

# **Syllabus: ANTH& 100–Survey of Anthropology On-Line Fall 2015 Quarter – Bellevue College, WA, Sections 5041 & 5042**

You are required to review this entire syllabus and the Procedures and Guidelines of the Social Science Division. Enrollment in the course constitutes an agreement to abide by the policies set forth in these items. You will be required to complete the Syllabus Quiz/ Course Agreement as soon as possible

**WELCOME TO ANTHROPOLOGY!** Anthropologists are scientists who study the interplay of cultural and biological characteristics of modern and ancient human beings. We travel far and wide and generations back in time in order to understand where we came from, where we are now, where we are going, and our impact on the planet. As a comparative science, anthropologists study the traditions and customs from around the globe as well as those from our own societies. This course will offer a new perspective of your cultural heritage(s) and a deeper understanding of human history and diversity, as it emphasizes global, evolutionary, and sustainable perspectives.

## **WHAT IS THIS COURSE ABOUT AND WHAT ARE ITS OBJECTIVES?**

Anthropology 100 is a 5-credit course that introduces you to the discipline of anthropology. You are exposed to the basic underlying principles, theories, and methods of the discipline through lectures, textbook readings, media, assignments, and quizzes. This introductory course will explore the 4 sub-disciplines (or fields) of anthropology: Archaeology, Biological Anthropology, Cultural Anthropology, and Linguistics. Numerous contemporary cultures, as studied by the ethnologist, will be discussed in a comparative fashion in the cultural anthropology section of this course. As biological anthropologists, we will explore the general topic of evolution and specifically how it applies to humans, and we will look at our primate relatives to analyze our similarities and differences with them. The viewpoint of archaeology will enhance your understanding of human pre-history and history, and an introduction to linguistics will provide you with the basics of studying human communication. We will also discuss how various types of anthropologists go about collecting their data, and the rewards and challenges of conducting fieldwork in anthropology.

## **WHAT IS THE COURSE CATALOG DESCRIPTION?**

An introductory course on the cultures and biology of humans, from scientific and humanistic perspectives. Explores all four fields of anthropology: archaeology (ancient cultures), cultural anthropology (contemporary cultures and cultural diversity), biological anthropology (primates, genetics, evolution, and human biological diversity), and linguistics (language and communication).

## **WHO IS TEACHING THIS COURSE?**

Hello! I'm Madeleine Aguilar. I am also known as Erika Madeleine Aguilar-Tessandori. Please call me Madeleine or if you prefer to be more formal, Instructor Aguilar. I have a Master's Degree in Anthropology from California State University Fullerton with a four

field focus. My primary interest is Cultural Anthropology. My fieldwork for my master's degree was completed in the Los Angeles area. My research focused on educational anthropology. I used ethnographic methods to explore the experiences of five different teachers and their students at four different elementary schools and one middle school – all which were located in disadvantaged socio-economic areas. In the future, I look forward to pursuing my Ph.D and further exploring the differences and similarities in education in relation to socio-economic factors. I have now taught at Bellevue College for five years and enjoy it tremendously.

## HOW DO YOU CONTACT YOUR INSTRUCTOR?

Contact information: The best and preferred way to contact me is through our CANVAS class email. Please use this mode first. Alternate ways to contact me:

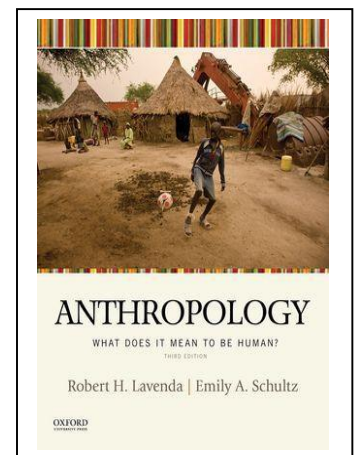
[Madeleine.aguilar@bellevuecollege.edu](mailto:Madeleine.aguilar@bellevuecollege.edu).

## WHAT TEXTBOOK & MATERIALS ARE REQUIRED FOR THE COURSE?

### 1. REQUIRED TEXTBOOK

**(Hard copy or e-copy) IT IS YOUR RESPONSIBILITY TO PURCHASE THE TEXTBOOK AS SOON AS POSSIBLE. IT WILL BE NEEDED FOR THE FIRST WEEK OF CLASSES & EVERY WEEK.**

Lavenda, Robert H., and Emily A. Schultz (3<sup>rd</sup> Ed.)  
*2015 Anthropology: What Does it Mean to be Human?*  
Oxford University Press, New York.  
Hardcopy ISBN: 978-0-19-021084-7 (Third edition only)



This textbook is ideally suited for a 10+ week introductory course. It is student-friendly, well written, and concise, has a free student website, and is relatively inexpensive.

Additional articles and websites will be assigned throughout the quarter and posted online

### 2. REQUIRED STUDY GUIDE/ONLINE TEXTBOOK COMPANION WEBSITE

<http://global.oup.com/us/companion.websites/9780190210847/stud/>

This URL will bring up the companion website for the third edition of Lavenda and Schultz. Choose the chapter you want to study. Access material on 'Helpful Links,' 'Flashcards,' 'Self-Quiz,' and 'Further Reading' for each chapter.

### 3. SOFTWARE

Word Processor: Microsoft Word is the only word processor supported at the college. You must use Microsoft Word to prepare any documents to be submitted. Documents submitted in any other format will not be accepted.

#### **4. WEB BROWSER**

You must use a Web browser supported by Canvas and it must be properly “tuned.” Information about supported browsers and how to tune them is posted on the Distance Education Website <http://www.bellevuecollege.edu/elearning/>

#### **AFFIRMATION OF INCLUSION**

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect. Please check this website for further information: <http://www.bellevuecollege.edu/inclusion/>

#### **WHAT IS THE RHYTHM OF THIS COURSE?**

**READ THIS SECTION VERY CAREFULLY**

***IF YOU CANNOT ADJUST YOUR SCHEDULE TO THE RHYTHM OF THE CLASS, YOU WILL HAVE DIFFICULTY SUCCEEDING IN THIS COURSE.***

***DEADLINES ARE FINAL. Only ON-TIME ASSIGNMENTS ARE ACCEPTED.***

The on-line class has a very different rhythm from on-campus classes, and each on-line course is different from other on-line courses. In this class, the first day of the ‘on-line week’ begins on a Tuesday morning at 12:01 AM and runs until a Monday night at 11:59 PM when topics for that week are concluded.

There are eight major components to the course: 1) reading the textbook; 2) viewing the PowerPoint slides which are not narrated; 3) viewing various media; 4) discussions; 5) quizzes; 6) two assessments (preliminary and final); 7) Four documentary responses; 8) Participation/Attendance. An on-line course evaluation also must be completed during the latter half of the course.

**1) Reading the Textbook:** it will be extremely difficult to pass this course without reading the textbook. It is your responsibility to purchase the textbook. It is up to you to decide the best time to complete each week’s assigned readings, but they should be completed before other assignments are due in the same week. I have 1 copy of the textbook available for use in the BC library. Visit the reference desk.

**2) Viewing the PowerPoints (Lectures & Textbook Materials):** For each major section of the course, there are accompanying PowerPoint slides that you can download and/or print. Additional information and resources are contained in these lectures. The PowerPoint slides from the textbook publisher are posted on our course site. These slides are not narrated so that you can proceed at your own pace.

**3) Viewing Media links:** A number of media presentations (BC Films on Demand, YouTube, TedTalks, etc.) are incorporated into each week's materials. Please be sure to view the links before completing discussions and quizzes.

**4) Discussions:** There are ten discussions in this course. After preparing for each discussion by completing background research, each discussion has three main parts. First, you must post a commentary (findings from your analysis/research and scientific consideration about the discussion topic) before you post replies to your peers. This commentary (or initial post) should be submitted by Friday at 11:59 pm - midnight. Second, you need to read at least half 15 commentaries of other students in class. As the instructor, it is possible to see how many postings each student has viewed. Third, each student is to make a minimum of two (2) different replies on the commentaries of other students from Saturday until Monday night, 11:59 PM. Replies should be submitted after your commentary and after you have had a chance to read other commentaries.

No late commentaries or replies are accepted for any reasons, so please do not ask the instructor to make exceptions just for you. Deadlines are clearly marked.

**5) Quizzes:** Quizzes open on a Friday morning at 12:01 AM and close on a Monday night at 11:59 PM. There are 10 quizzes and each may have up to 25 questions and is worth 50 points. Forty minutes is allotted to complete a quiz. No late quizzes are accepted for any reason. In order to submit the quiz on time, it needs to be started at least 40 minutes before the due date/time. All quizzes must be submitted on time to count for credit.

**6) Assessments:** There are two assessments that will be completed, one at the very beginning of the course and the second at the very end of the course. Further instructions are posted on our course site.

**7) Documentary Responses:** These assignments include watching a documentary film and answering questions. You will be asked to summarize the film, tie the film to our textbook and to analyze it by using both an ethnocentric perspective and a relativistic perspective.

**8) Attendance/Participation:** You are expected to log on to Canvas at least four different days per week, daily would be favorable. This can be for lectures, discussions, activities or other postings, or to check for announcements or emails. It is important that you check frequently, particularly announcements as new information or instructions may be posted at any time. As the instructor I can see what course elements you are looking at and how long you are looking at them. I can see the specific dates that you log into the class, how many pages you view, effort invested and whether you participated in an assignment. **These points are an all or nothing case per week. If you log in four different days during a week you will earn the points, if not, you will not earn the points. These points will not appear in the**

grade book until the end of the quarter which means that the grades that you can view on Canvas do not fully represent your final grade. The only grade on Canvas that will remain the same is each individual assignment grades. To get an idea of what your grade is throughout the quarter - you can compare the points you have earned against the possible points.

**PLEASE NOTE: THERE IS VERY LITTLE EXTRA-CREDIT OFFERED IN THIS COURSE. IF YOU NEED HELP, PLEASE ASK THE INSTRUCTOR OR UTILIZE THE FREE TUTORING SERVICES OF THE COLLEGE (Online tutoring is available).**

## **WHAT ARE THE LEARNING OUTCOMES FOR SURVEY OF ANTHROPOLOGY?**

If all components of this course are successfully completed, students will be able to:

1. Articulate an understanding of the breadth of anthropology, its main fields (archaeology, biological anthropology, cultural anthropology, and linguistics) and their ties to the sciences and humanities.
2. Recognize, identify, and employ the scientific method in anthropology, and to distinguish coherent arguments based on such principles from other claims.
3. Identify critical components in anthropological thought, especially in regard to ethnocentrism and cultural relativism.
4. Demonstrate knowledge of the range of human cultural and biological variation in the past and present from an evolutionary perspective.
5. Convey the importance of language in culture and society.
6. Explain the relevance of the anthropological perspective to global issues and cultural diversity.

## **WHAT GENERAL EDUCATION REQUIREMENTS ARE FULFILLED BY THIS COURSE?**

This course fulfills the general requirement of Cultural Diversity under “Connections.”

## **HOW CAN STUDENTS BE ENVIRONMENTALLY-FRIENDLY?**

**Student Sustainability Guidelines:** “Students are expected to make decisions that have the smallest environmental impact while maximizing student learning. These decisions include:

- Think before printing documents for this class, adjust printable margins, print double-sided & reuse paper for scrap paper.
- Turn in papers electronically or when necessary turn in printed assignments double-sided, single-spaced and using narrow margins of at least .75 inches.

- Recycle all paper, bottles, and cans; compost food & materials from the cafeteria.
- Adjust the power settings on your personal computer so the monitor and CPU will sleep after 20 minutes of inactivity and unplug all personal electronic devices when not in use.”

## WHAT ARE THE REQUIREMENTS FOR THIS COURSE?

**Materials in the Start Here Module:** You are required to review all materials in the Start Here module, including this syllabus, course schedule, the Procedures and Guidelines of the Social Science Division, and all other documents in the module. Enrollment in the course constitutes an agreement to abide by the policies set forth in these items. By the end of the second day of the course, you should complete the Course Agreement Quiz to indicate you understand how the course works and how your performance will be assessed.

**Reading:** It is absolutely essential that you read the textbook and assigned articles. You are responsible for your own learning and should take a vested interest in doing the best you can. Yes, you need to buy the textbook! Questions? Please ask.

**Viewing PowerPoints:** Additional course information is available in a series of lectures that you can view on-line (if you need a printable version please email me). These lectures are very similar to those provided on campus, but they are not narrated so that you can go through them at your own pace. The publisher has provided PowerPoints for each chapter that complement the textbook. These files are posted as well.

**Viewing Media:** For each week of the course, media links are posted that complement course materials. This visual/oral information enhances course content. Four documentaries are included and a documentary response for each is required worth up to 10 points each.

**Discussions:** In order to mimic the on-campus classroom environment, this course will involve discussions with your classmates. For each discussion, you have questions to consider, posts to view, and two replies to contribute. Your commentary, reading others' posts, and replies are critical for classroom participation and for excelling on quizzes. You should read at least 15 commentaries for any discussion.

**Quizzes:** A major part of your course grade will be derived from ten quizzes. Questions come from assigned readings, PowerPoints, media viewings, handouts, discussions, activities, and any other instructional material presented in class. It is in your best interest to be prepared and to complete each quiz in the allotted time and by each deadline. No late quizzes are accepted for any reason.

Access the textbook website for study materials:

<http://global.oup.com/us/companion.websites/9780190210847/stud/>

**Assessments:** A preliminary and final assessment will be administered at the beginning and end of the quarter, respectively. Full instructions are posted online.

**Participation/Attendance:** You are encouraged to log in to the course on a daily basis. Points are earned by logging into our course site at least 4 different days a week. These points are an all or nothing. Logging in only 3 different days in a week will not earn you the points. Remember our regular week is from Tuesday morning to Monday night.

**Course Evaluation:** I value your feedback and seriously take into consideration your input. I encourage you to complete the course evaluation which will be available toward the end of the quarter. Extra Credit will be offered for the completion of this evaluation.

## **WHAT ACCOMMODATIONS FOR DISABILITY DOES THE COLLEGE HAVE?**

“The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible. If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with your individual instructors to develop a safety plan within the first week of the quarter.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. Contact [asn@bellevuecollege.edu](mailto:asn@bellevuecollege.edu) or (425) 564-2764. ASN is located in the Library Media Center in D 125.  
<http://www.bellevuecollege.edu/autismspectrumnavigators/>

The DRC office is located in B 132 or you can call our reception desk at (425) 564-2498. Deaf students can reach us by video phone at (425) 440-2025 or by TTY at (425) 564-4110. Please visit our website for application information into our program and other helpful links at <http://www.bellevuecollege.edu/drc/>.”

Please let me know by CANVAS mail as soon as possible if you have an accommodation so I can help you. I will require a notification from the Disability

Resource Center in order to provide you with appropriate accommodation. It takes at least one quarter for accommodations to be granted. One cannot simply state that one needs accommodations; the DRC will request appropriate documentation and make the decision. Only DRC students can be accommodated. I'm happy to work with you.

<b>HOW MANY POINTS MAKE UP YOUR GRADE?</b>	<b>Quantity</b>	<b>Value</b>	<b>% of Grade</b>
Quizzes	10 at 50 points each	500	56 %
Documentary Responses	4 at 10 points each	40	4 %
Attendance/Participation (must log in 4 different days each week)	5.45 points each of 11 weeks	60	7 %
Discussions	10 at 25 points each	250	28 %
Assessments	2 at 25 points	50	5 %
<b>TOTAL</b>		<b>900</b>	100 %

You can easily check your grade in CANVAS at any time. From the Home Page, simply click on the 'Grades' tab on the left side of your screen.

If you need help, please let your instructor know right away. You are responsible for monitoring your progress in class. Often times a problem can be resolved immediately and satisfactorily if it is addressed right away. I'm here to help you, so please ask.

If you wait until the end of the quarter to ask for help because you are concerned about your performance, it will be too late. **WHAT IS THE SCALE FOR FINAL GRADES? HOW DO I RECEIVE MY FINAL GRADE?**

Points	Course Grade	Decimal	Percentage	Students must complete all course requirements within the quarter in which the student enrolled before a final course grade will be issued. "Official grades are available about 1 week after the quarter ends. Several ways to obtain your grades are: 1. Website: <a href="http://www.bellevuecollege.edu">www.bellevuecollege.edu</a> 2. Kiosk: Student Services Bldg. or Campus Information Center 3. Mail: leave an envelope (stamped, self-addressed) at the Student Service Center, with your Student ID #. 4. In person: Student Service Center."
828-900 points	A	4.0	92-100%	
810-827 points	A-	3.7	90-91%	
792-809 points	B+	3.3	88-89%	
738-791 points	B	3.0	82-87%	
720-737 points	B-	2.7	80-81%	
702-719 points	C+	2.3	78-79%	
585-701 points	C	2.0	65-77%	
540-584 points	C-	1.7	60-64%	
495-539 points	D+	1.3	55-59%	
450-494 points	D	1.0	50-54%	
<450 points	F	0	<50%	

**WHAT MATERIALS ARE COVERED ON ASSESSMENTS and QUIZZES, and WHEN ARE THEY DUE?**

Canvas Module	ASSESSMENT /QUIZ	DATES AVAILABLE	MATERIALS COVERED		
			MODULES*	CHAPTERS	DISCUSSIONS
<b>WEEK 1</b>	<b>Syllabus Quiz</b>	Monday, Sep 21 through Monday,	Start Here Module	Chapter 1 (Not quizzed)	Introduction: Practice Discussion



	<b>Preliminary Assessment</b>	Sep 28		until Week 2)	
<b>WEEK 2</b>	<b>QUIZ 1</b> (Introduction, Culture)	Tuesday, Sep 29 through Monday, October 5th	Week 2 Module	Textbook Module 3; Chapters 1, 8	Discussion 1
<b>WEEK 3</b>	<b>QUIZ 2</b> (Evolution)	Tuesday, October 6 <sup>th</sup> - through Monday October 12 <sup>th</sup>	Week 3 Module	Textbook Module 1; Chapter 2	Discussion 2
<b>WEEK 4</b>	<b>QUIZ 3</b> (Dating Methods, Evolutionary Theory, Primates)	Tuesday, October 13, through Monday, October 19	Week 4 Module	Textbook Module 2; Chapters 3, 4	Discussion 3
<b>WEEK 5</b>	<b>QUIZ 4</b> (Human Origins)	Tuesday, October 20, through Monday, October 26	Week 5 Module	Chapter 5	Discussion 4
<b>WEEK 6</b>	<b>QUIZ 5</b> (Studying the Human Past)	Tuesday, October 27, through Monday, Nov 2	Week 6 Module	Chapter 6	Discussion 5
<b>WEEK 7</b>	<b>QUIZ 6 (Settling Down)</b>	Tuesday, Nov 3 through Monday, Nov 9	Week 7 Module	Chapter 7	Discussion 6
<b>WEEK 8</b>	<b>QUIZ 7 (Linguistics, Meaning)</b>	Tuesday, Nov 10 through Monday, Nov 16	Week 8 Module	Textbook Module 4; Chapters 9, 10	Discussion 7
<b>WEEK 9</b>	<b>QUIZ 8 (Economics, Politics)</b>	Tuesday, Nov 17 through Monday, Nov 23	Week 9 Module	Chapters 11, 12	Discussion 8
<b>WEEK 10</b>	<b>QUIZ 9 (Gender, Relatives, Inequality)</b>	Tuesday, Nov 24 through Monday, Nov 30	Week 10 Module	Chapters 13, 14	Discussion 9
<b>WEEK 11</b>	<b>QUIZ 10 (Medical Anthropol</b>	Tuesday, Dec 1 <sup>st</sup> through Monday, Dec 7 <sup>th</sup>	Week 11 Module	Textbook Module 5;	Discussion 10

	<b>gy; Globalization)</b>			Chapters 15, 16	
<b>WEEK 12 Finals Week</b>	<b>FINAL ASSESSMENT (All Topics)</b>	Tuesday 8 <sup>th</sup> at 12:01 am – Thursday 10 <sup>th</sup> at 11:59 (midnight)	All Modules	All Textbook Chapters and Textbook Modules	All Discussions

\*Includes CANVAS modules, textbook modules, all PowerPoints, media links, articles, assignments, etc.

## **ARE THERE MAKE-UP QUIZZES AND DISCUSSIONS IF I MISS A DEADLINE?**

If you are requesting a make-up quiz or discussion, because you know in advance that you will not be able to complete an assessment on time for a legitimate reason, you will need to send an e-mail *ahead of time* explaining why you need to miss the original due date, and you will be required to provide *appropriate legitimate* documentation to explain your absence (examples: surgery, extended court appearance, jury duty). Vacation, work, attendance at social activities, minor health issues, sleeping in, picking up someone from the airport, etc. are not valid excuses for missing quizzes and/or discussions and you will not be able to make up assessments for these reasons. Consideration for make-ups is provided **ONLY** if you have contacted me **BEFORE** your absence and you have provided legitimate documentation. It is in your best interest to make all deadlines since there is no guarantee that your circumstances warrant special consideration. Late work submitted without prior approval does not count for credit.

## **WHAT IF THERE IS A LAST MINUTE EMERGENCY WHEN A QUIZ or DISCUSSION IS DUE?**

If you are extremely sick or unfortunately experience an accident on the day of a quiz, you must contact me as soon as possible. If you wait until after the quiz or discussion was due to explain your absence or ask to make-up work, I will be unable to accommodate your request, regardless of your excuse. Documentation will be required (see above).

Any other kind of emergency request will be dealt with on a case-by-case basis. It is always important to contact me as soon as possible. To request an accommodation, you will need to write a letter stating why you were unable to take the quiz or complete the discussion, evidence to support your claim, and an explanation of why you think I should agree to your request. As difficult as it may be if your family unfortunately experiences a death, it will be necessary to provide appropriate documentation. A make-up quiz is composed of several essay questions and must be taken as soon as possible after the quiz is due.

## **HOW DO I WITHDRAW FROM CLASS IF NECESSARY?**

The instructor cannot withdraw you from class – you must initiate this process. You can withdraw from class for any reason at any point UP UNTIL 11:59 PM, Sunday, November 8. See the following website for more details:

<http://www.bellevuecollege.edu/enrollment/deadlines/>

After that date, it will not be possible to withdraw from class. Please be aware that non-attendance in a course does not constitute withdrawal and is reason for failing a course. Be sure to take note of the ramifications for withdrawing from a course. Please review the withdrawal procedures so that you know how this process works:

[http://www.bellevuecollege.edu/policies/2/2450P\\_Withdrawal\\_from\\_a\\_Course\\_\(Procedures\).asp](http://www.bellevuecollege.edu/policies/2/2450P_Withdrawal_from_a_Course_(Procedures).asp)

## **IS THERE OTHER INFORMATION I NEED TO KNOW ABOUT THIS COURSE?**

Only basic course information is contained in this syllabus. There are other course materials that you are obligated to read. Please go over all documents in the 'Start Here' Module. It is your responsibility to understand all policies and procedures. Enrollment in the course constitutes an agreement to be aware of all policies and to abide by all policies. Please let me know if you have questions – I'm glad to help you.