



## **Network Services & Computing Systems, Cybersecurity & Computer Information Systems**

### **Articulation Agreement Between Bellevue College & Whatcom Community College**

This Articulation Agreement (the “Agreement”) is entered into by and between Bellevue College (hereafter referred to as “**BC**”) and Whatcom Community College (hereafter referred to as “**Whatcom**”) at 237 W Kellogg Rd, Bellingham, WA 98226, each individually a “Party” and collectively the “Parties”. This Agreement shall have an effective date (“Effective Date”) as of the last signature received.

The Parties wish to collaborate in order to facilitate the transfer and degree completion of students earning the Associate of Applied Science in Computer Information Systems and Bachelor of Applied Science in IT Networking - Cybersecurity at **Whatcom** to the Associate of Applied Science – Transfer degree in Network Services & Computing Systems and the Bachelor of Applied Science in Cybersecurity at **BC**. This Agreement will increase flexibility and educational opportunities for students, allow for the maximum transfer of credit between the schools, aid in a transition from one program to another, and uplift enrollment for **BC** and **Whatcom**. The Parties enter into this Agreement in the spirit of cooperation and mutually recognize each other as quality, postsecondary institutions.

NOW, THEREFORE, the Parties agree as follows:

- 1. Transfer Credit.** **Whatcom** and **BC** agrees to transfer credit using the criteria outlined below:

<b>Whatcom</b>	<b>CR</b>	<b>Bellevue College</b>	<b>CR</b>
CIS 106 - Open source operating systems	5	IT 223 – Using & Supporting Linux	5
CIS 236 - Cisco networking I	5	NSCOM 201 - Cisco networking I	5
CIS 237 - Cisco networking II	6	NSCOM 202 - Cisco networking II	5
CIS 238 - Cisco networking III	6	NSCOM 203 - Cisco networking III	5
CIS 306 - Enterprise Linux	5	ISIT 440 - Administering a Linux Server	5
BUS 302 - Project Management	5	ISIT 312 - Project Management for IT	5

**2. Admission to Bellevue College.** It is agreed that those students who receive the Associate of Applied Science in Computer Information Systems or a Bachelor of Applied Science in IT Networking – Cybersecurity at **Whatcom** and meet all of the criteria listed below will be accepted, contingent upon completing program requirements at **BC** into the Associate of Applied Science – Transfer degree in Network Services & Computing Systems and the Bachelor of Applied Science in Cybersecurity program. Final admission to **BC** will also be dependent on the **Whatcom** student’s timely submission of all required application materials, including proof of completed program prerequisites.

**3. Participant Criteria.** The criteria that shall be met by students seeking to participate in the Agreement are as follows:

- Students must meet all program requirements prior to transfer into the above mentioned AAS and BAS degrees. **Whatcom** students are eligible upon completion of the Associate of Applied Science in Computer Information Systems or a Bachelor of Applied Science in IT Networking – Cybersecurity with a grade point average of 2.0 or higher in all required courses. All prerequisites, including **Whatcom**’s CIS 214 Network Security I, must attain a grade of 2.0 or C.
- All students must fill out the suitable **BC** application by the institution’s prescribed deadline to be reviewed for admission. Additional **Whatcom** students who are eligible may be granted acceptance on a space available basis after the application deadline.
- Students who elect to pursue a different degree program at **BC** will be subject to re-evaluation of transferrable credits and will forfeit any credits not transferrable to **BC** outside of this agreement per standard policies on credit transfer.

**4. Whatcom’s Obligations.** **Whatcom** agrees to use reasonable efforts to:

- Make promotional materials and information available to its students regarding the Associate of Applied Science – Transfer degree in Network Services & Computing Systems and the Bachelor of Applied Science in Cybersecurity program at **BC**, including flyers, invitations to campus events, application information, and advising contact information.
- Provide opportunities for a representative from **BC** to interact with potential students.

**5. BC's Obligations.** BC agrees to use reasonable efforts to:

- Make promotional materials and information available to its students regarding the **Whatcom** Associate of Applied Science in Computer Information Systems or a Bachelor of Applied Science in IT Networking – Cybersecurity program, including flyers, invitations to campus events, early admissions plan letter, application information, and advising contact information.

**6. The Parties' Joint Obligations.** **Whatcom** and **BC** agree to use reasonable efforts to:

- Encourage and maintain a high degree of cooperation between their staff members in the implementation of the terms and provisions of this Agreement. This may include the exchange data and documents in compliance with all FERPA and other privacy guidelines that will contribute to the maintenance and improvement of this articulation agreement and promote effective cooperation between the two institutions.
- Communicate the conditions of this Articulation Agreement to their respective stakeholders - external and internal.
- Provide links on their institutional websites indicating the existence of this agreement.
- Undertake a three (3) year evaluation of the partnership supported by this articulation agreement and use the findings to improve the transfer process for students.
- Maintain their respective individual accreditation with the understanding that this MOU shall be binding only so long as accreditation is maintained by both parties.
- Make reasonable provisions that each respective party gives their approval prior to the publishing and distribution of any written materials by **BC** and/or **Whatcom** which specifically references this Agreement or makes any general representation of each other's institution.

**7. Review & Termination.** The term of this Agreement shall be for **three (3) years**, beginning on the "Effective Date". The Parties agree to review this Agreement and the program once during this period at a time mutually convenient for the Parties, but aiming for during the 2<sup>nd</sup> year of this agreement's term. Notification of revisions to **Whatcom's** current and anticipated course offerings will also be sent to the other college during the above review period. A Letter of Review will be sent between 30 and 60 days prior to contract expiration to ensure both parties can continue to fulfill the terms of this agreement or if contract revisions may be required. This Agreement can be terminated by either party by giving written notice to the other party's designated representative at least 60 days prior to the commencement of a new academic quarter.

**8. Notices.** All notices concerning this memorandum of agreement and understanding shall be in writing, and will be considered to have been given at the time of receipt of notice by the other Party.

1. Notices to **Whatcom** College:

**Michelle Heitmann**

Associate Director for Workforce Education  
Whatcom Community College

**Christy Saunders**

Technology Department Chair & Program Coordinator for Computer Information  
Systems/Cybersecurity  
Whatcom Community College

2. Notices to **BC**:

**Rebecca Cory**

Dean of Instruction (Academic Affairs)  
Bellevue College

**Thomas Lee**

Program Chair, Network Services & Computer Systems  
Bellevue College

**Diane Walser**

Program Chair, Cybersecurity  
Bellevue College

**9. Indemnification and Insurance.** The Parties agree to defend, indemnify, and hold each other harmless from and against any loss, claim, or damage, including without limitation the cost from any reasonable attorneys' fees and/or litigation, to the extent it arises or is alleged to arise from the negligent acts or omissions of their respective officers, employees, or agents in the performance of their duties under this agreement. The Parties agree to provide each other proof of insurance upon request.

**10. Independence of the Parties.** The Parties are independent contractors. Nothing contained in this Agreement will constitute either Party the agent, partner, or legal representative of the other Party for any purpose, or constitute the Parties as partners. Neither Party has any right, power, or authority to create any obligation or responsibility on behalf of the other.

The Parties have signed below to indicate their acceptance of the terms of this AGREEMENT.

**Signatures:**

*Robert Viens*

Jan 28, 2022

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**Robert Viens**

Date

Provost or Equivalent Authority, Bellevue College

*Liz Hollerman*

Jan 28, 2022

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**Liz Hollerman**

Date

Dean, Institution for Business and Information Technology, Bellevue College

*Ed Harri*

Jan 28, 2022

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**Ed Harri**

Date

Vice President of Instruction, Whatcom Community College

*Darlene Snider*

Jan 28, 2022

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**Darlene Snider**

Date

Interim Dean for Workforce Education, Whatcom Community College