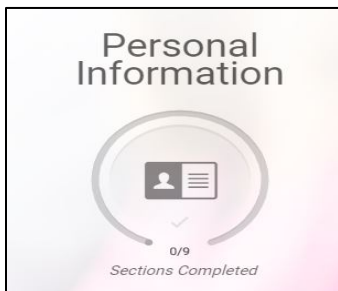


Common App & HCML Application Instructions

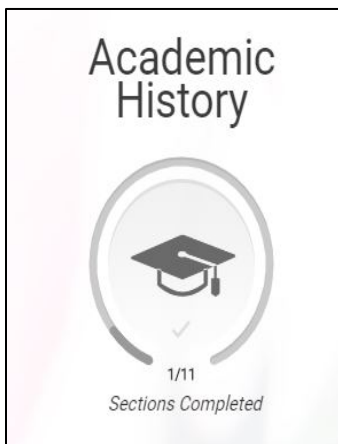
Healthcare Management and Leadership (HCML) is a selective admission program of Bellevue College. HCML uses the Common App system to manage all program applicants.

- Apply to Bellevue College
- Create a Common App username & log in
- Search for Bellevue College & select the + to the left of the Healthcare Management & Leadership BAS

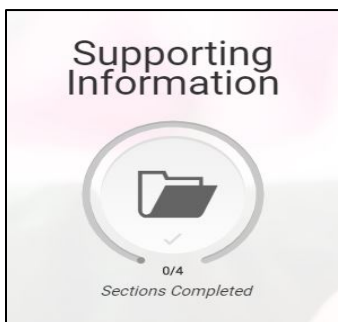
My Application



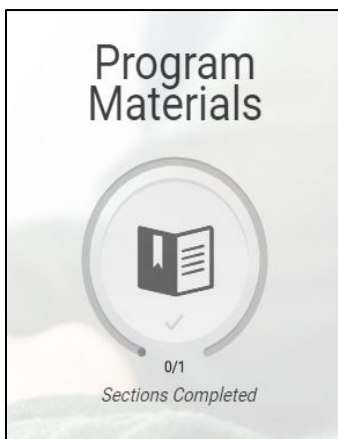
- Complete all required fields & as many of the non-required fields as you would like. Biographic, citizenship, race & ethnicity information is not used in the admissions process.



- Complete all required fields in the following sections: High Schools Attended and Colleges Attended
- Provide GPA Entries
- Sections that are optional and can be opted out (the below items are not used in the admissions process):
 - Standardized Tests
 - Continuing Education Courses
 - SAT Subject
 - IB (International Baccalaureate)
 - CLEP (College Level Examination Program)
 - Senior Secondary Leaving Examinations



- This section is optional. You can opt out of providing experiences, achievements, and documents (documents will be uploaded in program materials)
- Review and respond to the Affirmation Statements.



- Read and review Program Eligibility and Application Materials
- Complete all questions.
- Upload the following required documents:
 - Personal Statement
 - Unofficial Transcripts (non BC Transcripts)
 - License (RAIM Concentration ONLY)
- Optional Documents: WritePlacer (Test Score Report)
- Provide two contacts for recommendations
 - You will need provide recommenders name, email, and a date you would like them to submit.
 - Personal Message: Provide your name, the reason for your request, and contact information they can use to reach you if they have any questions.