



## ANTH 100: Survey of Anthropology SPRING 2016

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**Office Hours:** by appointment (please email to set up a meeting time)

### WELCOME TO SURVEY OF ANTHROPOLOGY!

Anthropologists are scientists who study both biological and cultural characteristics of human beings, both modern and ancient. We travel far and wide and generations back in time in order to understand where we came from, where we are now, and where we are going. As a comparative science, anthropologists also study the traditions and customs of our own society. This course will offer a new perspective of your own culture, and a deeper understanding of human history and diversity, as it emphasizes global perspectives.

### Course Description and Objectives

Anthropology 100 is a 5-credit course that introduces you to the discipline of anthropology. You are exposed to the basic underlying principles, theories, and methods of anthropology through lectures, textbook readings, articles, discussions, and visual materials. This introductory course will explore the 4 subdisciplines of anthropology: cultural anthropology, linguistics, biological anthropology, and archaeology. Numerous contemporary cultures, as studied by cultural anthropologists will be discussed in a comparative fashion. We will explore the general topic of evolution and specifically how it applies to humans. We will look at our primate relatives and come to understand our similarities and differences with them. The viewpoint of archaeology will enhance your understanding of human history, and an introduction to linguistics will provide you with the basics of studying human communication. We will also discuss how various types of anthropologists go about collecting their data, and the rewards and challenges of conducting fieldwork in anthropology.

### Learning Outcomes for Survey of Anthropology

Upon completion of this course, students will be able to:

1. Articulate an understanding of the breadth of anthropology, its main fields (archaeology, biological anthropology, cultural anthropology, linguistics) and their ties to the sciences and humanities.
2. Recognize, identify, and employ the scientific method in anthropology, and to distinguish coherent arguments based on such principles from other claims.
3. Identify critical components in anthropological thought, especially in regard to ethnocentrism and cultural relativism.
4. Demonstrate knowledge of the range of human cultural and biological variation in the past and present from an evolutionary perspective.
5. Convey the importance of language in culture and society.
6. Explain the relevance of the anthropological perspective to global issues and cultural diversity.

### General Education Ratings for Anth& 100: Survey of Anthropology

This course fulfills the General Education requirement of "Connections".

## Books and Materials Required

- **REQUIRED TEXTBOOK**

**2015 *Anthropology: What does it mean to be human?* (3<sup>rd</sup> Edition). Robert H. Lavenda and Emily A. Schultz. Oxford University Press. ISBN 978-0-19-021084-7**

## Course Requirements: This is an intensive course. Be prepared to do all readings and meet deadlines!

**The Syllabus:** You are required to review this entire syllabus and the Procedures and Guidelines of the Social Science Division. Enrollment in the course constitutes an agreement to abide by the policies set forth in these items. You are required to complete the Course Agreement/Syllabus Quiz as soon as possible.

**Discussions:** Discussions will be required during the quarter. These are for you to summarize your individual thoughts and ideas on the topic discussed in class and to help you further process your understanding of the material. It is also a chance for you to learn about other people's perspectives and respond respectfully. These discussions are graded for effort, understanding of material, evidence of critical thinking, and appropriate, respectful responses. The exact instructions are posted. Each initial post is worth 15 points, and 5 points for each of the 2 responses.

**Assignments:** You will be required to complete 3 assignments which will demonstrate your understanding of class material during the quarter. Exact instructions are posted. Each assignment is worth 25 points. The final assignment is the Final Assessment.

**Quizzes:** There will be weekly quizzes, 10 in total. Each quiz consists of 25 multiple choice questions (worth 2 points each), which you may use your textbook and notes to figure out the answers to. While it is open book, you only have 35 minutes to complete each quiz and are allowed to see only 1 question at a time. Therefore you must be very familiar with course material in order to do well. Start quizzes early as quizzes submitted after the Sunday 11:59pm deadline will NOT be accepted.

**Final Assessment (in place of Final Exam):** the final assessment is 1 question (approximately 500) that summarizes what you have learned this quarter about Anthropology. It is worth 25 points.

## Grading

**Discussions (3) (30%)**

**Assignments (3) (30%)**

**Quizzes (10) (40%)**

### Grading scale

Final grades will be calculated based on the following grading scale:

94-100%	A
90-93%	A-
85-89%	B+
80-84%	B
75-79%	B-
70-74%	C+
65-69%	C
60-64%	C-

55-59%	D+
50-54%	D
below 50%	F

Details of the Bellevue College grading policy can be found at:

[http://bellevuecollege.edu/policies/3/3000\\_grading.asp](http://bellevuecollege.edu/policies/3/3000_grading.asp)

### A Note About Course Content

Since anthropologists examine just about every aspect of the social world, we talk about provocative material. Please be advised that we will likely explore controversial topics, they will always be framed within an academic context. Please be respectful in your comments and questions but also keep an open mind. When we find ourselves in a space outside of our comfort zone, it provides a great example of our own cultural constructs and is a powerful opportunity for learning. If you have any questions or concerns about content or climate, come and speak with me in private or send me an email.

### Bellevue College E-mail and access to MyBC

- This is an online course. You will **need** access to MYBC and your BC email. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to:  
<https://bellevuecollege.edu/sam>
- Class materials, and important updates will be posted on MyBC.

### IMPORTANT CLASS POLICIES

**\*Rhythm of the class:** Each week runs from Monday to Sunday 11:59pm. There are weekly quizzes, and assignments or discussions also due almost every week. The deadline for all submissions will be on Sundays at 11:59pm. This is because I realize students have busy schedules and are fully capable of effectively planning their time. You are free to complete quizzes and assignments any time during that week, you do NOT have to wait until Sunday to complete tasks. In fact, I urge students to complete work as early as possible to avoid missing any deadlines. It is especially important to post discussions early as this facilitates a better conversation.

**\*Late work:** Late assignments, discussion posts and quizzes are not accepted and will result in a zero. Students are given access to the course schedule, course materials, as well as quizzes and assignments ahead of time so there is no reason for deadlines not to be met. Make sure to start assignments early and make sure you have reliable access to the internet.

### Classroom Learning Atmosphere: General Class Conduct and Discussions

It is important to make sure that the classroom environment, even an online environment, is as conducive to scholarship as possible, and also a safe environment for all students. You are encouraged to participate in discussions of the theories and concepts that will be presented to the class, as long as they pertain to class material. Class discussions, while enriching, can also be challenging. This is a college level class, I expect a mature level of behavior and mutual respect. You may find that your fellow students hold beliefs and opinions that conflict with your own. **It is imperative that this learning environment be safe and open for all students regardless of age, sexual orientation, race, ethnicity, religion, gender, disability, or perspective.** Students who do not adhere to this code of conduct will be reported to the Dean of Student Services. Discussion guidelines:

1. We are **NOT here to persuade others to our point of view**; rather to examine the merits of each position, based on evidence.
2. We can respect the person even if we don't share his/her opinions.

3. We will question the evidence or the claim; not the person.
4. We will remain open to corrective feedback as to our views.
5. We will avoid phrases such as: "People like that..." "That's a stupid question....idea....etc." "They always..."
6. No one should be understood to be 'representing' the **entire** racial/ethnic, gender, class, etc. group to which he or she belongs. You speak only for yourself.
7. Please try to aware of tone and how statements may come across. Irony and sarcasm, even jokes often do not translate the ways people intend when online.

### Classroom Learning Atmosphere: Cheating and Plagiarism

Cheating or plagiarism is legitimate grounds for failing the course and dismissal from class.

#### Written Work:

**Preventing Plagiarism:** Plagiarism is a form of academic dishonesty occurring when students use information or material from outside sources and do not properly cite those sources. This is grounds for disciplinary action. It is your responsibility to understand plagiarism and its consequences. Plagiarism occurs if:

- a. You do not cite quotations and/or attribute borrowed ideas.
- b. You fail to enclose borrowed language in quotation marks.
- c. You do not write summaries and paraphrases in his/her own words and/or doesn't document his/her source.
- d. You turn in work created by another person.
- e. You submit or use your own prior work for a current or past course, or work from one current course in another course *without express permission* from your instructors. This may also be considered academic dishonesty.
- f. Consequences: If it is determined that you have plagiarized or engaged in other forms of academic dishonesty, you will likely fail the assignment and possibly the course, despite points earned through other work. Acts of academic dishonesty are reviewed for disciplinary action.

**For all of your written work:** Submit proofread work **only**. If you need help with your writing, please make use of the following student support services at the Academic Success/Tutoring Center or Writing Lab.

### Student Code

"Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the professor or classmates. The professor can refer any violation of the Student Code of Conduct to the Vice President of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Vice President of Student Services."

The Student Code, Policy 2050, in its entirety is located at: [http://bellevuecollege.edu/policies/2/2050\\_Student\\_Code.asp](http://bellevuecollege.edu/policies/2/2050_Student_Code.asp)

### HOW CAN YOU SUCCEED IN THIS CLASS?

1. **ATTEND CLASS:** Attending class helps you gain a better education and better grades. This means engaging with online materials by visiting the class site frequently and reviewing all materials offered. Remember the instructor is given access to course analytics when show how often you view the course site.
2. **TAKE NOTES:** Notes will highlight what the instructor has emphasized. Take notes that you can understand and use. Review your notes right after class and before the next class meeting to reinforce learning.
3. **READ:** all assigned chapters in the textbook (keep up with the reading). Material that is not covered in

class, but is found in the reading assignments, is fair game for testing. You are responsible for your own reading and comprehension of material.

**4. PARTICIPATE:** Be prepared for every class by reading the assignments *ahead of time*. This preparation will help you to more fully comprehend material presented and you can feel more confident participating in online discussions.

**5. STUDY FOR TESTS.** Prepare for exams by reading the text ahead of time and reviewing class notes.

**6. COMPREHENSION:** If you are not understanding course material, email me right away. I want you to do well in this course, but I cannot help you if I don't know you need help or want help. Student success is important to me, but you must be serious and an active participant in your own learning.

**9. ACCOMMODATION:** "If you need course adaptations or special accommodations because of a disability, or if you have medical information that needs to be shared with me in the event that the building needs to be evacuated, please contact me during the first week of the quarter. If you require accommodations due to a diagnosed disability, please contact the Disability Resource Center. Phone: 425-564-2498 (Voice) TTY: 425-564-4110." I will be glad to help you.

### Disability Resource Center (DRC)

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible. If you are a student with a documented autism spectrum disorder, there is a program of support available to you. If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with your individual instructors to develop a safety plan within the first week of the quarter. The DRC office is located in B 132 or you can call our reception desk at 425.564.2498. Deaf students can reach us by video phone at 425-440-2025 or by TTY at 425-564-4110. Please visit our website for application information into our program and other helpful links at [www.bellevuecollege.edu/drc](http://www.bellevuecollege.edu/drc)

### Public Safety

The Bellevue College (BC) Public Safety Department's well trained and courteous non-commissioned staff provides personal safety, security, crime prevention, preliminary investigations, and other services to the campus community, 24 hours per day, 7 days per week. Their phone number is 425.564.2400. The Public Safety website is your one-stop resource for campus emergency preparedness information, campus closure announcements and critical information in the event of an emergency. Public Safety is located in K100 and on the web at: <http://bellevuecollege.edu/publicsafety/>

### PROCEDURES AND GUIDELINES OF THE SOCIAL SCIENCE DIVISION WINTER 2016

- [http://bellevuecollege.edu/socsci/student\\_policies.asp](http://bellevuecollege.edu/socsci/student_policies.asp)
- **Cheating, Stealing and Plagiarizing**<sup>[1]</sup>
- Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.
- **Incomplete**
- If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").
- **F Grade**
- Students who fail a course will receive a letter grade of "F."
- **Final Examination Schedule**
- The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations

will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

- **Withdrawal From Class**

- College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

- **Hardship Withdrawal**

- Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

- **Students Who Require Disability Accommodations:**

- Students with disabilities who have accommodation needs are encouraged to meet with the Disability Resource Center (DRC) office located in D125 inside the library (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter.
- Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Resource Center, and review those needs with the instructor as well.

- **Distribution of Grades**

- Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BC Web site.

- **Return of Papers and Tests**

- Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.
- *[1] If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*