

## BA 240 SYLLABUS SPRING 2011

**Instructor: Emilia Gan**

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W. Li's BA240 website: <http://ba240.groups.live.com> → Has video lectures and Excel tutorial lectures  
click on the **Sign In** on the upper right corner and enter in the following:

**Login:** [ba240student@live.com](mailto:ba240student@live.com)

**Password:** Spring 2011

**\*\* Please note the CAPITAL LETTER "S" for "Spring" (password is case sensitive).**

### **Schedule:**

	READING	HW Due Date	QUIZ	EXAM
Week 1 (4/4 – 4/8)	Chapters 1 & 2	HW0	Q1-Th 4/7 Ch 1 & 2	
Week 2 (4/11 – 4/15) <b>LAST DAY TO DROP (no W) 4/15</b>	Chapter 3	HW 1 and 2 Due 4/11	Q2 – W 4/13 Ch 3	
Week 3 (4/18 - 4/22)	Chapter 4	HW 3 Due 4/18		EXAM 1 W 4/20 CH 1-3
Week 4 (4/25 – 4/29)	Chapter 5	HW 4 Due 4/25	Q3 – W 4/27 Ch 4	
Week 5 (5/2 – 5/6)	Chapter 6	HW 5 Due 5/2	Q4 - W 5/4 Ch 5	
Week 6 (5/9 – 5/13)	Chapter 7	HW 6 Due 5/9	Q5 – T 5/10 Ch 6	EXAM 2 Th 5/12 CH 4-6
Week 7 (5/16 – 5/20) <b>LAST DAY TO DROP (W) 5/20 – 5/22</b>	Chapter 8	SHORT PROJECT Due 5/16	Q6 – W 5/18 Ch 7	
Week 8 (5/23 – 5/27)	Chapter 9	HW 7 Due 5/23	Q7 – W 5/25 Ch 8	
Week 9 (5/31 – 6/3) <b>NO CLASS 5/30</b>	Chapter 9	HW 8 Due 5/31	Q8 – W 6/1 Ch 9	
Week 10 (6/6 – 6/10)	Last Unit	HW 9 Due 6/6		EXAM 3 W 6/8 CH 7-9
Week 11 (6/13 – 6/15) <b>FINALS WEEK</b>	Review	TERM PROJECT due 6/13 – 5 pt penalty for late projects	Q9 – (Take home) Last Unit due 6/13	<b>FINAL 6/15/2011 7:30 – 9:20 am</b>

**NOTE: Schedule may be modified at instructor's discretion**

**Grading:**

<b>In-class exercises / participation:</b>	<b>Must be in class to get credit for in-class work: 50 points</b>
<b>Assignments (drop two lowest):</b>	<b>100 points – checked for completeness</b>
<b>Quizzes (drop two lowest):</b>	<b>200 points</b>
<b>Projects (short project and term project):</b>	<b>150 points</b>
<b>3 Exams:</b>	<b>300 points</b>
<b>Final:</b>	<b>200 points</b>
<b>Total</b>	<b>1000 points</b>

Quizzes and exams are closed book (except for take-home quizzes), but a limited number of pages of notes will be allowed (2 sheets of notes for quizzes, 4 sheets of notes for exams). Printed copies of necessary tables do NOT count in the page total.

Grades are calculated based on the total of points accumulated and the scale provided below:

<b>GRADING SCALE</b>		
930 – 1000	A	4.0
900 – 929.9	A-	3.7
875 – 899.9	B+	3.3
825 – 874.9	B	3.0
800 – 824.9	B-	2.7
775 – 799.9	C+	2.3
725 – 774.9	C	2.0
700 – 724.9	C-	1.7
675 – 699.9	D+	1.3
600 – 674.9	D	1.0
Below 600	F	0

Lecture notes, HW solutions, any schedule changes, and other class documents and announcements will be emailed – please make sure the instructor has a valid e mail address to send class mail to.

**LATE/MAKE-UP POLICY:**

Late HW will be subject to a 10% point penalty.

No make-ups available for missed quizzes – two lowest quizzes dropped to allow for emergencies, illnesses, etc.

Please inform instructor of any possible conflicts with exams dates as soon as possible. Must have a valid reason to reschedule an exam. Documentation of such reasons may be required.