



Survey of Anthropology Anth&100

Summer Quarter 2009 Bellevue College
Mondays through Thursdays 9:30 - 11:20 pm D101
SYLLABUS



Welcome to Anthropology !!!

Anthropologists are scientists who study all facets of modern human beings, as well as our early ancestors. We travel far and wide and generations back in time in order to understand where we came from, where we are going, and what makes us bio-cultural beings. As a comparative science, anthropologists also study the traditions and customs of our own society. This course will offer a new perspective of your own culture, and a deeper understanding of human history and diversity. Come to class with an open mind, and prepare yourself for an intellectually stimulating experience!

WHO IS TEACHING THIS COURSE?

Your instructor is Dr. Isabelle Sarton Miller, who has a Ph.D. in anthropology from the University of Washington and has been trained in all four subfields. She has taught for 10 years. Dr. Sarton Miller has conducted fieldwork in the Andes (Bolivia and Chile) since 1996, and has traveled extensively around the globe. Her research interest is about Energetics: Finding easy and accurate ways to measure energy expenditure (EE) in fieldwork situations. She estimates EE in children performing subsistence labor, and she is an expert on high altitude biological and cultural adaptation.

WHERE CAN YOU FIND YOUR INSTRUCTOR?

OFFICE: R230 K
E-MAIL: imiller@bellevuecollege.edu
MAILBOX: D110 in Social Science Division Office
Tel: (425) 564 2334
OFFICE HOURS: by appointment.

WHAT IS THIS COURSE ABOUT AND WHAT ARE ITS OBJECTIVES?

Anthropology 100 is a 5-credit course that introduces you to the discipline of anthropology. You are exposed to the basic underlying principles, theories, and methods of anthropology through lectures, textbook readings, discussions, and visual materials. This introductory course will explore the 4 subdisciplines of anthropology: cultural anthropology, linguistics, biological anthropology, and archaeology. We will explore the general topic of evolution and specifically how it applies to humans. We will look at our primate relatives and come to understand our similarities and differences with them. The viewpoint of archaeology will enhance your understanding of human history, and an introduction to linguistics will provide you with the basics of studying human communication. We will also discuss how various types of anthropologists go about collecting their data, and the rewards and challenges of conducting fieldwork in anthropology.

WHAT ARE THE LEARNING OUTCOMES for SURVEY OF ANTHROPOLOGY?

Upon completion of this course, students will be able to:

1. Articulate an understanding of the breadth of anthropology, its main fields (archaeology, biological anthropology, cultural anthropology, linguistics) and their ties to the sciences and humanities.
2. Recognize, identify, and employ the scientific method in anthropology, and to distinguish coherent arguments based on such principles from other claims.
3. Identify critical components in anthropological thought, especially in regard to ethnocentrism and cultural relativism.
4. Demonstrate knowledge of the range of human cultural and biological variation in the past and present from an evolutionary perspective.
5. Convey the importance of language in culture and society.
6. Explain the relevance of the anthropological perspective to global issues and cultural diversity.

WHAT GENERAL EDUCATION REQUIREMENTS ARE FULFILLED BY THIS COURSE?

General Education Ratings

Critical Thinking, Creativity, and Problem Solving = 3
Quantitative/Logical Reasoning = 2
Research/Information Literacy = 2
Historical & Intellectual Perspectives = 3
Cultural Diversity = 3
Nature of Science = 3
Reading = 2
Listening, Speaking = 2

WHAT BOOK ARE WE USING?

REQUIRED TEXTBOOK: The essence of Anthropology by Haviland, Prins, Walrath, Mc Bride, Publisher: Wadsworth, Second Edition. ISBN: 978-0-495-59981-4

WHAT ARE THE REQUIREMENTS FOR THIS COURSE?

Attendance is required and will be taken at every class. If you are absent for any class, it is your responsibility to obtain class material for that day.

Participation will be expected of each of you. Discussion of textbook chapters will be an important part of class participation. You will be expected to have read all material for each class ahead of time in preparation for constructive participation. Students will be called on at random to discuss reading assignments. Participation is part of the grades.

Cooperative Learning: There will be discussions that will require you to work in small groups, so you must be present to participate.

Tests: A major part of your course grade will be derived from four tests and a final exam. Each test is worth 30 points and is comprised of 30 multiple choice questions. You will need to bring a No. 2 pencil, an eraser, and a Scantron computer answer sheet to each test so that you may take it. Please show up prepared and on time. It is disruptive to enter the classroom once the testing period has begun. You will have 50 minutes to complete each test. Test questions are derived from assigned readings, class lectures, videos, overheads, slides, handouts, discussions, and any other instructional material presented in class. Cheating and plagiarism will not be tolerated (see below). Conduct during exams will comply with the College policy for academic honesty. If you are caught cheating, you will be prosecuted.

Final Test: The final test will be given on the last day of the course, Wed, Aug 12th, It will consist of 40 multiple choice questions (40 points) and will cover all textbook material covered in class. There are no make-up exams for the final.

A NOTE ABOUT PLAGIARISM AND CHEATING

Cheating and plagiarism are concerns on every college campus. All work handed in must be your own. If you quote from sources, you must acknowledge those sources; otherwise you will fail this course. Please read over the Social Science Division Policy Statement which is attached to this syllabus. All course work, except cooperative learning, is to be performed by you without the aid of others. If you are unfamiliar with what constitutes plagiarism, please check out the following web-site: <http://bellevuecollege.edu/writinglab/Plagiarism.html>. The policy statement at the end of this syllabus clarifies what behaviors are considered to be cheating. Cheating is legitimate grounds for failing the course and dismissal from class.

WHAT IS THE TEST & ASSIGNMENT POLICY?

All tests are closed book. You may not use any sources when taking a test, including pocket dictionaries or electronic devices. Prior approval to miss a test or other class assignments is necessary. All absences must be accompanied with appropriate documentation (i.e., medical or legal papers). Vacation, work, attendance at social activities, sleeping in, picking up someone from the airport, etc. are **NOT** valid excuses for missing class work and you will not be able to make up class assignments for these reasons. Make-up tests are given at the discretion of the instructor. Failure to turn in the make-up test at the agreed upon time will result in 0 points. Just because you missed a test or class assignment does not automatically entitle you to make it up. It is in your best interest to appear for all tests and class meetings, the timings of which are clearly marked on the schedule

HOW CAN YOU CONTACT THE INSTRUCTOR?

If you cannot make it to class for lecture, to take a test, or to participate in classroom activities, you should immediately contact Dr. Sarton Miller in one of two ways stated below. Without taking the first step, you will not be entitled to due consideration for completing missed work.

1. Call Dr. Sarton Miller (425)-564 2334 and leave a message stating the nature of your absence. Provide a phone number where you can be reached or where a message can be left so that arrangements can be made to make up assignments if applicable.
2. Send Dr. Isabelle Sarton Miller an e-mail message (imiller@bellevuecollege.edu) stating the nature of your absence. Be sure to put the class name in the subject line, and make sure the return e-mail address is one to which you have regular access and is secure.

HOW MANY POINTS MAKE UP MY GRADE?

10% Attendance/ participation

Attendance 20 points

60%: Written tests

TEST #1 30 points
TEST #2 30 points
TEST #3 30 points
TEST #4 30 points

20% Final

FINAL 40 points

10%: Discussion

Discussions 20 points

100% TOTAL 200 points

Grade scale

100%-95%	A	79%-77%	C+
94%-90%	A-	76%-74%	C
89%-87%	B+	73%-70%	C-
86%-83%	B	69%-67%	D+
82%-80%	B-	66%-60%	D
59 and below	F		

HOW CAN I SUCCEED IN THIS CLASS? (You are required to review this syllabus and the attached Social Science Division Policy Statement. Enrollment in the course constitutes an agreement to abide by the policies set forth in these items.)

1. **ATTEND** class. Students who come to class get a better comprehension of anthropology, a better education and better grades. There will be material covered in class that is not available elsewhere so attendance at every class is important.
2. **NOTE-TAKING** is an important part of college learning. Taking effective notes from lecture will enhance your understanding of the subject. Notes will highlight what the instructor has emphasized. Take notes that you can understand and use, and that are in your own words. Review your notes right after class and before the next class meeting to reinforce learning.
3. **READ** all assigned chapters in the textbook. Material that is not covered in class, but is found in the reading assignments, is fair game for testing. You are responsible for your own reading and comprehension of material. Most important: read to learn!
4. **PARTICIPATE** during lectures of textbook material. Be prepared for every class by reading the assignments *ahead of time*. This preparation will help you to more fully comprehend material presented in class. Constructive participation is expected and it is to your advantage. Offer to answer questions or contribute insights of your own. If you need suggestions on how to more fully participate, I will be glad to advise.
5. **KEEP A PACE OF READING ASSIGNMENTS**. This is a college course and the reading load is fast-paced. Do not get behind as this will impair your ability to fully understand the material, to participate in class, and to do well on

tests. A standard ratio of 1 to 2 is usual for college courses, meaning that for every hour in class, you can expect to prepare 2 hours outside of class. *Figure in extra study time for tests.* It is helpful to make up a schedule which includes all of your classes so that you know on a weekly basis how heavy your workload will be.

6. STUDY FOR TESTS. There is an on-line study guide for the textbook: www.mhhe.com/park4

Students who have used study guides in the past have done significantly better than those who have not.

Additionally, you may use the outline of chapter contents at the beginning of each chapter, the key concepts, and the chapter summary as guides for understanding text material. Create an optimum learning environment at home or college where you will not be distracted, so that you can enhance your comprehension. Prepare for exams by reading textbook chapters ahead of time and reviewing class notes. Test yourself on key concepts and terminology.

7. IN-CLASS DISCUSSIONS: Come prepared to discuss topics by reading the material ahead of time. Be willing to work with others and to listen to their viewpoints.

8. APPROPRIATE BEHAVIOR: Obtain a copy of the [Bellevue College Student Handbook](#) to familiarize yourself with policies and behaviors that are appropriate to the college environment. Lewd, abusive, disruptive, or harassing behavior will not be tolerated. Turn off all electronic devices before entering the classroom. Arrive on time when class begins. If you must leave early, let the instructor know ahead of time so that you are not disruptive to the class. The handbook is available from the Student Union Building or Student Services Building.

9. ABSENCE: If you know you will be absent for in-class assignments or tests, let the instructor know well in advance. If you suddenly become ill or cannot make it to class for other reasons, call the instructor (425-564 2334) and leave a message with a phone number where you can be reached. Consideration for make-up assignments will be given only if you have informed the instructor *ahead of time* and if your request is accompanied by the proper written verifiable documentation.

10. COMPREHENSION: If you are not understanding course material, come and see me right away. I want you to do well in this course, but I cannot help you if I don't know you need help or want help. Student success is important, but you must be serious and an active participant in your own learning.

11. ACCOMMODATION: "If you need course adaptations or special accommodations because of a disability, or if you have medical information that needs to be shared with me in the event that the building needs to be evacuated, please contact me during the first week of the quarter. If you require accommodations due to a diagnosed disability, please contact the Disability Resource Center office in B132. Phone: 425-564-2498 (Voice) TTY: 425-564-4110." Please let me know if I may assist you in any way; I'll be glad to help you.

12. If you are struggling with this class or any other class, there is help available on campus and on-line. You may contact the tutoring service on campus. One internet source that offers study tips (and from which some of the above information is derived) is <http://www.ablongman.com/textbooktips>.

13. If you are struggling with personal issues and need crisis intervention, please call 206-461-3222 immediately.

14. For on-campus situations that require intervention, please call 425-564-2400 for Bellevue College's Public Safety.

***Class Website:** Every class at Bellevue College has a website. Go to MyBC and click on your classes.

Assignments will be posted here, as well as updates and announcements. The above class schedule is subject to modification as the quarter progresses. Please check this information periodically.

WHAT IS THE CLASS SCHEDULE FOR INTRODUCTION TO ANTHROPOLOGY Summer 2009?*



**Anthropology 100
Summer 2009**

Weeks	Monday	Tuesday	Wednesday	Thursday
1	<i>June 29</i> Chapter 1	<i>June 30</i> Chapter 1	<i>July 1</i> Chapter 2	<i>July 2</i> Chapter 2
2	<i>July 6</i> Chapter 2	<i>July 7</i> Test 1 Chapter 3	<i>July 8</i> Chapter 3	<i>July 9t</i> Chapter 4
3	<i>July 13t</i> Chapter 4	<i>July 14</i> Chapter 4	<i>July 15</i> Chapters 5 & 6	<i>July 16</i> Test 2 Chapter 7
4	<i>July 20</i> Chapter 7	<i>July 21</i> Chapter 7	<i>July 22</i> Chapter 11	<i>July 23</i> Chapter 11
5	<i>July 27</i> Chapter 11	<i>July 28</i> Test 3 Chapter 8	<i>July 29</i> Chapter 8	<i>July 30</i> Chapter 8
6	<i>Aug 3</i> Chapter 9	<i>Aug 4</i> Chapter 9	<i>Aug 5</i> Test 4 Chpts 12 & 13	<i>Aug 6</i> Chapter 15
7	<i>Aug 10</i> <i>extra</i>	<i>Aug 11</i> Review	<i>Aug 12</i> Final	Have a good summer!

Cheating, Stealing and Plagiarizing*

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

Incomplete: If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

F Grade: Students who fail a course will receive a letter grade of "F."

Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal From Class

Academic Year: College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Summer Quarter: College policy states that students must formally withdraw from a class by the end of the fifth week of the quarter (Registration Office, B125). After the sixth day and through the end of the fifth week of the quarter, the "W" grade will become part of the student's transcript record.

Hardship Withdrawal:

Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Students Who Require Disability Accommodations:

Students with disabilities who have accommodation needs are encouraged to meet with the Disability Resource Centre (DRC) office located in B132 (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter. Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Resource Centre, and review those needs with the instructor as well.

Distribution of Grades:

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BC Web site.

Return of Papers and Tests:

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

*If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.