



**BELLEVUE  
COLLEGE**

Instructor: Charlene Freyberg  
Dates: 4/2/12-6/15/12  
Classroom: D103  
Tuesday & Thursday/ 9:30-11:20am

Office: D-100C  
M/T/W 12:30pm-2:00pm and by appt.  
Phone: 425-564-2698  
E-mail: charlene.freyberg@bellevuecollege.edu

**Required Text:**

*Introduction to Criminal Justice* (6<sup>th</sup> Edition) by: Bohm & Haley ISBN: 978-07-07-352795-6. McGraw Hill Publishers, 2009.

**Course Description:** This course serves to introduce students to the main components of the Criminal Justice System: The Police, The Courts, and Corrections. Important background information on crime, classifications and definitions of offenses, and victims and offenders is discussed as well. The focus of this introductory course includes: 1) Police organization, roles and functions, and responsibilities; 2) Court organization, processes, and outcomes (e.g. sentencing); 3) Punishments issues including probation, jail, prison, and community corrections.

**Learners will be able to:**

1. Use a working vocabulary based on the terminology used in the three components of the Criminal Justice System.
2. Differentiate between the workings and responsibilities of the three major components of the American Criminal Justice System: the police, the courts and corrections.
3. Describe the theories, models and concepts within the Criminal Justice System and determine their strengths and weaknesses.
4. Explain how laws are made, categorized and enforced and the process of deciding how these laws are applied to case based situations.
5. Identify the reasons why experts in the field think the term Criminal Justice System is a myth and a true system is non-existent.
6. Examine the current major issues within the Criminal Justice System and be able to explain those issues giving case based examples of what they are.

**Schedule:** The following schedule is **tentative** and may be modified **with** notice. **Students are responsible for ANY and ALL changes that are made to this schedule, even if not present when the changes are discussed.** The assigned readings should be completed **prior** to class and all test date submissions are due on the dates specified, with **no exceptions**, unless permission has been given.

## **TERM PAPER REQUIREMENTS:**

The term paper is to be 5-6 pages in length, 12 point font (Times New Roman or Arial), 1 inch margins, and have a cover page and references page. The paper must be on the topic of criminal justice. You must discuss and decide on your topic and **GET IT CLEARED BY THE INSTRUCTOR** by week 4 (4/22/12-4/28/12). You **CANNOT USE Wikipedia** for a reference since it is not peer reviewed (see me for all sources that you are unsure about using). **The Paper is worth 100 points and is 25% of your final grade.**

## **COURSE OUTLINE:**

### **Module 1: Start Here** Week 1: 4/2/12-4/07/12

#### **Part One: The Foundations of Criminal Justice**

**Read: Chapter 1**-Crime and Justice in the United States

**Classroom:** Introduction to Key Concepts and Online Work

**Online: Due:** Enter Intros online (Optional) Review Syllabus, Watch Tutorials

### **Module 2: Crime and Justice in the United States** Week 2: 4/8/12-4/14/12

**Read Chapter 2**-Crime and Its Consequences

**Classroom:** Review of Chapter 1-Key Concepts & Terms

**Online: Due:** Discussion Thread: Crime & Justice in the United States /Crossword Puzzle

### **Module 3: Crime and Its Consequences** Week 3: 4/15/12-4/21/12

**Read: Chapter 3**-Explaining Crime

**Read: Chapter 4**-The Rule of Law

**Classroom:** Review of Chapter 2-Key Concepts & Terms

**Online: Due:** Discussion Thread: Crime & Its Consequences/Crossword Puzzle

### **Module 4: Explaining Crime; The Rule of Law** Week: 4 4/22/12-4/28/12

#### **Part Two: Law Enforcement**

**Read: Chapter 5**-History and Structure of American Law Enforcement

**Read: Chapter 6**-Policing Roles, Styles and Functions

**Classroom:** Review of Chapters 3 & 4-Key Concepts & Terms **TOPIC DUE (4/26/12)**

**Online: Due:** Discussion Thread: Explaining Crime & Rule of Law/Crossword Puzzle

### **Module 5: History and Structure of American Law Enforcement; Policing Roles**

**Styles and Functions** Week 4/29/12-5/5/12

**Read: Chapter 7**-Policing America: Issues and Ethics

**Classroom:** Review of Chapters 5 & 6-Key Concepts & Terms

**MIDTERM TEST (50 Points)**

**Online: Due:** Discussion Thread: History and Structure of American Law Enforcement; Policing Roles, Styles and Functions/Crossword Puzzle

### **Module 6: Policing America: Issues and Ethics** Week 5 5/6/12-5/12/12

#### **Part Three: The Courts**

**Read: Chapter 8**-The Administration of Justice

**Read: Chapter 9**-Sentencing, Appeals and the Death Penalty

**Classroom:** Review of Chapter 7-Key Concepts & Terms

**Online: Due:** Discussion Thread: Policing America: Issues and Ethics/Crossword Puzzle

**Module 7: The Administration of Justice; Sentencing, Appeals, and the Death Penalty** Week 6  
5/13/12-5/19/12

**Part Four: Corrections**

**Read: Chapter 10-**Institutional Corrections

**Classroom:** Review Chapter 8 & 9-Key Concepts & Terms

**Online: Due:** Discussion Thread: The Administration of Justice; Sentencing, Appeals, and the Death Penalty/Crossword Puzzle

**Module 8: Institutional Corrections** Week 8 5/20/12-5/26/12

**Read: Chapter 11-**Prison Life, Inmate Rights, Release, and Recidivism

**Classroom:** Review Chapter 10-Key Concepts & Terms

**Online: Due:** Discussion Thread: Institutional Corrections/ Crossword Puzzle

**Module 9: Prison Life, Inmate Rights, Release, and Recidivism** Week 9 5/27-6/2/12

**Read: Chapter 12-**Community Corrections

**Holiday off:** June 28 Memorial Day

**Classroom:** Review Chapter 11-Key Concepts & Term

**Online: Due:** Discussion Thread: Prison Life, Inmate Rights, Release, and Recidivism/  
Crossword Puzzle

**Module 10: Community Corrections** Week 10 6/3/12-/6/9/12

**Classroom:** Review Chapter 12-Key Concepts & Terms

**Online: Due:** Discussion Thread: Community Corrections/Crossword Puzzle

**Hand in a Paper or Hard Copy** of final Paper/**Post a copy of the Final Paper** in Turnitin  
online (For early grade)

**Module 11: Finals** Week 11 6/10/12-6/15/12

**Classroom: Closing Course**

**FINAL: Quiz TEST (25 points)**

**DUE:** Hard Copy & Posted Copy of Paper **by 9:30 AM- FINAL DAY OF CLASS**

**Due: ENACTMENTS**

**Online: Due:** Crossword Puzzle

**Academic Etiquette:** Class begins promptly. Please make every effort to be in class and to be here on time. If it is unavoidable that you arrive late-or leave early-please do not disrupt the class. Respect for opinions voice in class is essential, and I expect all students to treat each other courteously. Any type of disruptive or discourteous behavior is unacceptable and will not be tolerated; these types of behaviors will result in the student(s) being asked to leave the class. **Class "No No's": cell phones, pagers, iPods, etc. (if they go off OR I SEE YOU TEXTING you may be leading a class discussion up front or be asked to leave the class!)**

**Netiquette:** What is Netiquette? Netiquette is the conduct or behavior that is expected when you are working on the internet or in cyberspace. Netiquette is a set of rules for appropriate behavior. [Please view this slideshow.](#)

**Attendance:** All students are expected to attend every class. Obviously, if students do not attend class regularly, the opportunity to perform well in this course is greatly diminished.

**Student Complaints:** If you have a viable complaint about the class material, videos, assignments, exams or enactments please see the instructor for a private meeting. If you do not feel comfortable going to the instructor, please see the Dean of Social Sciences in D110. For further Bellevue College information on student complaints please [refer to this link.](#)

**Course Requirements:** All students are expected to read the required chapters of the textbook as outlined online and in the schedule section of this syllabus. Students are also expected to read the required chapters to attend class regularly, finish online requirements, take notes, ask questions, and participate in class and/or online discussions.

**Make-up Policy:** Any make-up tests are allowed *only at the discretion of the instructor* and immediate notification from the student is imperative. Additionally, *all* make-up exams (for *any excused* circumstance) will adhere to the following criteria: 1) administered *only* by the instructor during office hours/or instructor's choosing; 2) *cumulative* in nature; and 3) given in *all-essay* format.

**Extra Credit:** As a general rule, there is usually no extra credit available in this introductory level course. I may, however, **at any time during the quarter** provide in-class extra credit opportunities. Obviously if you are not in class on these days, you are not eligible for these opportunities.

**Veterans:** I thank you for your service to our country and let me know if you need help in any way (tutoring, advising, job opportunities or any other services at the college).

**Running Start Students:** If this is your first class please plan on meeting with me in person for a short chat (e-mail me at [charlene.freyberg@bellevuecollege.edu](mailto:charlene.freyberg@bellevuecollege.edu)) during the first two weeks of class. I want to help make this college transition successful for you.

**Incomplete:**

If a student fails to complete all the required work for course, an instructor may assign the grade of Incomplete ("F"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an ("F").

**F Grade:**

Students who fail a course will receive a letter grade of "F."

**Final Examination Schedule:**

The Social Science Division will adhere to the final examination schedule as stated in the BC schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstances beyond the student's control, the student is unable to

be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designed by the instructor.

**Withdrawal from Class:**

College policy states students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

**Hardship Withdrawal:**

Instructors may assign the grade of “HW” (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

**Distribution of Grades:**

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades online through Blackboard Vista.

**Return of Papers and Tests:**

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if students supply the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

*\*If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) OR THE Associated Student Body (C212) for information regarding the appeals process.*

**GRADING:**

Activities	Points Description	Total Points
Introduction	Online- 1 Time Only	Optional
Discussions	9 Weeks @ 9 Each	100
Group Activities	1 Per Sect.(4) @ 15 Each	60
Quiz # 1	25 Questions	25
Crossword Puzzles	10 Weeks@ 10 Each	100
Exams	2 @ 50 Points Each	100
Final Paper	1 Final @ 100 Points	100
Quiz # 2 (Final)	25 Questions	25
	<b>Total Points:</b>	<b>510</b>

## FINAL GRADE BREAKDOWN: (In Percentages)

<b>A-</b>	<b>94-100%</b>	<b>C</b>	<b>77-79%</b>
<b>B+</b>	<b>93-90%</b>	<b>C-</b>	<b>74-76%</b>
<b>B</b>	<b>87-89%</b>	<b>D+</b>	<b>67-69%</b>
<b>B-</b>	<b>80-83%</b>	<b>D</b>	<b>60-66%</b>
		<b>F</b>	<b>Below 60%</b>

## DISCUSSION RUBRIC:

	Excellent	Satisfactory	Unsatisfactory
<b>10 Points Weekly</b>			
<b>Quantity and timeliness</b>	<ul style="list-style-type: none"> <li>Creates an initial post &amp; responds to another post within the weekly timeframe</li> <li>Few grammatical and spelling errors (1-5)</li> </ul>	<ul style="list-style-type: none"> <li>Creates an initial post &amp; responds to another post within the weekly timeframe</li> <li>Some grammatical and spelling errors (5-7)</li> </ul>	<ul style="list-style-type: none"> <li>Does not Create an initial post and doesn't respond to another post within the weekly timeframe</li> <li>Several grammatical and spelling errors (10 or more)</li> </ul>
<b>Demonstrates knowledge and understanding of course content</b>	Post demonstrates clear Evidence of knowledge and understanding of course material & content	Post demonstrates some evidence of knowledge & understanding of course material & content	Post does not demonstrate evidence of knowledge & understanding of course materials
<b>Posts generate learning within the community</b>	<ul style="list-style-type: none"> <li>Post response and comment demonstrates clear understanding of another point of view and how course content applies to it.</li> <li>Response elicits responses and reflection for others</li> <li>Response provides resources to aid in deeper critical</li> </ul>	<ul style="list-style-type: none"> <li>Post response and comment demonstrates understanding of another point of view and how course content applies to it.</li> <li>Response elicits some response and reflection from others</li> <li>Response provides some resources to</li> </ul>	<ul style="list-style-type: none"> <li>Post response does not demonstrate understanding of another point of view and how course content applies to it.</li> <li>Response seldom elicits responses and reflection for others</li> <li>Response seldom provides resources to aid in deeper</li> </ul>

	thinking.	aid in deeper critical thinking	critical thinking
<b>Total Points=100 (9 entries &amp; 9 responses)</b>			

Rubric was retrieved from a [pbs.org](http://pbs.org) website and was copyrighted in 2010.

### **Discussion Threads:**

Participation in the discussion forums maximizes your learning experiences and that of your classmates. You are required to participate in discussion threads online and in classroom activities and discussions. As part of an online and in class group you will have the opportunity to interact with others for deeper understanding of the materials offered. Most importantly, you have the opportunity to understand differing points of view and how they are arrived at by your classmates.

You may not agree with those points of view, and others may not agree with yours. There is no right or wrong answers in discussion forums. The focus of the discussion thread and classroom activities is to use resources from your book and on the internet to support your conclusions and more effectively understand the other person's point of view. Please be grammatically accurate and brief (1 or 2 paragraphs) in your responses.

### **Affirmation of Inclusion**

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination.

We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

<http://bellevuecollege.edu/about/goals/inclusion.asp>

### **Student Code**

"Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Vice President of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Vice President of Student Services." The Student Code, Policy 2050, in its entirety is located at:

[http://bellevuecollege.edu/policies/2/2050\\_Student\\_Code.asp](http://bellevuecollege.edu/policies/2/2050_Student_Code.asp)



## ***Important Links***

### **Bellevue College E-mail and access to MyBC**

All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: <https://bellevuecollege.edu/sam> .

BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Computing Services website](#).

### **Disability Resource Center (DRC)**

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with your individual instructors to develop a safety plan within the first week of the quarter.

The DRC office is located in B 132 or you can call our reception desk at 425.564.2498. Please visit our website for application information into our program and other helpful links at [www.bellevuecollege.edu/drc](http://www.bellevuecollege.edu/drc)

### **Public Safety**

The Bellevue College (BC) Public Safety Department's well trained and courteous non-commissioned staff provides personal safety, security, crime prevention, preliminary investigations, and other services to the campus community, 24 hours per day, and 7 days per week. Their phone number is 425.564.2400. The Public Safety website is your one-stop resource for campus emergency preparedness information, campus closure announcements and critical information in the event of an emergency. Public Safety is located in K100 and on the web at: <http://bellevuecollege.edu/publicsafety/>

### **Academic Calendar**

The Bellevue College Academic Calendar is separated into two calendars. They provide information about holidays, closures and important enrollment dates such as the finals schedule.

- Enrollment Calendar - <http://bellevuecollege.edu/enrollment/calendar/deadlines/>. On



this calendar you will find admissions and registration dates and important dates for withdrawing and receiving tuition refunds.

- College Calendar - <http://bellevuecollege.edu/enrollment/calendar/holidays/0910.asp>. This calendar gives you the year at a glance and includes college holidays, scheduled closures, quarter end and start dates, and final exam dates.

Sample Syllabus