Translation & Interpretation
Overview of Certificate Program

Interpretation
Certificate requires a total of 24 credits (240 hours)

CORE COURSES	CREDITS
TRANS 101: Introduction to Translation & Interpreting	3
TRANS 102: Fundamentals of Interpreting	3
TRANS 104: Technology for Translators & Interpreters	3
TRANS 105: Terminology Management & Research	3
TRANS 106: Ethics & Business Practice of Translation & Interpretation	3

LANGUAGE-SPECIFIC COURSES	
TRANS 202: Advanced Interpreting Skills I	3
TRANS 204: Advanced Interpreting Skills II	3
TRANS 206: Advanced Interpreting Skills III	3

Translation
Certificate requires a total of 24 credits (240 hours)

CORE COURSES	CREDITS
TRANS 101: Introduction to Translation & Interpreting	3
TRANS 103: Fundamentals of Translation	3
TRANS 104: Technology for Translators & Interpreters	3
TRANS 105: Terminology Management & Research	3
TRANS 106: Ethics & Business Practice of Translation & Interpretation	3

LANGUAGE-SPECIFIC COURSES	
TRANS 201: Advanced Translation Skills I	3
TRANS 203: Advanced Translation Skills II	3
TRANS 205: Advanced Translation Skills III	3

Register for a free information session at (425) 564-2263

Translation & Interpretation
Certificate Program

Are you bilingual?
Turn your language skills into a career.

The Bellevue College Translation & Interpretation Certificate Program offers the most comprehensive and rigorous professional training available in the Northwest.

- Instructors are experienced, practicing professionals
- Courses emphasize practical, hands-on job skills
- Classes fit your schedule—just one or two evenings a week

ATTEND A FREE INFORMATION SESSION
Meet with the program advisor and faculty members for an overview of the program, basic requirements, job opportunities, and the courses that best meet your career goals.

Find out more at www.gotobcc.com/ti

CONTINUING EDUCATION

Translation & Interpretation Credit Certificate Program
Turn your language skills into a career.

www.gotobcc.com/ti

B BELLEVUE COLLEGE

TRANSLATION & INTERPRETATION CORE COURSES

Core courses are not language-specific and are taught in English.

TRANS 101: Introduction to Translation & Interpreting
An introduction to translating and interpreting as a career, and for those who work with translators and interpreters. Overview of the field and skills necessary for the profession. Covers general problems involved in translating and interpreting.

TRANS 102: Fundamentals of Interpreting
Learn the building blocks of interpreting, including analyzing, summarizing and paraphrasing, listening comprehension, shadowing, closure, and note taking.

TRANS 103: Fundamentals of Translation
Learn basic translation techniques and the process of translation. Includes a practical review of the English writing, editing, and proofreading skills necessary to produce clear and polished translations.

TRANS 104: Technology for Translators & Interpreters
An introduction to the equipment and electronic tools currently used by professional translators and interpreters throughout their workflow. Develop basic skills using, assessing, and choosing appropriate hardware and software including computer-assisted translation tools.

TRANS 105: Terminology Management & Research
Students develop skills in terminology research, dictionary usage, and glossary building. Basic terminology in the fields of medicine, law, computers, business, and international trade are covered.

TRANS 106: Ethics & Business Practice of Translation & Interpretation
Learn the role of the interpreter and translator in the business conference, medical, and courtroom setting. Familiarize the student with current business practices, i.e., determining fees, and negotiating contracts.

Prerequisite for all courses: Acceptance into program, bilingual proficiency.

FOR COMPLETE COURSE AND SCHEDULE INFORMATION GO TO:

www.gotobcc.com/ti

LANGUAGE-SPECIFIC COURSES

Language-specific courses are offered in select languages.

Interpretation

TRANS 202: Advanced Interpreting Skills I
Provide students with repeated opportunities for practical experience in the interpreting modes necessary for working in different settings.

TRANS 204: Advanced Interpreting Skills II
Provide students with repeated opportunities for practical experience in the interpreting modes necessary for working in different settings. Simultaneous, consecutive, and sight translation are practiced in different settings.

TRANS 206: Advanced Interpreting Skills III
Advanced practical experience in the three interpreting modes necessary for working in different settings.

Translation

TRANS 201: Advanced Translation Skills I
Hands-on experience in the translation, editing, and finalization of actual commercial texts. Texts are drawn from a variety of fields including sci-tech, legal, commercial, and medical. Emphasis is on professional presentation. Included is a team translation project.

TRANS 203: Advanced Translation Skills II
Hands-on experience in the translation, editing, and finalization of actual commercial texts. Texts are drawn from a variety of fields including sci-tech, legal, commercial, and medical. Emphasis is on professional presentation. Included is a team translation project.

TRANS 205: Advanced Translation Skills III
Practical experience in translation, editing, and finalization of more complex commercial texts in a variety of fields.

FOR MORE INFORMATION:

- Get full program information at www.gotobcc.com/ti

- Attend a free Translation & Interpretation Certificate information session.

- More questions about the program? Contact Jamie Lucero at (425) 564-3177 or jamie.lucero@bellevuecollege.edu

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PROGRAM IN BRIEF

- The Translation & Interpretation Certificate Program can usually be completed in 1 ½ to 2 years.

- Classes typically meet one night a week, from 6 to 9 pm, for ten weeks.

- Translation (written word) and Interpretation (spoken word) are separate 24-credit certificate tracks that share most of the core courses. Both certificates may be pursued simultaneously with only four additional courses required, for a grand total of 36 credits.

- As with any other credit program, prospective students are required to submit an application for admission to Bellevue College.

- Registration for any Translation & Interpretation certificate class requires prior permission and an entry code from the program advisor.

- In addition to the credit courses, the program offers non-credit workshops on a variety of topics, including localization.

- Bellevue College is a member of the American Translators Association (ATA), the Northwest Translators and Interpreters Society (NOTIS), the National Association of Judiciary Interpreters and Translators (NAJIT), and the Washington State Court Interpreters and Translators Society (WITS).

GETTING STARTED IN THE PROGRAM

1. Register for a free information session at (425) 564-2263. Check session dates by visiting www.gotobcc.com/ti and clicking the gray "Want to know more?" box.

2. Attend an information session. You'll get an overview of the professions and our program, meet program advisors and faculty members, and have the opportunity to ask questions.

3. Contact Jamie Lucero at (425) 564-3177 or jamie.lucero@bellevuecollege.edu to schedule an advising appointment and discuss admission details.

4. Submit an admission application, any related documents, and the application fee.

5. Request class entry codes to register.