

Course Syllabus

American Corrections System

Criminal Justice 106/ item #5008

Instructor: Charlene Freyberg Office: D-100 C

Dates: 9/21/15-12/10/15

Office Hours: T/TH 12:30pm-3:00pm and by appt.

Class: online Phone: 425-564-2698

Daily: Mon.-Fri.

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Required Text: **American Corrections, 11th Edition.** By: Clear, Cole, and Reisig. Publisher: Wadsworth Publishing.

ISBN-10: 1305093305 | ISBN-13: 9781305093300. You can choose the hardback or the looseleaf version. **IT IS YOUR RESPONSIBILITY TO PURCHASE THE TEXTBOOK AS SOON AS POSSIBLE. IT WILL BE NEEDED FOR THE FIRST WEEK OF CLASS & EVERY WEEK THROUGHOUT THE QUARTER.**

Online Course: Since this class does not meet face to face on campus you are expected to attend the online classroom for AT LEAST one hour five times a week. To be successful in this class, you will need to be reading the textbook, viewing the PowerPoint, posts, and all other helps and guides posted on Canvas. You must also submit weekly discussion (which is similar to questions that would be asked in a classroom format). If you have never taken an online course I would recommend taking the online tutorial at: <https://bc.instructure.com/courses/411354> to familiarize yourself with Canvas.

Software: Microsoft Word is the only word processor supported at the college. You must use Microsoft Word or have the assignment in PDF format to submit any documents for the class. Documents submitted in any other format will not be accepted.

Web Browser: You must use a Web browser supported by Canvas and it must be properly “tuned.” Information about supported browsers and how to tune them is posted on the E-Learning website: <http://www.bellevuecollege.edu/elearning/> (Links to an external site.)

Rhythm of this course: READ THIS SECTION VERY CAREFULLY. IF YOU CANNOT ADJUST YOUR SCHEDULE TO THE RHYTHM OF THE CLASS, YOU WILL HAVE DIFFICULTY SUCCEEDING IN THIS COURSE. DEADLINES ARE NOT FLEXIBLE. LATE ASSIGNMENTS ARE

NOT ACCEPTED.

The on-line class has a very different rhythm from on-campus classes, and each on-line course is different from other on-line courses. **In this class, the first day of the 'on-line week' begins on a Monday morning at 12:01 AM and runs until a Sunday night at 11:59 PM when all work for that week must be completed.**

There are six major components to the course: 1) reading the textbook; 2) viewing the Lectures (PowerPoint slides which are not narrated); 3) discussions; 4) quizzes; and 5) various assignments and 6) a final comprehensive exam. An on-line course evaluation also must be completed during the latter half of the course.

1) **Reading the Textbook:** it will be extremely difficult to pass this course without reading the textbook. It is your responsibility to purchase the textbook. It is up to you to decide the best time to complete each week's assigned readings, but they should be completed before other assignments are due in the same week.

2) **Viewing the PowerPoint Lectures:** For each major section of the course, there are accompanying PowerPoint slides that you can download and/or print. Additional information and resources are contained in these lectures, which are similar to those given in the on-campus version of this course. These slides are not narrated so that you can proceed at your own pace.

3) **Discussions:** There are nine discussions in this course (not including your introduction discussion) and each discussion has three main parts. First, you must do an initial post (your analysis/research and scientific consideration about the discussion topic) before you post replies to your peers. **This post should be submitted by Friday morning. Second, you need to read the postings of other students and will be required to read at least half of the initial posts of others. As the professor, it is possible to see how many postings each student has viewed. Third, each student is to make a minimum of one reply on the postings of other students' posts by the end of the on-line week by Sunday, by 11:59 PM.** Ideally, replies should be submitted after your initial post, and later in the week. No late discussions or replies are accepted for any reasons, so please do not ask the professor to make exceptions just for you.

4) **Quizzes:** Each quiz opens on a Saturday morning at 12:01 AM and closes on a Sunday night at 11:59 PM. There are multiple choice and short answer questions. 50 minutes is allotted to complete a quiz, the same amount of time for on campus quizzes. No late quizzes are accepted for any reason. In order to submit the quiz on time, it needs to be started at least 50 minutes before the due date/time.

5) **Final Comprehensive Exam:** The final exam is comprehensive and covers all course materials. It will consist of multiple choice questions. It will be due no later than the first official day of final exams by 11:59 pm. 1.5 hours are allotted to complete the final exam. No late final exams are accepted for any reason.

Course Description: This course gives an overview of the administrative and operational aspects of the American correctional system, both institutional and community based. Areas covered include

historical development, offender characteristics, non custodial alternatives, correctional institutions (jails and prisons), inmate rights, dealing with special clients (e.g., females, elderly, youthful offenders), correctional staffing, special contemporary issues (e.g., crowding, direct-supervision jails, privatization, accreditation), and future trends.

Upon successful completion of the course, students should be able to:

- Describe the multifaceted complexities of the U.S. correctional system.
- Identify how public policies have shaped correctional practices over time.
- Describe the differing goals, functions, and operational features of institutional and community-based corrections.
- Compare various types of traditional and innovative inmate treatment programs.
- Analyze the impact of special offenders, including female inmates, the mentally disabled, drug addicts, the AIDS-afflicted, and the elderly.
- Explain how corrections is being affected today by such issues as drug-related crime, overcrowding, capital punishment, prison gangs, privatization, organizational management, vicarious liability, chronic stress, and social policy.

- Describe the historical problems that frame our contemporary experience or corrections.
- Identify and analyze the current theory and empirical evidence on methods of punishment.
- Demonstrate recognition and understanding of the issues surrounding how we portray the correctional client (the offender) in relation to criminal legislation, the criminal justice process, and greater societal forces associated with criminal behavior.
- Identify and explain the major components and practices which constitute the American correctional system.
- Construct critical assessments of current issues, trend, and policies which dominate the function and operation the correctional system.

Schedule: The following schedule is **tentative** and may be modified **with** notice. **Students are responsible for ANY and ALL changes that are made to this schedule.** The assigned readings, which should be completed **prior** to the assigned week.

Online Course: Since this class does not meet face to face on campus you are expected to attend the online classroom for AT LEAST one hour five times a week. To be successful in this class, you will need to be reading the textbook, viewing the PowerPoint, posts, and all other helps and guides posted on Canvas. You must also submit weekly discussion (which is similar to questions that would be asked in a classroom format). **If you have never taken an online course I would recommend reviewing the Distance Education website**

at: <https://www.bellevuecollege.edu/distance/classroom.asp> (Links to an external site.) (Links to an external site.) and taking the online tutorial

at: <https://bc.instructure.com/courses/411354> to familiarize yourself with Canvas.

COURSE OUTLINE:

Week 1 9/21-9/27

Introduction to course and expectations (syllabus & getting started module)

Read: Chapter 1: The Corrections System

Read: Chapter 2: The Early History of Correctional Thought & Practice

Week 2 9/28-10/4

Read: Chapter 3: The History of Corrections in America

Read: Chapter 4: The Punishment of Offenders

10/3 or 10/4 Quiz #1 (chapters 1-4)

Week 3 10/5-10/11

Read: Chapter 5: The Law of Corrections

Read: Chapter 6: The Correctional Client

Week 4 10/12-10/18

Read: Chapter 7: Jails: Detention & Short Term Incarceration

Read: Chapter 8: Probation

10/17 or 10/18 Quiz #2 (Chapters 5-8)

Week 5 10/19-10/25

Read: Chapter 9: Intermediate Sanctions & Community Corrections

10/20 No School: Non-contract day

Read: Chapter 10: Incarceration

Week 6 10/26-11/1

Read: Chapter 11: The Prison Experience

Read: Chapter 12: Incarceration of Women

10/31 or 11/1 Quiz #3 (Chapters 9-12)

Week 7 11/2-11/8

Read: Chapter 13: Institutional Management

Read: Chapter 14: Institutional Programs

Week 8 11/9-11/15

Wednesday 11/11 NO SCHOOL-Veterans Day

Read: Chapter 15: Release from Incarceration

Read: Chapter 16: Making It: Supervision in the Community

11/14 or 11/15 Quiz #4 (chapters 13-16)

Week 9 11/16-11/22

Read: Chapter 17: Corrections for Juveniles

Read: Chapter 18: Incarceration Trends

Week 10 11/23-11/29

Read: Chapter 19: Race, Ethnicity, and Corrections

11/26 & 11/27 No School-Thanksgiving Break

Week 11 11/30-12/6

Read: Chapter 20: The Death Penalty

Week 12 12/7-12/10 FINALS WEEK

Monday 12/7 No class-Professional Development

Tuesday 12/8 FINAL EXAM (chapter 1-20) **open for 24 hours ONLY

GRADING:

Activities	Points Description	Total Points
Introduction & post picture	Online- one time only	10
Discussions	9 weeks @ 10 points each	90
Quizzes	4 quizzes @ 25 points each	100
Final Exam	1 @ 50 points	50
Assignments	4 video assignments @ 25 points each	100
	Total Points:	350

A	94-100%	A-	90-93%	B+	87-89%
B	84-86%	B-	80-83%	C+	77-79%
C	74-76%	C-	70-73%	D+	67-69%
D	60-66%	F	0-59%		

Netiquette: What is Netiquette? Netiquette is the conduct or behavior that is expected when you are working on the internet or in cyberspace. Netiquette is a set of rules for appropriate behavior. Respect for opinions voice in the online class is essential, and I expect all students to treat each other courteously. **Any type of disruptive or discourteous behavior is unacceptable and will not be tolerated.** Netiquette guidelines are posted in the sidebar [pages] and in the getting started module for everyone to review in week one.

Discussion Threads: Participation in the discussion forums maximizes your learning experiences and that of your classmates. You are required to participate in discussion threads online and in classroom activities and discussions. As part of an online and in class group you will have the opportunity to interact with others for deeper understanding of the materials offered. Most importantly, you have the opportunity to understand differing points of view and how they are arrived at by your classmates.

You may not agree with those points of view, and others may not agree with yours. There is no right or wrong answers in discussion forums. The focus of the discussion thread and classroom activities is to use resources from your book and the internet to support your conclusions and more effectively understand the other person’s point of view. Please be grammatically accurate and brief (2-4 paragraphs) in your responses.

DISCUSSION RUBRIC:

	Excellent	Satisfactory	Unsatisfactory
10 Points Weekly	(8-10 points)	(5-7 points)	(1-4 points)
Quantity and timeliness	<ul style="list-style-type: none"> Creates an initial post & responds to another post within the weekly time frame Few grammatical and spelling errors (0-1) 	<ul style="list-style-type: none"> Creates an initial post & responds to another post within the weekly time frame Few grammatical and spelling errors (2-3) 	<ul style="list-style-type: none"> Does not Create an initial post and doesn’t respond to another post within the weekly time frame Several grammatical and spelling errors <p>(4 or more)</p>
Demonstrates knowledge and	Post demonstrates clear	Post demonstrates some evidence of knowledge	Post does not demonstrate evidence of

understanding of course content

Evidence of knowledge and understanding of course material & content

& understanding of course material & content

knowledge & understanding of course materials

Posts generate learning within the community

- Post response and comment demonstrates clear understanding of another point of view and how course content applies to it.

- Response elicits some response and reflection from others

- Response seldom elicits responses and reflection for others

- Response elicits responses and reflection for others

- Response provides some resources to aid in deeper critical thinking

- Response seldom provides resources to aid in deeper critical thinking

- Response provides resources to aid in deeper critical thinking.

- Post response does not demonstrate understanding of another point of view and how course content applies to it.

- Post response and comment demonstrates understanding of another point of view and how course content applies to it.

Total Points=100

Rubric was retrieved from a [pbs.org website and was copyrighted in 2010.](#) (Links to an external site.)

Affirmation of Inclusion: Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.<http://bellevuecollege.edu/about/goals/inclusion.asp> (Links to an external site.)

Bellevue College E-mail: All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: <https://bellevuecollege.edu/sam> (Links to an external site.) .

All e-mail communication from you should come to me from your BC account (not your g-mail, hotmail, yahoo, etc.). Please e-mail me through CANVAS for the quickest reply. I will respond to you within 24-48 hours (except on weekends). BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Computing Services website](#). (Links to an external site.)

All students are expected to attend the online classroom five times a week for an average of 1-2 hours at a time. You do not need to be online at a certain time, but you must complete the work within the time-frame given. Obviously, if students do not attend the online classroom regularly, the opportunity to perform well in this course is greatly diminished.

Course Requirements: All students are expected to read the required chapters of the textbook as outlined online and in the schedule section of this syllabus. Students are also expected to read the required chapters to attend the online classroom regularly, finish online requirements, take notes, ask questions, and participate in online discussions.

Make-up Policy: Any make-up assignments or quizzes are allowed *only at the discretion of the instructor* and immediate notification from the student is imperative. **Excused absences: death of immediate family member (death notification needed), medical emergency (ER discharge papers required) or other emergency with documentation.** Any excused absence (with documentation) will be allowed to take the make-up the assignment and/or quiz without point penalty. Any un-excused or undocumented missing assignment and/or quiz will NOT be allowed to make-up. Since this is an online course you have plenty of time to work on the coursework around any emergencies, work obligations, family obligations, vacations, etc.

Cheating, Stealing and Plagiarizing*: Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

Incomplete: If a student fails to complete all the required work for course, an instructor may assign the grade of Incomplete ("F"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

F Grade: Students who fail a course will receive a letter grade of "F."

Final Examination Schedule: The Social Science Division will adhere to the final examination schedule as stated in the BC schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstances beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designed by the instructor.

Withdrawal from Class: College policy states students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal: Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Distribution of Grades: Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades online through Canvas.

Return of Papers and Tests: Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if students supply the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

Public Safety: The Bellevue College (BC) Public Safety Department's well trained and courteous non-commissioned staff provides personal safety, security, crime prevention, preliminary investigations, and other services to the campus community, 24 hours per day, 7 days per week. Their phone number is 425.564.2400. The Public Safety website is your one-stop resource for campus emergency preparedness information, campus closure announcements and critical information in the event of an emergency. Public Safety is located in K100 and on the web at: <http://bellevuecollege.edu/publicsafety/> (Links to an external site.)

Disability Resource Center (DRC): The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with your individual instructors to develop a safety plan within the first week of the quarter.

The DRC office is located in B 132 or you can call our reception desk at 425.564.2498. Please visit our website for application information into our program and other helpful links at www.bellevuecollege.edu/drc (Links to an external site.)