

**Welcome to Anthropology!!!** Anthropologists are scientists who study both cultural and biological characteristics of modern and ancient human beings. We travel far and wide and generations back in time in order to understand where we came from, where we are now, and where we are going. As a comparative science, anthropologists study the traditions and customs from around the globe as well as those from our own societies. This course will offer a new perspective of your cultural heritage and a deeper understanding of human history and diversity, as it emphasizes global and historical perspectives.

Anthropology 100 is a 5-credit course that introduces you to the discipline of anthropology. You are exposed to the basic underlying principles, theories, and methods of the discipline through lectures, textbook readings, discussions, activities, and tests. This introductory course will explore the 4 subdisciplines (or fields) of anthropology: archaeology, biological anthropology, cultural anthropology, and linguistics. Numerous contemporary cultures, as studied by the ethnologist, will be discussed in a comparative fashion in the cultural anthropology section of this course. As biological anthropologists, we will explore the general topic of evolution and specifically how it applies to humans, and we will look at our primate relatives and come to understand our similarities and differences with them. The viewpoint of archaeology will enhance your understanding of human pre-history and history, and an introduction to linguistics will provide you with the basics of studying human communication. We will also discuss how various types of anthropologists go about collecting their data, and the rewards and challenges of conducting fieldwork in anthropology.

I. Introduction	IV. Archaeology
A. Anthropology as a Social Science	A. Critical Concepts
B. Fields of Anthropology	B. Major Culture Evolutionary Shifts
II. Scientific Method & Anthropology	V. Biological Anthropology
A. Applications	A. Critical Concepts
B. Limitations	B. Genetics
C. Humanistic Perspectives	C. Contemporary Human Variation & Adaptation
III. Culture	D. Human Evolution
A. Critical Concepts	E. Primates
B. Contemporary Variation in World Cultures	VI. Language & Communication

An introductory course on the cultures and biology of humans, from scientific and humanistic perspectives. Explores all four fields of anthropology: archaeology (ancient cultures), cultural anthropology (contemporary cultures and cultural diversity), biological anthropology (primates, genetics, evolution, and human biological diversity), and linguistics (language and communication).

My name is Julie Smith and my specialization in Anthropology is Cultural Anthropology. After having lived between two cultures ( the United States and Italy) for most of my life I am fascinated by how culture(s) shape how we view and think about the world. After growing up in the South Sound in Washington state I lived for many years in Florence, Italy. I have Italian citizenship and I speak fluent Italian. When I returned to the United States, I discovered the discipline of Anthropology—the best one for my interests. I graduated from the University of Washington with a degree in Anthropology and then continued my studies at the Graduate Faculty for the New School for Social Research in New York City. I majored in Anthropology and minored in History which informed my dissertation research on migration and immigration in Milan Italy.

I received a Wenner- Gren doctoral dissertation grant and spent a year in Milan in a public housing tenant organization where I studied past attitudes to Southern Italian migrants after WWII and the attitudes toward new immigrants from Asia, Africa, Eastern Europe, and Latin America. I started teaching at Bellevue College in 2005 and I continue doing applied anthropology with an affordable housing organization in Seattle that provides housing to seniors and low income individuals. My research interests are the History of Anthropology, nation-state development (both in Europe and the Americas), race and ethnicity, and labor history in the United States.

## HOW DO YOU CONTACT YOUR PROFESSOR?

Contact information: The best way to get in contact with me is through our CANVAS class mail. In an emergency, you can send me an e-mail: [jsmith@bellevuecollege.edu](mailto:jsmith@bellevuecollege.edu). Be sure to provide your full name, course number & section, and contact information in such circumstances and the nature of your crisis. And let me know what the best way to return your message is.

## WHAT GENERAL EDUCATION REQUIREMENTS ARE FULFILLED BY THIS COURSE?

This course fulfills the general requirement of "Connections."

## WHAT ARE THE LEARNING OUTCOMES FOR SURVEY OF ANTHROPOLOGY?

If all components of this course are successfully completed, students will be able to:

1. Articulate an understanding of the breadth of anthropology, its main fields (archaeology, biological anthropology, cultural anthropology, and linguistics) and their ties to the sciences and humanities.
2. Recognize, identify, and employ the scientific method in anthropology, and to distinguish coherent arguments based on such principles from other claims.
3. Identify critical components in anthropological thought, especially in regard to ethnocentrism and cultural relativism.
4. Demonstrate knowledge of the range of human cultural and biological variation in the past and present from an evolutionary perspective.
5. Convey the importance of language in culture and society.
6. Explain the relevance of the anthropological perspective to global issues and cultural diversity.

## WHAT IS THE RHYTHM OF THIS COURSE? READ THIS SECTION VERY CAREFULLY

*IF YOU CANNOT ADJUST YOUR SCHEDULE TO THE RHYTHM OF THE CLASS,  
YOU WILL HAVE A VERY DIFFICULT TIME SUCCEEDING IN THIS COURSE.*

*DEADLINES ARE NOT FLEXIBLE. LATE ASSIGNMENTS ARE NOT ACCEPTED FOR ANY REASON.*

The on-line class has a very different rhythm from on-campus classes, and each on-line course is different from other on-line courses. In this class, the first day of the 'on-line week' begins on a Monday morning at 12:01 AM and runs until a Sunday night at 11:59 PM when all work for that week must be completed.

There are six major components to the course: 1) reading the textbook; 2) viewing the Lectures (PowerPoint slides which are not narrated); 3) discussions; 4) activities; 5) tests; and 6) a final comprehensive exam. An on-line course evaluation also must be completed during the latter half of the course.

1) Reading the Textbook: it will be extremely difficult to pass this course without reading the textbook. It is your responsibility to purchase the textbook. It is up to you to decide the best time to complete each week's assigned readings.

2) Viewing the PowerPoint Lectures: For each major section of the course, there are accompanying PowerPoint slides that you can download and/or print. Additional information and resources are contained in these lectures, which are similar to those given in the on-campus version of this course. The PowerPoint slides from the textbook publisher are also posted on our course site.

3) Discussions: There are four discussions in this course and each discussion has three main parts. First, you must do an initial commentary (your analysis/research and scientific consideration about the discussion topic) by Friday morning, 9:00 AM. Second, you need to read the postings of other students and will be required to read at least half of the initial commentaries of others. As the professor, it is possible to see how many postings each student has viewed. Third, each student is to make a minimum of two (2) different replies on the postings of other students' initial commentaries by the end of the on-line week by Sunday, by 11:59 PM. You are NOT allowed to comment on other students' postings before Friday morning at 9:00 AM, although you can certainly read them. Early replies will not count for points. All replies must be submitted between Fridays 9:01 AM to Sunday 11:59 PM for credit. No late discussion commentaries or replies are accepted for any reasons, so please do not ask the professor to make exceptions for you.

4) Activities: Each of the four major sections of the course (which correspond to the 4 fields of Anthropology) will have an associated activity, the times and due dates of which will be posted in the course calendar. No late activities are accepted for any reason.

5) Tests: Each test opens on a Thursday morning at 12:01 AM and closes on a Sunday night at 11:59 PM. There are 50 multiple choice questions. Sixty minutes is allotted to complete a test, the same amount of time for on campus tests. No late tests are accepted for any reason. In order to submit the test on time, it needs to be started at least 60 minutes before the due date/time.

6) Final Comprehensive Exam: The final exam is comprehensive and covers all course materials. It will consist of multiple choice questions. It will be due no later than the first official day of final exams by 11:59 pm. Two hours are allotted to complete the final exam. No late final exams are accepted for any reason.

**PLEASE NOTE: THERE IS NO EXTRA-CREDIT OFFERED IN THIS COURSE. PUT YOUR ENERGY INTO DOING WELL ON THE NUMEROUS ASSIGNMENTS AND TESTS. IF YOU NEED HELP, PLEASE ASK THE PROFESSOR.**

## **WHAT TEXTBOOK & MATERIALS ARE REQUIRED FOR THIS COURSE?**

**1. REQUIRED TEXTBOOK** (hard copy or e-copy) **IT IS YOUR RESPONSIBILITY TO PURCHASE THE TEXTBOOK AS SOON AS POSSIBLE. IT WILL BE NEEDED FOR THE FIRST WEEK OF CLASSES & EVERY WEEK THEREAFTER.**

Kottak, Conrad Phillip

2012 *Window on Humanity*, 5<sup>th</sup> edition. McGraw Hill, New York. Hardcopy ISBN: 978-0-07-803489-3 (5<sup>th</sup> edition only)

This textbook is ideally suited for a 10-week introductory course because it is student-friendly, well written, easily understandable, concise, and offers a free student companion website.

**2. REQUIRED STUDY GUIDE/ONLINE BOOK COMPANION WEBSITE**

[http://highered.mcgraw-hill.com/sites/0078034892/student\\_view0/index.html](http://highered.mcgraw-hill.com/sites/0078034892/student_view0/index.html)

This URL will bring up the companion site. Choose the textbook we are using, then the 'Student Edition.' You can then select the chapters from the dropdown menu and then the exercises which include practice tests.

**3. RING-BINDER NOTEBOOK (if you choose to print course materials-See Eco-Conduct below)**

You may find it difficult to continuously work online. You may find the course a great deal easier if you print the syllabus, calendar, each week's Overview page, and various other supporting documents. Place them in a 3-ring binder and buy a set of section dividers, with one divider for each week's assignments. Alternatively, you may want to download course materials to a thumb drive or other device for quick reference. Print only what you feel is necessary.

**4. SOFTWARE**

Word Processor: Microsoft Word is the only word processor supported at the college. You must use Microsoft Word to prepare any documents to be submitted. Documents submitted in any other format will not be accepted.

**5. WEB BROWSER**

You must use a Web browser supported by Canvas and it must be properly "tuned." Information about supported browsers and how to tune them is posted on the Distance Education Website ([www.bellevuecollege.edu/distance/](http://www.bellevuecollege.edu/distance/)).

## **WHAT ARE THE REQUIREMENTS FOR THIS COURSE?**

**Materials in the "Start Here" Module:** You are required to review all materials in the "Start Here" module, including this syllabus, course calendar, the Procedures and Guidelines of the Social Science Division, and all other documents in the module. Enrollment in the course constitutes an agreement to abide by the policies set forth in these items. By the end of the first week of the course, you should submit the Course Agreement to your professor to indicate you understand how the course works and how your performance will be assessed.

**Reading:** It is absolutely essential that you read the textbook and assigned articles. You are responsible for your own learning and should take a vested interest in doing the best you can. Yes, you need to buy the textbook! If you have questions, please ask.

**Viewing PowerPoint Lectures:** Additional course information is available in a series of lectures that you can view on-line or print as you wish. These lectures are very similar to those provided on campus, but they are not narrated so that you can go through them at your own pace. The publisher has provided PowerPoints for each chapter that complement the textbook. These files are posted too.

**Discussions:** In order to mimic the on-campus classroom environment, this course will involve discussions with your classmates. For each discussion, you have questions to consider, postings to view, and two replies to contribute. Posting of your initial commentary, reading others' commentaries, and responding to others are critical for classroom participation and for excelling on tests. The first part of the discussion (initial commentary) is always due by Friday morning, 9 am. The second part (replies) takes place from Friday morning (9:01 am) through Sunday night. You should read at least half of the class's postings for any discussion.

**Activities:** Anthropologists are known for obtaining first-hand knowledge about our species. You will have the opportunity to do so as well through a series of activities. There is one activity for each of the four fields of anthropology.

**Tests:** A major part of your course grade will be derived from four tests. Questions are derived from assigned readings, class 'lectures', handouts, discussions, activities, and any other instructional material presented in class. It is in your best interest to be prepared and to complete each test in the allotted time and by each deadline. No late tests are accepted for any reason. Access the textbook publisher's website ([http://highered.mcgraw-hill.com/sites/0078034892/student\\_view0/index.html](http://highered.mcgraw-hill.com/sites/0078034892/student_view0/index.html)) for study material.

**Final Exam:** A comprehensive final exam will be administered at the end of the quarter. It is due no later than the first day of the final exam period by 11:59 pm. You will have 2 hours to complete it; it is composed of multiple choice questions. It must be started at least 2 hours before the due date/time in order to be properly submitted.

**Course Evaluation:** I value your feedback and seriously take into consideration comments you make on the course evaluation which will be available toward the end of the quarter.

## AFFIRMATION OF INCLUSION

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect. This classroom is a SafeSpace. Please check this website for further information:

<http://bellevuecollege.edu/about/goals/inclusion.asP>

## WHAT ACCOMMODATIONS FOR DISABILITY DOES THE COLLEGE HAVE?

“The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible.

If you are a person who requires assistance in case of emergency situations, such as a fire, earthquake, etc., please meet with your individual instructors to develop a safety plan within the first week of the quarter. The DRC office is located in D125 or you can call our reception desk at 425.564.2498. Deaf students can reach us by video phone at 425-440-2025 or by TTY at 425-564-4110. Please visit our website for application information into our program and other helpful links at [www.bellevuecollege.edu/drc](http://www.bellevuecollege.edu/drc).”

Please let me know by Canvas mail as soon as possible if you have an accommodation. I will require a notification from the Disability Resource Center in order to provide you with appropriate accommodation. It takes at least one quarter for accommodations to be granted. One cannot simply state that one needs accommodations; the DRC will request appropriate documentation and make the decision. Only DRC students can be accommodated. Please let me know how I can help you.

## HOW CAN STUDENTS BE ENVIRONMENTALLY-FRIENDLY?

**Student Sustainability Guidelines:** “Students are expected to make decisions that have the smallest environmental impact while maximizing student learning. These decisions include:

- Think before printing documents for this class, adjust printable margins, print double-sided & reuse paper for scrap paper.
- Turn in papers electronically or when necessary turn in printed assignments double-sided, single-spaced and using narrow margins of at least .75 inches.
- Recycle all paper, bottles, and cans; and compost food and materials from the BC cafeteria.
- Adjust the power settings on your personal computer so the monitor and CPU will sleep after 20 minutes of inactivity and unplug all personal electronic devices when not in use.”

## HOW MANY POINTS MAKE UP YOUR GRADE?

Assessment	Quantity	Value	% of Grade
Tests	4 at 100 points each	400	50 %
Discussions	4 at 25 points each	100	12.5%
Activities	4 at 25 points each	100	12.5%
Final Exam	1 at 200 points	200	25 %
<b>TOTAL</b>		<b>800</b>	<b>100 %</b>

**PLEASE NOTE: THERE IS NO EXTRA-CREDIT OFFERED IN THIS COURSE. PUT YOUR ENERGY INTO DOING WELL ON THE NUMEROUS ASSIGNMENTS AND TESTS. MAKE USE OF THE ONLINE STUDY GUIDE OFFERED THROUGH THE TEXTBOOK PUBLISHER ([http://highered.mcgraw-hill.com/sites/0078034892/student\\_view0/index.html](http://highered.mcgraw-hill.com/sites/0078034892/student_view0/index.html) ).**

**IF YOU NEED HELP, PLEASE LET YOUR PROFESSOR KNOW RIGHT AWAY. OFTEN TIMES, A PROBLEM CAN BE RESOLVED IMMEDIATELY AND EFFECTIVELY INSTEAD OF WAITING UNTIL THE END OF THE QUARTER WHEN IT MAY NOT BE POSSIBLE TO RESOLVE THE ISSUE.**

## WHAT IS THE SCALE FOR FINAL GRADE CALCULATION IN THIS COURSE?

Course Grade	Decimal	Percentage Scale	Corresponding Point Value
A	4.0	92-100%	736-800 points
A-	3.7	90-91%	720-735 points
B+	3.3	88-89%	704-719 points
B	3.0	82-87%	656-703 points
B-	2.7	80-81%	640-655 points
C+	2.3	78-79%	624-639 points
C	2.0	65-77%	520-623 points
C-	1.7	60-64%	480-519 points
D+	1.3	55-59%	440-479 points
D	1.0	50%-54%	400-439 points
F	0	<50%	<400 points

## FINAL GRADES

“Official grades are available approximately one week after the quarter ends. There are several ways to learn your grades: 1. BC website: [www.bellevuecollege.edu/services/schedule.asp](http://www.bellevuecollege.edu/services/schedule.asp); 2. Kiosk in the Student Services Building or the Campus Information Center; 3. In person at the Student Service Center.”

## WHAT MATERIALS ARE COVERED ON TESTS AND WHEN IS EACH DUE?

ASSESSMENT	DATES AVAILABLE	MATERIALS COVERED ON TEST
<b>TEST #1</b> <b>Introduction and Bio Anth – Part I</b> (60 minutes for 50 multiple choice questions)	Thursday, October 3, 12:01am through Sunday, October 6, 11:59 pm (Week 2)  <b>DUE: Sunday, OCTOBER 6 by 11:59 pm</b>	Material in the “Start Here” module All PowerPoint lectures in Weeks 1 & 2 Textbook Chapters 1, 2, 4, 5, 18, pp. 40-50 Syllabus & other Course Materials Activity #1
<b>TEST #2</b> <b>Bio Anth – Part II and Archaeology</b> (60 minutes for 50 multiple choice questions)	Thursday, October 24, 12:01am through Sunday, October 27, 11:59 pm (Week 5)  <b>DUE: Sunday, OCTOBER 27 by 11:59 pm</b>	All PowerPoint lectures in Weeks 3, 4, & 5 Textbook Chapters 6, 7, 8, 9, 17 Discussions #1 & 2 Activity #2
<b>TEST #3</b> <b>Cult Anth – Parts I &amp; II</b> (60 minutes for 50 multiple choice questions)	Thursday, November 7, 12:01am through Sunday, November 10, 11:59 pm (Week 7)  <b>DUE: Sunday, NOVEMBER 10 by 11:59 pm</b>	All PowerPoint lectures in Weeks 6 & 7 Textbook Chapters 11, 12, 13, 15 & pp.50-64 Discussion #3 Activity #3
<b>TEST #4</b> <b>Cult Anth – Part III and Linguistics</b> (60 minutes for 50 multiple choice questions)	Wednesday, November 27, 12:01am through Tuesday, December 3, 11:59 pm (Week 10)  <b>DUE: Tuesday, DECEMBER 3 by 11:59 pm</b>	All PowerPoint lectures in the Weeks 8, 9, & 10 Textbook Chapters 10, 14, 16, 19 Discussion #4 Activity #4
<b>FINAL EXAM</b> (2 hours for 100 multiple choice questions)	Wednesday, December 4, 12:01 am through, Monday, December 9, 11:59 pm  <b>DUE: Monday, DECEMBER 9 by 11:59 pm</b>	All course materials 100 multiple choice questions

Only basic course information is contained in this syllabus.

There is other course material that you should read. Please go over all documents in the “Start Here” Module.