

MEMORANDUM OF UNDERSTANDING
BETWEEN
BELLEVUE COLLEGE
AND
SEATTLE INSTITUTE OF EAST ASIAN MEDICINE

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as “MOU”) is made and entered into by and between **Bellevue College** of *3000 Landerholm Cir. SE Seattle, WA 98007*, hereafter referred to as “BC”, and the **Seattle Institute of East Asian Medicine** of *226 S. Orcas St. Seattle, WA 98108*, hereafter referred to as “SIEAM”.
2. **Purpose.** The purpose of this MOU is to assist **BC** students interested in continuing their education at **SIEAM** in a Master’s in Acupuncture and East Asian Medicine (M.Ac.E.A.M.) and, further, their Doctorate of Acupuncture and Herbal Medicine (D.A.H.M.). **SIEAM**’s degrees are accredited by the Accreditation Commission of Acupuncture and Herbal Medicine (ACAHM), is eligible for financial aid, and lead to licensure in Washington State, as well as states around the country.
3. **Terms of MOU.** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU, hereafter referred to as the “Effective Date”. This agreement shall remain in full force and effect until three (3) years from the Effective Date, and will be deemed to renew automatically for an additional one (1) year term as long as the obligations of the relationship are being met by both parties. This agreement will be reviewed no later than three (3) years from Effective Date for changes to degree and general education requirements at both **SIEAM** and **BC**.

To earn a Master’s degree, students must:

- Successfully complete all academic courses, clinical training, and comprehensive exams required in the enrolled program.
- Complete final projects with presentations to the **SIEAM** school community.
- Be recommended for graduation from the faculty and academic leadership of **SIEAM**.

- Fulfill all financial and other administrative obligations to the Institute.
 - o A complete checklist of requirements can be found in the **SIEAM** catalog or at <https://sieam.edu/masters-of-acupuncture-and-east-asian-medicine>.

4. **Admission Requirements.** Admission to **SIEAM** is not guaranteed. Students must apply for admission in accordance with the then-existing rules, policies, and procedures of **SIEAM**. **BC** students that apply for **SIEAM** Master's or Doctorate program will be entitled to a waiver of **SIEAM's \$100 application fee** (or most current published rate). In a given year, the first three qualified **BC** applicants will be guaranteed admission pending completion of the **SIEAM** application and interview process, and dependent on available space in the **SIEAM** cohort.

General SIEAM admission requirements include:

- Three (3) years of college study at a Baccalaureate level equaling a minimum of 90 semester (sem) or 135 quarter (qtr) credits.
- A minimum of 3.0 GPA for the above minimum credits.
- A minimum of 10 semester/7 quarter credits in the following topics: *Biology, Chemistry, Psychology, and (Western) Nutrition*.
 - o Topic credits must be completed prior to a student's first term at **SIEAM**.
 - o Credits accrued in lab classes in the above topics will count towards these minimum credits at the same semester/quarter conversion rate.

Sample of BC Program Completion Requirements

	Diagnostic Ultrasound	Health & Wellness	Neuro-diag nostic Technology	Nuclear Medicine Technology ^	Associate Degree- Nursing^
<i>Prerequisite credits</i>	35-37 qtr	45 qtr	25-27 qtr	45-52 qtr	65-70 qtr
<i>Program credits</i>	112 qtr	135 qtr	105 qtr	98 qtr	70 qtr
Total credits	147-149 qtr (98-99 sem)	180 qtr (120 sem)	130-132 qtr (88 sem)*	145-150 qtr (97-100 sem)	135-140 qtr (90-93 sem)

* Please note that meeting the minimum for program completion at BC does not negate minimum credit requirements for **SIEAM** admissions.

^ Completion of these programs automatically meet number of credits needed to fulfill topic requirements.

5. **Payment.** No payment shall be made to either party by the other party as a result of this MOU.

6. **Responsibilities of BC.** BC agrees to use reasonable efforts to make promotional materials and information available to its students regarding the **SIEAM** Master's and Doctorate programs, including flyers, invitations to campus events, application information, and advising contact information. BC will also provide opportunities for a representative from **SIEAM** to interact with potential students. Further, BC agrees to maintain their individual accreditation with the understanding that this MOU shall be binding only so long as accreditation is maintained by both parties.

7. **Responsibilities of SIEAM.** SIEAM agrees to use reasonable efforts to make promotional materials and information available to its students on programs offered by BC, including flyers, invitations to campus events, early admissions plan letter, application information, and advising contact information. Further, SIEAM agrees to maintain their individual accreditation with the understanding that this MOU shall be binding only so long as accreditation is maintained by both parties.

8. **General Provisions**

A. **Amendments.** Either party may request changes to this MOU. Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by and between the parties shall be incorporated by written instrument, and effective when executed and signed by all authorizing parties.

B. **Applicable Law.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the state of Washington. The courts of the state of Washington shall have jurisdiction over any action arising out of this Agreement and over the parties, and the venue shall be King County, Washington.

C. **Entirety of Agreement.** This MOU represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.


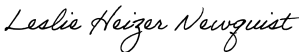
D. **Liability.** Each party to this Agreement will be responsible for the negligent acts or omissions of its own employees, officers, or agents in the performance of this Agreement. Neither party will be considered the agent of the other and neither party assumes any responsibility to the

other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement


- E. **Severability.** This Agreement may be terminated or suspended without cause, by either party upon 90 days' written notice. Said notice shall be delivered by hand, in digital format, or by certified mail to the address and signature authorities listed herein. Those that have applied for transfer from **BC** to **SIEAM** prior to or within a six (6) month period after termination shall be treated as if this agreement continues to be in effect. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

9. **Signatures.** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

BELLEVUE COLLEGE

	Mar 7, 2022
Dennis Curran, Vice President of Administrative Services	Date
	Mar 1, 2022
Leslie Heizer-Newquist Dean of Health Science Education & Wellness Institute	Date

SEATTLE INSTITUTE of EAST ASIAN MEDICINE

	Mar 1, 2022
Craig Mitchell, PhD Executive Director	Date