#### Schedule

# (Subject to adjustment – changes will be announced on bc.instructure.com – check the site often for announcements or extra credit opportunities)

Week Jan 4	Topics MODULE 1 Read	Monday	Wednesday HW 1 - 1.12, 1.14, 1.18, 1.24	QUIZZES are given on Wed in the last 20 minutes of class Quiz 1 (Data
	Describing data 1.1, 1.2, 1.3, 1.4, 1.5. and 1.6 Read 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8		(Classify scale as well) Solution manuals are available in the Library Media Center and the Business Study Center C207 Text data files are on bc.instructure.com	classification, Worksheet A summation)
Jan 11	MODULE 1 MODULE 2 Read Probability 3.1,3.4, 3.5, 3.6, 3.7 Read Discrete Probability Distributions 4.1, 4.2, 4.3, 4.4	HW 2- 2.57, 2.67, 2.83 Create table with reasonable intervals and frequency, relative frequency and cumulative frequency. Plot stem leaf. Calculate mean, median, mode, variance and standard deviation.	HW 3 - 2.166, 2.175, and 2.176 Create table with reasonable intervals and frequency, relative frequency and cumulative frequency. Plot stem leaf. Calculate mean, median, mode, variance and standard deviation. Complete five number summary.	Quiz 2 (Homework)
Jan 18	Module 2 Read Normal distributions 5.1, 5.2, 5.3, 5.4	HOLIDAY	HW 4 - General Discrete 4.22, 4,36, 4.114 In addition to answering question, plot the entire distribution and show mean and plus and minus 3 std on graph. <b>Team Contract Jan 20</b>	Quiz 3 (Worksheet B General Discrete/Binomial)
Jan 25	MODULE 2	HW 5 - Binomial 4.60, 4.61, 4.62 In addition to answering question, plot the entire distribution and show mean and plus and minus 3 std on graph.	HW 6 - Normal 5.42, 5.56, 5.60. For all problems, plot the distribution and show mean and plus and minus 3 std on curve on graph. Test Review: (Must be completed as above) 4.18, GD 4.35, 4.57, BI 4.59, 4.116, 4.117, 4.119 5.111, 5.119, 5.117, 5.121, 5.124 Extra Homework credit 1 point for any test review problems prepared last class BEFORE exam up to 20 points for quarter.	Quiz 4 (Regression/Normal – Worksheet C and D)

Feb 1	MODULE 3 Read Central Limit - 6.1, 6.2, 6.3	EXAM 1		
Feb 8	Confidence Interval - 7.1, 7.2, 7.3, 7.4, 7.5	HW 7 - Central Limit 6.38, 6.58, 6.64 Plot the distribution and show mean and plus and minus 3 std on curve on graph	HW 8 - Large sample mean confidence interval Large 7.16, 7.21, 7.22 Small 7.37, 7.38, 7.39 Calculate to actual lower and upper value and INTERPRET correctly.	Quiz 5 (Worksheet E and Confidence interval)
Feb 15	MODULE 3	HOLIDAY	HW 9 - Prop. 7.50, 7.54, 7.56 Calculate to actual lower and upper value and INTERPRET correctly. Sample size 7.70, 7.72, 7.74	Quiz 6 (Confidence Interval)
Feb 22	MODULE 4 Read One population hypothesis testing - 8.1, 8.2, 8.3, 8.4, 8.5.	HW 10 - Large 8.32, 8.34, 8.46 Small 8.64, 8.68, 8.117 For all problems, draw curve, show null hypothesis curve including mean, areas of rejection, decision rule, calculation of test statistic, and draw critical value and p- value. Correct form for conclusion.	HW 11 - Prop 8.80, 8.84.8.86 For all problems, draw curve, show null hypothesis curve including mean, areas of rejection, decision rule, calculation of test statistic, and draw critical value and p-value. Correct form for conclusion. Test Review problems – must be completed as above: 7.89,7.90, 7.91, 7.92, 7.93, 7.94, 7.99, 7.103, 7.75, 7.77, 7.79 8.145, 8.130, 8.131, 8.135, 8.138, 8.139, 8.144	Quiz 7 (Worksheet F)
Feb 29	MODULE 4 and start Module 5 Read: Two populations 9.1, 9.2, 9.3, 9.4, 9.5	Exam 2	Individual Project Due Feb 24	
Mar 7	MODULE 5 More than two populations 10.1, 10.2	HW 12 - Large sample 9.14, 9.110 Pooled Variance 9.20, 9.28, 9.134 For all problems, draw curve, show null hypothesis curve including mean, areas of rejection, decision rule, calculation of test statistic, and draw critical value and p- value. Correct form for conclusion.	HW 13 - Paired 9.41, 9.42, 9.46, Prop 9.58, 9.62, 9.66 For all problems, draw curve, show null hypothesis curve including mean, areas of rejection, decision rule, calculation of test statistic, and draw critical value and p-value. Correct form for conclusion.	Quiz 8 (Worksheet G)

Mar 14	MODULE 5 and 6	HW 14 - ANOVA: 10.66, 10.67	Test Review: (Must be completed	Quiz 9 (Worksheet
	Read Multiple	For problems, state	as HW 13 and14) 9.112, 9.113,	H, ANOVA)
	Regression and Chi	hypothesis, the decision rule,	<mark>9.115, 9.117, 9.118, 9.120, 9.121,</mark>	
	Square	show calculation of test	<mark>9.122, 9.123, 9.125, 9.127, 9.130</mark> ,	Final March 23 at
	11.1, 11.2, 11.3, 11.4,	statistic, and conclusion		11:30 am
	11.5, 11.6, 11.7, 11.8	including p-value	Multiple Regression Final Project	
	12.1, 12.2, 12.3, 12.4		due March 16	

# **Course Requirements**

	Weight	Your score
Individual exams are two pages of notes (4 sides 8 ½ X 11) which	325	
may NOT include the practice exams which must be turned in with		
the exam.		
You may use a calculator. Electronics of any kind are prohibited.		
2 exams (100 each) and one comprehensive final (125)		
Regression Project. Detailed instructions and project template on	100	
Canvas course site		
Quizzes (20 points each) 20 minutes in class in the last half hour of	160	
Wednesday (No makeups – highest 8 of 9 taken)		
Worksheets, participation and attendance. (These will be specified in	80	
class) If you miss class, come late or leave early, you will lose		
attendance points.		
Homework. You must be in class to get credit for the homework.	120	
Homework is due at the beginning of class. Extra credit for doing		
test review questions due at the beginning of the class BEFORE the		
date of the exam. (No late homework accepted - 2 grace homeworks		
given)		
Extra credit – 5 points for attending approved college speakers and		
writing a 500-word paper due one week after the event.		
TOTAL	785	

Math 138 is required for this course. BA 240 transfers as STATS 311 at UW and is a rigorous 300 level course that requires your full participation in class and on your own time.

Time and place	Time: Monday/Wednesday 12:30 to 2:40 pm					
Contact	Telephone: 425-564-4063 Email: <u>llum@bellevuecollege.edu</u>					
	l will try to respond within 48 hours. BE SURE TO PUT BA 240 IN SUBJECT HEADING OF EMAIL FOR MORE TIMELY RESPONSE.					
Office hours	Office Location C207 Lum Office Hours: MW 9:30 am T TH 10:30 am					
Websites	All practice exams keys and assignments are placed on the bc.instructure.com class website. Extensive videos and other materials are linked below					
Required Texts	Complete instructions on the Project are on bc.instructure.com in the Project file. <u>Statistics</u> by McClave and Sincich, Pearson/Prentice Hall 2006 (This book may be rented from the bookstore)					
	The <b>textbook data files</b> are posted in a zip file in the bc.instructure.com course website. All problem files are under Exercises. To use, open Excel first and then in the drop down menu right above the Cancel button, go to the tope for All Files (*.*). Browse to find the text data files and open it. You may have to format the file into columns before using it.					
Other	Calculator that can calculate standard deviations.					
Requirements	No electronics are allowed in class. Your undivided attention is needed to get through the material.					
Goals	<ul> <li>Research and understand the nature of information and large data sets.</li> <li>Calculate solutions to statistical problem sets including measures of central tendency, measures of variability, probability, binomial distributions, normal distributions, confidence intervals, hypothesis testing, correlation, and regression.</li> <li>Use software to solve statistical problems.</li> <li>Communicate data effectively with written and visual display.</li> <li>Apply statistical analysis to real data including framing the problem, sorting data, selecting appropriate statistical formulae, and coming up with relevant conclusions.</li> <li>Work in teams to complete projects.</li> </ul>					
Resources	The solution manual is available at the Business Study Center in C207K. The best students <b>make</b> extensive use of the study center. Check C207K for hours. Review sessions may be scheduled prior to exams. These are often conducted by instructors in other					
	sections. Attend the review sessions to help you do better in the exams.					
How to succeed in this course	<ul> <li>This course requires that you work in teams for a project. Teams will be selected by the instructor and you will be expected to behave according to professional workplace standards in dealing with your team members. This includes in-class, out-of-class, and in email communication.</li> <li><u>Review all materials for a module answering the questions on your reading guide BEFORE</u> we cover the module. You will be tested on your reading on the individual and team RAT.</li> <li>We will spend two to three sessions on each module applying the concepts that you have learned.</li> <li>The Team Project requires that you apply what you learn to real problems or issues. This requires that you apply research, analysis and evaluation skills that will be required in your professions. Your grade on the team project will be adjusted based on peer evaluation.</li> <li>You must take personal responsibility for your learning to succeed in life:</li> </ul>					

- Attend all classes and participate fully in the team process
- Use the reading guide to read textbook sections, view video lectures and do homework before and during Module work WITHOUT the solution guide.
- Help your team members learn. You learn the most when you teach others the concepts.
- Do test review and worksheet

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• Do practice exams without consulting key

#### Grading

93 - 100%	A	4
90 - 92	A-	3.7
86 - 89	B+	3.3
83 - 85	В	3.0
80 - 82	В-	2.7
76 - 79	C+	2.3
73 - 75	С	2.0
70 - 72	C-	1.7
66 - 69	D+	1.3
60 - 65	D	1.0
Below 60	F	0

A pass grade will not be given unless <u>all requirements</u> of the course are completed.

Standard of Behavior All interactions will be evaluated as to whether they are acceptable in the business environment. This includes interactions in the class, on online discussion forums, email communications, with the instructor, with fellow students, and in the community. Inappropriate communications include jokes and discussions your classmates find offensive, excessive messages, and other communications which would be typically deemed inappropriate in the workplace. The student will be informed and expected to comply with requests for change and improvement. <u>Cell phone and laptops are not to be used in the class</u>.

Student CodeCheating includes, but is not limited to, copying answers on exams, glancing at nearby exams, turning<br/>in assignments or papers that have been used in other classes, and giving or receiving help during an<br/>exam. Cheating includes, but is not limited to, purchasing or selling notes, assignments or<br/>examination materials. Having a cell phone in view for any reason during an exam will result in a zero<br/>in the exam.

Stealing includes, but is not limited to, taking the text, notes, exams, library books or other personal property of others without their permission.

Plagiarism is presenting the words, ideas, and/or work of others as if it is an individual's own work. It includes, but is not limited to, using other's papers as one's own and including parts of published works without giving credit where credit is due.

If you choose to cheat, steal or plagiarize, or if you assist anyone in cheating, the following actions will be taken:

You will receive zero on the assignment or assessment.

A report of the incident will be forwarded to the Dean of Student Services. He/she may file the report in your permanent record and/or take further disciplinary action.

If you feel you have been unfairly accused of any of the above, you may appeal. For a description of due process, see WAC 132H-120, available in the Dean's office.

"Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of

Conduct to the Vice President of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Vice President of Student Services." The Student Code, Policy 2050, in its entirety is located at: <a href="http://bellevuecollege.edu/policies/2/2050">http://bellevuecollege.edu/policies/2/2050</a> Student Code.asp

- Affirmation of Inclusion Bellevue Community College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at BC, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.
  - Code of HonorBy being a student in this course you acknowledge that you are a part of a learning<br/>community at Bellevue College that is committed to the highest academic standards. As a<br/>part of this community, you pledge to uphold the fundamental standards of honesty,<br/>respect, and integrity, and accept the responsibility to encourage others to adhere to these<br/>standards.
  - Accommodations The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact DRC as soon as possible.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with your individual instructors to develop a safety plan within the first week of the quarter.

The DRC office is located in B 132 or you can call at 425.564.2498. Deaf students can reach us by video phone at 425-440-2025 or by TTY at 425-564-4110. Application information and other helpful links at <u>www.bellevuecollege.edu/drc</u>

Public SafetyThe Bellevue College (BC) Public Safety provides personal safety, security, crime prevention,<br/>preliminary investigations, and other services to the campus community, 24 hours per day, 7<br/>days per week. Their phone number is 425.564.2400. Public Safety is located in K100 and<br/>on the web at: <a href="http://bellevuecollege.edu/publicsafety/">http://bellevuecollege.edu/publicsafety/</a> for campus emergency<br/>preparedness information, campus closure announcements and critical information in the<br/>event of an emergency.

#### Participating in Business Learning Community

If you intend to and have not already done so, declare your business major. Make sure you have consulted with an advisor and laid out your courses. The Business Transfer Program recommends that you subscribe to the Bellevue College Business Leadership Club to keep current on events and support for your business school application.

LINKS TO RESOURCES	Power Point	Sample Excel Spreadsheets	VIDEO LECTURES	VIDEO PROBLEMS AND EXCEL DEMOS
Module 1 - Chapter 1, 2	Module 1	<u>Car file Demo</u> <u>Histogram</u>	<u>Module 1 Part 2</u> Communicating Data <u>Module 1 Part 3 Graphs</u> <u>Module 1 Part 4 Central</u> Tendency/Variability <u>Module 1 Part 5</u> Linear Regression	Mean Median Mode Stem Leaf Problem 2.37 Excel Histogram Excel Central Tendency and Variability Excel Simple Linear Regression
Module 2 - Chapter 3, 4, 5	Module 2	Z and t table Noncumulative Binomial Table	Module 2 Part 1 Probability Module 2 Part 2 General Discrete Module 2 Part 3 Binomial Module 2 part 4 Normal	General Discrete Problem 4.11 Mean and Standard Deviation Binomial Problem 4.115 Normal Distribution 5.37 Excel Normality Plot
Module 3 - Chapter 6, 7	Module 3		Module 3 Part 1 Central Limit Theorem Module 3 Part 2 Confidence Interval	Large Sample Means Confidence Interval Problem 7.22 Small sample means Confidence Interval Problem 7.40 Large sample proportion Confidence Interval Problem 7.48 Excel Random Sampling Excel Confidence Interval
Module 4 - Chapter 8 Module 5 - Chapter 9, 10	Module 4 Module 5		Module 4 Part 1 One sample hypothesis testing Module 5 Part 2 Two sample hypothesis testing Module 5 Part 3 ANOVA	One pop. large <u>sample Problem 8.34</u> One pop. small <u>sample Problem 8.61</u> One pop. proportion <u>Problem 8.79</u> Two pop. pooled <u>variance Problem 9.19</u> Two pop. proportion <u>Problem 9.61</u> Two pop. paired Problem 9.122 ANOVA Problem 10.33
Module 6- Chapter 11, 12, 13	<u>Module 6</u>	Chi Square	Module 5 Part 1 Multiple Regression Module 5 Part 2 Simple Chi Square Module 5 Part 3 Chi Square	

Module	Knowledge DESCRIBE what the following are:	Comprehension IDENTIFY	Application USE	ANALYZE (hand, TI-83 and Excel)	CREATE (using Excel) TEAM PROJECT	EVALUATE
MODULE 1 Communicating Data Read 1.1, 1.2, 1.3, 1.4, 1.5. and 1.6 Read 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8	descriptive and inferential statistics sample, random qualitative and quantitative data continuous and discrete nominal, ordinal, interval and ratio data histogram, pie chart, scatter plot, simple linear regression, box plot and stem leaf mean, median, mode minimum, maximum, range, standard deviation (sum of squares) Percentile, z-score, outliers Skewness, kurtosis Summation	Classify data by qualitative, quantitative, continuous, discrete, nominal, ordinal, interval and ratio Identify mean, median and mode in a data set Identify minimum, maximum, range Describe what a histogram, pie chart, scatter plot, box plot and stem leaf shows. Describe what a linear regression is.	Calculate mean, median, mode, variance, min, max, range, standard deviation, percentile, or z-score for a data set of up to 25. Create a histogram, pie chart, scatter plot, or stem leaf with proper labeling from a data set of up to 25. Hand calculate simple linear regression including correlation and R square for a data set of up to 12.	Interpret mean, median, mode, variance, standard deviation, percentile, z-score relative to each other and what they mean for the population.	Select a set of more than 50 data. Generate descriptive statistics on Excel and interpret what it says about the data set. Organize visual display to effectively communicate what the data shows.	Compare and analyze various kinds of visual display of data. Compare and contrast measures of central tendency and variation and their implications to the data. Predict from visual display. Identify the limitations of data.
MODULE 2 Describing populations Read 4.1, 4.2,	General discrete probability distributions. (Expected value or mean,	Describe general discrete probability distribution. Give the formula for the mean/expected value and	Create a general discrete table from data, plot the graph, calculate the mean	Place mean and standard deviation on general discrete probability plot.	Create probability distributions. Construct normality plot.	Compare discrete distributions. Evaluate normality.

4.3, 4.4	standard deviation)	the standard deviation.	and standard		Calculate probability	
Read 5.1, 5.2,	Discusic Lanchability		deviation.	Calculate binomial.	for various z-scores.	
5.3, 5.4	Binomial probability	List the three conditions	Create a hinamial	Apply the empirical		
	distribution (mean and	of a binomial distribution. Give the formula for	Create a binomial	rule.		
	standard deviation).		table from data, plot			
	Trace (Devesion)	binomial, mean, and standard deviation.	the graph, calculate the mean and			
	Trees (Bayesian).		standard deviation.			
	Normal probability	Explain the empirical rule	Stanuaru ueviation.			
	distribution.	and how it relates to	Identify normal			
		normal distributions.	probability			
	Standard normal curve.	normal distributions.	distributions and do			
	Standard Hormar curve.		tests for normality.			
			tests for normality.			
			Calculate x and z and			
			find probabilities using			
			the z-table.			
MODULE 3	Define central limit	Describe the central limit	Identify which should	Calculate probability	Interpret confidence	Evaluate and interpret
Estimation	theorem, standard	theorem and the	be used in large	for the sample means	intervals.	polls.
Read 6.1, 6.2,	error, and sampling	relationship between the	sample, small sample	curve.	Evaluate whether two	Identify the limitations
6.3	error.	population and the	and large sample	Calculate confidence	populations are the	of polls.
7.1, 7.2, 7.3,	Define confidence level,	sample means curve.	proportion.	intervals.	same.	Evaluate the predictive
7.4, 7.5	alpha, and confidence	Define standard error.	Apply t distribution	Differentiate between		quality of polls.
	intervals.	Define confidence	and probability.	t and z distributions.		
	Define margin of error.	interval.	Identify the margin of	Calculate the sample		
	Explain what a t	Define sampling error.	error.	size necessary for a		
	distribution is and when		Describe the effect	margin of error.		
	you use it.		that sample size has			
			on accuracy.			
MODULE 4 and	Null hypothesis.	Define null.	Classify problem as	Calculate test statistic.	Interpret test statistic.	Analyze the cost of
5	Alternate hypothesis.	Define alternate.	large, small,	Find p-value.	Evaluate p-value.	type 1 and type 2
Hypothesis	Alpha.	Type 1 and type 2 error.	proportion, pooled			error.
testing	One-tail	Setting alpha.	variance and unequal			Evaluate and improve
Read 8.1, 8.2,	Two-tail	Decision rule.	variance.			on actual studies.
8.3, 8.4, 8.5.	One population	Critical z or t.	Identify critical z or t.			
9.1, 9.2, 9.3,	Two population					

9.4, 9.5 Analysis of Variance More than two populations Read 10.1, 10.2,	Critical t or z p-value Null hypothesis Alternate hypothesis Test statistic (F statistic	Define null. Define alternate. F-statistic.	Classify as one or two factor ANOVA. Checking ANOVA assumptions.	Calculate F-statistic. Find p-value.	Interpret test statistic. Evaluate findings.	Evaluate use of ANOVA and follow-on tests.
MODULE 6 Multiple Regression Read 11.1, 11.2, 11.3, 11.4, 11.5, 11.6, 11.7, 11.8 12.1, 12.2, 12.3, 12.4	Dependent variable. Independent variable. Intercept Slope Residual Correlation R square Prediction Prediction interval Confidence interval Assumptions (mean equal 0, variance equal, variance constant, normal) Outlier removal	Identify, define and discuss intercept, slope, residual, correlation, r- square.	Identify if regression is appropriate for the data. Describe the relationship between x and y.	Calculate intercept, slope, correlation, Rsquare, prediction, prediction interval, confidence interval.	Interpret results.	Evaluate if data transformation is necessary. Provide predictions from the analysis.
Chi-square Read 13.2, 13.3, 13.4	Contingency table Null hypothesis Alternate hypothesis Test statistic Observed frequency Expected frequency	Identify null and alternate		Calculate expected frequency. Calculate chi-square.	Interpret results.	Evaluate the usefulness of test.