

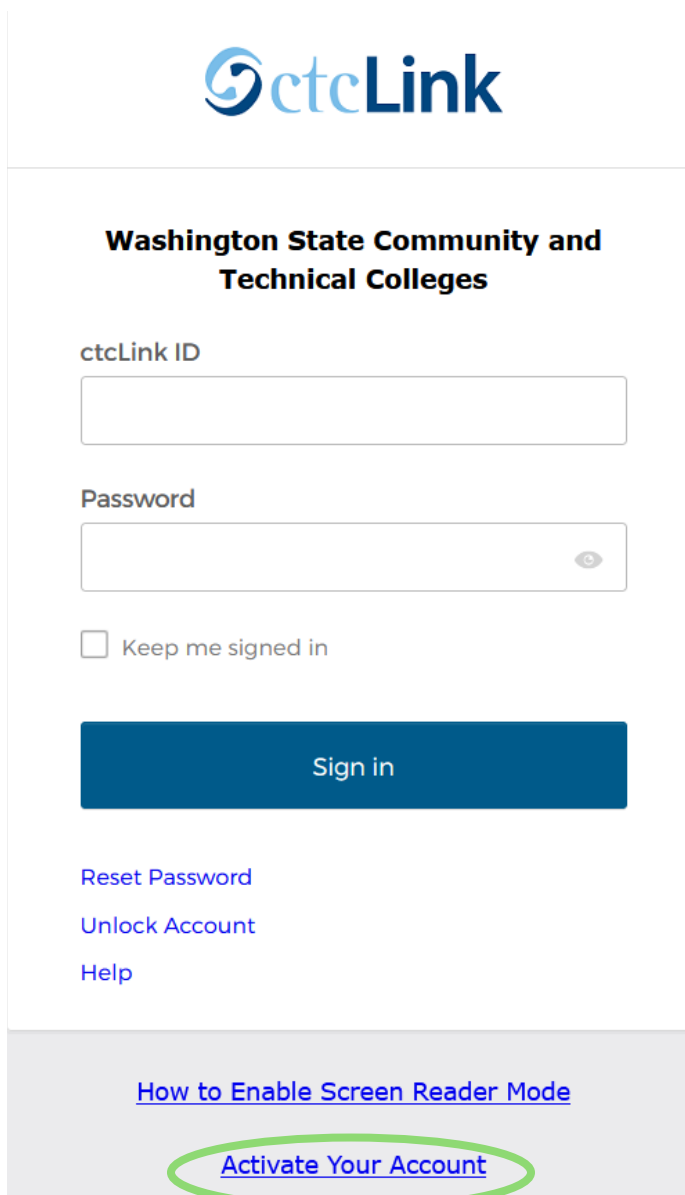
Account Activation Guide

It takes 3-5 business days to process your application. A welcome letter will be sent to the email address you used in your application. Make sure to check your “junk” folder also.

Step 1. Click the Activation Link in the welcome letter

Or go to <https://gateway.ctclink.us>

Step 2. Select “Activate your account at the bottom of the page.



ctcLink

**Washington State Community and
Technical Colleges**

ctcLink ID

Password

☐ Keep me signed in

Sign in

[Reset Password](#)

[Unlock Account](#)

[Help](#)

[How to Enable Screen Reader Mode](#)

[Activate Your Account](#)

Step 3. Enter the following requested information

- First Name
- Last Name
- Date of Birth
- ID Type, you will select the default which is ctcLink ID new. This is the ID number included in your welcome letter.



Activate Your Account

*First Name	
*Last Name	
*Date Of Birth (MM/DD/YYYY)	
*ID Type	*ctcLink ID (new) ▼
ID	
Submit	

Step 4. Create a ctcLink Password.

The requirements for the password are it must contain at least 8 characters, 1 upper case letter, 1 lower case letter, and 1 number

Please write down your password, take a photo or a screenshot and save it. Password recovery is a difficult process.

You can log in right away and save the information on your school or personal computer.