

Course Syllabus

CJ 101

Introduction to Criminal Justice

Winter Quarter 2012

Dr. Michael Caldero

Office: Fully Online

Office Hours: Online Only

Phone: (425) 564-5297

E-mail: mcaldero@bellevuecollege.edu

Class meets online

Textbooks: Fundamentals of Criminal Justice :A Sociological View, 2nd Ed. Steven E. Barkan and George J. Bryjak, Jones and Bartlett Learning.

AND

An EasyGuide to APAStyle by: Schwartz, Landrum, and Gurung. Sage Publications ISBN 978-1-4129-9124-7.

SPECIAL NOTE FOR THIS CLASS: YOU MUST TAKE THE PRE-TEST (DURING THE FIRST WEEK OF THE CLASS) AND THE POST-TEST (DURING THE LAST WEEK OF CLASS) IN ORDER TO RECEIVE FULL CREDIT. IF YOU FAIL TO TAKE ONE OR BOTH OF THESE SIMPLE TESTS YOUR FINAL CUMULATIVE GRADE SCORE WILL BE REDUCED BY TEN (10) POINTS. These tests are very simple with no right or wrong answers but they are critical to the ongoing development of this course and your co-operation is not only important it is greatly appreciated. Just go to the "pre-test" and "post-test" icons at the appropriate times and answer the five questions, make this the first thing you do in this class. THANKS VERY MUCH. Dr. C

Syllabus test: During the first week of this course you will also need to take the "syllabus test", it is a ten point deduction from you final score if not taken and can only be taken during the first week. Go to the week one module and just click on the "syllabus test" icon after you have read this syllabus.

You must have:

- Internet access

- Text
- An open mind

COURSE DESCRIPTION:

The purpose of the course is to present a cursory analysis of the Criminal Justice System and its role in American society. The course begins a look at the justice system, crime, and the measurement of crime, the police, the courts and the corrections system. The course then continues with an analysis of a variety of components and issues that constitute the Criminal Justice system and its operation. The class website will also direct your attention to lecture material and extra credit options which will be posted on the Bulletin Board.

The course is designed to inform you regarding a broad spectrum of issues and problems confronting American society by exposing you to a variety of opposing and sometimes controversial perspectives regarding key issues, questions and problems we are currently facing in this world and especially in this country. . The lecture material is designed to support and reinforce the book material not repeat it. It is therefore important that you check the announcements, bulletin board and email regularly in order receive this important information. The idea of this class is to get you to view problems and issues facing your society and the criminal justice system from numerous perspectives therefore allowing you to reach your own conclusions as to how problems may be addressed in the future and what is important to you and your society.

IF YOU WANT TO DO WELL IN THIS CLASS READ THESE INSTRUCTIONS AND FOLLOW THEM CAREFULLY

SPECIAL INSTRUCTIONS FOR YOUR PAPERS AND DISCUSSIONS:

Properly constructed research papers are the heart of college level learning and a skill you must learn to master if you expect to be successful in any educational or professional endeavor, this is especially true for anyone working within the criminal justice system in almost any capacity. It is also true that the ability to pay attention to details can significantly enhance both a professional as well as academic career. It is to these ends that the first two weeks of this class will be dedicated.

For the first two weeks of class you will need to concentrate on one of your assigned texts: "An Easy Guide to APA Style". You will need to acquire a good working knowledge of the APA style and format as it will be required for all your assignments. For your papers the APA style and format must be followed meticulously (this means the style and format for all your references and content), but for your discussions you need only follow the requirements for proper reference citation in the body of your discussion and in your reference page. (If you have questions regarding this requirement please feel free to ask me at any time).

As a general guideline for all your assignments I highly recommend that you use more than just one or two references (never rely on just the text) when writing your papers and discussions. The

more references you utilize the greater the depth of your subject analysis. And try to use references with both authors and dates, the rationale for this is explained in your APA text.

At the end of the second week of class (see exam dates in this syllabus) you will have an exam on the contents of the text "An Easy Guide to APA Style". I strongly urge you to study this text thoroughly. This exam will be worth 100 points. By taking the time to learn the proper style and format you will greatly increase your success rate, not only in this class, but in every college or university class you take. Since you are obviously smart enough to read this far I will give you some more very useful information. Several hours before you take this test (APA exam) go to the Bulletin Board and print out the "exam key", you will find it very useful for completing the exam successfully. But one caution however, do not, under any circumstances, pass on to any of your classmates the information you learn in the exam key, doing so will be grounds for your failure in this class.

A BRIEF CLASS OUTLINE

READ THIS AND YOU WILL KNOW EXACTLY WHAT IS EXPECTED OF YOU

1. Read the syllabus carefully, pay attention to details, especially in the "Special Instructions" section.
2. Take the syllabus test which will be available Tuesday January 3rd 2012 to Sunday January 15th 2012.
3. Take the pre-test (Available Tuesday January 3rd 2012 through Sunday January 15th 2012).
4. For the first two weeks of class study for the APA exam, worth 100 points. Take the APA exam, which will be available Tuesday January 3rd, 2012 through Sunday January 15th, 2012..
5. You will have four (4 page) papers due for the class. One paper is due on each of the following dates: Sunday, January 29th, Sunday, February 19th, Sunday, March 4th, and Sunday, March 18th. (see the assignment module for designated topics).
6. You will have five discussions to post. The first is only a paragraph or two about yourself and it is due January 15th. (Yes, that's three things to do at the end of the first two weeks of class, the syllabus test, the pre-test, and your introduction). The other four discussions are two (2) pages and are due Sunday, January 29th, Sunday, February 19th, Sunday, March 4th, and Sunday, March 18th. (see the assignment module for designated topics).
7. The exam dates are as follows: (APA exam), available Saturday, January 3rd thru Sunday, January 15th. (Mid-term exam), available Friday, February 17th through Sunday February 19th. And the (Final exam) which will be available Friday, March 16th through Sunday March 19th.
8. Don't forget to check the BULLETIN BOARD regularly for the following: 1. Lecture material, 2. Extra Credit options, and 3. Helpful hints for the exams. (all these are discussed and explained in the syllabus). I will contact you through the "class email", as well as

"announcements" and the "bulletin board". If for some reason Vista/Blackboard is not working I can be reached at my Bellevue College email address: mcaldero@bellevuecollege.edu

9. And most importantly, getting your papers, discussions and exams done in a timely manner is most important, so is "paying attention to details", especially when doing your assignments and following the APA style and format, and reading the syllabus, "it gives you some very valuable information".

•Technological Objective:

To master the simple use of any computer that happens to be available. Many of your assignments and readings will be located on the Internet. Outcomes: You will be expected to research information on a website. With that information, you will be expected to create a paper and to post your research in the discussion forum.

•Praxis Objective:

To recognize differences between theory, factual knowledge, and the application and synthesis of that knowledge in praxis. Outcomes: You will apply theoretical discussions to examples within their own institutions, as they relate to race and ethnicity. Focus on conceptually linking criminological theory to current events and personal narratives shared in discussions.

Extra Credit Work: If you want to hedge your grade a bit, especially if you have missed an assignment and need to make up points, you can do so by following these directions. Check the Bulletin Board regularly (just click on the website icon) and you will see that I often post topics and questions for you to research. I suggest you read the instructions below right now (you may even want to copy them).

The first five students who do these three things after they receive the extra credit topic, will receive an extra credit grade point that will be added to their total grade score. First, research the topic. Second, post the reference you located concerning the topic. (this means the information not simply the url) Third, write a paragraph or two discussing or describing what you found, you can even express your personal opinion on the subject, and post it. If your work follows these guidelines and is timely (generally one of the first three) I will notify you through the Bulletin Board. These extra points can be a real grade saver by the end of the course, grab them when you can. And don't assume that just because three people have posted that your posting won't count as many times posted work does not follow the requirements.

Deadlines/Due Dates - All due dates and deadlines are firm. Late assignments (discussions and papers) will not be accepted under any circumstances.. The absolute final deadline for ALL course work is every designated Sunday no later than 11:55 PM PST with exception to the Final paper due Friday, December 2nd, 2011.

PLEASE NOTE that all papers and discussions must be submitted by the indicated dates and times, no late papers or discussions will be accepted under any circumstances so please don't ask.

In addition, you MUST respond to at least two (2) other students discussions in order to receive ANY points for your discussion posting.

Exams:

There will be two exams which will cover the course material. The exams are in multiple-choice. For each, your score on the exam will be the percentage of questions you answered correctly. It is important that you take these exams in a timely manner, please check the exam module for exact times and dates, and again, plan ahead.

The exams are each 90 minutes in duration, and are administered such that each question is shown on the screen. You can go on or return to a previous if needed. Further, should you not complete all questions before the 90-minute deadline, any unanswered questions will be counted as incorrect. This format makes it imperative that you begin the exam well-prepared.

Exam questions will be developed from three sources, your textbook, posted lecture material, and Bulletin Board postings.

Communicating - It is your responsibility to communicate to me any emergency and/or other situations in a timely manner (24 hours in advance) prohibiting you from completing an exam.

Groupwork: You may work in study groups on all exercises, assignments, quizzes, and exams. Cooperative learning groups are strongly encouraged, however, you may not, under any circumstance collaborate during the actual taking of any exam. The penalty for doing so is immediate failure of the class.

Grading:

All assignments must be completed in order to pass the course. Your course grade will be calculated in the following way:

APA Quiz, Mid-Term and Final Exam: 100 points (each) (300 point total)

FOUR (4) page papers: 25 points EACH (100 point total)

Discussion Board: FIVE 2 page discussions each worth 20 points (100 point total)

Final Paper: 100 points

Total 600 Points

Grades and Grading

- Grades on assignments are calculated using a 100-point scale

A A- B+ B B-

100-95 94-90 89-86 85-84 83-80

C+ C C- D+ D D- F

79-76 75-74 73-70 69-66 65-64 63-60 Below 60

All assignments are due on the dates listed in the assignment module: It is very important that you submit all assignments (papers and discussions) in a timely manner, please plan ahead. Planning is an essential element to the successful completion of online courses.

All assignments must reach me through Assignment drop box midnight on the due date.

Other Important Notes

BCC Technical Support

Troubleshooting for WebCT or Vista

- First: Check the WebCT Server Status page to find out if there are reported problems
- Second: If the problem is with your class, not the system, contact your instructor to report the problem
- Third: If you cannot reach your instructor, contact the Distance Education office at (425) 564-2438 or landerso@bcc.ctc.edu

<http://tinyurl.com/studentssupport-start> - welcome to online learning, browser check, logging on

<http://tinyurl.com/studentssupport-LMC> - Library Media Center access online

<http://tinyurl.com/studentssupport-downloading> - info on getting files to download on a PC

<http://tinyurl.com/studentssupport-getFlash> - instructions for students who need to download Flash to view Camtasia lectures/videos

<http://tinyurl.com/studentssupport-unzipping> - instructions on how to unzip a file (a little dated)

<http://tinyurl.com/studentssupport-zipping> - instructions for students on how to compress (zip) a folder of files into a single file

The Academic Tutoring Center offers one-on-one and group tutoring sessions for college credit courses.

Location: D204

Phone: (425) 564-2468

Students and community members can find career planning and job search assistance in the Career Center. The Center provides one-on-one career advising, classes and workshops, work-study and internship opportunities, and many computerized resources.

Location: B231

Phone: (425) 564-2018

Academic, career, and personal counseling services and credit classes are available to all enrolled BCC students.

Location: B234

Phone: (425) 564-2212

DRC provides advocacy and classroom accommodations, including specialized materials, technology and equipment for eligible students with disabilities.

Location: B132

Phone: (425) 564-2498 or 564-4110 (TTY line)

The Childcare Center provides affordable, quality childcare to children ages 3 months to 7 years, an on-site Head Start program, and resources and classes for parents.

Location: Building Q

Phone: (425) 564-2240

Educational Planning Resource Center

Advisors, counselors and resources are available for students who wish to transfer to a four-year university, pursue a career or are undecided about their major.

Location: B232

Phone: (425) 564-2437

Learning & Computer Labs

Many academic learning labs and nearly 1,300 computers are dedicated for student use at BCC. View our complete list of labs including those located in the library and across campus.

Location: Various

Library Media Center

In addition to traditional library resources, the LMC provides access to electronic periodicals, research assistance, books and publications, computers with Internet connections, material reservation, media lab, study rooms and other helpful resources.

Location: D124

Phone: (425) 564-225

Multi-Cultural Student Services (B233)

MCS provides culturally-sensitive academic and support services to BCC students. MCS services include outreach, advising, counseling, cultural events planning, and curriculum and policy development.

Location: B233

Phone: (425) 564-2208

PROCEDURES AND GUIDELINES OF THE SOCIAL SCIENCE DIVISION

FALL 2011

Cheating, Stealing and Plagiarizing*

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

Incomplete

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

F Grade

Students who fail a course will receive a letter grade of "F."

Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal From Class

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal

Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Students Who Require Disability Accommodations:

Students with disabilities who have accommodation needs are encouraged to meet with the Disability Resource Centre (DRC) office located in B132 (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter.

Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Resource Centre, and review those needs with the instructor as well.

Distribution of Grades

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BC Web site.

Return of Papers and Tests

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve

his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

*If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.

Course Syllabus

CJ& 112 Introduction to Criminology

Winter 2012

Dr. Michael Caldero

Office: Fully Online

Office Hours: Online Only

Phone: (425) 564-5297

E-mail: mcaldero@bellevuecollege.edu

Class meets online

Textbook: Textbooks:

Criminology: A Sociological Approach, Beirne and Messerschmidt, Oxford University Press,

and

An Easy Guide to APA Style, Beth Schwartz, R. Eric Landrum, and Regan Gurung, Sage Publications

COURSE OBJECTIVES AND CONTENT:

The course is designed to make students aware that the objective of Criminology is the development of a body of general and verified principles and of other types of knowledge regarding the process of law, crime, and treatment or prevention. These bodies of knowledge are constructed from study and analysis conducted in accordance with the scientific principles of research methodology.

To accomplish these broad objectives, the course will be divided into three parts. Each part is necessary in order to adequately study crime and the theories that explain it.

1. The first part of the course will be dedicated to understanding what criminology is and how it came to be something that we study.
2. Second, we will examine all of the major theories in criminology. These theories explain crime as a social phenomena and individual criminal behavior in many different ways. Some theories explain criminal behavior as a deficiency in the individual, while others explain that crime occurs because of inadequacies within society.
3. The course will end with a more applied approach to study of crime. We will discuss different types of crime, and how these types can be explained using our theories from the previous section.

At the end of the course, you should have a good understanding of crime and criminology. This knowledge will enable you to view the relevant issues surrounding the question of criminal behavior from more than one perspective.

Syllabus test: During the **first week** of this course you will need to take the "syllabus test", it is worth ten points and can only be taken during the first week. Just click on the "syllabus test" icon **after** you have finished reading this syllabus.

You must have:

- Internet access
- Text
- An open mind

Technological Objective:

To master the simple use of any computer that happens to be available. Many of your assignments and readings will be located on the Internet. Outcomes: You will be expected to research information on a website. With that information, you will be expected to create a paper and to post your research in the discussion forum.

· Praxis Objective:

To recognize differences between theory, factual knowledge, and the application and synthesis of that knowledge in praxis. Outcomes: You will apply theoretical discussions to examples within their own institutions, as they relate to race and ethnicity. Focus on conceptually linking criminological theory to current events and personal narratives shared in discussions.

IF YOU WANT TO DO WELL IN THIS CLASS READ THESE INSTRUCTIONS AND FOLLOW THEM CAREFULLY

SPECIAL INSTRUCTIONS FOR YOUR PAPERS AND DISCUSSIONS: If you want to score the maximum possible points for all your papers and discussion here is some very important information. **FIRST**, and most important is to be sure you utilize the APA referencing format in both the body of your work and at the end which is a "**reference**" page not a "bibliography" or a "works cited" page. The instructions for the APA format can be found on the class website, or the Bellevue College website or in the bookstore. I highly recommend that you find a book or manual that teaches you the APA format and use it carefully every time you do an assignment, this means a discussion as well as a paper. **SECOND**, utilize more than one reference. This means more than one outside source other than the text book. **THIRD**, do not use WIKIPEDIA as a reference, it is not a recognized source for any academic work. **FOURTH**, do not copy a classmate's work and do not paraphrase from a reference source unless you cite it properly. The idea behind these assignments (papers and discussions) is to encourage the production of proper scholarly activity and the pursuit of course directed research and knowledge through writings and peer interaction. Properly done research papers are the heart of college level learning and

something you must learn to master if you expect to be successful in any educational or professional endeavor.

Extra Credit Work: If you want to hedge your grade a bit, especially if you have missed an assignment and need to make up points, you can do so by following these directions. Check the Bulletin Board regularly (just click on the website icon) and you will see that I often post topics and questions for you to research. I suggest you go the Bulletin Board right now and read the posting instructions. The first three students who do these three things will receive an extra credit grade point that will be added to your total grade score. **First**, research the topic. **Second**, post the reference you located concerning the topic (this means post the information or article not the url or website). **Third**, write a paragraph or two discussing or describing what you found, you can even express your personal opinion on the subject, and post it. If your work follows these guidelines and is timely (one of the first three) I will notify you through the Bulletin Board. These extra points can be a real grade saver by the end of the course, grab them when you can. And please note that just because three of your classmates have posted on a given extra credit subject this doesn't mean you shouldn't post yours, often times a posting does not receive credit because it doesn't adhere to these standards.

What you can expect in this class:

- Etiquette and Netiquette

Netiquette:

Threaded discussion posts in online course spaces are an integral part of online learning environments. A feeling of safety is basic for any collaborative dialogue. An overview of the process of creating and participating in a safe discussion environment is provided in the online course space.

Critical Engagement Criteria:

In addition to the netiquette guidelines for online collaboration, you will be expected to participate in the online discussions in a way that engages with the topic and with the other participants. An overview of the criteria used in this course to evaluate your participation through your original and response posts is provided in the online course space.

Critical Thinking

The ability to think and write critically is essential skills in many walks of life. Critical thinking skills are developed and refined through practice, self-reflection, and the critique and support of peers and instructors. Throughout this course you will have many opportunities to exercise your analytical thinking, synthesize information, and apply knowledge to real-life situations.

Deadlines/Due Dates - All due dates and deadlines are firm. Late assignments (discussions and papers) will not be accepted under any circumstances.. The absolute final deadline for ALL

course work is every designated Sunday no later than 11:55 PM PST. The final paper has a different due date which is 11:59pm PST on Friday, August 5th.

PLEASE NOTE that all papers and discussions must be submitted by the indicated dates and times, no late papers or discussions will be accepted under any circumstances so please don't ask. In addition, you MUST respond to at least two (2) other students discussions in order to receive ANY points for your discussion posting.

Exam question will be developed from three sources, your textbook, posted lecture material and Bulletin Board Posting (those of students and mine). Please note that lecture material will regularly be found on the Bulletin Board. You should also check your email often too.

Communicating - It is your responsibility to communicate to me any emergency and/or other situations in a timely manner (24 hours in advance) prohibiting you from completing an exam.

Groupwork: You may work in study groups on all exercises, assignments, quizzes, and exams. Cooperative learning groups are strongly encouraged, however, you may not, under any circumstance collaborate during the actual taking of any exam. The penalty for doing so is immediate failure of the class.

WARNING: THIS IS NOT YOUR TRADITIONAL COURSE WHERE I LECTURE AND YOU QUIETLY TAKE NOTES. I ENCOURAGE A COOPERATIVE LEARNING APPROACH AS WELL AS SEVERAL EXPERIMENTAL AND INNOVATIVE TEACHING/LEARNING TECHNIQUES. GROUPWORK (PEER COLLABORATION), IS AN ESSENTIAL ELEMENT IN THIS COURSE!

What you can expect for assignments:

1. Assigned textbook reading (About 2 chapters a week)
2. Four (4) (4 page minimum) Papers
3. Five (5) (2 page minimum) Discussions
4. One (1) Mid-term exam and One (1) Final Exam (both timed).
5. One Final Paper (5 page minimum length).

Discussions:

You will apply principles you are learning and participate in discussion with the online class on the information covered in the assigned reading. You must participate in each discussion and must respond to at least two (2) other student's discussions. Please remember that the above referencing instructions apply to the discussions as well as the papers.

ASSIGNMENT AND EXAM DUE DATES

Your papers and discussions will both be due on the following dates:

Discussion number one (introduction) **Sunday, January 15th**

Paper number one and Discussion Number two, **Sunday, January 29th**

Paper number two and Discussion Number three, **Sunday, February 19th**

Paper number three and Discussion number four, **Sunday, March 4th**

Paper number four and Discussion number five, **Sunday, March 18th**

Final paper, **Friday, March 16th.**

The mid-term exam can be taken from **Friday, February 17th thru Sunday February 19th**

The final exam can be taken from **Friday, March 16th thru Sunday March 18th**

Grading:

All assignments must be completed in order to pass the course. Your course grade will be calculated in the following way:

Mid-Term and Final Exam: 100 points (each) (200 point total)

FOUR 4 page papers: 25 points EACH (100 point total)

Discussion Board: FIVE 2 page discussions each worth 20 points (100 point total)

Final Paper: 100 points

Total 500 Points

Grades and Grading

- Grades on assignments are calculated using a 100-point scale
- Grades on assignments are calculated using a 100-point scale

A	A-	B+	B	B-		
100-95	94-90	89-86	85-84	83-80		
C+	C	C-	D+	D	D-	F
79-76	75-74	73-70	69-66	65-64	63-60	Below 60

All assignments are due on the dates listed in the assignment module: It is very important that you submit all assignments (papers and discussions) in a timely manner, please plan ahead. Planning is an essential element to the successful completion of online courses.

All assignments must reach me through Assignment drop box midnight on the due date.

Etiquette and Netiquette

Threaded discussion posts in online course spaces are an integral part of online learning environments. A feeling of safety is basic for any collaborative dialogue. An overview of the process of creating and participating in a safe discussion environment is provided in the online course space.

Critical Engagement Criteria:

In addition to the netiquette guidelines for online collaboration, you will be expected to participate in the online discussions in a way that engages with the topic and with the other participants. An overview of the criteria used in this course to evaluate your participation through your original and response posts is provided in the online course space. You will be required to respond to at least two (2) other students postings in each discussion.

Final Exam – Exam #2

Final Paper: (1) 5 Page Paper referenced in APA (see Bellevue College Writing Lab below for instructions to reference in APA Format) to be submitted via assignment drop-box

For all modules there are indeed chapter readings consisting of about 1 chapter a week. All of the necessary material is contained in the "lectures" and demonstrations in each week's module.

Assignments:

General breakdown and basic description of assignments. Refer to full description of assignments in each week's module.

Exam:

There will be two exams which will cover the course material. The exams are in multiple-choice. For each, your score on the exam will be the percentage of questions you answered correctly. It is important that you take these exams in a timely manner, please check the exam module for exact times and dates, and again, plan ahead.

The exams are each 90 minutes in duration, and are administered such that each question is shown on the screen. You can go on or return to a previous if needed. Further, should you not complete all questions before the 90-minute deadline, any unanswered questions will be counted as incorrect. This format makes it imperative that you begin the exam well-prepared.

Plagiarism

The BCC Student Code is also very clear about the seriousness of cheating and the actions that faculty members are required to take in cases of plagiarizing: The BCC Student Code prohibits cheating, stealing, plagiarizing, knowingly furnishing false information to the college, or submitting to a faculty member any work product that the student fraudulently represents as his or her own work for the purpose of fulfilling or partially fulfilling any assignment or task required as part of a program of instruction. All forms of cheating, stealing, and plagiarizing will be reported to the Dean of Instruction.

Other Important Notes

BCC Technical Support

Troubleshooting for WebCT or Vista

First: Check the WebCT Server Status page to find out if there are reported problems

Second: If the problem is with your class, not the system, contact your instructor to report the problem

Third: If you cannot reach your instructor, contact the Distance Education office at (425) 564-2438 or landerso@bcc.ctc.edu

Guide to Documentation, APA Style

Bellevue College writing lab website address: <http://bellevuecollege.edu/writinglab/APA.html>

The Academic Tutoring Center offers one-on-one and group tutoring sessions for college credit courses.

Location: D204

Phone: (425) 564-2468

Students and community members can find career planning and job search assistance in the Career Center. The Center provides one-on-one career advising, classes and workshops, work-study and internship opportunities, and many computerized resources.

Location: B231

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Academic, career, and personal counseling services and credit classes are available to all enrolled BCC students.

Location: B234

Phone: (425) 564-2212

DRC provides advocacy and classroom accommodations, including specialized materials, technology and equipment for eligible students with disabilities.

Location: B132

Phone: (425) 564-2498 or 564-4110 (TTY line)

The Childcare Center provides affordable, quality childcare to children ages 3 months to 7 years, an on-site Head Start program, and resources and classes for parents.

Location: Building Q

Phone: (425) 564-2240

Educational Planning Resource Center

Advisors, counselors and resources are available for students who wish to transfer to a four-year university, pursue a career or are undecided about their major.

Location: B232

Phone: (425) 564-2437

Learning & Computer Labs

Many academic learning labs and nearly 1,300 computers are dedicated for student use at BCC. View our complete list of labs including those located in the library and across campus.

Location: Various

Library Media Center

In addition to traditional library resources, the LMC provides access to electronic periodicals, research assistance, books and publications, computers with Internet connections, material reservation, media lab, study rooms and other helpful resources.

Location: D124

Phone: (425) 564-225

Multi-Cultural Student Services (B233)

MCS provides culturally-sensitive academic and support services to BCC students. MCS services include outreach, advising, counseling, cultural events planning, and curriculum and policy development.

Location: B233

Phone: (425) 564-2208

Course Syllabus CJ 109

Introduction to the Juvenile Justice

Winter 2012

Dr. Michael Caldero

Office: Online

Office Hours: Monday through Sunday (online)

Phone: (360) 697-2543

E-mail: mcaldero@bellevuecollege.edu

Textbook: JUVENILE JUSTICE: Policies, Programs, and Practices 3rd Edition, by Taylor, Fritsch, and Caeti, McGraw Hill publishers.

COURSE DESCRIPTION:

The purpose of the course is to present a cursory analysis of the Juvenile Justice Systems and its role in American society. The course then continues with an analysis of a variety of components and issues that constitute the Juvenile Correctional system today and its operation.

This course is designed to inform you regarding a broad spectrum of issues and problems confronting American society by exposing you to a variety of opposing and sometimes controversial perspectives regarding key issues, questions and problems we are currently facing.

Syllabus test: During the **first week** of this course you will need to take the "syllabus test", it is worth ten points and can only be taken during the first week. Just click on the "syllabus test" icon **after** you have finished reading this syllabus.

You must have:

- Internet access
- Text
- An open mind

Technological Objective:

To master the simple use of any computer that happens to be available. Many of your assignments and readings will be located on the Internet. Outcomes: You will be expected to

research information on a website. With that information, you will be expected to create a paper and to post your research in the discussion forum.

·Praxis Objective:

To recognize differences between theory, factual knowledge, and the application and synthesis of that knowledge in praxis. Outcomes: You will apply theoretical discussions to examples within their own institutions, as they relate to race and ethnicity. Focus on conceptually linking criminological theory to current events and personal narratives shared in discussions.

IF YOU WANT TO DO WELL IN THIS CLASS READ THESE INSTRUCTIONS AND FOLLOW THEM CAREFULLY

SPECIAL INSTRUCTIONS FOR YOUR PAPERS AND DISCUSSIONS: If you want to score the maximum possible points for all your papers and discussion here is some very important information. **FIRST**, and most important is to be sure you utilize the APA referencing format in both the body of your work and at the end which is a "**reference**" page not a "bibliography" or a "works cited" page. The instructions for the APA format can be found on the class website, or the Bellevue College website or in the bookstore. I highly recommend that you find a book or manual that teaches you the APA format and use it carefully every time you do an assignment, this means a discussion as well as a paper. **SECOND**, utilize more than one reference. This means more than one outside source other than the text book. **THIRD**, do not use WIKEPEDIA as a reference, it is not a recognized source for any academic work. **FOURTH**, do not copy a classmate's work and do not paraphrase from a reference source unless you cite it properly. The idea behind these assignments (papers and discussions) is to encourage the production of proper scholarly activity and the pursuit of course directed research and knowledge through writings and peer interaction. Properly done research papers are the heart of college level learning and something you must learn to master if you expect to be successful in any educational or professional endeavor.

Extra Credit Work: If you want to hedge your grade a bit, especially if you have missed an assignment and need to make up points, you can do so by following these directions. Check the Bulletin Board regularly (just click on the website icon) and you will see that I often post topics and questions for you to research. I suggest you go the Bulletin Board right now and read the posting instructions. The first three students who do these three things will receive an extra credit grade point that will be added to your total grade score. **First**, research the topic. **Second**, post the reference you located concerning the topic (this means post the information or article not the url or website). **Third**, write a paragraph or two discussing or describing what you found, you can even express your personal opinion on the subject, and post it. If your work follows these guidelines and is timely (one of the first three) I will notify you through the Bulletin Board. These extra points can be a real grade saver by the end of the course, grab them when you can. And please note that just because three of your classmates have posted on a given extra credit subject this doesn't mean you shouldn't post yours, often times a posting does not receive credit because it doesn't adhere to these standards.

What you can expect in this class:

·Etiquette and Netiquette

Netiquette:

Threaded discussion posts in online course spaces are an integral part of online learning environments. A feeling of safety is basic for any collaborative dialogue. An overview of the process of creating and participating in a safe discussion environment is provided in the online course space.

Critical Engagement Criteria:

In addition to the netiquette guidelines for online collaboration, you will be expected to participate in the online discussions in a way that engages with the topic and with the other participants. An overview of the criteria used in this course to evaluate your participation through your original and response posts is provided in the online course space.

Critical Thinking

The ability to think and write critically is essential skills in many walks of life. Critical thinking skills are developed and refined through practice, self-reflection, and the critique and support of peers and instructors. Throughout this course you will have many opportunities to exercise your analytical thinking, synthesize information, and apply knowledge to real-life situations.

Deadlines/Due Dates - All due dates and deadlines are firm. Late assignments (discussions and papers) will not be accepted under any circumstances.. The absolute final deadline for ALL course work is every designated Sunday no later than 11:55 PM PST. The final paper has a different due date which is 11:59pm PST on Friday, August 5th.

PLEASE NOTE that all papers and discussions must be submitted by the indicated dates and times, no late papers or discussions will be accepted under any circumstances so please don't ask. In addition, you **MUST** respond to at least two (2) other students discussions in order to receive ANY points for your discussion posting.

Exam question will be developed from three sources, your textbook, posted lecture material and Bulletin Board Posting (those of students and mine). Please note that lecture material will regularly be found on the Bulletin Board. You should also check your email often too.

Communicating - It is your responsibility to communicate to me any emergency and/or other situations in a timely manner (24 hours in advance) prohibiting you from completing an exam.

Groupwork: You may work in study groups on all exercises, assignments, quizzes, and exams. Cooperative learning groups are strongly encouraged, however, you may not, under any circumstance collaborate during the actual taking of any exam. The penalty for doing so is immediate failure of the class.

WARNING: THIS IS NOT YOUR TRADITIONAL COURSE WHERE I LECTURE AND YOU QUIETLY TAKE NOTES. I ENCOURAGE A COOPERATIVE LEARNING APPROACH AS WELL AS SEVERAL EXPERIMENTAL AND INNOVATIVE TEACHING/LEARNING TECHNIQUES. GROUPWORK (PEER COLLABORATION), IS AN ESSENTIAL ELEMENT IN THIS COURSE!

What you can expect for assignments:

1. Assigned textbook reading (About 2 chapters a week)
2. Four (4) (4 page minimum) Papers
3. Five (5) (2 page minimum) Discussions
4. One (1) Mid-term exam and One (1) Final Exam (both timed).
5. One Final Paper (5 page minimum length).

Discussions:

You will apply principles you are learning and participate in discussion with the online class on the information covered in the assigned reading. You must participate in each discussion and must respond to at least two (2) other student's discussions. Please remember that the above referencing instructions apply to the discussions as well as the papers.

ASSIGNMENT AND EXAM DUE DATES

Your papers and discussions will both be due on the following dates:

Discussion number one (introduction) **Sunday, January 15th**

Paper number one and Discussion Number two, **Sunday, January 29th**

Paper number two and Discussion Number three, **Sunday, February 19th**

Paper number three and Discussion number four, **Sunday, March 4th**

Paper number four and Discussion number five, **Sunday, March 18th**

Final paper, **Friday, March 16th.**

The mid-term exam can be taken from **Friday, February 17th thru Sunday February 19th**

The final exam can be taken from **Friday, March 16th thru Sunday March 18th**

Grading:

All assignments must be completed in order to pass the course. Your course grade will be calculated in the following way:

Mid-Term and Final Exam: 100 points (each) (200 point total)

FOUR 4 page papers: 25 points EACH (100 point total)

Discussion Board: FIVE 2 page discussions each worth 20 points (100 point total)

Final Paper: 100 points

Total 500 Points

Grades and Grading

- Grades on assignments are calculated using a 100-point scale
- Grades on assignments are calculated using a 100-point scale

A	A-	B+	B	B-			
100-95	94-90	89-86	85-84	83-80			
C+	C	C-	D+	D	D-	F	
79-76	75-74	73-70	69-66	65-64	63-60	Below 60	

All assignments are due on the dates listed in the assignment module: It is very important that you submit all assignments (papers and discussions) in a timely manner, please plan ahead. Planning is an essential element to the successful completion of online courses.

All assignments must reach me through Assignment drop box midnight on the due date.

Etiquette and Netiquette

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through your original and response posts is provided in the online course space. You will be required to respond to at least two (2) other students postings in each discussion.

Final Exam – Exam #2

Final Paper: (1) 5 Page Paper referenced in APA (see Bellevue College Writing Lab below for instructions to reference in APA Format) to be submitted via assignment drop-box

For all modules there are indeed chapter readings consisting of about 1 chapter a week. All of the necessary material is contained in the "lectures" and demonstrations in each week's module.

Assignments:

General breakdown and basic description of assignments. Refer to full description of assignments in each week's module.

Exam:

There will be two exams which will cover the course material. The exams are in multiple-choice. For each, your score on the exam will be the percentage of questions you answered correctly. It is important that you take these exams in a timely manner, please check the exam module for exact times and dates, and again, plan ahead.

The exams are each 90 minutes in duration, and are administered such that each question is shown on the screen. You can go on or return to a previous if needed. Further, should you not complete all questions before the 90-minute deadline, any unanswered questions will be counted as incorrect. This format makes it imperative that you begin the exam well-prepared.

Plagiarism

The BCC Student Code is also very clear about the seriousness of cheating and the actions that faculty members are required to take in cases of plagiarizing: The BCC Student Code prohibits cheating, stealing, plagiarizing, knowingly furnishing false information to the college, or submitting to a faculty member any work product that the student fraudulently represents as his or her own work for the purpose of fulfilling or partially fulfilling any assignment or task required as part of a program of instruction. All forms of cheating, stealing, and plagiarizing will be reported to the Dean of Instruction.

Other Important Notes

BCC Technical Support

Troubleshooting for WebCT or Vista

First: Check the WebCT Server Status page to find out if there are reported problems

Second: If the problem is with your class, not the system, contact your instructor to report the problem

Third: If you cannot reach your instructor, contact the Distance Education office at (425) 564-2438 or landerso@bcc.ctc.edu

Guide to Documentation, APA Style

Bellevue College writing lab website address: <http://bellevuecollege.edu/writinglab/APA.html>

The Academic Tutoring Center offers one-on-one and group tutoring sessions for college credit courses.

Location: D204

Phone: (425) 564-2468

Students and community members can find career planning and job search assistance in the Career Center. The Center provides one-on-one career advising, classes and workshops, work-study and internship opportunities, and many computerized resources.

Location: B231

Phone: (425) 564-2018

Academic, career, and personal counseling services and credit classes are available to all enrolled BCC students.

Location: B234

Phone: (425) 564-2212

DRC provides advocacy and classroom accommodations, including specialized materials, technology and equipment for eligible students with disabilities.

Location: B132

Phone: (425) 564-2498 or 564-4110 (TTY line)

The Childcare Center provides affordable, quality childcare to children ages 3 months to 7 years, an on-site Head Start program, and resources and classes for parents.

Location: Building Q

Phone: (425) 564-2240

Educational Planning Resource Center

Advisors, counselors and resources are available for students who wish to transfer to a four-year university, pursue a career or are undecided about their major.

Location: B232

Phone: (425) 564-2437

Learning & Computer Labs

Many academic learning labs and nearly 1,300 computers are dedicated for student use at BCC. View our complete list of labs including those located in the library and across campus.

Location: Various

Library Media Center

In addition to traditional library resources, the LMC provides access to electronic periodicals, research assistance, books and publications, computers with Internet connections, material reservation, media lab, study rooms and other helpful resources.

Location: D124

Phone: (425) 564-225

Multi-Cultural Student Services (B233)

MCS provides culturally-sensitive academic and support services to BCC students. MCS services include outreach, advising, counseling, cultural events planning, and curriculum and policy development.

Location: B233

Phone: (425) 564-2208

Introduction to Constitutional Law

CJ 204

Winter 2012

Syllabus

Dr. Michael Caldero

Office: Online

Office Hours: Monday through Sunday (online)

Phone: (425) 564-5297

E-mail: mcaldero@bellevuecollege.edu

Class meets online

Course Objective:

CJ 204 will examine the general principles of constitutional criminal procedure and how to apply these principles to legal problems. These general principles provide the basis for understanding the U.S. Justice System. This course will emphasize the 4th, 5th, 6th and 8th Constitutional Amendments.

Expected Outcomes:

The student will be able to (1) recite the general principles of constitutional criminal procedure, and (2) apply these principles to factual problems utilizing the 4th, 5th, 6th & 8th Amendments.

Syllabus test: During the **first week** of this course you will need to take the "syllabus test", it is worth ten points and can only be taken during the first week. Just click on the "syllabus test" icon **after** you have finished reading this syllabus.

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1. Four (4) (1 page minimum) Briefs
3. Five (5) (2 page minimum) Discussions
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