



## Winter 2025 Faculty Commons Program

Dear Faculty Colleagues,

First, I want to thank the contributors to Winter Quarter's programming. I also want to thank Wendy and Melinda, who work tirelessly to prepare the program every quarter and ensure that participants receive their PD hours and stipends. None of this would be possible without all of you!

We recognize that faculty have different interests and availability, and we want to ensure something for everyone. There are single-day and quarter-long options, multiple modalities, opportunities to earn PD hours to apply towards promotions and monetary stipends. Make sure to visit the online program for

### In-person and Virtual Office Hours

We coordinate with Faculty Commons Leads and college administrators for office hours. For the most up-to-date information on office hours, see page 19. The following people will hold office hours this quarter.

#### *Office Hours Coordinated by the Commons*

**Chloe Horning** – Adjunct Support Lead

**Christina Sciabarra** – Interim Climate Justice Lead

**Zhenzhen He-Weatherford** – Tenure Mentoring Lead

**Nan Ma** - Interim Faculty Commons Chair

**Dr. Jess Clark** - Provost

**Frances Dujon – Reynolds** – VP of HR

**Dr. Judith Hernández Chapar** – VP of Student Affairs

**Melissa Martinez** – Student Success & Retention Assoc. Director

Thank you for your continued support of the Faculty Commons. We look forward to seeing you in the new year!

Sincerely,

Mandie Mauldin

<b><i>The Developing Instructor Academy</i></b> .....	<b>4</b>
Student Engagement .....	4
Teaching Squares: Inclusive Pedagogy—NEW! .....	5
<b><i>Multimodal Instruction</i></b> .....	<b>6</b>
Images and Words: Graphic Novels and Zines in the Classroom .....	6
<b><i>Artificial Intelligence</i></b> .....	<b>7</b>
Artificial Intelligence and Academic Integrity: Creating a Course Policy .....	7
<b><i>First-Year Seminar</i></b> .....	<b>8</b>
Intro to Teaching First-Year Seminar (FYS) .....	8
<b><i>Climate Justice</i></b> .....	<b>9</b>
“What if We Get it Right?”: Climate Justice Book Group—NEW! .....	9
Incorporate Climate Justice Into Your Teaching .....	10
<b><i>Community &amp; Wellness</i></b> .....	<b>12</b>
Faculty Writing Retreat: Support for Scholarly and Creative Work .....	12
Empower Your Plate: Faculty Nutrition and Wellness Workshop .....	13
Meditation & Desk Yoga—NEW!.....	13
Mighty Morning Fitness.....	14
NoonFit: Flex, Function & Form .....	14
<b><i>Mentoring and Advocacy</i></b> .....	<b>15</b>
Adjunct Mentoring Program: 2024-2025 Cohort .....	15
Winter Quarter Mentoring.....	15
Winter Quarter: Optional mentoring extension project.....	15
Quarterly Mentoring Socials (Winter, Spring) .....	16
Applying for Unemployment Insurance Benefits .....	16
Adjunct Rights & Responsibilities.....	16
Completing Your Performance Review .....	16
How to Read your Paycheck .....	17
Introduction to Grants.....	17
<b><i>The Career Development Suite</i></b> .....	<b>18</b>
Writing Your Diversity Statement .....	18
Writing Your Teaching Philosophy Statement—UPDATED! .....	18
Preparing for the Interview—UPDATED! .....	19

Preparing Your Full-Time Promotion Application.....	19
Applying for Sabbatical Leave.....	19
<i>BC College Administrators Drop-in Hours .....</i>	<i>20</i>
<i>Faculty Commons Leads Mentoring and Support.....</i>	<i>21</i>
<i>Call for Proposals .....</i>	<i>22</i>
<i>F.A.Q.....</i>	<i>22</i>
Stipends.....	22
Accommodations .....	22
Faith-based observations .....	22
Commons Availability.....	22
The Faculty Commons Gift Fund .....	22

## The Developing Instructor Academy

You might be new to college instruction or have been teaching for years - these workshops are made for you! We identified key elements of equitable, culturally affirming college teaching, learning, and assessment and divided those into 3 strands: **Nuts and Bolts**, **Student Engagement**, and **Assessment**. Participants will come away with a theoretical understanding of the topics and practical applications of these integral elements of teaching for your courses. This quarter, learn about student engagement practices and principles with Dellyssa Edinboro (Cultural and Ethnic Studies) and take advantage of **Teaching Squares** for hands-on practice, with the support of your peers and guided by Archana Alwar (World Languages).

Fall	Winter	Spring
Nuts and Bolts of Equitable College Instruction	Student Engagement	Antiracist Teaching and Assessment
Teaching Squares	Teaching Squares: Inclusive Pedagogy	Online Teaching Squares

### Student Engagement

**Fully Online - Hybrid via Zoom and Canvas**

**2 Wednesdays, February 5 and 12, from 2:00 - 3:30 p.m.**

No matter how long you've been teaching, this transformational offering is for you! Why? Students' engagement in the classroom can positively impact their learning, success, and persistence in college. As instructors, you can impact students' interest and investment by enriching your awareness of the context of their identities (and yours), thoughtfully reflecting on relevant frameworks linked to student engagement, and intentionally creating an in-person or online classroom environment that appeals to students' unique perspectives and backgrounds. As you engage with these areas in this workshop, you will connect with various materials, participate in discussions, collaborate with your peers, reflect on your teaching identity, and evaluate how your course design and approaches influence student engagement. By the end of this workshop, you will have refined your understanding of student engagement and how to promote equitable practices in this area.

**12 PD Hours** and **\$300 stipend** available for eligible faculty who attend three sessions and complete 80% of online work, including a reflection or application essay.

**8 seats:** Seats still available! [Register](#) to learn more about Student Engagement!

*Open to faculty. For more information, contact Dellyssa Edinboro, Social Science.*



## Teaching Squares: Inclusive Pedagogy—NEW!

**\*\*Cancelled for Winter quarter, please look for it during Spring quarter.**

How can inclusive pedagogy promote greater participation and engagement from students with different abilities or backgrounds? How do you ensure that every student feels included in your lessons? What strategies do you use to accommodate students with diverse learning needs? During this teaching square, you will implement principles of inclusive pedagogy in the classroom. This teaching square will introduce ways to support all of your students by creating an inclusive classroom. Through this non-evaluative opportunity, you will learn theory and activities and have the opportunity to apply what you learn by observing others and having others provide you with feedback.

What's the commitment?

1. Participate in a kick-off meeting to meet your Teaching Squares peers and learn about inclusive pedagogy.
2. Participate in a second meeting to discuss a strategy that you are using or will apply to create an inclusive classroom. - Week 4
3. Participate in two or three reciprocal observation rounds. Each round will take approximately two weeks. You will teach, observe, and provide feedback during each round.
4. Participate in a Teaching Squares group sharing session at the end of the quarter. - Week 10

Please note in order to provide enough flexibility for others to observe your teaching, you must hold regular synchronous sessions in your online or on ground class.

**10-14 PD hours** and **\$250-350 stipend** depending on the size of the group, for eligible faculty who attend the meetings, complete the rounds, and write a final reflection

*Open to faculty. Reach out to Archana Alwar (A&H), with questions.*

## Multimodal Instruction

Multimodal instruction is a great way to keep things interesting for students and teachers alike! Plus it paves the way for multiple means of representation, expression, and engagement which support inclusive teaching.

### Images and Words: Graphic Novels and Zines in the Classroom

**Thursday, February 6<sup>th</sup>, 1:30 – 2:30 p.m., Hyflex in D104H and via [Teams](#)**

Join librarian Elena Maans-Lorincz in conversation about graphic novels and zines in the classroom and assignments. The BC Library has many graphic novels on a variety of topics, covering many subjects, and amplifying many voices. You may not think your area is represented in a graphic novel, but you are likely to be surprised by what the library has in its collection. Zines are self-published works, and many students have created them in the classroom and donated them to be part of the BC Library's zine collection. Learn about zines, and how they are used for both creative works and research assignments. Let us know you're coming so the workshop can be geared toward your subject area.

[Registration link](#) (registration is not required but encouraged so we can gear the workshop toward your subject area)

*Reach out to Elena Maans-Lorincz ([e.maans@bellevuecollege.edu](mailto:e.maans@bellevuecollege.edu)) for questions.*



## Artificial Intelligence

The purpose of our A.I. workshops is to give everyone a place to start or continue studying generative A.I. and how best to use generative A.I. toward increasing critical thinking, closing equity gaps, and cultivating 21st century skills. In addition to these workshops, you might consider leveraging Teaching Squares as a way for you to experiment with A.I.-related lesson plans with the support of your peers.

### Artificial Intelligence and Academic Integrity: Creating a Course Policy

**Asynchronous workshop offered January 13<sup>th</sup> – February 14<sup>th</sup>**

In this self-paced workshop series, participants will connect with other faculty and hear from a guest speaker to determine how generative artificial intelligence should and/or should not be used by students and what the consequences for misuse should be. The ultimate goal of this workshop is for faculty to individually create policies on AI and academic integrity that are discipline-specific and can be added to course syllabi. Faculty will discuss how AI has affected their classes, read up on the latest conversations in higher ed regarding AI, hear from Megan Kaptik to gain the Manager of Student Conduct's perspective on AI, and write AI policies for their courses. If you have seen AI usage by your students but are unsure of the best way to respond, this is the workshop for you!

**8 PD Hours and \$200 [stipend](#)** for eligible faculty who complete at least 80% of online activities and submit the final deliverable, an AI syllabus statement.

**8 seats: Workshop full.** [Click here to add your name to the waitlist.](#)

*Open to faculty. Please contact Gordon Gul, Computer Science, with questions.*

## First-Year Seminar

### Intro to Teaching First-Year Seminar (FYS)

**Tuesday, January 28<sup>th</sup>, 2:30 – 4:00 p.m., via [Teams](#)**

Are you thinking about teaching First-Year Seminar (FYS), or just want to learn more about how it supports our incoming students? First-Year Seminar is taught by full-time and part-time faculty from across the campus and is an excellent way to introduce your discipline and perspective to students while supporting their learning and enhancing their experience at Bellevue College. FYS is proven to improve students' success and retention—data from our 2022-2024 study shows our students are more prepared for their coursework and move more confidently toward their goals after taking FYS 101. This workshop is a great introduction to FYS curriculum and approaches to students' success and is also part of the first session of training for those interested in teaching a section of FYS 101.

While there is no stipend for attending this workshop on its own, faculty participants may elect to continue on to complete the full 6-hr. paid FYS instructor training (to be scheduled).

**No registration needed – join via [Teams](#)**

**2 PD Hours** – and satisfies 2 hrs. of 6-hr. paid FYS instructor training

*Open to faculty and staff. Reach out to Jeremiah Allen, FYS, for more information. Offered in partnership with First-Year Seminar and Faculty Commons.*



## Climate Justice



### [“What if We Get it Right?”: Climate Justice Book Group—NEW!](#)

**5 Fridays January 24, February 7, 21, and March 7 and 21, from 11:30 a.m. - 12:30 p.m., over Zoom**

Are you looking for an opportunity to imagine a different climate future? Would you like to read a book that is as much about hope as it is about carbon emissions? Are you looking for some material on climate change that your students might enjoy? Join the Climate Justice Book Group! This quarter we are reading [“What if We Get it Right?” by Ayana Elizabeth Johnson](#). Check out the following description for the publisher:

“Through clear-eyed essays and vibrant conversations, infused with data, poetry, and art, Ayana Elizabeth Johnson guides us through solutions and possibilities at the nexus of science, policy, culture, and justice. Visionary farmers and financiers, architects and advocates, help us conjure a flourishing future, one worth the effort it will take—from every one of us, with whatever we have to offer—to create.

If you haven’t yet been able to picture a transformed and replenished world—or to see yourself, your loved ones, and your community in it—this book is for you. If you haven’t yet found your role in shaping this new world or you’re not sure how we can actually get there, this book is for you.”

**8 PD Hours and \$200 stipend**

**8 seats:** Seats still available! [Register here](#) to join

*Open to faculty and staff. Please contact Christina Sciabarra, Climate Justice Lead, with questions. Developed and sponsored by the Sustainability Curriculum Committee.*



## Incorporate Climate Justice Into Your Teaching

**“Bite-Sized” Asynchronous Modules and one synchronous session**

**January 13<sup>th</sup> – March 3<sup>rd</sup>**

**Deadline to register: January 27<sup>th</sup>**

Not up for a full-length Climate Justice Faculty Learning Community (FLC) and only want to explore climate justice a little bit? Or do you want to complete the entire FLC experience by creating and teaching a climate justice lesson in one of your courses sometime this academic year? Have a good handle on climate justice, but want to learn more about civic engagement\* for climate justice (or vice versa)? Want to learn more about the importance of a solutions focus in your climate justice teaching? If your answer to any of these questions is yes, then these “bite-sized” modules are for you. After an asynchronous Introductory module, you can choose to complete one or more of these asynchronous modules: Introduction to Climate Justice, Community and Civic Engagement, Importance of a Solutions-Focus. You can also choose to complete all of these modules and go on to collaboratively and asynchronously create and teach a climate justice lesson, with the support of peer discussion boards and brainstorming plus a 1-hour one-on-one peer review session with Christina on Zoom at the end of the Winter quarter. Your lesson would become a part of BC’s Climate Justice Curriculum Repository.

\*Civic engagement is not the same as a full service learning experience and, instead, can involve small actions such as: reading about societal issues or talking with others about them; displaying buttons, stickers, or signs; calling a legislature about an issue; organizing or protesting; participating in city council meetings; writing a letter to the editor; and many other possibilities. Of course, it can be a full service learning experience for your students, if that is what you would like to pursue!

**PD Hours & [Stipend](#): Variable** (See website or registration form for more information)

**[Register](#)** by January 27<sup>th</sup> to learn more about Teaching Climate Justice!

*Open to faculty. Facilitated by Christina Sciabarra, Climate Justice Program Lead. Developed and sponsored by the Sustainability Curriculum Committee.*



## [OETA:05 – High 5 for Online Instruction](#)

**Poly-synchronous: Canvas-based and 1 collaborative requirement (you and one other participant will collaborate on an assignment)**

[Register for Winter 2025:](#) January 20<sup>th</sup> – February 16<sup>th</sup>

High 5 for Online Instruction is a required part of Phase II of the OETA. This course, facilitated by Madhura Sohani, leads faculty through 5 equity-creating practices that help online instructors build community, connect with our students, create clear assignments, and stay flexible within a well-structured Canvas course. This workshop helps you apply these practices to your online course. After completion of this workshop, you will be able to:

- apply a variety of strategies to use students' names and pronouns in an online course
- develop a structured online course while applying a flexible approach to address student needs
- apply early intervention strategies to address students' progress and behavior
- construct and revise assignments using the transparency theory to enhance the clarity of expectations for online students
- develop a quarter-long communication plan
- connect with colleagues to create a learning community

**Successful completion will satisfy 12 hours of Phase II and you'll receive a badge!**

*Open to faculty. For questions specific to High 5 for Online Instruction, contact Madhura Sohani, Psychology. Offered in partnership with Interactive eLearning and Faculty Commons.*

## Community & Wellness



### Faculty Writing Retreat: Support for Scholarly and Creative Work

**2 Tuesdays, February 11th & March 11th, 12:00 – 4:00 p.m.**

**Hyflex - Join on Zoom or in person in the Commons (D104)**

The faculty at Bellevue College is a talented, knowledgeable group of people and many are actively publishing within their field. This two-day retreat aims to provide the time and space for faculty to increase their scholarship by writing and creating in a supported community, giving participants dedicated, justifiable time without distraction in which to focus on their work. The workshop will also provide opportunities for meaningful interactions among participants to connect across disciplines, increase awareness of ongoing projects and scholarship at Bellevue College, and build the potential for possible collaborations among faculty. Projects may include scholarly work, book chapters, grants and other funding proposals, and more.

We will start our work with an opening writing prompt and goal-setting discussion. Participants will have three hours of time to write in community each day. We will end our time with a reflection on the day's work.

**Optional 8 PD Hours and \$200 [stipend](#)** for eligible faculty who attend both sessions and choose to complete a final reflection assignment.

**8 Seats:** Seats still available! [Register today!](#)

*Open to faculty. Reach out to Cassie Cross (English) and Dan Tremaglio (English) for questions.*

## Empower Your Plate: Faculty Nutrition and Wellness Workshop

**Asynchronous workshop offered January 27 – February 17th**

Join Hadise Khaniyan, HSEWI, for this engaging and informative workshop designed specifically for faculty members, focusing on nutrition and overall wellness. Each highly interactive module will provide practical tips and strategies to improve your eating habits, boost your energy levels, and enhance your overall well-being. You will learn about the latest nutritional science, how to create balanced meals, and effective ways to incorporate healthy eating into your busy schedule.

**Optional 8 PD Hours and \$200 [stipend](#)** available to eligible faculty who choose to complete a final assignment.

**1 seat still available! [Register now](#)** and empower your plate!

If full, [click here to add your name to the waitlist](#).

*Open to faculty. Please contact Hadise Khaniyan, HSEWI, with questions.*



## Meditation & Desk Yoga—NEW!

**4 Fridays Jan. 24, Feb. 7 & 21, and Mar. 7, at 1:00 - 1:30 p.m. on [Zoom](#)**

In each 30-minute remote session, learn methods to reset your body and mind through yoga movements with meditation and breathing techniques. Yoga movements will be taught using a chair or desk, will provide relief from sitting, and will give you the opportunity to stretch and restore. Together let's improve posture while regaining focus for the rest of the day. Meditation and breathing techniques will be taught with a focus on individual experience and exploration.

**Drop in on [Zoom](#)** using your Bellevue College account. [Click here](#) to add to your calendar.

*Open to faculty and staff. Reach out to Rachel Lowe (HSEWI) with any questions.*

*We acknowledge that yoga is a 5,000 year old practice with its roots in India. We acknowledge that Indigenous cultures from around the world have intentional movement and breathing practices which have been subject to erasure and appropriation due to acts of colonization (Horning 2024).*

## Mighty Morning Fitness

**Wednesdays 7:30 – 8:30 a.m. (Jan. 8 – Mar. 26) in the Fitness Center (G111)**

Note: Does not meet on Feb. 19.

Each workout we will incorporate a mix of cardio intervals, strength training, and functional movement exercises while enjoying the social boost of working out together. We gain many exercise benefits, including improved bone density, increased metabolism, muscle toning, heart health, improved posture and balance, and reduced risk of injury while providing mental and emotional benefits that go beyond physical fitness. Expect to get your heart rate up, to build strength and to start your day off in a great way. Every level of experience is welcome!

**No registration necessary.** Add morning fitness to your routine! [Click here](#) to add to your calendar.

*Open to faculty and staff. Contact Michelle McRae, HSEWI ([michelle.mcrae@bellevuecollege.edu](mailto:michelle.mcrae@bellevuecollege.edu)), for more info or accommodations. Please complete an Assumption of Risk form at the Fitness Center the first time you attend. Offered in partnership with the [BC Wellness Center](#).*



## NoonFit: Flex, Function & Form

**Tuesdays and Thursdays 12:30 – 1:00 p.m. (Jan. 7 – Mar. 27) in the Fitness Center (G111)**

Note: Does not meet on Feb. 13, 18, 20, or Mar. 4.

Join in for a rotating variety of fluid stretches, mindful movement and mobility, workplace posture and stress reduction. You'll see a boost to your body and mood! We will focus on Flexibility, Functional Movement and Safe Form so you can take realistic steps to feel better and stronger. Everyone is welcome!

**No registration necessary.** [Click here](#) to add to your calendar. Opt in for screen-free afternoons!

*Open to faculty and staff. Contact Michelle McRae, HSEWI ([michelle.mcrae@bellevuecollege.edu](mailto:michelle.mcrae@bellevuecollege.edu)), for more info or accommodations. Please complete an Assumption of Risk form at the Fitness Center the first time you attend. Offered in partnership with the [BC Wellness Center](#).*

## Mentoring and Advocacy

Mentoring and advocacy come in many forms at Faculty Commons!

### Adjunct Mentoring Program: 2024-2025 Cohort

All adjunct faculty who are currently teaching at BC are eligible to participate in the Mentoring Program as mentees, even if you've participated before. We are re-opening the registration for new mentees to be matched with a mentor for Winter Quarter 2025.

### Winter Quarter Mentoring

**One-on-One Mentoring – Approximately six (6) virtual or in-person one-on-one meeting(s) with your mentor, scheduled at your available times throughout the quarter.**

Mentoring pairs are matched based on a survey of needs. Mentees explore their roles, responsibilities, and individual goals within the scope of the Bellevue College culture of Teaching and Learning Excellence with the guidance of an advocate in their trained mentor without the pressure of formal evaluation.

Focus areas mentees can choose to work on with their mentor may include but are not limited to:

- Improving instruction such as teaching techniques, understanding our BC student population, grading, syllabi, etc.
- Navigating the power, political, and cultural structures of the college
- Understanding institutional processes such as policies, procedures, formal/informal communication processes
- Engaging with campus resources such as: student-facing services, faculty support
- Getting involved in campus/student life
- Collaborating across departments & divisions, getting involved in governance, building networks
- Applying for a Full-Time Temporary/Tenure Track Faculty Position
- Maintaining work/life balance, relocating to the area, etc.

**6 PD Hours | [Sign up](#) for Winter Quarter before Friday, January 17!**

### Winter Quarter: Optional mentoring extension project

**\*For Mentoring pairs that began their mentoring relationship in Fall 2024\***

**Approximately six (6) additional virtual or in-person one-on-one meeting(s) with your mentor, scheduled at your available times throughout the quarter.**

Mentors and mentees who were matched in Fall 2024 can choose to continue working together in Winter Quarter for an additional six (6) hours of professional development with a specific project or goal of their choosing in mind. Some ideas for potential projects could include:

- Ongoing mentoring for a mentee project such as a conference or paper proposal.
- Ongoing mentoring for a mentee's pursuit of a leadership position in campus governance.
- Researching, evaluating, and selecting OER or other alternative learning objects
- Developing an alternative grading or assessment strategy
- Reciprocal classroom observation
- "Two-person book/journal club" targeted reading and discussion in a research area.

Mentoring teams may submit a short proposal to the Adjunct Support Lead for their extension project. If you are interested in a mentoring extension, please contact Chloe Horning, Adjunct Support Lead [chloe.horning@bellevuecollege.edu](mailto:chloe.horning@bellevuecollege.edu).

### **Quarterly Mentoring Socials (Winter, Spring)**

Additionally, adjunct mentoring teams will be invited to attend quarterly Mentoring Program Socials in the Faculty Commons, where they can socialize with their peers in the Adjunct Mentoring Program and the Tenure-Track Faculty Mentoring Program.

*Open to adjunct faculty. Questions about how it works? Email Chloe Horning for more information.*

### **Applying for Unemployment Insurance Benefits**

**Tuesday, March 25<sup>th</sup>, from 2:30 – 3:30 p.m., via [Zoom](#)**

Did you know that if you are an adjunct, you can apply for unemployment during college breaks? During this workshop, you learn eligibility requirements for unemployment, and you will be introduced to the process for applying for unemployment during school breaks.

*Open to faculty. Questions about how it works? Email Taylor Dalrymple, BCAHE Adjunct Affairs Officer for more information. [Taylor.dalrymple@bellevuecollege.edu](mailto:Taylor.dalrymple@bellevuecollege.edu)*

### **Adjunct Rights & Responsibilities**

**Monday, January 13<sup>th</sup>, 2:30 - 3:30 p.m.**

**Hyflex - Join on [Zoom](#) or in person in the Commons (D104H)**

Adjunct faculty have unique rights and responsibilities in their role and employment status. Come to this hyflex workshop to learn and ask questions.

*Open to adjunct faculty. Questions about how it works? Email Taylor Dalrymple, BCAHE Adjunct Affairs Officer for more information. [Taylor.dalrymple@bellevuecollege.edu](mailto:Taylor.dalrymple@bellevuecollege.edu)*

### **Completing Your Performance Review**

**Thursday, February 20<sup>th</sup>, 3:30 - 4:30 p.m., via [Zoom](#)**

Whether you are new to the college or have been here for a while, it is a great time to learn about the performance review process that happens every 3 years. What is it? and What is required in the process? Are



just two of the things you will learn during this workshop. Come with questions, and leave with an understanding of what to expect.

*Open to adjunct faculty. Questions about how it works? Email Taylor Dalrymple, BCAHE Adjunct Affairs Officer for more information. [Taylor.dalrymple@bellevuecollege.edu](mailto:Taylor.dalrymple@bellevuecollege.edu)*

## How to Read your Paycheck

**Wednesday, January 29<sup>th</sup>, 2:30 - 3:30 p.m.**

**Hyflex - Join on [Zoom](#) or in person in the Commons (D104H)**

Whether you have received your first paycheck from BC or you've been receiving them for a while, this workshop is helpful in understanding the details included on your paycheck. This workshop is timed so that you can look at the first paycheck you will receive in Winter Quarter and bring any questions you may have.

*Open to faculty. Questions about how it works? Email Sue Nightingale, BCAHE Vice President for more information. [Sue.nightingale@bellevuecollege.edu](mailto:Sue.nightingale@bellevuecollege.edu)*



## Introduction to Grants

**Thursday, January 23, from 2:30 – 3:30 p.m., via Teams and in D104E (Hyflex)**

As Bellevue College negotiates difficult budget times, finding funding for new initiatives can be tough. However, BC was awarded \$5.7 million recently in grant funding for programs and services across the college like Nursing, the Early Learning Center, and the Veteran's Resource Center. But where did that funding come from, and how can programs pursue new projects using grant money? The Grants Office is offering an Introduction to Grants workshop to help interested faculty and staff learn about grant opportunities, services the Grants Office offers, and how to develop ideas into solid cases for funding.

**No registration needed!**

[Click Here to Join the meeting](#) | Meeting ID: 278 088 493 166 | Passcode: SGVZys

*Open to faculty and staff. For more information, please contact Brandon Lueken, Grant Development Director.*

## The Career Development Suite

Another grouping of offerings is for those of you who are preparing to move forward in your career, whether you are applying for a new position or new promotional level. Over the year, you can participate in one or all the following workshops. No stipends or completion certificates are available for these workshops. See the individual workshop description for the schedule.

Career Development Offerings 2024-2025		
Fall	Winter	Spring
Writing and Updating Your CV	Writing Your Diversity Statement	Visit the Commons Leads' office hours or contact the <a href="#">Center for Career Connections</a>
	Writing Your Teaching Philosophy Statement	
	Preparing for the Interview	
Applying for Sabbatical Leave	Submit your sabbatical application for 2025-2026	
Preparing Your Full-Time Promotion Application	Preparing Your Full-Time Promotion Application	Submit your FT promotion application

### Writing Your Diversity Statement

**2 Wednesdays, February 26 & March 5, 11:30 a.m. - 1:00 p.m. via Zoom**

Do you have a current Diversity Statement? Can you articulate your commitment to diversity, equity, and inclusion in writing? A Diversity Statement is now a requirement for any employment in higher ed and articulating your commitment to diversity and equity is also important for promotional purposes. This 2-session workshop will focus on the types of information commonly looked for in faculty diversity statements. We will also provide opportunities to build your understanding of diversity and reflect on your positionality. Sample statements and rubrics will be shared with participants.

Seats still available. **Get this on your schedule today and [register here!](#)**

*Open to faculty and staff. For more information, contact Deepti Karkhanis, Social Science.*

### Writing Your Teaching Philosophy Statement—UPDATED!

**Asynchronous course open Jan. 28 – Feb. 18 (Register by Feb. 3)**

Do you have a teaching philosophy? Do your students know what it is? Could you articulate it in writing? What about in an in-person interview? A statement of teaching philosophy is often a requirement for tenure-track teaching jobs (and increasingly for adjunct teaching jobs as well) and being able to articulate your teaching philosophy can also be helpful for promotional purposes. Sample statements of teaching philosophy will be shared with participants.

**10 Seats:** Seats still available. [Register here](#) to be added to the Canvas course

*Open to faculty and staff. For more information, contact Chloe Horning, Adjunct Support Lead.*

## [Preparing for the Interview—UPDATED!](#)

### **Asynchronous course open Feb. 25 – Mar. 14 (Register by Mar. 3)**

You've made the first cut, and maybe even the second! Now you are called in for the interview. An interview for a full-time faculty position may include a variety of components: a campus tour, a meet and greet, a timed question/answer session, a writing prompt, or a teaching demonstration. Learn more about interviews and consider ways to practice so you are prepared to impress.

**10 Seats:** [Register here](#) to be added to the Canvas course

*Open to faculty and staff. For more information, contact Chloe Horning, Adjunct Support Lead.*

## [Preparing Your Full-Time Promotion Application](#)

### **Wednesday, February 26, 3:00 – 4:00 p.m. via [Zoom](#)**

Full-Time faculty promotion materials are due every spring. It's not too early to start working on your promotion application for either Senior Associate Professor or Full Professor. Drop in to review the process and criteria for promotion with members of the Full-Time Faculty Promotion Review Committee (FTPRC). They will provide accurate information, answer questions, and get you started with handouts and ideas for creating a meaningful application package.

**No registration necessary: Join via [Zoom](#)**

*Open to faculty. Contact Brian Casserly, FTPRC Chair 2023-2024, for more information.*

## [Applying for Sabbatical Leave](#)

### **Thursday, January 16, 1:30-2:30 p.m. in the Faculty Commons D104**

Thinking about a sabbatical? We encourage you to come to this sessions to meet with members of the Sabbatical Review Committee. They will review the most up-to-date application process, requirements, and timeline, as well as provide examples of applications from faculty who have recently been awarded sabbatical. Applications are due January 27, 2025 for the 2025-2026 academic year.

**No registration necessary: drop in to plan for your sabbatical leave.**

*Open to faculty. For more information, [contact Deepti Karkhanis](#), Sabbatical Review Committee.*

## BC College Administrators Drop-in Hours

**Take advantage of a direct connection with BC Administrators!** Join us for an open conversation with our president and vice presidents, who you may not otherwise easily connect with. They are interested in discussing what they are working on and hearing what's happening in your area of the college.

For virtual meetings, click the links below to join. These will also be posted and updated on the [Faculty Commons SharePoint calendar](#).

Title - Name	Office Hours
<b>Provost Dr. Jess Clark</b>	Thursday, January 30, 3:00-3:45 pm in the Faculty Commons D104 Wednesday, February 12, 1:00-1:45 pm in the Faculty Commons D104 Wednesday, March 19, 1:00-1:45 pm in the Faculty Commons D104
<b>Interim Associate Vice President of Academic Affairs Dr. Liz Hollerman</b>	Thursday, January 23, 1:00-1:45 pm in the Faculty Commons D104 Tuesday, February 25, 1:00-1:45 pm in the Faculty Commons D104 Thursday, March 13, 1:00-1:45 pm in the Faculty Commons D104
<b>VP of Human Resources Frances Dujon-Reynolds</b>	TBD
<b>VP of Student Affairs Dr. Judith Hernández Chapar</b>	Monday, March 3, 2:00-2:45 pm in the Faculty Commons D104

## Faculty Commons Leads Mentoring and Support

Title, Name, Description of Support	Support Hours and Contact Info
<b>Adjunct Support Lead, Chloe Horning</b> Meet with Chloe to get to know her and let her know about your support and mentoring needs!	<b>Office Hours:</b> Tuesdays 11:00am-1:00pm in D104B and by appointment  <a href="mailto:chloe.horning@bellevuecollege.edu">chloe.horning@bellevuecollege.edu</a>
<b>Tenure Mentoring Lead, Zhenzhen He-Weatherford</b> Meet with Zhenzhen for support in your tenure, whether you're in year 1, 2, 3 or 4.	<b>Office Hours:</b> Thursdays 2:00-4:00pm in D104B and by appointment  <a href="mailto:zhenzhen.hw@bellevuecollege.edu">zhenzhen.hw@bellevuecollege.edu</a>
<b>Interim Climate Justice Lead, Christina Sciabarra</b> Sonya Doucette is on sabbatical! Meet with Christina to learn how to get involved in the climate justice movement, plan a lesson, or obtain funding to support climate justice work.	<b>Office Hours:</b> TBD  <b>Email:</b> <a href="mailto:christina.sciabarra@bellevuecollege.edu">christina.sciabarra@bellevuecollege.edu</a>
<b>Writing Across the Curriculum Lead, Jun Xu</b> Need help fine-tuning a writing assignment prompt? Reach out to Jun for support in developing effective, well-worded, and well-scaffolded assignments.	<b>Email for an appointment:</b> <a href="mailto:jun.xu@bellevuecollege.edu">jun.xu@bellevuecollege.edu</a>
<b>Disability Resource Center Director, Marisa Hackett</b> Get answers about working with disabled students and about letter of accommodations.	<b>Email for an appointment:</b> <a href="mailto:marisa.hackett@bellevuecollege.edu">marisa.hackett@bellevuecollege.edu</a>
<b>Student Success &amp; Retention Assoc. Director, Melissa Martinez</b> Would you like to discuss a student of concern, learn more about the Early Alert process start to finish, or share feedback?	<b>Remote hours:</b> Mondays 2:00-3:00 via Teams <a href="#">Join the meeting now</a> Meeting ID: 232 123 044 852   Passcode: UsgC9R  <a href="mailto:melissaemartinez@bellevuecollege.edu">melissaemartinez@bellevuecollege.edu</a>
<b>Neurodiversity Navigators Director, Sara Sanders Gardner</b> Get answers about communicating with and teaching neurodivergent and autistic students.	<b>Message on Teams or Email for an appointment:</b> <a href="mailto:sara.gardner@bellevuecollege.edu">sara.gardner@bellevuecollege.edu</a>
<b>Faculty Commons Program Manager, Wendy Wilson</b> Reach out with any operations questions about the Faculty Commons or just to say hello!	<b>Email:</b> <a href="mailto:wendy.wilson@bellevuecollege.edu">wendy.wilson@bellevuecollege.edu</a>

## Call for Proposals

The Faculty Commons supports programming that will inspire colleagues to come together to learn, share, and develop a supportive community. Proposed programming can include workshops of any length, speakers' series, promising practices sharing, book discussions, cross-campus collaborations, or another form of professional engagement we haven't conceived of! Make sure your idea fulfills the Mission of the Faculty Commons. Once submitted, the Commons leadership will review your proposal and work with you to fine-tune it. It's time to submit a proposal for Spring. To be considered for Spring, [please send in a proposal](#) by **February 11th at the latest**.

## F.A.Q.

### Stipends

Visit our [FC Stipend Policy](#) webpage for stipend eligibility information.

### Accommodations

Please let us know about any accommodation needs you have. Our registration forms have a space for you to communicate with us or send Sajonna and the facilitator an email.

### Faith-based observations

If you are unable to attend a portion of one of our workshops for faith-based observations, we will make the key components of a workshop available to you. If you have questions, please feel free to contact the facilitator to make arrangements.

### Commons Availability

Faculty can request after-hours access to the Commons (D104) via their door codes by contacting Wendy Wilson, FC Program Manager. We also have office space available 9:00am-12:30pm M-Th. Please inquire with the Faculty Commons Chair.

### The Faculty Commons Gift Fund

To contribute to the Faculty Commons, visit the [Faculty Commons Giving Page](#), or drop off a bag of coffee or chocolate to the Commons (D104)!



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