

# INTRODUCTION TO CRIMINAL JUSTICE

## Criminal Justice 101/ item #5001

Instructor: Charlene Freyberg

Office: D-100 C

Dates: 1/6/14-3/26/14

Hours: T/TH 7:30am-9:30am, 1:30pm-4:30pm and by appt.

Classroom: online

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**Required Text:** *Introduction to Criminal Justice* (7th Edition), by: Bohm & Haley ISBN: 9780078111532. McGraw Hill Publishers, 2011 (hardcover).

**Course Description:** This course serves to introduce students to the three main components of the criminal justice system: police, courts, and corrections. Important background information on crime, classification and definitions of offenses, and victims and offenders is discussed as well. The focus of this introductory course includes: 1) Police organization, roles, functions, and responsibilities; 2) Court organization, processes, and outcomes (e.g. sentencing); 3) Punishment issues including probation, jail, prison, and community corrections.

**Online Course:** Since this class does not meet face to face on campus you are expected to attend the online classroom for AT LEAST one hour five times a week. To be successful in this class, you will need to be reading the textbook, viewing the powerpoint, papers, and all other helps and guides posted on Canvas. You must also submit weekly discussion (which is similar to questions that would be asked in a classroom format). If you have never taken an online course I would recommend reviewing the Distance Education website at: <https://www.bellevuecollege.edu/distance/classroom.asp> and

taking the online tutorial at: <https://bc.instructure.com/courses/411354> to familiarize yourself with Canvas.

**TERM PAPER REQUIREMENTS:** The term paper is to be 4-5 pages in length (5 pages max), 12 point font (Times New Roman or Arial), 1 inch margins, and have a cover page and references page. **NO ABSTRACT IS NEEDED.** The paper must be on a topic in criminal justice. **You must discuss and decide on your topic and GET IT CLEARED BY THE INSTRUCTOR by the end of week 3 (1/24).** You **CANNOT USE Wikipedia (automatic F)** for a reference since it is not peer reviewed (see me for all sources that you are unsure about using). You must have at least two peer reviewed sources (read about what peer reviewed means on pages link). Your textbook can be one of the peer reviewed sources. The paper is worth 100 points.

**Schedule:** The following schedule is **tentative** and may be modified **with** notice. **Students are responsible for ANY and ALL changes that are made to this schedule, even if not present when changes are discussed.** The assigned readings, which should be completed **prior** to class, and all test dates are in bold.

## **COURSE OUTLINE:**

### **Week 1 1/6-1/10**

1/7 Introduction to course and expectations (syllabus)

**Read:** Chapter 1: Crime and Justice in the United States

### **Week 2 1/13-1/17 & Week 3 1/20-1/24**

**Read:** Chapter 2: Crime and Its Consequences

**Read:** Chapter 3: Explaining Crime

### **Assignment #1: Severity of Offenses (15 points)**

**1/24 \*\*paper topic due to instructor via e-mail**

### **Week 4 1/27-1/31 & Week 5 2/3-2/7**

**Read:** Chapter 3: Explaining Crime

**Read:** Chapter 4: The Rule of Law

**2/4 Quiz #1 over Chapters 1-4**

**2/6 No Class- Professional Development Day**

### **Week 6 2/10-2/14 Week 7 2/17-2/21**

### **Assignment #2: Rule of Law (15 points)**

**Read:** Chapter 5: History and Structure of American Law Enforcement

**Read:** Chapter 6: Roles Styles, & Functions

**Read:** Chapter 7: Policing America: Issues and Ethics

**2/20 Quiz #2 over Chapters 5-7**

**Week 8 2/24-2/28 Week 9 3/3-3/7**

**Read:** Chapter 8: The Administration of Justice

**Read:** Chapter 9: Sentencing, Appeals, and the Death Penalty

**Assignment #3: You are the Prosecutor (15 points)**

**3/4 No Class-College Issues Day**

**3/6 Quiz #3-Chapters 8 & 9**

**Week 10 3/10-3/14 Week 11 3/17-3/21**

**Read:** Chapter 10: Institutional Corrections

**Read:** Chapter 11: Prison Life, Inmate Rights, Release, and Recidivism

**Assignment #4: Parole Board (15 points)**

**3/21 RESEARCH PAPER DUE TO turnitin.com by midnight (NO late papers will be accepted)**

**Week 12 3/24-3/26 FINALS WEEK**

**Monday 3/24 Quiz #4 (chapter 10-11)**

**COURSE EVALUATION:**

**Total Points**

**430**

Research Paper	1 @ 100 points=100
Quizzes	4 @ 40 points= 160
Assignments	4 @ 15 points=60
Participation/Discussions	11@ 10 points = 110

<b>A</b>	<b>94-100%</b>	<b>A-</b>	<b>90-93%</b>	<b>B+</b>	<b>87-89%</b>
<b>B</b>	<b>84-86%</b>	<b>B-</b>	<b>80-83%</b>	<b>C+</b>	<b>77-79%</b>
<b>C</b>	<b>74-76%</b>	<b>C-</b>	<b>70-73%</b>	<b>D+</b>	<b>67-69%</b>
<b>D</b>	<b>60-66%</b>	<b>F</b>	<b>0-59%</b>		

**Discussion Threads:** Participation in the discussion forums maximizes your learning experiences and that of your classmates. You are required to participate in discussion threads online and in classroom activities and discussions. As part of an online and in class group you will have the opportunity to interact with others for deeper understanding of the materials offered. Most importantly, you have the opportunity to understand differing points of view and how they are arrived at by your classmates.

You may not agree with those points of view, and others may not agree with yours. There is no right or wrong answers in discussion forums. The focus of the discussion thread and classroom activities is to use resources from your book and on the internet to support your conclusions and more effectively understand the other person's point of view. Please be grammatically accurate and brief (2-3 paragraphs) in your responses.

#### **DISCUSSION RUBRIC:**

	<b>Excellent (8-10 points)</b>	<b>Satisfactory (5-7 points)</b>	<b>Unsatisfactory (0-4 points)</b>
<b>10 Points Weekly</b>			
<b>Quantity and timeliness</b>	<ul style="list-style-type: none"> <li>• -Creates an initial post &amp; responds to another post within the weekly time frame</li> <li>• -Few grammatical and spelling errors (0-1)</li> </ul>	<ul style="list-style-type: none"> <li>• Creates an initial post &amp; responds to another post within the weekly time frame</li> <li>• Some grammatical and spelling errors (2-3)</li> </ul>	<ul style="list-style-type: none"> <li>• - Does not Create an initial post and doesn't respond to another post within the weekly time frame</li> <li>• -Several grammatical and spelling errors</li> </ul>

			(4 or more)
<b>Demonstrates knowledge and understanding of course content</b>	Post demonstrates clear Evidence of knowledge and understanding of course material & content	Post demonstrates some evidence of knowledge & understanding of course material & content	Post does not demonstrate evidence of knowledge & understanding of course materials
<b>Posts generate learning within the community</b>	<ul style="list-style-type: none"> <li>• -Post response and comment demonstrates clear understanding of another point of view and how course content applies to it.</li> <li>• - Response elicits responses and reflection for others</li> <li>• -Response provides resources to aid in deeper critical thinking.</li> <li>• - Post response and comment demonstrates understanding of another point of view and how course content applies to it.</li> </ul>	<ul style="list-style-type: none"> <li>• - Response elicits some response and reflection from others</li> <li>• - Response provides some resources to aid in deeper critical thinking</li> <li>• -Post response does not demonstrate understanding of another point of view and how course content applies to it.</li> </ul>	<ul style="list-style-type: none"> <li>• - Response seldom elicits responses and reflection for others</li> <li>• - Response seldom provides resources to aid in deeper critical thinking</li> </ul>

### **Total Points=110**

Rubric was retrieved from a [pbs.org website and was copyrighted in 2010.](#)

**Netiquette:** What is Netiquette? Netiquette is the conduct or behavior that is expected when you are working on the internet or in cyberspace. Netiquette is a set of rules for appropriate behavior. Respect for opinions voice in the online class is essential, and I expect all students to treat each other courteously. Any type of disruptive or discourteous behavior is unacceptable and will not be tolerated. I will post some rules about Netiquette during the first week of class for everyone to review.

**Affirmation of Inclusion:** Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

**Academic Integrity:** *Plagiarism or cheating of ANY kind will not be tolerated and will result in failing the test and/or the course as well as other disciplinary action (see Bellevue College Handbook, Academic Dishonesty).* If you are at any time unclear about what constitutes plagiarism or cheating, see me ASAP. In all instances, you must do your own work.

**Attendance:** All students are expected to attend every class. Obviously, if students do not attend class regularly, the opportunity to perform well in this course is greatly diminished.

**Students with Disabilities:** I am committed to providing assistance to help you be successful in this course. If you require accommodation based on a documented disability, have emergency medical information to share, or need special arrangements in case of emergency evacuation; please make an appointment with DRC (Disability Resource Center.) If you would like to inquire about becoming a DRC student, you may call 564-2498 or go in person to the DRC program office in the library.

**Course Requirements:** All students are expected to read the required chapters of the textbook as outlined in the schedule section of this syllabus. Students are also expected to attend class regularly, take notes, ask questions, and participate in class discussions.

**Make-up Policy:** *Any* make-up quizzes or assignments are allowed **only at the discretion of the instructor** and immediate notification from the student is imperative. Additionally, **all** make-up quizzes (for **any un-excused** circumstance) will adhere to the following criteria: 1) administered **only** by the instructor during office hours/or instructor's choosing 2) **cumulative** in nature; and 3) given in an **all-essay** format. Any excused absence (with documentation) will be allowed to take the make-up quiz or assignment without penalty.

**Extra Credit:** As a general rule, there is usually no extra credit available in this introductory level course. I may, however, **at any time during the quarter** provide in-class extra credit opportunities. Obviously, if you are not in class on these days, you are not eligible for these opportunities.

**Bellevue College E-mail**

All students registered for classes at BellevueCollege are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: <https://bellevuecollege.edu/>

All e-mail communication from you should come to me from your BC account (not your g-mail, hotmail, yahoo, etc.). Please e-mail me through CANVAS for the quickest reply. I will respond to you within 24-48 hours (except on weekends). BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Computing Services website](#).

### **Public Safety**

The Bellevue College (BC) Public Safety Department's well trained and courteous non-commissioned staff provides personal safety, security, crime prevention, preliminary investigations, and other services to the campus community, 24 hours per day, 7 days per week. Their phone number is 425.564.2400. The Public Safety website is your one-stop resource for campus emergency preparedness information, campus closure announcements and critical information in the event of an emergency. Public Safety is located in K100 and on the web at: <http://bellevuecollege.edu/publicsafety/>

### **Cheating, Stealing and Plagiarizing\***

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at BellevueCollege. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from BellevueCollege. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

### **Incomplete**

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

### **F Grade**

Students who fail a course will receive a letter grade of "F."

### **Final Examination Schedule**

The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

### **Withdrawal From Class**

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

### **Hardship Withdrawal**

Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

### **Distribution of Grades**

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BC Web site.

### **Return of Papers and Tests**

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.