

INTRODUCTION TO CRIMINAL JUSTICE

Criminal Justice 101/ item #5000

Instructor: Charlene Freyberg

Dates: 1/2/13-3/18/13

Class: D103

Daily: M/W 9:30-11:20am

Office: D-100 C

Hours: T/Th 11:30a-2:00pm and by appt.

Phone: 425-564-2698

E-mail: charlene.freyberg@bellevuecollege.edu

Required Text:

Introduction to Criminal Justice (7th Edition), by: Bohm & Haley ISBN: 9780078111532.
McGraw Hill Publishers, 2011.

Course Description: This course serves to introduce students to the three main components of the criminal justice system: police, courts, and corrections. Important background information on crime, classification and definitions of offenses, and victims and offenders is discussed as well. The focus of this introductory course includes: 1) Police organization, roles, functions, and responsibilities; 2) Court organization, processes, and outcomes (e.g. sentencing); 3) Punishment issues including probation, jail, prison, and community corrections.

Hybrid Course: This course will be two days a week (Mondays and Wednesdays) for two hours in class and require you to do a discussion or assignment online each week (which should take you one hour or less). All tests will be given in class.

Schedule: The following schedule is **tentative** and may be modified **with** notice. **Students are responsible for ANY and ALL changes that are made to this schedule, even if not present when changes are discussed.** The assigned readings, which should be completed **prior** to class, and all test dates are in bold.

TERM PAPER REQUIREMENTS: The term paper is to be 5-6 pages in length, 12 point font (Times New Roman or Arial), 1 inch margins, and have a cover page and references page. The paper must be on a topic in criminal justice. You must discuss and decide on your topic and **GET IT CLEARED BY THE INSTRUCTOR** by week 5 (1/28). You **CANNOT USE Wikipedia** for a reference since it is not peer reviewed (see me for all sources that you are unsure about using). The paper is worth 100 points and is 25% of your final grade.

COURSE OUTLINE:

Week 1 1/2-1/4

1/2 Introduction to course and expectations (syllabus)

Read: Chapter 1: Crime and Justice in the United States

Week 2 1/7-1/11

Read: Chapter 2: Crime and Its Consequences

Read: Chapter 3: Explaining Crime

Week 3 1/14-1/18

Read: Chapter 3: Explaining Crime

Read: Chapter 4: The Rule of Law

Week 4 1/21-1/25

1/21 NO SCHOOL

Read: Chapter 4: The Rule of Law

Week 5 1/28-2/1

1/28 Test #1- Chapters 1-4

1/28 Term paper topic due

Read: Chapter 5: History and Structure of American Law Enforcement

Week 6 2/4-2/8

Read: Chapter 6: Roles Styles, & Functions

Read: Chapter 7: Policing America: Issues and Ethics

Week 7 2/11-2/15

Read: Chapter 7: Policing America: Issues and Ethics

2/13 Test #2-Chapter 5-7

Read: Chapter 8: The Administration of Justice

Week 8 2/18-2/22

2/18 NO SCHOOL

Read: Chapter 8: The Administration of Justice

Read: Chapter 9: Sentencing, Appeals, and the Death Penalty

Week 9 2/25-3/1

Read: Chapter 9: Sentencing, Appeals, and the Death Penalty

Test #3-Chapters 8 & 9

Read: Chapter 10: Institutional Corrections

Week 10 3/4-3/8

Read: Chapter 10: Institutional Corrections

Read: Chapter 11: Prison Life, Inmate Rights, Release, and Recidivism

Week 11 3/11-3/15

Read: Chapter 12: Community Correction

3/13 TERM PAPER DUE (by start of class period 9:30am through turnitin.com and hard copy to class)

****papers received after 9:30am will receive a late grade (1 letter grade *per day* late)**

****late submissions to turnitin.com will NOT be accepted**

Week 12 3/18-3/21-FINALS WEEK

3/18 (Monday) Test #4 9:30-11:20am Chapters 10-12

COURSE EVALUATION:

Total Points	400
Tests	4 @ 50 points = 200
Term Paper	1 @ 100 points = 100
Participation/Class Attendance/Assignments	100 points = 100

A	94-100%	A-	90-93%	B+	87-89%
B	84-86%	B-	80-83%	C+	77-79%
C	74-76%	C-	70-73%	D+	67-69%
D	60-66%	F	0-59%		

Academic Etiquette: Class begins promptly at 9:30am. Please make every effort to be in class and to be here on time. If it is unavoidable that you arrive late- or even leave early- please do not disrupt the class. **Respect for opinions voiced in class is essential, and I expect all students to treat each other courteously.** Any type of disruptive or discourteous behavior is unacceptable and will not be tolerated; these types of behaviors will result in the student(s) being asked to leave the class. **Class “No No’s”:** cell phones, pagers, bluetooths etc. (if they go off you may be leading a class discussion or be asked to leave the class). Laptops are permitted in the last row only. If you are not taking notes, you will be banned from use of your laptop and everyone else in the class (no Facebook, checking e-mail, the weather, etc. DO IT ON YOUR OWN TIME)

Affirmation of Inclusion: Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

Academic Integrity: *Plagiarism or cheating of ANY kind will not be tolerated and will result in failing the test and/or the course as well as other disciplinary action (see Bellevue College Handbook, Academic Dishonesty).* If you are at any time unclear about what constitutes plagiarism or cheating, see me ASAP. In all instances, you must do your own work.

Attendance: All students are expected to attend every class. Obviously, if students do not attend class regularly, the opportunity to perform well in this course is greatly diminished.

Students with Disabilities: I am committed to providing assistance to help you be successful in this course. If you require accommodation based on a documented disability, have emergency medical information to share, or need special arrangements in case of emergency evacuation, please make an appointment with DRC (Disability Resource Center.) If you would like to inquire about becoming a DRC student, you may call 564-2498 or go in person to the DRC program office in B132.

Course Requirements: All students are expected to read the required chapters of the textbook as outlined in the schedule section of this syllabus. Students are also expected to attend class regularly, take notes, ask questions, and participate in class discussions.

Make-up Policy: Any make-up tests are allowed *only at the discretion of the instructor* and immediate notification from the student is imperative. Additionally, *all* make-up exams (for *any un-excused* circumstance) will adhere to the following criteria: 1) administered *only* by the instructor during office hours/or instructor's choosing 2) *cumulative* in nature; and 3) given in an *all-essay* format. Any excused absence (with documentation) will be allowed to take the make-up exam without penalty.

Extra Credit: As a general rule, there is usually no extra credit available in this introductory level course. I may, however, **at any time during the quarter** provide in-class extra credit opportunities. Obviously, if you are not in class on these days, you are not eligible for these opportunities.

Veterans: I thank you for your service to our country and let me know if you need help in any way (tutoring, advising, job opportunities, or any other services at the college).

Running Start Students: If this is your first class please plan on meeting with me in person for a short chat (e-mail me at charlene.freyberg@bellevuecollege.edu) during the first two weeks of class. I want to help make this college transition successful for you.

Cheating, Stealing and Plagiarizing*

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

Incomplete

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

F Grade

Students who fail a course will receive a letter grade of "F."

Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal From Class

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal

Instructors may assign the grade of “HW” (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Students Who Require Disability Accommodations:

Students with disabilities who have accommodation needs are encouraged to meet with the Disability Resource Centre (DRC) office located in B132 (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter.

Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Resource Centre, and review those needs with the instructor as well.

Distribution of Grades

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BC Web site.

Return of Papers and Tests

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

**If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*

