

Schedule I



Emerging Technology and Entrepreneurial Representative Application

Position Summary:

The Emerging Technology and Entrepreneurial Representative is responsible for ensuring technological resources are updated and available for BC student's success and for assisting students who wish to pursue entrepreneurial enterprises while on campus.

Desired Qualifications:

- Working knowledge of Bellevue College programs and divisions
- Has participated in or has been a member of club or program
- Experience working information technology, including but not limited to computer hardware, software, or website design.
- Experience in technical communication and marketing techniques

Essential Job Functions:

- Agree to and Meet the Student Leadership Position Expectations
- Attend all training sessions, meetings, and retreats
- Serve on all assigned committees
- Develop a working knowledge of, and adhere to the ASBC Constitution, ASBC Bylaws, and ASBC Financial Code
- Follow Student Code of Conduct

- Bring new and innovative technology to campus by working collaboratively and constructively with the Bellevue College
 - Computing Science Department, Institute for Business and Information Technology , Information Technology Services Director
 - VP of Information Technology
- Ensure the ASG website is up to date, both with content and design
- Chair the Student Technology Fee Oversight Committee
- Serve as advisor to ASG Executive Board of Directors on technology and entrepreneurial opportunities
- Liaison between the Web Integration Team, Student Programs Website, and the ASG
- Work as an advocate for technology needs and support for students
- Organize and facilitate regular campus outreach events to ensure direct communication between ASG and the general student regarding issues and concerns about technology support through surveys, student town hall meetings and other initiatives
- Compile an annual report of the Associated Student Government in June to Student Life Dean and Leadership Advisor.
- Perform related duties as assigned.