

## Acct 202 - Schedule Spring 2011 - Lum

**Illness must be reported before class on the day of the class at the latest.**

Week of	Assessments Reading Questions and Practice Exams (5%) due Monday Quizzes (10%) on Friday	Homework (5%) Homework must be handed in IN CLASS. This is <u>minimum</u> homework. Do more to succeed.	Class Activities and Discussion Forum (15%)	Exams (20%, 20% and 25%)
<b>Apr 5, 7</b>	Getting to know you packet due April 7. <b>Acct 201 Review Quiz Apr 7</b>		Select company on mybcc.net discussion forum.	
<b>Apr 12, 14</b>	Chapter 9 Questions due April 12 Chapter 9 Quiz April 14	Chapter 9 E9-2, E9-6, E9-11, E9-14, P9-3A, P9-5A, P9-7A due April 14 in class.	Liquidity ratios: Current, quick and working capital	
<b>Apr 19, 21</b>		Chapter 10 E12, E13, E14 due April 21 in class.	Receivables and inventory turnover	
<b>Apr 26, 28</b>	Chapter 10 Questions due April 26 Chapter 10 Quiz Apr 28	Chapter 10 P10-2, P10-4, P10-5, extra credit P10-6 due in class.	Horizontal and vertical analysis, profit margin	
<b>May 3, 5</b>	Practice exam 1 due May 3		Return on assets, asset turnover.	Exam 1 Chapter 9 and 10 May 5 (two hours)
<b>May 10, 12</b>	Chapter 11 Questions May 19 Chapter 11 Quiz due May 19	Chapter 11 Homework due May 19 P11-5, P11-6, P11-7 extra credit P11-9 due in class.	Return on equity	
<b>May 17, 19</b>		Chapter 12 homework due May 19 E6, E8, E12 due in class.	Time value of money – retirement exercise	
<b>May 24, 26</b>	Chapter 12 Questions due May 24 Chapter 12 Quiz 26	Chapter 12 homework due May 26 P12-4, 12-5, 12-6 due in class.	Earnings per share,	
<b>May 31, Jun 2</b>	Practice Exam 2 due May 31	Chapter 13 Homework due Jun 2 Exercises 5, 6, 7, 16 due in class.	Price-earnings ratio, payout ratio	Exam 2 Chapter 11, 12 Jun 2
<b>Jun 7, 9</b>	Chapter 13 Questions due Jun 7 Quiz and comprehensive cash flow test Jun 9	Chapter 13 Homework due Jun 9 P13-5, 13-7, 13-9 extra credit P13-10 due in class.	Solvency ratios: Debt to total assets, times interest earned	
<b>Jun 14</b>	Practice Final due Jun 14 Chapter 14 Questions due	Financial analysis and final review	Summary of company analysis due in class.	<b>Comprehensive final JUNE 16, 11:30 am</b>

**Chapter Questions are due Monday. Do not copy and paste from other sources. Write the answers out in your own words.**

Practice exams will be posted the week before an exam. You are expected to complete the exam under test conditions and will correct them in class.

Chapter Quizzes are given on Friday. They are 20 questions multiple choice and must be completed in 30 minutes closed book and closed notes. No makeups will be given for quizzes.

Company Analysis: Financial ratios and analysis posted to forums in mybcc.net course website. Check the calculations of a classmate. Industry presentation on the last week of class.

Illness must be reported before the class and illness does not exempt you from completing work. If you are ill, you may submit the work by email by the due date.

#### Contact

The best way to reach me is by email with Acct 202 in the subject line. I try to respond within 24 hours except on weekends. If you do not hear from me, email again or call as often technology glitches happen.

Office Mail Stop: D110

Office Location: C207

Office Hours: Monday through Thursday at 11:30 am to 12:20 pm or by appointment

Office Phone: 425-564-4063

Office Fax: 425-564-6139

Email: [llum@bellevuecollege.edu](mailto:llum@bellevuecollege.edu)

#### Required Texts

**Weygandt, Kimmel and Kieso , Financial Accounting 7<sup>th</sup> edition. The best way to get the book is to rent it from the Bellevue College bookstore for \$45. If you do not rent it from Bellevue College bookstore, the instructor cannot give access to Wiley Plus and you must purchase Wiley Plus yourself.**

#### Course requirements

To calculate your grade use the weights and add.	Weight percent	Your percent (Your points over Total)	Weight percent times your percent
Three exams (20%, 20%, and 25%)	65%		
Eight Chapter quizzes (20 multiple choice questions each)	10%		
Discussion forum and pairs financial ratio assessments.	5%		
Eight chapter questions in Assessments and 3 practice exams and corrections	10%		
Eight Homework Assignments to Wiley Plus plus worksheets	10%		
TOTAL	100%		

**GRADES ARE POSTED ON ENGRADE.COM.** The log on information will be given in the first two weeks of class.

#### Grading

95 - 100%	A	4
90 - 94	A-	3.7
86 - 89	B+	3.3
83 - 85	B	3.0
80 - 82	B-	2.7
76 - 79	C+	2.3
73 - 75	C	2.0
70 - 72	C-	1.7
66 - 69	D+	1.3
60 - 65	D	1.0
Below 60	F	0

**A pass grade will not be given unless all requirements of the course are completed.**

**Mandatory attendance and expected time**

The Business Transfer Program prepares students for careers in business. All the courses in the program are second-year courses that are rigorous and have many requirements. You are expected to attend every class and spend 2 hours outside of class for every hour in class.

**Exams**

Exam 1 covers Ch 9 through Ch 10, Exam 2 covers Chapter 11 and 12. The final is comprehensive and is created by a group of instructors based on what business schools like the University of Washington expect for entering students. Exams are closed book, closed notes. **No make-up exams are allowed**, however, alternative exams may be scheduled on campus **ahead of the scheduled time with at least 72 hours prior notice**.

**Assessments and Quizzes**

There will be a reading assessment at the beginning of each chapter. The answers to these questions must be in your own words. Do not copy verbatim from the textbook nor copy and paste from other sources.

You will be required to complete a 20-question multiple choice quiz for each chapter. These quizzes are timed for 30 minutes. These quizzes are taken closed book and closed notes.

**Standard of Behavior**

All interactions will be evaluated as to whether they are acceptable in the business environment. This includes interactions in the class, on online discussion forums, email communications, with the instructor, with fellow students, and in the community. Inappropriate communications include jokes and discussions your classmates find offensive, excessive messages, and other communications which would be typically deemed inappropriate in the workplace. If posting are deemed inappropriate or detrimental to the learning environment, they will be removed from the discussion forum. The student will be informed and expected to comply with requests for change and improvement.

Cell phones and laptops are not to be used in the classroom without the expressed permission of the instructor.

**Student Code**

Cheating includes, but is not limited to, copying answers on exams, glancing at nearby exams, turning in assignments or papers that have been used in other classes, and giving or receiving help during an exam. Cheating includes, but is not limited to, purchasing or selling notes, assignments or examination materials. Having a cell phone in view for any reason during an exam will result in a zero in the exam.

Stealing includes, but is not limited to, taking the text, notes, exams, library books or other personal property of others without their permission.

Plagiarism is presenting the words, ideas, and/or work of others as if it is an individual's own work. It includes, but is not limited to, using other's papers as one's own and including parts of published works without giving credit where credit is due.

If you choose to cheat, steal or plagiarize, or if you assist anyone in cheating, the following actions will be taken:

You will receive zero on the assignment or assessment.

A report of the incident will be forwarded to the Dean of Student Services. He/she may file the report in your permanent record and/or take further disciplinary action.

If you feel you have been unfairly accused of any of the above, you may appeal. For a description of due process, see WAC 132H-120, available in the Dean's office.

Inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Vice President of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Vice President of Student

Services.” The Student Code, Policy 2050, in its entirety is located at:  
[http://bellevuecollege.edu/policies/2/2050\\_Student\\_Code.asp](http://bellevuecollege.edu/policies/2/2050_Student_Code.asp)

Social Science policies can be viewed at <https://bellevuecollege.edu/socsci/policies.asp>.

**Affirmation of Inclusion**

Bellevue Community College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at BCC, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

**Code of Honor**

By being a student in this course you acknowledge that you are a part of a learning community at Bellevue College that is committed to the highest academic standards. As a part of this community, you pledge to uphold the fundamental standards of honesty, respect, and integrity, and accept the responsibility to encourage others to adhere to these standards.

**Accommodations**

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact DRC as soon as possible.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc, please meet with your individual instructors to develop a safety plan within the first week of the quarter.

The DRC office is located in B 132 or you can call at 425.564.2498. Deaf students can reach us by video phone at 425-440-2025 or by TTY at 425-564-4110. Application information and other helpful links at [www.bellevuecollege.edu/drc](http://www.bellevuecollege.edu/drc)

**Public Safety**

The Bellevue College (BC) Public Safety provides personal safety, security, crime prevention, preliminary investigations, and other services to the campus community, 24 hours per day, 7 days per week. Their phone number is 425.564.2400. Public Safety is located in K100 and on the web at: <http://bellevuecollege.edu/publicsafety/> for campus emergency preparedness information, campus closure announcements and critical information in the event of an emergency.

**Declare your business major**

If you intend to and have not already done so, declare your business major. Make sure you have consulted with an advisor and laid out your courses. The Business Division recommends that you subscribe to the Business listserv which provides notices of application deadlines and events. To subscribe to the listserv, individuals should send a message to: [lyris@list.bellevuecollege.edu](mailto:lyris@list.bellevuecollege.edu). In the body of your message write SUBSCRIBE bccbusiness.

**Business Transfer Website:** <http://bellevuecollege.edu/business/transfer/default.htm>

COURSE GOALS		
Module	Knowledge and Comprehension DESCRIBE and IDENTIFY	DEMONSTRATE THAT YOU CAN DO THE FOLLOWING
CHAPTER 9	<ul style="list-style-type: none"> <li>• Classification and reporting of long-term assets</li> <li>• Depreciation methods</li> <li>• Amortization</li> <li>• Changes in long-term assets after purchase</li> <li>• Disposal of long-term assets</li> <li>• Financial statement presentation of long-term assets</li> <li>• Basket purchase allocation</li> <li>• Depletion</li> <li>• Return-on-assets and asset turnover ratio</li> </ul>	<ol style="list-style-type: none"> <li>1. Explain how long-term assets are classified, how their cost is computed, and how they are reported.</li> <li>2. Explain and compute how tangible assets are written off over their useful lives and reported on the financial statements.</li> <li>3. Explain and compute how intangible assets are written off over their useful lives and reported on the financial statements.</li> <li>4. Explain how decreases in value, repairs, changes in productive capacity, and changes in estimated of useful life and salvage value of assets are reflected in the financial statements.</li> <li>5. Record the disposal of a long-term asset and explain how it appears in the financial statements.</li> <li>6. Describe how long-term assets are reported on the financial statements.</li> <li>7. Use return-on-assets (ROA) and the asset turnover ratio to help evaluate the firm's performance.</li> <li>8. Recognize the risks associated with long-term assets and the controls that can minimize those risks.</li> </ol>
CHAPTER 10	<ul style="list-style-type: none"> <li>• Definitely determinable liabilities</li> <li>• Long-term notes and mortgages</li> <li>• Bond issuance, interest payment, and amortization of discount or premium entries</li> <li>• Recording payroll</li> <li>• Recording warranty liabilities</li> <li>• Capital structure</li> <li>• Debt-to-equity and times-interest-earned ratios</li> <li>• Long-term debt risks and controls</li> </ul>	<ol style="list-style-type: none"> <li>1. Define a definitely determinable liability and explain how payroll is recorded.</li> <li>2. Define an estimated liability and explain how to account for warranties.</li> <li>3. Explain how long-term notes and mortgages work.</li> <li>4. Record the issue of bonds and payment of interest to bondholders.</li> <li>5. Explain capital structure and compute the debt-to-equity and the times-interest-earned ratios.</li> <li>6. Identify the major risk associated with long-term debt and the related controls.</li> </ol>
CHAPTER 11	<ul style="list-style-type: none"> <li>• Stock—authorized, issued, outstanding</li> <li>• Common stock</li> <li>• Preferred stock</li> <li>• Payment of cash dividends</li> <li>• Definition of treasury stock</li> <li>• Stock dividends and stock splits</li> <li>• Earnings per share</li> <li>• Entries for treasury stock</li> <li>• Return on equity</li> <li>• Risk associated with equity investments</li> </ul>	<ol style="list-style-type: none"> <li>1. Explain how a company finances its business with equity.</li> <li>2. Account for the payment of cash dividends and calculate the allocation of dividends between common and preferred shareholders.</li> <li>3. Define treasury stock, explain why a company would purchase treasury stock, and account for its purchase.</li> <li>4. Explain stock dividends and stock splits.</li> <li>5. Define retained earnings and account for its increases and decreases.</li> <li>6. Compute return on equity and earnings per share, and explain what these ratios mean.</li> <li>7. Recognize the business risks associated with equity and the related controls.</li> </ol>
CHAPTER 12	<ul style="list-style-type: none"> <li>• Accounting for debt investments</li> <li>• Accounting for stock investments.</li> <li>• Use of consolidated financial statements.</li> </ul>	<ol style="list-style-type: none"> <li>1. Record the acquisition, interest and sale of bonds</li> <li>2. Record the acquisition, dividends and sale of stock</li> <li>3. Differentiate between the use of the equity method for 20-50% ownership and the accounting of subsidiaries</li> <li>4. Compile consolidated financial statements</li> </ol>

<b>CHAPTER 13</b>		5. Value and report investments (trading, available for sale, and held to maturity). 6. Presentation of investments and realized and unrealized gain or loss on balance sheets.
	<ul style="list-style-type: none"> <li>• Categorizing cash flows as operating, investing, or financing</li> <li>• The differences between accrual-basis and cash-basis accounting</li> <li>• Preparing the statement of cash flows using the direct method</li> <li>• Preparing the statement of cash flows using the indirect method</li> <li>• Free cash flows</li> <li>• The cash flow adequacy ratio and the current cash debt coverage ratio</li> </ul>	7. Categorize cash flows as operating, investing, or financing cash flows. 8. Explain the difference between accrual-basis and cash-basis accounting. 9. Explain the difference between the two methods of preparing and presenting the statement of cash flows. 10. Compute cash from operating activities using the indirect method. 11. Compute cash from operating activities using the direct method. 12. Compute cash from investing activities and cash from financing activities. 13. Prepare a complete statement of cash flows and know the required supplemental disclosures. 14. Use the statement of cash flows to help evaluate a firm's past and future performance. 15. Identify the risk of investing in a given firm by using the statement of cash flows and the related controls.
<b>CHAPTER 14</b>	<ul style="list-style-type: none"> <li>• Components of net income including discontinued operations, extraordinary items, and change in accounting principles</li> <li>• Horizontal analysis</li> <li>• Vertical analysis</li> <li>• Liquidity</li> <li>• Solvency</li> <li>• Analyzing earnings (quality)</li> </ul>	1. Recognize and explain the components of net income. 2. Perform and interpret a horizontal analysis and a vertical analysis of financial statement information. 3. Perform a basic ratio analysis of a set of financial statements and explain what the ratios mean. 4. Recognize the risks of investing in stock and explain how to control those risks.

**Company Analysis** Each student will be required to select a company from the following list. You will be performing analysis on the 10Ks of your company throughout the quarter and posting your results to the appropriate discussion forums in mybcc.net course website. At the end of the quarter, you will team up with one other student and compile a comparison with another company on the list.

Coca Cola  
Pepsi Colar  
Proctor & Gamble  
Unilever  
Colgate  
General Mills  
Sara Lee  
Kellogg  
Heinz  
Campbell Soup  
Avon  
Walgreen  
Starbucks  
Home Depot  
Lowe's  
Best Buy  
MacDonald's

Walt Disney  
Yum Brands  
Comcast  
Time Warner  
Target  
Staples  
Nike  
Chipolte Mexican Grill  
Darden Restaurants  
News Corp.  
JC Penney