



Paraprofessional Registration Form

Legal Name	Social Security Number (required)	Birthday (MM/DD/YYYY)	Legal Sex <input type="radio"/> Female <input type="radio"/> Male <input type="radio"/> Not exclusively Female or Male
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Paraprofessional is paid (employed) by <input type="checkbox"/> Puget Sound Regional Archives <input type="checkbox"/> Eastern Washington University <input type="checkbox"/> University of Washington <input type="checkbox"/> <u>Bellevue College Academic Affairs</u> _____	Planned Time Frame for Assignment Begin date 11/01/2023 End date N/A	Anticipated Weekly Hours N/A
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Position Description (including how the position interacts with students and/or student workers)
 High school teacher that offers his/her courses through Bellevue College in the High School Program. He/she needs to be in our system as a teacher so we can create courses for him/her in the ctclink system. He/she has met the adjunct hiring requirements of the respective department and will be paid a stipend based on a flat rate plus enrollments at the end of each academic year he/she works.

Lead / Supervisor Responsibility

Assigns Work to Others
 Instructs Work of Others
 Checks Others' Work
 Plans Others' Work
 Evaluates Performance of Others
 Takes Corrective Action on Others
 Hires
 Terminates

List the Class Title of Each Direct Report(s)	Number of Positions

Supervisor Name Michael Reese	Title Associate Dean	Department Academic Affairs
Supervisor signature		

Paraprofessional's signature

Routing Instructions

- Supervisor and Paraprofessional complete and sign this form
- Paraprofessional submits the completed registration form through "[Paraprofessional Registration](#)" page