

# Enrollment



## 2023-2024 Course Enrollment Dates

### First Semester or Yearlong Courses:

Enrollment window:

**November 16, 2023-January 5, 2024**

Last Day to Drop class without a W grade on college transcript: **January 16, 2024**

Last Day to Withdraw with a W grade on college transcript: **February 25, 2024**

### Second Semester Courses:

Enrollment window:

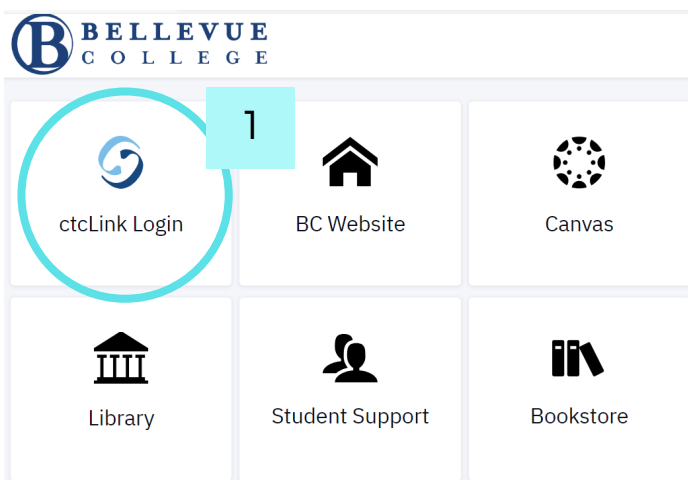
**March 1, 2024 - April 5, 2024**

Last Day to Drop class without a W grade on college transcript: **April 14, 2024**

Last Day to Withdraw with a W grade on college transcript: **May 19, 2024**

1. Log in to ctcLink:

<https://wa080.ctclink.us/>



2. Use

- Your ctcLink ID (a 9 digit number)
- The password you set during activation.

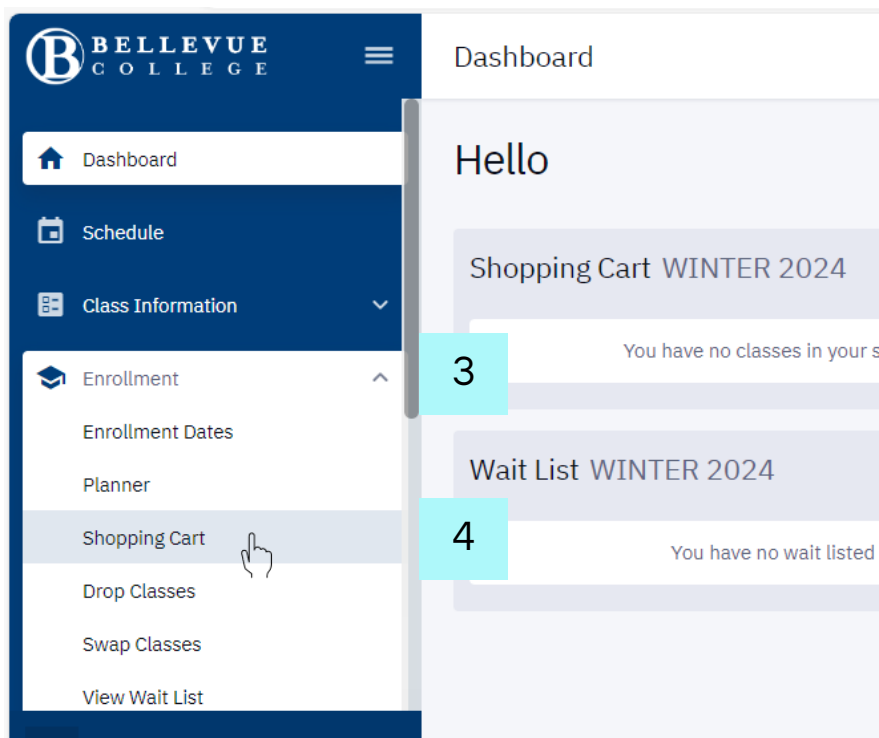
NOTE: Be sure you have activated your account

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Still having trouble? Find help at [www.bellevuecollege.edu/ctcLink/students](http://www.bellevuecollege.edu/ctcLink/students)

3. Select the dropdown arrow next to "Enrollment" in the left hand menu.

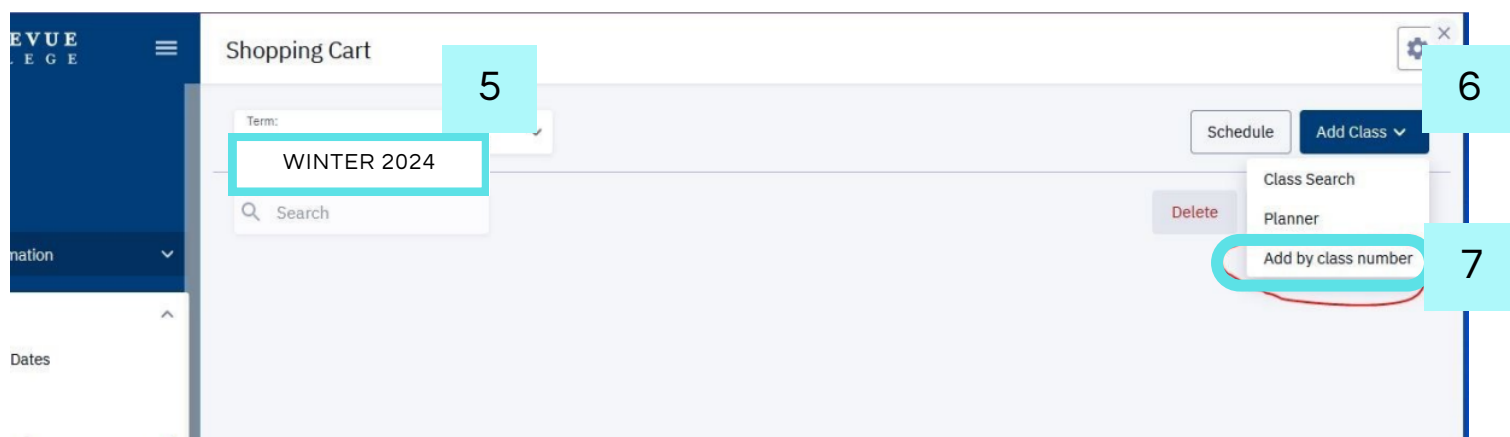
4. Select "Shopping Cart"



5. Select the correct term

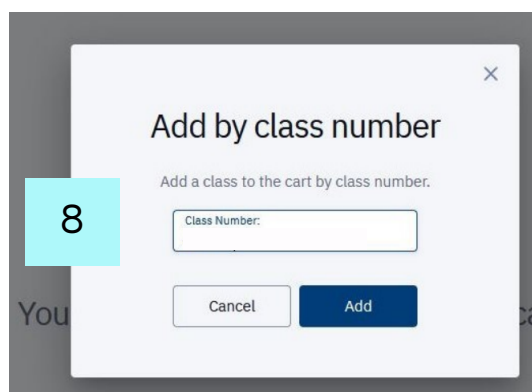
6. Select the dropdown arrow next to "Add Class"

7. Select "Add by class number"



8. Your teacher will provide a Class Number and your Permission Number.

Add the class to the cart by class number.



9. On the next window, type the "Permission Number" provided to you by your teacher.

**NOTE:**

This number is only for you to enroll in this specific course.

10. Select Save

Enrollment options

MATH 138: College Algebra Bus/Soc Sci| NHS1 - 41517

Permission Number: 668189

Enter the date you intend to start this class. Valid range is between 04/04/2023 and 06/22/2023

Start Date: Do not change this date

Cancel Save

11. Select the class (or classes) you would like to add.

12. Click "Enroll."

Shopping Cart

Term: SPRING 2023 > Undergraduate

Search

CLASS	DESCRIPTION	DAYS	START	END	INSTRUCTOR	UNITS	STATUS
MATH 138 NHS1-LEC (41517)	College Algebra Bus/Soc Sci	ARR	-	-	To be Ann...	5	99/99

Delete Validate Enroll

13. You should see a pop-up message confirming your successful enrollment in the class (or classes).

Enrollment Results

Enrollment results of 1 class(es) for the term SPRING 2023

CLASS	RESULTS
Class # 41517	Added to your schedule.

This class has been added to your schedule.

OK