

# \*\*\*\*\* SYLLABUS \*\*\*\*\*

## PRINT AND SAVE THIS

You are responsible for everything contained within this syllabus.

Due dates, assignment formats and expectations, and other important pieces of information are described here.

READ IT! KNOW IT! LOVE IT! :-)

## Lifespan Developmental Psychology

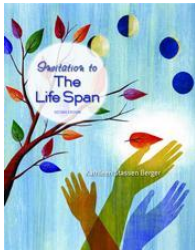
### General Course Information:

**Instructor:** Jillene Grover Seiver, Ph.D. (please call me Jill)

Click on the "Inbox" link in the top right corner of the classroom screen.

A screen will open:

<b>Email:</b>	<i>In the left side:</i>	<i>In the right side:</i>
	You'll see all of the messages that you've received or participated in.	You can create a new message. Use the address book icon to find your recipient.



*Invitation to the Life Span*, 2<sup>nd</sup> edition, by Kathleen Stassen Berger, Worth Publishers.

This is what the cover of your textbook should look like.

**Text:**

See the "Textbook" information at the bottom of this Syllabus for answers to edition questions.

[http://bcs.worthpublishers.com/bergerinvitel2e/default.asp#t\\_861238](http://bcs.worthpublishers.com/bergerinvitel2e/default.asp#t_861238) contains practice quizzes, flashcards, and other study tools, plus the weekly Case Study assignments

**Website:** <http://video.pbs.org/video/1841157252/> for *Life's Greatest Miracle* video  
<http://www.learner.org/resources/series54.html> for *Seasons of Life* videos  
<http://www.learner.org/resources/series108.html> for *Death: A personal understanding* videos

### Course Requirements:

#### Syllabus Quiz:

To ensure that you are familiar with this Syllabus and its requirements, you will complete the Syllabus Quiz. You can open and print the quiz (this will give you practice for the weekly quiz procedure), and then answer the questions based upon information contained within this Syllabus.

- The quiz will give you immediate feedback about which items you missed.
- Once you've completed the Syllabus Quiz, I will be confident that you know the rules and requirements for this class.

#### Weekly Modules:

I've organized the course assignments into weekly modules. You will find all of the assignments that are due within the next week organized together. Each week, you will complete a quiz and a pick-a-task.

## Weekly Quizzes:

There will be six weekly quizzes. Each will include material covered during the week that the quiz is due.

**Quiz format:** Quizzes will consist of multiple choice questions selected from the chapter(s) and video(s) covered during the week. Each quiz will contain 25 items and will be worth 25 points.

### Quiz procedure:

- Check the system calendar for due dates.
- I recommend that you open the quiz as soon as it appears, and **print it out**.
  - You will need to “start” the quiz in order to open it; don’t worry – I’ve allotted unlimited time.
  - When the quiz is open, either copy-and-paste it into Word, or else press ctrl+p to print it.
  - Keep the quiz with you as you read the text, watch the videos, and listen to the Power Point lectures. Mark the answers as you encounter them.
  - Once you have all of the answers marked, re-open the quiz and select, save, and submit your answers.
- I have set the quizzes to unlimited attempts so that you won’t get locked out during the printing/revisiting process. Your first attempt is the one that counts.
- The quiz will freeze at 11:59 pm on the due date, so make sure that you begin no later than 11:29 pm.
  - Once the deadline passes, you will receive an error even if you’re in the middle of entering answers.
  - Save your answers as you go, so I can submit your answers for you if you don’t finish before the deadline.
- Do not use your smart phone to submit your answers; use a reliable computer connection.
- When I update the grade book on Thursdays, I’ll release the quiz feedback so you can see which items you missed.

### Preparing for quizzes:

- Print out the week’s quiz.
- Read the assigned chapter(s) in the text.
- Watch the online Power Point lectures **[optional]**.
- Watch the assigned *Seasons of Life* video(s) **[optional]**.
- Practice with the chapter quizzes, flashcards, and animations at the text’s website ([http://bcs.worthpublishers.com/bergerinvitels2e/default.asp#t\\_861238](http://bcs.worthpublishers.com/bergerinvitels2e/default.asp#t_861238))

### Making up missed quiz:

- You may not make up quizzes unless **Dire Circumstances** (see definition in Exams section) require that you must miss **the entire week** that the quiz is available.

## Pick-a-task:

I know that not all students enjoy participating in discussions, while others love discussing topics with their classmates. To give everyone a chance to engage in activities that they find personally relevant and beneficial, I am giving you a choice of either participating in the week’s discussion, or else completing the Case Studies for the week.

- You will only earn credit for one each week.
- Each week, you can decide which task you wish to complete. You do NOT have to stick with either discussion or Case Studies for the entire quarter. Whichever one suits your interests that week is the one that you should complete.
- Each week’s Pick-a-task will be worth 10 points and must be submitted by Sunday at 11:59 pm each week.
- There are absolutely NO MAKE-UPS on the pick-a-task assignments.

- **Case Study exercises**

- In each weekly module, you'll find the assignment tool for the case studies.
- Complete two case studies from the chapter(s) that we're covering during the week.
- You cannot make file attachments in the assignment tool.
  - Please create your answers in your word processor and save them.
  - In our classroom, click on the Case Study assignment for the week and copy and paste your answers into the dropbox that appears when you click on "submit assignment."
- If a link is dead in a particular Case Study, you have two choices for how to cope.
  - Either select a different case study from the same week
  - OR do a web search to find a different website that will provide information on the topic provided.
  - Please let me know if you come across a dead link so I can try to find a substitute in time for next quarter.

- **Discussions**

- In each week's module, you'll find the discussion area for the week.
- This is the place to post your insights, questions that you would like answered, or confusions that you might have about the week's readings, lectures or videos.
  - You can post links to news topics or video clips or cartoons that are related to the week's topics, too.
  - If you're looking for ideas for topics, there are questions at the end of every chapter that should spur you.
- Your initial post is due by the pick-a-task deadline and is worth 5 of the points for this task.
- You must return to the discussion area and comment on at least two of your classmates' posts by Wednesday at 11:59 pm each week.
  - Comments must be substantive; "I agree" or other generic comments will not earn credit. If you agree or disagree, explain why and give examples to support your position. If you have additional information that will make the issue more clear, provide it.
  - Each required comment is worth 2.5 of the points for this task.
  - Feel free to make more than the minimum number of comments, and to respond to classmates' comments on your own post.
- If you have a question that you definitely want me to answer, please post it in the "Ask Dr. Jill" discussion area.

## **Projects:**

You will need to complete three projects, and submit them to the proper Project Dropbox by 11:59 pm on Tuesday of the week that they are due. Each project will be worth 25 points.

- You will select one project from the list of several.
- It is NOT permitted to do more than one project from one list, as a substitute for doing another project on a different list. I have designed the projects to supplement the topics that we will be discussing as you concurrently work on the project. Therefore, you must complete them in order.
- The projects are graded based on three criteria.
  - **Accuracy.** Each project topic requires some factual content. You will lose points for inaccuracies.
  - **Completeness.**
    - You must answer all parts of the assignment that you choose. For example, if a project asks you to solve a problem and then describe your problem-solving strategy, you must do both of those things.

- Length.
  - Each project has its own unique set of expectations. You'll know that you've completed the project fully when you've answered all of the issues and explained your answers/reasoning.
  - Projects must be at least 150 words long.
- **Timeliness.** Projects are not accepted late, under any circumstances.
  - The dropbox will literally **lock you out** when the deadline passes, so be prepared to push the "submit" button no later than 11:58 pm on the due date.
    - If the dropbox allows you to submit after the deadline, I will not give you credit for your submission.
    - Do NOT submit a late project to the next project's dropbox, as that will prevent you from being able to submit the next project to that box, and it won't earn any credit anyway.
  - I will deduct 20% (5 pts) for spelling errors that should have been picked up by spell check, or grammar errors that are egregious enough that grammar check should have picked them up.
- Psychological Scales: In some Projects, I will include a personality scale or other sort of psychological measure for you to complete and score. Your responses on such scales are meant to be kept anonymous, so DO NOT submit your responses or scores to me.

I will return your graded project in the dropbox, and will send an email with your points and my feedback. The points and feedback will also appear in the gradebook.

### Exams:

There will be two midterms. Each will include material covered since the last exam; neither of the exams is cumulative.

*Exam format:* Exams will consist of multiple choice questions selected from the text since the prior exam. Each exam will contain 50 items and will be worth 175 points.

*Exam procedure is the same as quizzes, EXCEPT:*

- You will find a study guide for each exam in the Study Guides folder in the Files link.
- I will submit each midterm to the Midterms area in the Quizzes button on the Wednesday prior to the exam deadline.
- You will have **one hour** to complete the exam, once you have opened it.
  - Opening the exam starts the timer; if you immediately close the exam, the timer will still continue to run, and the system will submit your zero score when 60 minutes elapse.
  - You won't be able to get back in to actually take the exam.
  - In other words: **Don't open the exam until you're ready to take it.**
- Do NOT take your exam on your smartphone, iTouch, tablet, or other such device. They are notorious for losing connectivity just when you need it most.
- Plan to take the exams from memory.
  - As you enter your answers, click the "save" button so you don't lose answers. If you save your answers, I can force submission of those answers if something goes wrong.
  - If there are items that you're unsure about, and you have time after answering everything else, use that time to look up the answer(s) in the text.
  - Do NOT plan to take the entire exam open-book – you will NOT have time.

- Students with disability accommodations:
  - You need to have your college's disability support office send your accommodation letter to me at [jseiver@bellevuecollege.edu](mailto:jseiver@bellevuecollege.edu).
  - To ensure that I have received the letter and have set up your exam with proper extended time, please send me an email in the classroom email system no later than one week prior to the exam's deadline.
- Once you have taken an exam, there is no way for me to retroactively allow you extended time.

#### *Making up missed exam:*

- You may not make up exams unless:
  - There are arrangements made in advance with instructor's approval, or
  - *Dire Circumstances* require that you must miss **the entire week** that the exam is available
  - Definition of *Dire Circumstances*:
    - Funeral which requires significant travel, documented by a note from the funeral director
    - Illness of self or someone for whom you are the primary caregiver, documented by a note from a doctor excusing you from school **for the entire week**.
- If a make-up is appropriate, your score will be docked 10%.
- Things that **do not qualify** for make-up exam:
  - Forgetting when the deadline is.
  - Falling asleep while studying, and sleeping through the deadline.
  - Computer problems.
    - Have a back-up computer access planned, and move to your backup computer if necessary.
    - Make sure that you're using a computer with a reliable web connection.
    - Plan ahead – do not begin your exam or quiz right before the deadline. Technology always fails when we rush.
    - Use a web browser that works correctly with the classroom's software.
    - Do not agree to software updates when you're logged in to take a quiz or exam.
    - Do not agree to restart your computer in the middle of a quiz or exam.
  - Travel that takes you out of town, whether for business, missionary work, or pleasure.
  - Being in a different time zone and not realizing that it is midnight here.
  - Changing work schedules or work demands.
  - Illness/injury of self or other that is not severe enough to visit a doctor.
  - Stressful life events, including illness/injury of someone for whom you are NOT the primary caregiver (e.g. boyfriends/girlfriends, siblings, parents, etc.).
  - Incarceration
  - Failure to arrange for a quiet space to complete the exam, performing poorly on the exam, and wanting to do it again.
  - Any other excuse that seems compelling to you but that is not listed under the "dire circumstances" list, above.

#### **Videos:**

Check the Calendar below for the week's video assignment. I have included the direct web links for the videos so you can just click and view.

*Life's Greatest Miracle* is a 53 minute video about conception and prenatal development.

*Seasons of Life* is a 5-part series of one-hour videos that cover development from birth through old age. The first and second episodes span two weeks of text topics.

*Death: A Personal Understanding* is a series of 30 minute videos that cover various topics in death and dying. I have included the link so that you can view any videos in which you're interested.

I have also included weblinks to several brief videos that illustrate concepts that I address in my online lectures. You will find the weblinks in the weekly modules.

## Academic integrity:

It is assumed that all students will maintain the highest academic integrity. Cheating of any sort, including copying on tests, falsifying records, plagiarism, etc. will not be tolerated, and suspected cheaters will be reported to the Dean of Academic Education.

It is plagiarism (cheating) to copy and paste information directly from a website into your projects or case studies. If you want to cite a website, you need to reword the information, then give the website credit for the ideas you got from it. Make sure to include the URL when you reference websites.

Finally, it is incorrect to use ideas from the Berger text and fail to mention that you got the idea from the text.

## Grading Criteria:

Assignment	Points	Total Category Pts	Percent
Syllabus Quiz	1 @ 25	25	4%
Weekly Quizzes	6 @ 25	150	23%
Weekly Pick-a-task	6 @ 10	60	9%
Projects	3 @ 25	75	11%
Midterms	2 @ 175	350	53%
Total		660	100%

## Grading palette:

A	94-100%	4.0
A-	90-93%	3.7
B+	87-89%	3.3
B	84-86%	3.0
B-	80-83%	2.7
C+	77-79%	2.3
C	74-76%	2.0
C-	70-73%	1.7
D+	67-69%	1.3
D	64-66%	1.0
D-	60-63%	0.7
F	<= 59%	0.0

Each week, I'll report your points to the online gradebook (found inside the My Grades button) that will show your points to date. You can divide your total points earned by the total points possible so far, so that you'll always know how you're doing in the class.

I strongly recommend that you calculate your own percentage, using the formula:

$$((\text{Total Pts Earned})/(\text{Total Pts Possible So Far})) * 100 = \text{Percent in class so far}$$

The percentage provided by the online gradebook is not necessarily reliable. I compute final grades using an Excel spreadsheet which is always accurate.

The online gradebook sometimes gives incorrectly pessimistic feedback about the class' overall performance, as it includes incomplete assignments as zeros.

## Incompletes and Hardship Withdrawals:

These options are reserved for students who, through unforeseeable circumstances, cannot complete a course that they were passing. If you wish to request one of these grading options, the following criteria must be met:

- **You are passing the class at the time of the request.**
- You must make your request in writing, explaining the circumstances and including any documentation.

In the case of an Incomplete, the circumstances must be acute. That is, they must be something that prevents completion of the course within the current quarter, but that would be resolved in time for the student to complete the course work within the next quarter.

In the case of a Hardship Withdrawal, the circumstances must be ongoing, such that the student would not be able to complete the course work within the following quarter. In other words, a student could not request a hardship withdrawal and then retake the course the following quarter.

Qualifying circumstances for Incompletes and Hardship Withdrawals *are limited to*:

- Death in the immediate family (spouse, child, parent) documented by a funeral director's note.
- Significant illness or injury (documented by a doctor's note) of self or a person for whom the student is primarily responsible.
- Relocation outside of the area.

## What To Do If You Can't Log Into The Classroom Webpage

I hold you responsible for submitting your assignments on time, assuming that the classroom is working correctly. Ninety-eight percent of the time, the classroom is working fine. Occasionally, the classroom goes down, preventing all students from accessing the classroom.

Most of the time when students can't get into the classroom, it's because they are trying to access it through a school homepage and that page is down, or because there is something wrong with the student's ISP.

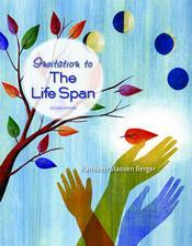
To avoid the first problem, you should add the appropriate direct address to your "favorites" list:

Bellevue College students: <https://bc.instructure.com/>

Don't rely on the college webpage to always be able to click on the link there, because sometimes that webpage goes down. You'll be unable to log into the classroom, even though the classroom is up and available. Remember: If the classroom is available, you're responsible for getting your work into it.

Unless there is a system-wide event that is preventing all of us from accessing the classroom, I will not extend deadlines for students who have difficulties accessing the classroom. You need to make sure that you've left yourself enough time prior to the deadline to be able to cope with technical difficulties that may arise. And you need to arrange for back-up computer access (e.g. the public library, your college, a friend's house, your computer at work) so that if your primary computer has problems, you will still be able to keep up with your work.

## Textbook:



I'd like to mention that our text is available as an **eBook** for half-price. For more information, visit <http://www.worthpublishers.com/Catalog/product/invitationtothelifespan-secondedition-berger/formatsandpackages/formats> and scroll down to the eBook section. You can purchase the eBook with a credit card, and you'll gain immediate access to the eBook.

There is also a **loose-leaf version** of the text which is significantly less expensive than the hard-bound. Check out the "Loose Leaf" section for more information.

## FAQs:

### "Do I really need the edition of the text listed on the syllabus?"

You can use whatever text you want. The quiz and exam questions come from the 2<sup>nd</sup> edition, though.

### "What should I do if I haven't received my text yet?"

Do the best that you can if your book hasn't arrived yet. Use the publisher's website to prepare for the first quiz (URL at top of syllabus). You are responsible for having a text when the quarter begins, so I cannot extend assignment deadlines for students who have not gotten their text.

**\*\*\* Scroll down for reading assignments and due dates \*\*\***



## Reading/Video Assignments:

Remember: All assignments are due by 11:59 pm on their due date.

Week	Date	Chapter	Title	Videos	Assignments
0	6/20-26	Zero Week			Scavenger Hunt Post bio
1	6/27-7/3	BEGINNINGS		Nova: <a href="#">Life's greatest miracle</a>	Sunday: Pick-a-task due Tues: Project 1 Wednesday: Week 1 Quiz due
		1	Introduction		
		2	Genes & Prenatal Development		
2	7/4-10	THE FIRST TWO YEARS		Seasons of Life: <a href="#">1. Infancy and Early Childhood (Birth–Age 5)</a>	Sunday: Pick-a-task due Wednesday: Week 2 Quiz due Midterm 1 available Covers Ch 1-8
		3	Body & Mind		
		4	Psychosocial Development		
		EARLY CHILDHOOD			
		5	Body & Mind		
		6	Psychosocial Development		
3	7/11-17	MIDDLE CHILDHOOD		Seasons of Life: <a href="#">2. Childhood and Adolescence (Ages 6-20)</a>	Sunday: Pick-a-task due Tues: Project 2 Wednesday: Week 3 Quiz due Midterm 1 due 11:59 pm
		7	Body & Mind		
		8	Psychosocial Development		
4	7/18-24	ADOLESCENCE			Sunday: Pick-a-task due Wednesday: Week 4 Quiz due
		9	Body & Mind		
		10	Psychosocial Development		
5	7/25-31	EMERGING ADULTHOOD		Seasons of Life: <a href="#">3. Early Adulthood (Ages 20-40)</a>  <a href="#">4. Middle Adulthood (Ages 40-60)</a>	Sunday: Pick-a-task due Tues: Project 3 Wednesday: Week 5 Quiz due Midterm 2 available Covers Ch 9-Epilogue
		11	Body, Mind & Social World		
		ADULTHOOD			
		12	Body & Mind		
		13	Psychosocial Development		
6	8/1-7	LATE ADULTHOOD		Seasons of Life: <a href="#">5. Late Adulthood (Ages 60+)</a>  <a href="#">Death: A personal understanding</a> (several video segments to choose from)	Sunday: Pick-a-task due Wednesday: Week 6 Quiz due Midterm 2 due 11:59 pm
		14	Body & Mind		
		15	Psychosocial Development		
		Epilogue	Death and Dying		