

BA 240: STATISTICAL ANALYSIS  
Summer 2012

INSTRUCTOR: DAN YAMASAKI  
DAY PHONE: (425) 918-4471  
E-MAIL: Dan.Yamasaki@Premera.com

CLASS LOCATION: D274C  
CLASS HOURS: TTh 6:00-9:45 PM  
ITEM: 5514  
SECTION: B

**COURSE OVERVIEW AND OBJECTIVES**

The goal of this course is to provide a practical and applied view of the use of statistics. Understanding technical, contextual, and research applications are the aspects to be covered in this course. This course will also involve the use of Microsoft Excel software to solve statistical problems. This is a rigorous course, designed and applicable for transfer to 4-year universities.

**Topics covered will include:**

mean, median, mode  
standard deviation, standard error, variance  
probability  
binomial distribution  
normal distribution, central limit theorem  
student's t distribution  
hypothesis testing  
confidence intervals  
linear regression (simple, multiple)  
correlation  
chi square tests  
analysis of variance

Additionally, we will be using the Microsoft Excel software package

**TEXTS**

1) McClave and Sincich, Statistics, 10<sup>th</sup> Ed

**REQUIREMENTS AND ASSIGNMENTS**

There will be 800 points available in this course:

3 exams at 150 points each	450
4 EXCEL assignments at 40 points each	160
1 group project	110
<u>5 Homework assignments at 16 points each</u>	<u>80</u>
Total	800

There will be scheduled lab sessions on specified days in which students can work on their EXCEL assignments. These assignments may be done in pairs. If students wish to do assignments at other times, they can find open computers at N250.

There is a large amount of material to be covered. It is understood that a student may have to miss classes due to other commitments; although missing classes tend to be detrimental to the understanding of the material. Historically classroom attendance has been found to be very beneficial. Class notes are meant to supplement, not substitute for attendance. **Students are held responsible for knowing what was said during class.**

Laptop computers **cannot** be used during exams.

Any class information can only be e-mailed to official Bellevue College e-mail address.

Group projects are to be done in groups, 2-4 students. Single student projects are on a case by case basis and must be approved by the instructor. Datasets need to be approved by instructor. Once a data set is approved for a group, that dataset is no longer available for any other group. Projects that had been turned in prior quarters **cannot** be used.

### **GRADING POLICY**

In conjunction with the Bellevue Community College grading policy, the following grading system will be used in this course:

GRADE	PERCENTAGE	NO. OF POINTS
A	4.0	96-100
A-	3.7	92-95.9
B+	3.3	89-91.9
B	3.0	86-88.9
B-	2.7	84-85.9
C+	2.3	81-83.9
C	2.0	78-80.9
C-	1.7	75-77.9
D+	1.3	67-74.9
D	1.0	60-66.9
F	0.0	BELOW 60

### **Incomplete**

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

### **F Grade**

Students who fail a course will receive a letter grade of "F."

### **Final Examination Schedule**

The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors are not required to allow examinations in advance of the regular schedule.

A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor. Make-up Exams are on a case by case basis at the instructor's discretion. Documentation supporting reason may be required. If allowed, typically done within a couple of days during business hours (M-F 8A-4:30P) in the Social Science office, D110. Students are responsible for making necessary arrangements with employers.

### **Withdrawal From Class**

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

### Hardship Withdrawal

Instructors may assign the grade of “HW” (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

### Distribution of Grades

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BC Web site.

### Return of Papers and Tests

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

### SPECIAL ACCOMMODATIONS

Students with disabilities who have accommodation needs are encouraged to meet with the Disability Resource Centre (DRC) office located in B132 (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter.

Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Resource Centre, and review those needs with the instructor as well.

### POLICY REGARDING PLAGIARISM, STEALING, AND CHEATING

To be clear regarding plagiarism, stealing, and cheating, this course outline includes policy on these matters.

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College.

If you choose to cheat, steal, or plagiarize, the following actions will be taken:

- 1) First instance: you will receive a 0 score for the entire test/project regardless of the extent of the cheating. **Students who receive help and students who give help will be considered equally guilty.**
- 2) Second instance: you will receive a failing grade for the course and a report of the incident will be forwarded to the Dean of Students. He/she may file the report in your permanent record and/or take further disciplinary action.

If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.

## CALENDAR

---

**WEEK 1:** Reading – Jun 26: Chapter 2.1-2.8      Chapter 3.1-3.8  
Jun 28: Chapter 4.1-4.2, 4.4      Chapters 5.3, 5.5, 6.3

---

Jun 26: Course Requirements, Overview (Lecture 1); Describing Data (Lecture 2); Project Discussion; Probability (Lecture 3)

Jun 28: Binomial Distribution (Lecture 4); Normal distribution, Z-scores (Lecture 5); Central Limit Theorem (Lecture 6)

**WEEK 2:** Reading – Jul 03 : Chapters 7.2-7.5      Chapters 8.1-8.5  
Jul 05:

---

Jul 03: Confidence intervals for Single Population (Lecture 7); Hypothesis testing for Single Population (Lecture 8)

Jul 05: Examples (Practice 1, Review 1); Review for Exam 1 (Practice Problems for Exam 1); Lab 1

**WEEK 3:** Reading – Jul 10:  
Jul 12: Chapters 9.2-9.3

---

Jul 10: Teams selection and data selection due; **EXAM 1**

Jul 12: Confidence Intervals for Difference in Two Means (Lecture 9); Hypothesis Tests for Differences in Two Means (Lecture 10); Lab 2

**WEEK 4:** Reading – Jul 17: Chapters 9.4  
Jul 19:

---

Jul 17: Confidence Intervals and Hypothesis Tests for Difference in Two Proportions (Lecture 11); Examples (Practice 2, Review 2)

Jul 19: Review for Exam 2 (Practice Problems for Exam 2)

**WEEK 5:** Reading – Jul 24:  
Jul 26: Chapters 11.1-11.9, 12.1-12.3, 12.11

---

Jul 24: **EXAM 2**

Jul 26: Regression and Correlation (Lecture 13); Lab 3

**WEEK 6:** Reading – Jul 31: Chapter 13.2-13.3      Chapter 10.1-10.2  
Aug 02:

---

Jul 31: Chi-square Tests (Lecture 12) ; Analysis of Variance (Lecture 14)

Aug 02: Review for Exam 3; Lab 4; Excel portion of project due

**WEEK 7:** Reading – Aug 07:  
Aug 09:

-----  
Aug 07: Q & A session

Aug 09: Project Due; **EXAM 3**

## **HOW TO GET TO ONLINE FILES**

when you log into MyBCC, there should be a series of tabs near the top of the page  
click on the community tab (the right most box)  
in the find members box on the next page type my name dan yamasaki  
then hit the magnifying glass to get a search

you should be taken to a page with my name on it. select my name. There may be multiple occurrences.  
The exact match one should work.

on the next page which should be my home page, you should see a list on the left hand side. select shared documents

on the next page, select the ba 240 statistical analysis class

on the next page should be the list of files available