

# OLS Online Application Checklist

OLS Online is a fully synchronous, 100% online offering, with daily classes in a set schedule.

Students interested in applying for OLS On-Campus, please complete the On-Campus application.

**Please submit the following application materials by the application deadline:**

Priority Admissions - February 1

Regular Admissions - April 1

Late Admissions - July 1

- A completed and signed OLS application**
- Application fee**  
Your check or money order in the amount of \$60 should be made payable to Bellevue College
- High School Transcripts**  
College transcripts should be submitted if applicable
- Educational Documentation (e.g., most recent Evaluation and/or IEP with IQ Scores)**  
Evaluation documents must provide an IQ score of 75 or above, and academic levels in reading, writing, and math at a sixth grade level or higher.
- Two Recommendation Forms**  
Recommendation forms must be completed by someone other than a family member. Please refer teachers, supervisors, managers, or specialists to:  
[forms.bellevuecollege.edu/ols/recommendation-form/](https://forms.bellevuecollege.edu/ols/recommendation-form/) to complete Recommendation Forms.
- Mail all application materials to:**  
OLS Bellevue College  
Attn: Admissions  
3000 Landerholm Circle SE, N211  
Bellevue, WA 98007
- In addition to mailing your application, please **email a copy of all application materials** to: [ols@bellevuecollege.edu](mailto:ols@bellevuecollege.edu)

# Financial Aid Information

FAFSA for 2022-23 is available beginning Oct 1, 2021. It is recommended to apply as soon as possible. Completing all financial aid application steps by the fall quarter deadline ensures your file will be reviewed before the start of fall quarter.

For more information and to apply, visit: [bellevuecollege.edu/fa/](http://bellevuecollege.edu/fa/)

## 2022-23 Financial Aid Deadline : July 1, 2022

\_\_\_\_\_ I understand that OLS highly recommends I complete the financial aid application with my OLS  
Initial application in order to ensure completion and tuition assistance before the fall quarter should I qualify.

### I understand that the Financial Aid Department:

\_\_\_\_\_ prioritizes the review of files for registered students first, so register as soon as possible.  
Initial

\_\_\_\_\_ May request additional documentation to confirm eligibility.  
Initial

\_\_\_\_\_ Reviews applications in the order received/completed. Applications received prior to the fall quarter  
Initial deadline will be reviewed before the start of fall quarter.

### If I miss the financial aid deadline for Fall Quarter:

\_\_\_\_\_ I will be responsible to pay my own tuition, fees and books using my own funds.  
Initial

\_\_\_\_\_ I may receive a tuition reimbursement for fall (based on your eligibility).  
Initial

At this time, I (circle one) have / have not completed the FAFSA application.

### Students should confirm completion by:

- Visiting the BC Financial Aid Portal OR
- Contacting the Financial Aid office directly

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



For OLS Staff Only  
Check#: \_\_\_\_\_  
Received: \_\_\_\_\_  
Initials: \_\_\_\_\_  
Account: 1601-OLAAP

Application for Admission: Online Program 2022-23

Date: \_\_\_\_\_

**Student Information**

Full Name: \_\_\_\_\_ Pronouns: \_\_\_\_\_  
*First Last*

Address: \_\_\_\_\_  
*Street Address Apt/Unit # City State Zip Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
*MM/DD/YY*

Social Security Number (last 4 digits): \_\_\_\_\_ Gender: \_\_\_\_\_

Ethnicity: \_\_\_\_\_ Race: \_\_\_\_\_

Parent/Guardian Information: \_\_\_\_\_  
*First Name Last Name Phone Email*

**Education**

High School: \_\_\_\_\_ Did you graduate? Yes No Graduation Date: \_\_\_\_\_

College: \_\_\_\_\_ Did you graduate? Yes No Graduation Date: \_\_\_\_\_

**Employment/Volunteer History**

Company/Organization: \_\_\_\_\_ Job Title: \_\_\_\_\_

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**Recommendation Form Contact Information**

Recommendation #1: \_\_\_\_\_  
*First Name Last Name Phone Email*

Recommendation #2: \_\_\_\_\_  
*First Name Last Name Phone Email*

**Student Question #1**

**What academic, personal and/or career goals do you aspire to achieve?**

**Student Question #2**

**Describe how you think OLS Online will help you to achieve these goals.**

### Student Question #3

Name three personal strengths you think will help you succeed in the remote learning environment.

### Disclaimer and Signature

Bellevue College does not discriminate on the basis of race, color, national origin, language, ethnicity, religion, veteran status, sex, sexual orientation, including gender identity or expression, disability, or age in its programs and activities. Please see policy 4150 at [www.bellevuecollege.edu/policies/](http://www.bellevuecollege.edu/policies/). The following people have been designated to handle inquiries regarding non-discrimination policies: Title IX Coordinator, 425-564-2641, Office C227, and EEOC/504 Compliance Officer, 425-564-2178, Office R130.

*I certify that my answers are true and complete to the best of my knowledge. I understand this application for admission is valid for one year.*

*I understand this application is valid for the online program only. I understand OLS Online requires a minimum of 18 students to enroll in order to start Fall 2022; if I am accepted into the program, and the minimum number of students is not reached, I will be invited to join the on-campus program.*

*I understand OLS Bellevue College allows prospective students to assess a maximum of three times, by invitation only.*

Date of OLS Information Session: \_\_\_\_\_ How did you learn about OLS? \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail your completed application materials and the \$60 non-refundable fee to:  
OLS Bellevue College, Attn: Admissions, 3000 Landerholm Circle SE, N211, Bellevue, WA 98007

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[ols@bellevuecollege.edu](mailto:ols@bellevuecollege.edu)

