

# Principles of Criminal Investigation

**Criminal Justice 202/ item #5025****Fall 2014**

**Instructor: Tom Pritchard**

**Office: D200-E**

**Office Hours: T/Th, 10:30 a.m. – 12:20 p.m.; Friday, 9:30 a.m. – 10:20 a.m.**

**Class meets: M/W, 8:30 a.m. – 10:20 a.m.; Friday, 8:30 a.m. – 9:20 a.m. Rm: D103**

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**Required Text:**

*Criminal Investigation (11th Edition)*, by: Swanson, Chamelin, Territo, Taylor ISBN: 978-0-07-811152-5. McGraw Hill Publishers, 2011.

**Course Description:** The purpose of this class is to present the fundamentals of crime scene investigation, to develop skills in sketching, fingerprinting, latent print development, crime scene protection and the preservation and collection of firearms and/or components as they appear in criminal investigations.

**Schedule:** The following schedule is **tentative** and may be modified **with** notice. **Students are responsible for ANY and ALL changes that are made to this schedule, even if not present when changes are discussed.** Assigned readings should be completed **prior** to class.

### INVESTIGATIVE PROBLEM:

You will be required to conduct an investigation of a mock crime scene. You will work in teams of four in order to collect evidence, conduct interviews, document the scene, and write a report. Mock scene scenario will be handed out during the seventh week of class. The paper is worth 100 points.

**COURSE OUTLINE: (Chapters 15-21 as time permits)**

**Week 1: 9/22-9/26**

## Introduction to course and expectations (syllabus)

**Read:** Chapter 1: The Evolution of Criminal Investigation and Criminalistics

**Read:** Chapter 2: Legal Aspects of Investigation

## Week 2: 9/29-10/3

**Read:** Chapter 3: Investigators, The Investigative Process, and the Crime Scene

**Read:** Chapter 4: Physical Evidence

**Week 3: 10/6-10/10**

**Read:** Chapter 5: Interviewing And Interrogation

**Read:** Chapter 6: Field Notes and Reporting

**Week 4: 10/13-10/17**

**Read:** Chapter 7: The Follow-up Investigation and Investigative Resources

**Read:** Chapter 8: The Crime Laboratory

**10/17** Midterm, in class, 8:30 a.m. – 9:20 a.m.

**Week 5: 10/20-10/24 (No Class October 22<sup>nd</sup>)**

**Read:** Chapter 9: Injury and Death Investigation

**Week 6: 10/27-10/31**

**Read:** Chapter 10: Sex Related Offenses

**Week 7: 11/3-11/7**

**Read:** Chapter 11: Crimes Against Children

**Read:** Chapter 12: Human Trafficking

**Assign Investigative Problem:** Wednesday, 11/5; Due – Wednesday, 12/10. (FINAL)

**Week 8: 11/10-11/14 (November 11th is a holiday-NO CLASS)**

**Read:** Chapter 13: Robbery

**Read:** Chapter 14 Burglary

**11/14** Midterm Two, in class, 8:30 a.m. – 9:20 a.m.

**Week 9: 11/17-11/21**

**Read:** Chapter 15: Larceny/Theft and White-Collar Crime

**Week 10: 11/24-11/28 (11/27 & 11/28 are holidays)**

**11/28 - NO CLASS**

**Read:** Chapter 16: Vehicle Thefts and Related Offenses

**Week 11: 12/1-12/5**

**Read:** Chapter 16: Vehicle Thefts and Related Offenses (Continued)

## **12/8-12/10 - FINALS WEEK**

**12/10 (Wednesday) at 7:30 a.m. - 9:20 a.m. Final Exam/Investigative Problem due**

### **Grades:**

Your grade will be based upon a total of 300 points (two exams at 100 points each and one investigation at 100 points). The grading scale is as follows:

100%-97%	A
96%-93%	A-
92%-89%	B+
88%-85%	B
84%-81%	B-
80%-77%	C+
76%-73%	C
72%-69%	C-
68%-65%	D+
64%-61%	D
60% and below	F

**Academic Etiquette:** Class begins promptly at 8:30 a.m. Please make every effort to be in class and to be here on time. If it is unavoidable that you arrive late- or even leave early- please do not disrupt the class. Respect for opinions voiced in class is essential, and I expect all students to treat each other courteously. Any type of disruptive or discourteous behavior is unacceptable and will not be tolerated; these types of behaviors will result in the student(s) being asked to leave the class. Class “No No’s”: cell phones, pagers, etc. (if they go off you may be leading a class discussion up front!)

**Attendance:** All students are expected to attend every class. Obviously, if students do not attend class regularly, the opportunity to perform well in this course is greatly diminished.

**Course Requirements:** All students are expected to read the required chapters of the textbook as outlined in the schedule section of this syllabus. Students are also expected to attend class regularly, take notes, ask questions, and participate in class discussions.

**Make-up Policy:** Any make-up tests are allowed *only at the discretion of the instructor* and immediate notification from the student is imperative. Additionally, *all* make-up exams (for *any excused* circumstance) will adhere to the following criteria: 1) administered *only* by the instructor during office hours/or instructor’s choosing and 2) *cumulative* in nature.

**Extra Credit:** There will be zero to a maximum of three “pop” in-class assignments worth 10 points each. You must be present to receive credit. There is no make-up for the extra credit work.

**Cheating, Stealing and Plagiarizing\***

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

**Incomplete**

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

**F Grade**

Students who fail a course will receive a letter grade of "F."

**Final Examination Schedule**

The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

**Withdrawal From Class**

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

**Hardship Withdrawal**

Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

**Students Who Require Disability Accommodations:**

Students with disabilities who have accommodation needs are encouraged to meet with the [Disability Resource Centre](#) (DRC) office located in B132 (telephone 425.564.2498 or TTY

425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter.

Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with [Disability Resource Centre](#), and review those needs with the instructor as well.

### **Distribution of Grades**

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BC Web site.

### **Return of Papers and Tests**

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

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*\*If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*

Fielding Graduate University  
**Participant Informed Consent Form**

A study of the potential developmental stages in employees and community colleges that emerge through the process of offering an applied baccalaureate degree

You have been asked to participate in a research study conducted by Suzanne Ames, a doctoral student in the School of Education Leadership for Change at Fielding Graduate University, Santa Barbara, CA. This study is supervised by Dr. Rodney Beaulieu. This research involves the study of the first four applied baccalaureate colleges in Washington State and is part of Suzanne's Fielding dissertation. You are being asked to participate in this study because you held a key role at one of the first four applied baccalaureate colleges during the conception of these degrees. The purpose of the study is to determine if the employees and colleges experienced developmental stages as a result of the applied baccalaureate degree.

The study involves an interview to be arranged at your convenience. This will last approximately 60 minutes. The total time involved in participation will be approximately 60 minutes.

The information you provide will be kept strictly confidential. The informed consent forms and other identifying information will be kept separate from the data. All materials will be digitized and kept on an exclusive hard drive in the researcher's home. All paper (including notes and forms) will be shredded. Audio recordings of the interview will be listened to only by the Researcher, a confidential Research Assistant, who has signed the attached Professional Assistance Confidentiality Agreement, and possibly the Dissertation Chair Dr. Rodney Beaulieu. Any records that would identify you as a participant in this study, such as informed consent forms, will be destroyed by the researcher approximately three years after the study is completed.

The results of this research will be published in the Researcher's dissertation and possibly in subsequent journals, books and presentations. While your identity will be disguised throughout this process, it is possible you will be identifiable by a reader who is familiar with your college, or to someone outside the college who is familiar with the college that reads the dissertation or other related publications.

You may develop greater personal awareness of your experience of creating an applied baccalaureate degree as a result of your participation in this research. The risks to you are considered minimal, however you may experience some emotional discomfort during or after your participation should the interview move to negative or personalized issues. During the interview, you will be encouraged to focus on the positive aspects of your work with the applied baccalaureate degree program. For topics that are more emotionally sensitive, you will be encouraged to speak more generally and not identify any individuals. Should you experience such discomfort, please contact Suzanne Ames for a list of therapists.

You may withdraw from this study at any time, either during or after your participation, without negative consequences. Should you withdraw, your data will be eliminated from the study and will be destroyed.

No compensation will be provided for participation.

The Researcher will provide you with an electronic copy of the dissertation if you are interested.

If you have any questions about any aspect of this study or your involvement, please tell the Researcher before signing this form. You may also contact the supervising faculty if you have questions or concerns your participation in this study. The supervising faculty has provided contact information at the bottom of this form.

If you have questions or concerns about your rights as a research participant, contact the Fielding Graduate University IRB by email at [irb@fielding.edu](mailto:irb@fielding.edu) or by telephone at 805-898-4033.

Two copies of this informed consent form have been provided. Please sign both, indicating you have read, understood, and agree to participate in this research. Return one to the researcher and keep the other for your files. The Institutional Review Board of Fielding Graduate University retains the right to access the signed informed consent forms and other study documents.

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NAME OF PARTICIPANT (please print)

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SIGNATURE OF PARTICIPANT

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DATE

Dr. Rodney Beaulieu,  
Fielding Graduate University  
2112 Santa Barbara Street  
Santa Barbara, CA 93105  
805-687-1099

Suzanne Ames,  
17811-40<sup>th</sup> Ave NW  
Stanwood, WA 98292  
206-369-6137

Yes, please email a copy of the dissertation to:

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NAME (please print)

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