



## Computer and Technology Programs Certificate Programs Class Substitution Request Form

On a case-by-case basis one of the required classes may be substituted with elective course hours. To request a class substitution, fill out this form and submit a resume or similar document showing relevant work history/experience and/or prior education in the content area you want to substitute. Please send this form and accompanying documents to the **Computer and Technology team** via e-mail at **cetechprograms@bellevuecollege.edu** or through standard mail at:

CE Community Programs  
Bellevue College North Campus  
14673 NE 29th Pl  
Bellevue, WA 98007

You will be notified by e-mail if your request has been approved.

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TODAY'S DATE

STUDENT INFORMATION			
LAST NAME	FIRST NAME	STUDENT ID	
ADDRESS	CITY	STATE	ZIP
PHONE	E-MAIL		

SUBSTITUTION REQUEST		
REQUIRED CLASS(ES)	SUBSTITUTION	NUMBER OF HOURS

Total Hours\_\_\_\_\_

14673 NE 29th Place  
Bellevue, WA 98007

(425)564-2263  
<http://continuingeducation.bellevuecollege.edu>

For administrative purposes:	
Courses approved for substitution	Date Approved