

Running Start Fee Waiver Petition Instruction Guide

Q. What form and documentation must the student provide?

A. The completed and signed Fee Waiver Petition Form (you can print Fee Waiver Petition from our website under Forms) and all the required supporting documentation, by the first day the quarter begins.

Q. Who is eligible for Fee Waiver?

A. A student shall be considered low-income and eligible for a fee waiver upon proof that the student is currently qualified to receive free or reduced-price lunch. A letter confirmation must be provided by your school district's Food Service Department.

Other Acceptable documentation of low-income status may also include:

- A. Student has been deemed eligible for free or reduced-price lunches in the last five years
- B. Family income of equal to or less than 50 percent of the state median
- C. Family income less than 200 percent of the federal poverty level
- D. Receiving any state or federal assistance funds
- E. Foster youth

Q. Which documents do I need submit to the Center for High School Programs Office to have my Fee Waiver Petition Reviewed?

A. We need one of the following documents:

- A. Parents' 1040 tax return for the last year, showing the student as a dependent or
- B. Free or reduced letter from your School District- Nutrition Services/Food Services or
- C. DSHS benefit statement letter for current year or
- D. Medical Card from public assistance (submit copy of front and back card) or
- E. Foster Youth, letter from the student's case manager
- F. Other documentation: Check with the Center for High School Programs Office

Q. Fees and charges that are not covered by the Running Start Fee Waiver Petition?

- A. Consumable supplies and fees, textbooks, and other materials
- B. Below college level classes
- C. Placement testing



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- D. Cost of ordering BC Official Transcript/s
- E. Any fines
- F. Meals in the college

Q. What about transportation?

A. Due to COVID-10 While Bellevue College is doing remote learning the Parking Pass and Orca Bus Passes will not be available through the Running Start Fee Waiver Program. When classes resume on campus, they will be available again. Read the below information if you want to learn more about what the Fee Waiver program normally offers eligible students.

Each quarter you may choose to receive either a Parking Pass or Orca Bus Pass. We will only provide the student with one or the other not both. You will be contacted each quarter via email to your BC email account by the Center for High School Programs Office regarding your transportation choice. The Center for High School Programs Office will also inform you via your BC email account when you can order your parking pass from Public Safety or come to our office to pick up your voucher for your Orca Buss Pass.

Q. How do I check if my Fee Waiver Petition has been processed and my fees have been waived?

A. It takes three (3) Business Days to review and process the fee waiver request. Access the Bellevue College website at <http://www.bellevuecollege.edu/>. Then go to Online Services; go to View your quarterly schedule & receipt for balances due <https://www.ctc.edu/~bellevue/student/waci003.html> (TOTAL DUE)

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