

Anthropology/Cultural & Ethnic Studies 180: American Culture Bellevue College, FALL 2015: ONLINE

Contacting your instructor

Instructor: Dr. Jaime Holthuysen

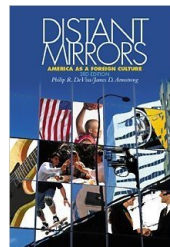
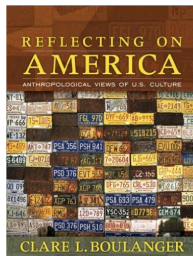
E-mail: Please use the mail (INBOX) tool in Canvas.

Only if Canvas is unavailable, use the following: j.holthuysen@bellevuecollege.edu

Textbooks

Readings are an essential part of this course. Purchase of the textbooks is required.

1. *Reflecting on America: Anthropological Views on US Culture* by Clare Boulanger. Allyn & Bacon. 2007 ISBN-13: 978-0205481439
2. *Distant Mirrors: America as Foreign Culture* by Philip DeVita and James Armstrong. Cengage. 2002. ISBN-13: 9780534556488



These books are available through the BC bookstore or you can also check other online sites for used copies, such as amazon.com, half.com, chegg.com, barnesandnoble.com. (They are plenty of used copies available.)

Course Outcomes

Anthropology/CES 180 is a 5-credit course that introduces you to the discipline of anthropology as a way to provide insights into American culture. You are exposed to the basic underlying principles, theories, and methods of anthropology through lectures, textbook readings, articles, discussions, and visual materials. The following are the outcomes of this course

- Acquire an understanding of a variety of cultural anthropological methods (e.g. semi-structured interviews, participant observation)
- Acquire an understanding of key principles such as ethnocentrism, comparative methods and holism
- Analyze current theoretical/anthropological views of social variables (such as ethnicity, language and gender)
- Recognize how social variables are constructed, represented and influenced in American popular culture
- Appreciate insights about American culture from a foreign perspective of the US

Course Rhythm and Time Commitment

- This online course is divided into weekly modules.
- This is NOT a go at your own pace course
- Be sure to pay close course schedule so that you are able to keep up with the due dates. There will be important assessment due dates every week.
- You should expect to spend at least 12 hours per week reading, working on assignments and studying.
- Your learning will be assessed with discussions, assignments, an ethnography project and exams.

Reading List and Course Calendar

- A schedule of topics, readings and due dates is provided later in the syllabus and also as a separate document in the Getting Started Module.
- Readings and due dates will also be included in the weekly modules. Any changes to the readings or due dates will be announced on the course site.

Grading

Grades will be calculated using points, distributed as follows:

Assignment	Percentage
3 Discussions	25%
3 Assignments	35%
2 Exams (50 questions multiple choice)	40%
TOTAL:	100%

Grading scale

Final grades will be calculated based on the following grading scale:

94-100%	A
90-93%	A-
87-89%	B+
83-86%	B
80-82%	B-
76-79%	C+
65-75%	C
60-64%	C-
55-59%	D+
50-54%	D
below 50%	F

Details of the Bellevue College grading policy can be found at:

http://bellevuecollege.edu/policies/3/3000_grading.asp

Read the descriptions there carefully. Note that an 'A' grade is only assigned to work that EXCEEDS expectations, so if you want to get an A in this course, you will need to work hard and go beyond the minimum asked for in assignments.

Course Assessments

Assessed work in this class will consist of discussions, exams, assignments and an ethnography project. Here is some information about each of these.

i. Discussions:

The discussions are designed as forums where you can share your thoughts about the course topics with other students, and deepen your understanding of the course material by reading the responses of other students.

You need to participate in two discussions. Each time you participate, you will be required to post an initial response to the topic and then reply to other 2 students. Your responses should add to the discussion NOT simply be "I agree", or "cool post."

You will be graded on the quality of your posting and your engagement in the discussion. You should be referring to class material to show evidence of engagement with anthropological concepts. Guidelines about my expectations will be provided in the discussion prompt. Each discussion will contain specific questions for you to answer. Remember you must be respectful in your replies.

In general you should organize your posting into sections according to the questions posted in the discussion prompt. Include a **word count in bold** at the end of your posting. Where possible or relevant, you will refer to the readings and use technical terminology from the course content.

ii. Exams

All quizzes and exams in this online course are open-book. There are 2 exams. Each exam consists of 50 multiple choice questions. You will have an hour to complete each exam. These exams are NOT comprehensive. Although they are open book, you should be familiar with material well ahead of time as the 60 minutes will go by quickly.

iii. Assignments

Assignments represent individual work submitted online, to show your ability to apply what you have learned. Pay close attention to instruction and be sure your assignments are well-organized, refer to class materials and show evidence of critical thinking. You should demonstrate your mastery of concepts gained from readings and presentations so it is essential to incorporate insights from class materials into your assignments. Please put **word counts in bold** at the end of the assignment.

To Review Each Week

i. Textbook Readings

It is crucial that you keep up with readings. This should be entirely manageable so please plan your time accordingly.

ii. Chapter Presentations

In addition to readings you are required to view the Presentations for each week. These presentations provide main summary points that make sense in correlation to the Chapter Readings; therefore you must do the Textbook Readings.

iii. Additional links (e.g. film clips or websites)

Students are required to view the additional links and films associated with each topic. These clips may contain links to short film clips or external websites. These links illustrate some of the concepts outlined in the chapters. Material is testable and may appear on exams. (The links that say OPTIONAL are optional and material from these links will not appear on exams.)

What should you do to succeed in this class?

Since this is a survey course, we will be covering a lot of material. In order to be successful in the course, you will need to be sure you are keeping up with the assigned readings and assignments. The following advice may help you be more successful.

1. *Allow yourself enough time to complete all the required work.*

To be successful in this course you should allow at least 12 hours a week for reading, completing assignments and studying for exams.

2. *Contact me if you have any questions or concerns.*

I welcome your emails and questions at any time. Often a problem can be easily solved if it is addressed immediately. Too often, though, students delay in letting me know about a problem until the end of the quarter when it may be too late to resolve it.

3. *Participation in class*

Participating actively in class will help you learn and make the class more enjoyable. This is especially true for an online class. Be a regular participant in the discussions and provide well-thought out not last minute responses.

Class Expectations

Syllabus and Social Science Division Guidelines and Procedures Review

You are required to review this syllabus and the Social Science Division Procedures and Guidelines (at the end of the syllabus), which apply to students in this class. Enrollment in the course constitutes an agreement to abide by the procedures and guidelines set forth in these two items. If you have any questions about the meaning of any of this material, please ask me.

My expectations of students:

- Be respectful to other students and their beliefs at all times, especially in terms of how you respond to online discussions. Aspects such as sarcasm or jokes do not always translate in an online environment. Remember you are commenting on not criticizing other's posts.
- Read instructions carefully and contact me whenever you have questions

- Follow instructions for assignments
- Turn work in on time, deadlines are firm
- Do not wait until the last minute to ask for help

What you can expect from me:

- Respectful responses to questions
- Responses within 36 hours to email. I will warn you ahead of time if this will not be possible for any reason.
- Work usually graded within 7-10 days. Again, I will warn you if I cannot meet this goal.

Due dates

- All course work must be submitted/posted/completed by the posted due date.

Late work (and how to avoid it!)

- In general I **DO NOT accept late assignments**, as it seems unfair to students who submit on time. However, I know from personal experience that life can present unexpected challenges which prevent you from turning work in on time. If you feel that you have an exceptionally valid reason for needing to submit work late, you may write an email asking me to accept your late work. “My internet was down” or “I got called into work” are NOT valid excuses since assignments are posted ahead of time. In your email you should state why your assignment is/will be late, and provide any evidence you can to support your claim. I will consider these requests on a case by case basis. You should always do this as soon as possible. If your request comes in after the due date, you will need to have a good reason. Do not just submit work late with no explanation and hope that I will accept it.
- Vacations are not a valid excuse for late work. If you will be out of town without web access on due dates, you should complete the work before you leave.
- If I agree to accept late work from you, it is your responsibility to let me know when the work is completed, and to check with me if it is not graded within two weeks after submission.
- To avoid last-minute emergencies, try to complete all work well before the deadline. Some students like to mark deadlines on their calendars a day earlier than the actual due date, so that they will always have an extra day if a last minute emergency arises.

Behavioral Expectations for Discussions

- Remember that you need to treat your classmates with respect. The on-line classroom, just like the on-campus classroom, must be safe and open for all students regardless of their age, sexual orientation, race, ethnicity, religion, gender, disability, or perspective. Even if you disagree with a classmate, you still need to treat that person with respect.
- Please abide by the following discussion guidelines:
 1. Treat your classmates with respect.
 2. Any opinions or arguments you express should be supported by evidence.
 3. If you disagree with a classmate, question the evidence or the claim; not the person.
 4. No one should be understood to be ‘representing’ the racial/ethnic, gender, class, etc. group to which he or she belongs. You speak only for yourself.

Avoiding Plagiarism

Plagiarism is “the uncredited use (both intentional and unintentional) of somebody else's words or ideas.” (<http://owl.english.purdue.edu/owl/resource/589/01/>) It is considered a serious academic offense in the United States. You can avoid plagiarism by taking care in how you cite or paraphrase the sources you use in researching projects or papers.

The form of plagiarism I most frequently see in student assignments is the copying and pasting of material from the web. Please do not be tempted to do this. All projects you submit will be checked by Turnitin.com. If plagiarism is found, you will get a score of zero.

Here are two excellent sources you can use to help you learn how to avoid plagiarism:

<http://www.indiana.edu/~wts/pamphlets/plagiarism.shtml>

<http://www.lib.usm.edu/legacy/plag/whatisplag.php>

Students with Disabilities

If you have medical information to share with me, please contact me via email. If you need course modifications, adaptations, or accommodations because of a disability, I can refer you to our Disability Resource Center (DRC). The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact them as soon as possible. You may contact them directly by going to B132 or by calling 425.564.2498 or TTY 425.564.4110. Information is also available on their website at <http://bellevuecollege.edu/drc/>

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. Contact asn@bellevuecollege.edu or (425) 564-2764. ASN is located in the Library Media Center in D125. <https://www.bellevuecollege.edu/autismspectrumnavigators/>

Student Code

“Cheating, stealing and plagiarizing (using the ideas or words of another as one’s own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Vice President of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Vice President of Student Services.” The Student Code, Policy 2050, in its entirety is located at: http://bellevuecollege.edu/policies/2/2050_Student_Code.asp

Affirmation of inclusion.

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect. <http://www.bellevuecollege.edu/inclusion/>

Safe Space

This class is a Safe Space for all students, regardless of sexual orientation or gender identity.

PROCEDURES AND GUIDELINES OF THE SOCIAL SCIENCE DIVISION

FALL 2015

Cheating, Stealing and Plagiarizing*

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services and at [http://bellevuecollege.edu/policies/2/2050P_Student_Code_\(Procedures\).asp](http://bellevuecollege.edu/policies/2/2050P_Student_Code_(Procedures).asp)

Email Communication with instructors must be done through student email accounts only. Instructors cannot communicate with students about their course work or grades through student's personal email accounts.

Incomplete

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

F Grade

Students who fail a course will receive a letter grade of "F."

Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal from Class

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal

Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Students Who Require Disability Accommodations:

Students with disabilities who have accommodation needs are encouraged to meet with the Disability Resource Centre (DRC) office located in B132 (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter.

Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Resource Centre, and review those needs with the instructor as well.

Distribution of Grades

Grades will not be posted in the Social Science Division or in faculty offices, and program assistants or coordinators will not give out grades. Students should access their grades through the BC Web site.

Return of Papers and Tests

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

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**If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*