

# Bellevue College Housing COVID-19 Prevention and Impact Mitigation Plan

Updated July 2021

Implementation: Fall 2021

**Objective:** Update practices in compliance with the most up-to-date guidance from federal and state officials to provide the highest level of safety and lowest risk for the spread and impact of COVID-19 within the Bellevue College Residence Hall.

**Context:** All institutions in the state of Washington are required to construct and share out plans for allowing residents onto campus that, to the greatest extent possible, reduce the likelihood of transmission of COVID-19.

**Strategies:**

Goal	Strategy	Timing and Status
<b>Screening and Testing</b>		
<i>Goal: Ensure accurate reporting and referrals for residents/staff experiencing symptoms</i>	<ul style="list-style-type: none"> <li>Promote updated testing and vaccination availability and community events, when available</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Encourage symptomatic students to seek and follow medical advice related to testing</li> </ul>	Ongoing - <b>In progress</b>
<b>Reporting and Contact Tracing</b>		
<i>Goal: Support public health initiatives to identify and contact those potentially exposed to positive cases identified within the Residence Hall</i>	<ul style="list-style-type: none"> <li>Report symptomatic/exposed residents/visitors through the <a href="#">Bellevue College COVID-19 reporting form</a> so long as the form is used by Bellevue College</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Refer symptomatic/exposed residents to medical providers</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Request symptomatic/exposed residents to self-isolate for 10 days (or 7 days with a negative test after 3 days) and report interactions for the prior 14 days</li> </ul>	Ongoing - <b>In progress</b>
	Notify King County Public Health officials, when necessary, of potential infections within the Residence Hall	Ongoing - <b>In progress</b>

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	<ul style="list-style-type: none"> <li>Investigate and make active contact with individuals known to have been exposed to a resident who tests positive</li> </ul>	Ongoing - <b>In progress</b>
<b>Quarantine Space</b>		
<i>Goal: Retain identified spaces for use in quarantining positive resident cases</i>	<ul style="list-style-type: none"> <li>Leave vacant a minimum of 9 beds in fully vacant units for quarantine use that are geographically separated from occupied units</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>In case of positive-tested student, current rooms may be used for quarantine, depending on room placement and roommate presence (roommates/suite mates/apartment mates may be required to self-quarantine, as well)</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>In quarantine cases, Housing staff will provide outreach to residents to deliver mail, provide access to a rolling food pantry, and coordinate assistance with laundry service</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Notify incoming residents from outside of the US that they must self-quarantine for 7-10 days upon move-in, including testing options, following CDC international travel recommendations</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Notify incoming residents from BC athletic teams who are unvaccinated that they must self-quarantine for 7 days upon move-in, including testing options, following NWAC guidelines</li> </ul>	Ongoing - <b>In progress</b>
<b>Physical Distancing</b>		
<i>Goal: Identify, mark, and publicize physical distancing in public use areas within the Residence Hall</i>	<ul style="list-style-type: none"> <li>Mark and enforce distancing of 3 ft at the Housing Front Desk, inside housing office spaces, and other locations used for official housing business</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Retain Plexiglas barriers at the Housing Front Desk, inside housing office spaces, and other locations used for official housing business</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Minimize overlapping staffing schedules to a maximum of one person per shift at the Housing Front Desk during most shifts, with exceptions made for mail and high-need times with a maximum of two staff per shift</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Train on and enforce physical distance requirements for RAs during rounds and when responding to calls/incidents and for staff working at the Housing Front Desk</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Post signage in lounges reminding residents of mask and distancing requirements, as well as reporting processes for failure to comply with expectations</li> </ul>	To begin August 30, 2021

	<ul style="list-style-type: none"> <li>Stage furniture and mark lounge spaces for 3 ft of distance within student lounge spaces</li> </ul>	To begin August 30, 2021
<b>Cleaning and Disinfection</b>		
<i>Goal: Create cleaning protocol for custodial staff and residents within the Residence Hall</i>	<ul style="list-style-type: none"> <li>Maintain stocking of touchless foam hand sanitizer dispensers on each elevator lobby</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Provide gel hand sanitizer, disinfecting wipes, disposable face masks, and spray disinfectant to staff working the Housing Front Desk to keep work area and resident checkout resources clean and sanitary at all times</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Clean and disinfect vacant bed spaces and suites/apartments prior to new resident check-in</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Provide guidance in online orientation communications related to appropriate products and cleaning expectations</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Pre-schedule and post notices for quarterly health and safety inspections of occupied suites and apartments and provide clear instructions for cleaning needs to residents in their suites/apartments</li> </ul>	Ongoing - <b>In progress</b>
<b>Communication</b>		
<i>Goal: Provide housing-specific communications in collaboration with the Bellevue College Flu Team</i>	<ul style="list-style-type: none"> <li>Provide regular communication from Housing staff via floor group chats, check-ins with RA staff, and official emails from the Housing department to provide guidance and reminders on safe practices, reporting, and policies related to COVID-19</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Post notices on main entryways and at the Housing Front Desk related to updated guidelines</li> </ul>	Ongoing - <b>In progress</b>
<b>Community Education and Engagement</b>		
<i>Goal: Ensure provision of orientation and ongoing education for residents in the Residence Hall related to healthy practices related to COVID-19 prevention</i>	<ul style="list-style-type: none"> <li>Reinstate in-person Housing events for residents with capacities capped depending on locations of events</li> </ul>	To begin fall 2021
	<ul style="list-style-type: none"> <li>Provide health and wellness programs with a COVID safety emphasis via remote and passive formats</li> </ul>	Ongoing - <b>In progress</b>

	<ul style="list-style-type: none"> <li>Re-open all public and social lounges with posted expectations related to distancing, masking, and cleaning in accordance with Bellevue College policy</li> </ul>	To begin August 30, 2021
	<ul style="list-style-type: none"> <li>Re-open fitness lounge by appointment for one resident at-a-time during posted desk hours with desk staff trained to disinfect equipment between appointments and students instructed to clean after use</li> </ul>	To begin September 20, 2021
<b>Policy</b>		
	<ul style="list-style-type: none"> <li>Enforce gathering restrictions limited by size of space</li> </ul>	To begin August 30, 2021
<i>Goal: Create a temporary addendum to existing Community Standards that enhance prevention and spread mitigation within the Residence Hall</i>	<ul style="list-style-type: none"> <li>Mandate face coverings in accordance with Bellevue College policy</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Allow limited guests into the Residence Hall with posted signage and instructions to residents that guests must comply with all BC and Housing protocols. Residents permitted 2 guests at-a-time maximum, with a maximum total of 3 people (including resident(s) permitted inside of a studio unit, five people permitted inside of a suite unit, and six people permitted inside of an apartment unit.</li> </ul>	To begin August 30, 2021
<b>Staffing and Schedules</b>		
	<ul style="list-style-type: none"> <li>Provide appropriate PPE, including cloth and disposable face coverings, gloves, hand sanitizer, Plexiglas barrier at the Housing Front Desk, and disinfectants</li> </ul>	Ongoing - <b>In progress</b>
<i>Goal: Create a schedule and work plan and schedules that appropriately serves housing residents while maximizing employee and resident safety</i>	<ul style="list-style-type: none"> <li>Space-out shifts to allow for reduced staffing with an emphasis on keeping a distance of 3 ft or more</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Return to in-person staff trainings and meetings (with options for remote attendance)</li> </ul>	To begin August 30, 2021
	<ul style="list-style-type: none"> <li>Post updated COVID-19 protocol and information as changes emerge at the Housing Front Desk and at all building entrances</li> </ul>	Ongoing - <b>In progress</b>
	<ul style="list-style-type: none"> <li>Professional staff (including Residence Life Coordinator and Director of Housing) work on-site at least 75% of the time during business hours with daily office coverage by at least one on-site professional staff</li> </ul>	To begin August 30, 2021

**Quarantine and Isolation Notes:** Quarantine spaces have been reduced beginning fall 2021 as Bellevue College has announced itself as a “fully vaccinated campus.” A limited number of specified

beds have been designated quarantine bed spaces; however, all shared suites/apartments are considered “households,” meaning that in the case of a positive or suspected case, suite/apartment mates may also be required to self-isolate, depending on the level or reported interactions within the suite/apartment. Roommates in shared bedrooms will both be required to self-isolate if one roommate tests positive for COVID-19. Thus, most students will be able to self-quarantine/isolate in their private bedrooms and use of the quarantine spaces are for emergencies only. Additionally, as all bathrooms are single-use and are shared by no more than two other students, use schedules are not mandated, but will be encouraged for students within their suites/apartments.