

HOW TO PREPARE FOR YOUR ACADEMIC ADVISING APPOINTMENT

- Make the appointment a priority. If you schedule an appointment please do all you can to keep it. If you can't keep the appointment, we understand, but please do your best to call and cancel so someone else can have that spot.
 - **REMINDER:** advising appointments can be scheduled in advance, or same-day; appointments can occur in-person or over the phone.
- Come prepared to ask questions and be prepared to answer some questions your advisor may ask. It's all to get to know you better and more clearly understand your goals, aspirations, and needs.
- Come prepared to do some work. This is a partnership between you **and** your advisor. You will both play an active role during this appointment.
- Come prepared with necessary materials. If you have **transcripts** you need reviewed, please print and bring them with you. If you have a form that needs a signature, please bring it.
- This time is important for your future. Please limit distractions during the appointment so you can make the most of the time with your advisor.

WHAT TO EXPECT DURING AN ACADEMIC ADVISING APPOINTMENT

Lots of questions! During your appointment you may be asked...

- Questions regarding your program of study. Are you...
 - Completing an Associate's Degree or a Certificate?
 - Do you plan to transfer to a university? If so, do you have any schools in mind?
 - Do you have a major in mind?
- Questions about your goals (education and career).
- If you are planning for full-time or part-time enrollment.
- Did you complete foreign language in high school?
- If you have other things going on outside of school that should be considered when planning classes (i.e. work, family, commuting, etc.).
- If there are additional things we need to be aware of as we create an education plan (i.e. Running Start student, financial aid recipient, non-WA state resident, international student, Veteran, etc.)
- How the quarter is going. What's going well? Are there any challenges you're facing?
- If we notice (or you share) that you're having a rough time we may ask additional questions about campus resources you're using, on **and** off campus support systems you have in place to help you, etc.
- ***Academic Advisors do MORE than course planning! We work to support your educational and personal success at BC and beyond!***

BEYOND THE ADVISING APPOINTMENT

- Prior to the start of your academic advising appointment and throughout your time at Bellevue College it is helpful to review your progress toward your degree or certificate! This can be done by using the online **Degree Audit:** <https://www.bellevuecollege.edu/degreeaudit/>
 - See what is completed and what you have left to complete your degree or certificate.
 - Something on your degree audit look funny? Come in and ask about it!

ACADEMIC ADVISING RESOURCES ONLINE

- Visit us on the web to learn more about our comprehensive academic advising and transfer resources!
 - Advising website: <https://www.bellevuecollege.edu/advising/>
 - Transfer Center website: <https://www.bellevuecollege.edu/advising/transfer-center/>
- Educational Planning resources: <https://www.bellevuecollege.edu/advising/plan-your-classes/>
- Learn about the Academic Advisor team, our backgrounds and our specialties!
<https://www.bellevuecollege.edu/advising/meet-an-advisor/>

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How to Find Your Academic Advisor at Bellevue College

Undecided/Exploratory

Advisors: Teresa Descher
Shavón English
Melissa Martinez
Cesar Rangel
Location: B-232
For appointments: 425-564-2212

Science, Computer Science, Engineering, and Pre-Professional Health

Advisors: Jonny Diehl
Location: L-200E
For appointments: 425-564-2212
425-564-2321
Email: scienceadvising@bellevuecollege.edu

Arts & Humanities

Includes Architecture, Interior Design, etc.

Advisor: Deanne Eschbach
Location: R-230
For appointments: 425-564-2212

Social Sciences

Includes Psychology, Criminal Justice, etc.

Advisors: Deanne Eschbach
Cesar Rangel*
Locations: D-110 & B-232
For appointments: 425-564-2212
425-564-2331

Business (Transfer)

Advisor: Paula McPherson
Location: B-232
For appointments: 425-564-2212

Institute for Business Information Technology (iBIT)

Advisor: Errold Nabong
Locations: B-232
For appointments: 425-564-2212

Health Sciences, Education, and Wellness Institute (HSEWI)

Advisor: Marina Melnik
Amal Abdulrahman
Location: B-232
For appointments: 425-564-2212

Transfer Center

Includes transfer events, info, etc.

Program Specialist: Cesar Rangel
Location: B-232
For appointments: 425-564-2212

Education/Teacher Preparation (K-12)

Advisor: Marina Melnik
Location: B-232
For appointments: 425-564-2212

Bachelor's Programs

Advisor: See Program Managers
<https://www.bellevuecollege.edu/programs/>

Director of Bellevue College Academic Advising

Emily Kolby | 425-564-2212 | B231F

Online Resources

Advising Website: <https://www.bellevuecollege.edu/advising/>

Transfer Center Website: <https://www.bellevuecollege.edu/advising/transfer-center/>

Email: advising@bellevuecollege.edu

*back-up advisor on this subject matter