

## **ANTH& 100: Survey of Anthropology**

**MEETING TIME AND LOCATION: TTh, 12:30 pm – 2:40 pm, Room D103**

### **INSTRUCTOR: Dr. Stephanie Brommer**

Office:	D200D
Office Hours:	9:30-10:30 am Mondays; 11:30 am-12:30 pm Thursdays
Email:	stephanie.brommer@bellevuecollege.edu

**Welcome to ANTH& 100!** When we think about what makes us human, we must look across time and space, locally and globally at what anthropologists call the four fields: archaeology (looking at how humans lived in the past and ancient material remains); physical/biological (looking at the body and its evolution); linguistics (how humans communicate); and cultural (how humans create meaning in their lives and societies). We are one human species, but wonderfully diverse. To achieve an anthropological perspective, we must be open-minded and respectfully speak and listen to each other.

### **Course Overview**

An introductory course on the cultures and biology of humans, from scientific and humanistic perspectives. Explores all four fields of anthropology: archaeology (ancient cultures), cultural anthropology (contemporary cultures and cultural diversity), biological anthropology (primates, genetics, evolution, and human biological diversity), and linguistics (language and communication). (From the course catalog)

### **Upon completion of this course, students should be able to:**

- Articulate an understanding of the breadth of anthropology, its main fields (archaeology, biological anthropology, cultural anthropology, linguistics) and their ties to the sciences and humanities.
- Recognize, identify, and employ the scientific method in anthropology, and to distinguish coherent arguments based on such principles from other claims.
- Identify critical components in anthropological thought, especially in regard to ethnocentrism and cultural relativism.
- Demonstrate knowledge of the range of human cultural and biological variation in the past and present from an evolutionary perspective.
- Convey the importance of language in culture and society
- Explain the relevance of the anthropological perspective to global issues and cultural diversity.

### **General Education Rating**

Connections – Cultural Diversity	3
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### **Required Textbooks**

*Anthropology: Asking Questions About Human Origins, Diversity, and Culture*  
By Welsch, Vivanco, and Fuentes  
Oxford University Press  
ISBN: 9780199947591

### **Evaluation**

The Bellevue College grading policy is found here:  
<http://www.bellevuecollege.edu/policies/id-3000/>. Please note that an A grade is assigned to work that EXCEEDS expectations, so to get an A in this course, you will need to go beyond the minimum asked in assignments.

Your final grade in this class will be based on **five** Components:

- Attendance = 60 pts
  - Worksheets = 140 pts
  - Exams = 150 pts
  - Glossaries = 75 pts
  - Artifact Presentation = 75 pts
- TOTAL = 500 pts

### **Attendance**

You are expected to attend class daily, participate in class discussions, and engage and contribute to the class learning environment.

### **Worksheets**

There will be multiple in-class worksheets based on videos and discussions.

### **Exams**

There are 3 exams, each covering the text and concepts from class.

### **Glossaries**

There will be 3 glossaries of terms from the text and lectures.

## Artifact Presentation

You will select an artifact (object) and analyze it anthropologically. Details will be presented in class.

## Late work submission

To be fair to students who submit their work on time, written assignments that are submitted after the day they are due will be subject to a 10% reduction in points for every day they are late, including weekends, non-instruction days, and holidays. After one week, late assignments will not be accepted and a 0 will be awarded. However, I understand and respect that life happens and unexpected circumstances occasionally occur that prevent students from submitting work on time. Please contact me as soon as possible and emergency situations will be considered on a case-by-case basis. Being busy, going on vacation, being pressured with outside work, or having competing academic commitments are not valid reasons to grant extensions.

## Grading Scale (maximum of 500 points)

Your final grade will be based upon the accumulation of points using the table below.

Grade	Point Value	Grade	Point Value	Grade	Point Value	Grade	Point Value
<b>A</b>	500 – 465	<b>B</b>	434 – 415	<b>C</b>	384 – 365	<b>D</b>	324 - 300
<b>A-</b>	464 – 450	<b>B-</b>	414 – 400	<b>C-</b>	364 – 350	<b>F</b>	299 and below
<b>B+</b>	449 – 435	<b>C+</b>	399 – 385	<b>D+</b>	349 – 325		

The link to the College Grading Policy is located on page 10 of the Course Catalog: [Grading Policy](#).

**JUST BECAUSE THIS SYLLABUS DOESN'T EXPLICITLY SAY YOU CAN'T DO SOMETHING... IT DOESN'T MEAN YOU CAN DO IT.**

## Student Responsibilities

To make the most out of the educational opportunities in this class, you need to take an active and energetic role in your own learning process. Success can best be achieved by completing the following student responsibilities. Also, please see the Bellevue College Student Code of Conduct at: [Student Code](#).

- Complete weekly reading assignments before coming to class.
- Participate actively in class.
- Be respectful in class discussions, arriving on time, not leaving early, not texting or using phones or other distractions in class. I reserve the right to restrict or deny computer and cell phone usage in this class.
- Complete assignments. Don't wait until the last minute to ask for help.
- Turn work in on time. No late work will be accepted after the end of the course unless arrangements with the professor have been made.
- Contact your professor if you have any questions. I am happy to talk to you and help!

**HELP WITH CANVAS:** The following is helpful for [Students](#).

**Explore the LMC!** The Library Media Center is at your fingertips! I *strongly* encourage you to visit the LMC at least this quarter, but you can also access it via the web. Talk to a Reference Librarian at the Library (D-126), by calling (425) 564-6161, or by email: [reference@bellevuecollege.edu](mailto:reference@bellevuecollege.edu).

- **Main Library Media Center:** <http://bellevuecollege.edu/lmc/>
- **For the LMC online catalog:** <http://bellevuecollege.edu/lmc/catalogs.html>
- **For article databases:** <http://bellevuecollege.edu/lmc/periodicals.html>

**For all of your written work:** Submit proofread work **only**. If you need help with your writing, please make use of the following student support services:

Academic Success

Center: <http://bellevuecollege.edu/academicsuccess/>

- Academic Tutoring Center: <http://bellevuecollege.edu/tutoring/>
- TRiO Student Support Services: <http://bellevuecollege.edu/TRiO/>
- Writing Lab @ BCC: <http://bellevuecollege.edu/writinglab/>

## Software

Word Processor: Microsoft Word is the only word processor supported at the college. You must use Microsoft Word to prepare any documents to be submitted. Documents submitted in any other format will not be accepted. I may ask for a resubmission in word doc format.

## Web browser

You must use a Web browser supported by Canvas. Information about supported browsers is posted on the Distance Education Website

([www.bellevuecollege.edu/distance/](http://www.bellevuecollege.edu/distance/)). If you are having problems, your first step should be to try a different browser.

### **Academic Calendar**

The Bellevue College Academic Calendar is separated into two calendars. They provide information about holidays, closures and important enrollment dates such as the finals schedule.

- [Enrollment Calendar](#) On this calendar you will find admissions and registration dates and important dates for withdrawing and receiving tuition refunds.
- [College Calendar](#) This calendar gives you the year at a glance and includes college holidays, scheduled closures, quarter end and start dates, and final exam dates.

### **Snow Days or other non-schedule class cancellations**

The possibility is always there that class will be cancelled unexpectedly. In the case that class is cancelled, I will post my information on Canvas. This will include lecture material, assignments, and handouts. It is your responsibility to check this in a timely manner and before the next class session. Material provided in this way will be covered as a review in class but will not be lectured on in detail.

### **Safe Zone**

### **Affirmation of Inclusion**

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

This class is designed to explore and discuss controversial issues. Sometimes these issues evoke emotional or personal responses. It is important for students to be able to speak their minds without worrying about ridicule, demeaning remarks, or hurtful statements. Any occurrences of such comments will be dealt with immediately.

### **Religious Holidays**

Students who expect to miss classes, examinations, or any other assignments as a consequence of their religious observance should be provided with a reasonable alternative opportunity to complete such academic responsibilities. It is the obligation of students to provide faculty with reasonable notice of the dates of religious holidays on which they will be absent, preferably at the beginning of the term. Students who are absent on days of examinations or class assignments should be offered an opportunity to make up the work without penalty (if they have previously arranged to be absent), unless it can be demonstrated that a makeup opportunity would constitute an unreasonable burden on a member of the faculty. Should disagreement arise over what

constitutes an unreasonable burden or any element of this policy, parties involved should consult the department chair, or Dean.

### **College Anti-Discrimination Statement (Title IX)**

Bellevue College does not discriminate on the basis of race or ethnicity; color; creed; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; gender identity or veteran status in educational programs and activities which it operates.

For further information and contacts, please consult [College Anti-Discrimination Statements](#).

### **Academic Integrity**

Cheating and plagiarism will not be accepted. Proper citation of ideas, concepts and quotes that are not your own is required. Cheating and plagiarism will result in a zero score on that assignment and will be reported to BC administration. ***All assignments submitted to the Assignments section in Canvas will also be checked by Turnitin, a plagiarism detection service.***

### **Student Code of Conduct and Academic Integrity**

Any act of academic dishonesty, including cheating, plagiarism (using the ideas or words of another as one's own without crediting the source), and fabrication and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at: [Student Code](#)

**Preventing Plagiarism:** Plagiarism is a form of academic dishonesty occurring when students use information or material from outside sources and do not properly cite those sources. This is grounds for disciplinary action. It is your responsibility to understand plagiarism and its consequences. Plagiarism occurs if:

- a. You do not cite quotations and/or attribute borrowed ideas.
- b. You fail to enclose borrowed language in quotation marks.
- c. You do not write summaries and paraphrases in your own words and/or don't document your source.
- d. You turn in work created by another person.
- e. You submit or use your own prior work for a current or past course, or work from one current course in another course *without express permission* from your professors. This may also be considered academic dishonesty.

f. Consequences: If it is determined that you have plagiarized or engaged in other forms of academic dishonesty, you will likely fail the assignment and possibly the course, despite points earned through other work. Acts of academic dishonesty are reviewed for disciplinary action.

Information about Bellevue College's copyright guidelines can be found at: [College Copyright Policy](#)

This link provides a good, short summary of how to avoid plagiarism: [Avoiding Plagiarism](#)

This 22-minute video also provides a good overview of how to avoid trouble when using sources: From the college home page select SERVICES, then LIBRARY MEDIA CENTER, then DATABASES, then FILMS ON DEMAND. At their site, search by title for **PLAGIARISM 2.0: ETHICS IN THE DIGITAL AGE.**

## **Important Campus Information**

### **Bellevue College E-mail and access to MyBC**

All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: [Create Email](#)

BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Technology Help Desk](#)

### **Disability Resource Center (DRC)**

The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible.

If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc., please meet with your individual instructors to develop a safety plan within the first week of the quarter.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. Contact [Autism Spectrum Navigators](#) Email and phone number is on the web page. ASN is located in the Library Media Center in D125. The DRC office is located in B132 or you can call our reception desk at 425.564.2498. Deaf students can reach us by Skype: the address is **DRCatBC** (NOTE: There is no @

sign...it is actually **DRCatBC**). Please visit our website at [Disability Resource Center](#) for application information into our program and other helpful links.

### **Accessibility**

The online elements of this course are designed to be welcoming to, accessible to, and usable by everyone, including students who are English-language learners, have a variety of learning styles, have disabilities, or are new to online learning. Be sure to let me know immediately if you encounter a required element or resource in the course that is not accessible to you. Also, let me know of changes I can make to the course so that it is more welcoming to, accessible to, or usable by students who take this course in the future.

### **Public Safety and Emergencies**

Public Safety is located in the K building and can be reached at **425-564-2400** (easy to remember because it's the only office on campus open 24 hours a day—2400). Among other things, Public Safety serves as our Parking Permits, Lost and Found, and Emergency Notification center. Please ensure you are signed up to receive alerts through our campus alerting system by registering at [RAVE Alert Registration](#)

If you work late and are uneasy about going to your car, Public Safety will escort you to your vehicle. To coordinate this, please phone ahead and let Public Safety know when and where you will need an escort.

Please familiarize yourself with the emergency postings by the door of every classroom and know where to go in the event of an evacuation. Your instructor will be asked if anyone might still be in the building, so check in before you do anything else. Emergency responders will search for anyone unaccounted for.

### **If a major emergency occurs, please follow these three rules:**

- 1) Take directions from those in charge of the response** -We all need to be working together.
- 2) Do not get in your car and leave campus (unless directed to)** - Doing so will clog streets and prevent emergency vehicles from entering the scene. Instead, follow directions from those in charge.
- 3) In an emergency, call 911 first, then Public Safety.**

Please do not hesitate to call Public Safety if you have safety questions or concerns at any time. You may also visit the [Public Safety](#) web page for answers to your questions.



## **PROCEDURES AND GUIDELINES OF THE SOCIAL SCIENCE DIVISION**

**Email Communication with instructors must be done through student email accounts only. Instructors cannot communicate with students about their course work or grades through student's personal email accounts.**

Incomplete - If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

F Grade - Students who fail a course will receive a letter grade of "F."

Final Examination Schedule - The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal From Class - College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal - Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Distribution of Grades - Grades will not be posted in the Social Science Division or in faculty offices, and program assistants or coordinators will not give out grades. Students should access their grades through the BC Web site.

## **ANTHROPOLOGY BELLEVUE COLLEGE**

Anthropology is a vast discipline with many specializations. We are very fortunate at the college to have experts in each of the four fields of anthropology: Archaeology, Biological Anthropology, Cultural Anthropology, and Linguistics. Earn a concentration!

Join the anthropology club! Read below for more information about our dynamic department!

### **What courses in anthropology are offered at the college?**

There is a general introductory class (ANTH& 100-Survey of Anthropology) which highlights all four sub-disciplines. BC offers in-depth courses in Anthropology which I encourage you to take:

Archaeology (Great Discoveries in Archaeology; Archaeology; Ancient North America; Incas & Their Ancestors; Aztecs, Mayas, & Their Ancestors);

Biological Anthropology (Biological Anthropology; Bioanthropology with Lab; Cross-cultural Medicine; Forensic Anthropology; Human Biological Variation);

Cultural Anthropology (Food, Drink, & Culture; American Life & Culture; Cultural Anthropology; Sex, Gender, & Culture; Environment & Culture; REEL Culture; Religion & Culture; Anthropology of Music);

Linguistics (Language, Culture, & Society).

Check BC's Course Catalogue for a full description of each course. There are no prerequisites for most of these courses and they fulfill degree requirements. Different formats (on campus, on-line, hybrid) are offered. Stop by and visit the Social Science Advisor, Deanne Eschbach, in Room D110, for free professional planning and advising, ask your professor, or contact Anthropology Department Chair Prof. Tony Tessandori (tony.tessandori@bellevuecollege.edu) to learn more about majoring in anthropology.

### **Are you interested in earning a concentration in anthropology, along with your degree?**

In addition to earning an AAS degree, successful completion of 20 or 21 credits of required courses earns you a concentration in Anthropology. These four courses provide the basic foundation of Anthropology and represent the 4-field approach of American Anthropology. All of them are offered on campus and on-line.

ANTH& 204 – Archaeology (5 credits of Social Science)

ANTH& 205 or ANTH& 215 – Biological Anthropology (5 credits of natural science) OR Bioanthropology with Lab (6 credits of Lab Science)

ANTH& 206 – Cultural Anthropology (5 credits of Social Science)

ANTH 208 – Language, Culture, & Society (5 credits of Humanities or Social Science)

\*Application for the concentration must take place before graduation and be approved by the department chair.

**COMMUNICATION: According to Bellevue College policy, I am only allowed to communicate with students over official BC email systems (Bellevue Email or Canvas). If you email me from your personal email I may not respond. I am also subject to FERPA law which states that I am not allowed to communicate with any other person outside this institution about your academic issues**

**without given and documented consent (this includes parents, non-BC teachers or instructors)**

### **Anthropology Paper Usage Policy**

In an attempt to conserve resources the Anthropology Department has implemented a paper use reduction policy. We will use Canvas to post materials required for class (i.e. readings, activities, the complete syllabus...). When necessary we will make copies for class, but this will be when posting is not an option. You are not expected to print all materials. When we think it would be beneficial to print materials we will inform you of this. but will not require it. We know that it is not always convenient and understand that we all must make changes to attain a sustainable lifestyle.

### **Message from the chair**

The Anthropology Department consists of a group of dedicated educators. We all want our students to learn and grow as they progress through their educations. We all are passionate about our fields of study and believe that what we have to say is important. We all feel that it is important that you come to class and take part in the learning process. We also know that life happens outside of our classrooms and missing class is sometime unavoidable. In order for all of us to work together, an open dialog between students and instructors is key. Most often an understanding can be reached when outside situation arise. If at any time during the quarter, you find that you are having concerns with the way a situation is being handled there are some steps to be followed. First you should talk direct to the instructor ask for clarification or further explanation. If you feel you are not getting the results you require, contact me (Anthony Tessandori, Department Chair) at [tony.tessandori@bellevuecollege.edu](mailto:tony.tessandori@bellevuecollege.edu). I will do what I can to help resolve any issues. If I am unable to help alleviate your concerns, you should contact the Dean of Social Science (Virginia Bridwell) at [Virginia.bridwell@bellevuecollege.edu](mailto:Virginia.bridwell@bellevuecollege.edu) I look forward to the coming quarter and I hope to speak to each of you about the possibilities anthropology has to offer. Have a great quarter!

Tony Tessandori  
Chair of Anthropology