of Trustees of Community College District VIII approves Resolution No. 303: Program Change & Use of Local Funds for the Center for Transdisciplinary Learning and Innovation. Trustee Dietzel seconded.

The motion passed unanimously.

VIII. **PRESIDENT'S REPORT**

Gary Locke, Interim President of Bellevue College, provided the monthly president report.

- A special thanks to the Cabinet and the Finance office for the hard work putting together the budget. The future of the college is bright. Bellevue College is in a good financial position moving forward, with significant additional revenues, because of an increase in international students. The international population makes up 1/10 of the student body by numbers and by FTE's, making Bellevue College international students the largest in the whole state. Bellevue College diversified the source of international students to come from around the world instead of primarily from Asia.
- Bellevue College is moving forward in capital expenditures throughout the college. Lighting issues must be addressed throughout the campus to make it a safe and welcoming place for students and staff.

IX. **DIVERSITY, EQUITY, AND INCLUSION REPORT**

Michelle Strange, Director of Restorative Practices, provided the DEI report.

- The DEI has four primary goals, culture-shifting, capacity building, education & skill building, and constituent and community engagement.
- This quarter, the Social Justice Center programs have included Spring quarter meetings, one for adjunct faculty and one for tenure track faculty. On April 20th, there was a lecture by Donte King with 133 attendees. The five Chat & Chews included one on Passover, which had eight attendees, and one for the Education Equity Advisory Committee, with ten attendees. And one on equity reads with LMC, with eleven attendees. The restorative, reflective space with an external facilitator, HyoYoung Minna Kim, had six attendees. The popular Jane Elliot lecture had 150 participants.

- The Social Justice Center has an upcoming lecture on Standing Up for Social Justice in Times of Fear & Hatred. There are 100 registrants. For the first time in the State Board of Community Colleges, a QTPOC conference is coming June 29 & 30.
- There have been three restorative infographics launched across the campus. One on research, responding, restorative responses to harm, one on restorative responses to harm you've caused, and another on restorative responses generally.
- As part of Campus Community Day, a restorative culture track has been created, with six sessions led by some of our newly established restorative justice facilitator coaches. In March, we had a 3-day restorative circle training to expand the cohort of restorative facilitators, and 3 of those participants served as facilitators with Darnita Boynton Howard. In April, a restored listening circle on solidarity building across affinity groups and communities on campus. There were 15 participants.
- The fostering, healing, trust, and accountability workshop through restorative practices will be held on May 25th in the Social Justice Center.
- ODEI has been patiently waiting for the fall budget allocation from the State to continue to advance this critical work.

X. **BOARD REPORT**

There was no Board report.

XI. **UNSCHEDULED BUSINESS**

Trustee Leigh moved that the Board of Trustees of Community College District VIII approves Resolution No. 305 recognizing Dennis Curran for his work as Vice President of Administrative Services. Trustee Fukutaki seconded.

The motion passed unanimously.

XII. **EXECUTIVE SESSION**

At 4:08 PM, Chair Heu-Weller announced the Board would convene for 20 minutes in executive session under [RCW 42.30.110\(1\)](#) for the following purpose: (g) To review the performance of a public employee; and (i) To discuss with legal counsel representing the agency litigation or potential litigation. Chair Heu-Weller announced that no final action would be taken during the executive session. In accordance with [RCW 28B.50.102 \(2\)](#), Trustee O'Meara did not participate in the executive session.

At 4:28 PM, Chair Heu-Weller extended the executive session by 30 minutes.

At 5:00 PM, Chair Heu-Weller extended the executive session by 20 minutes.

The executive session ended at 5:20 PM.

XIII. **ADJOURNMENT**

There being no further business, Chair Heu-Weller adjourned the Board of Trustees meeting at 5:22 PM.

Merisa Heu-Weller, Chair
Board of Trustees

ATTEST:

Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII



RESOLUTION NO. 305

A **RESOLUTION** of the Board of Trustees of Bellevue College of Community College District VIII recognizing Dennis Curran for his work as Vice President of Administrative Services.

WHEREAS, Dennis Curran has served as Vice President of Administrative Services for 4.5 years at Bellevue College with distinction, dedication, and excellence; and

WHEREAS, Dennis Curran has worked closely with the Board of Trustees during his tenure at Bellevue College consistently demonstrating his leadership and expertise in financial management and real estate; and

WHEREAS, Dennis Curran has successfully navigated complex financial issues and guided Bellevue College toward sustainable financial planning; and

WHEREAS, Dennis Curran has consistently demonstrated a deep commitment to the success of Bellevue College and its students, faculty, and staff; and

WHEREAS, Dennis Curran has been instrumental in the development and implementation of numerous initiatives and programs that have helped to enhance the quality of life and academic experience of the Bellevue College community; and

WHEREAS, Dennis Curran has displayed remarkable leadership, vision, and strategic thinking in the areas of budget and finance, facilities planning and management, and campus safety and emergency preparedness; and

WHEREAS, Dennis Curran has served as a trusted advisor and mentor to many individuals throughout the college, and has fostered a culture of respect, collaboration, and inclusivity;

NOW, THEREFORE BE IT RESOLVED that the Bellevue College community expresses its deepest gratitude and appreciation to Dennis Curran for his exceptional service as Vice President of Administrative Services, and wishes him continued success and fulfillment in his future endeavors.

BE IT FURTHER RESOLVED that this resolution be recorded in the minutes of the Board of Trustees of Bellevue College, and that a copy be presented to Dennis Curran as a token of the college's appreciation.

APPROVED AND ADOPTED: May 17, 2023

A handwritten signature in black ink, appearing to read 'Merisa Heu-Weller', written over a horizontal line.

Merisa Heu-Weller, Chair
Board of Trustees
Bellevue College District VIII