# CULTURAL ANTHROPOLOGY - ANTH& 206

(previously ANTH 202)

Winter Quarter 2009 Bellevue College Mondays & Wednesdays 10:30 am - 12:20 pm & Fridays 10:30 - 11:20 am

**SYLLABUS** 



# Welcome to Cultural Anthropology!

How do people around the world live? How does knowledge of various cultural practices assist us personally and professionally? How do you learn your culture? What type of family is the most common worldwide? What are the various ways in which humans make a living? How does being a member of a state-level society impact you? What do politics reveal about society? If these questions interest you, then this class is for you. Come to class, increase your cultural competence, and become a global citizen!

# WHAT IS CULTURAL ANTHROPOLOGY and WHAT ARE WE GOING TO STUDY?

ANTH& 206A is a 5-credit course (Item 5151) that introduces you to the subdiscipline of Cultural Anthropology. Anthropology is a social science of the comparative study of humans and our ancestors, in all times and places. Cultural Anthropologists study the lifeways of people who are alive today. Unlike sociologists who primarily focus on Western industrialized societies, we travel all over the world to document, understand, and explain the variation in human cultures. This travel means that we study people in remote villages in Tibet as well as in super-urban areas, like Mexico City.

We will look at many different cultures from around the globe that exhibit a variety of solutions to universal problems. We will look at patterns of marriage and family types, political leadership, economics, language, and gender in both complex and simply-organized societies. Cultural similarities and differences will become apparent. As a comparative science, anthropologists also study their own cultures, making the strange familiar and the familiar strange, and providing you with a broader perspective of your own culture. You will understand how difficult and rewarding it is to study and live in a foreign culture. Not everyone makes a good anthropologist as you will find out.

### WHO IS TEACHING THIS COURSE?

Hi, I'm Dr. Nancy Gonlin, the chair of BCC's Anthropology Department. I have a Ph.D. in anthropology from Penn State and have been trained in all four subdisciplines of anthropology: archaeology, cultural anthropology, physical anthropology, and linguistics. My fieldwork has focused primarily on Latin America since the 1980s, but I have traveled extensively around the globe. Hablo Español. I've got lots of teaching experience: 11 years at BCC and 21 years in total. My area of expertise is the Classic Maya civilization of Mexico and Central America. Theoretically, my research examines households, gender and class, ritual, tropical rainforest biomes, and human-environment relations. If you are interested in the exciting field of anthropology, come & talk with me!

# WHERE CAN YOU FIND YOUR INSTRUCTOR?

OFFICE: D100E, across from our classroom
OFFICE HOURS: M/T/W/Th 2:40 - 3:10 pm & T/Th 11 am - 12:30 pm
OFFICE PHONE: 425-564-2347

MAILBOX: D110 in the Social Science Division Office

E-MAIL: ngonlin@bellevuecollege.edu

# WHAT OTHER COURSES IN ANTHROPOLOGY ARE OFFERED AT BCC?

BCC offers in-depth courses in Anthropology which I encourage you to take: archaeology (Introduction; Great Discoveries; Indians of North America), physical anthropology (Introduction; Introduction to Forensics; Cross-cultural Medicine), cultural anthropology (Anthropology of American Life; Comparative Religion; Humans: the Sexual Primate) and linguistics (Language, Culture, & Society). There is also a general survey class (Introduction to Anthropology) which highlights all four subdisciplines. Check BCC's Course Catalogue for a full description of each course. There are no prerequisites for any of these courses and they fulfill degree requirements. Stop by and visit the Social Science Advisor, Deanne Eschbach, in Room D110, for free professional planning and advising.

#### WHAT BOOK ARE WE USING?

REQUIRED TEXTBOOK
Nanda, Serena and Richard L. Warms
2007 *Cultural Anthropology*, 9<sup>th</sup> ed. Thomson Wadsworth, Belmont
REQUIRED STUDY GUIDE/BOOK COMPANION WEBSITE for the TEXTBOOK
http://academic.cengage.com

#### WHAT ARE THE REQUIREMENTS FOR THIS COURSE?

<u>The Syllabus</u>: You are required to review this syllabus and the attached Procedures and Guidelines of the Social Science Division. Enrollment in the course constitutes an agreement to abide by the policies set forth in these items.

<u>Attendance</u> is required and will be taken at every class. If you are absent for any class, it is your responsibility to obtain class material for that day. Attendance at *every* class is important and will be noted. You must be present at the time roll is taken. If you enter the classroom late, your presence will not be noted for that day. Total = 50 points

<u>Participation</u> will be expected of each of you. Discussion of textbook chapters will be an important part of class participation. You should read all material for each class ahead of time in preparation for constructive participation. Students will be called on at random to discuss reading assignments. Participation figures importantly in borderline final grades.

<u>In-Class Fieldwork Exercises</u>: You will have five in-class opportunities to try your hand at ethnographic fieldwork. Each assignment will be worth 50 points (total = 250 points). You must be present in class on the days that these exercises are scheduled in order to participate. No make-ups for this portion of the class.

<u>Team Quiz Reviews</u>: To enhance your learning and experience at BCC, the class will participate in team reviews of instructional materials immediately before each quiz, from 10:30 - 11:00 am. Participation in each team review is worth up to 10 points. In order to productively contribute to your group, you must come on time and be prepared (e.g., knowledge of textbook, comprehension of lecture notes, etc.). Total = 50 points.

<u>Team Peer Evaluation</u>: At the end of the quarter, team members will have the opportunity to grade each other's performance and contributions. The average of your team members' grades for you will be the team grade that you receive for your participation and contributions to the team, as perceived by your team-mates. Total = 50 points

Quizzes: A major part of your course grade will be derived from five quizzes, each worth 50 points (total = 250 points). Please show up prepared and on time. It is disruptive to enter the classroom once the testing period has begun. You will have 60 minutes to complete each quiz, from 11:05 a.m. to 12:05 p.m. Questions are derived from assigned readings, class lectures, videos, overheads, exercises, handouts, discussions, and any other instructional material presented in class. Cheating and plagiarism will not be tolerated (see below). Conduct during quizzes will comply with the College policy for academic honesty. If you are caught cheating, you will be prosecuted.

# HOW IS YOUR PROGRESS IN THIS COURSE?

About half way through the quarter in this class, you will be informed of your class standing in terms of points accumulated so far. At this point in the quarter about half of one's grade will have been determined. This progress report will allow you to evaluate your performance and make adjustments, if necessary, for the remainder of the quarter. The last day to withdraw from classes is Friday, February 20. Please feel free to ask me at any point during the quarter how to calculate your class performance. You should keep all of your quizzes and assignments to ensure that you have a record of your performance. If there is any discrepancy, you will have the necessary materials to resolve it.

#### HOW MANY POINTS MAKE UP YOUR GRADE?

Class Requirement	Value
Attendance	50 points
5 Team Reviews	50 points
Team Peer Evaluation	50 points
5 Quizzes	250 points
5 Fieldwork Exercises	250 points
TOTAL POINTS	650 points

# WHAT IS THE SCALE FOR FINAL GRADE CALCULATION IN THIS CLASS?

Final Grade &	Corresponding	
Corresponding Percentage	Point Value	
A = 92-100%	598-650 points	
A- = 90-91%	585-597 points	
B+ = 88-89%	572-584 points	
B = 82-87%	533-571 points	
B- = 80-81%	520-532 points	
C+ = 78-79%	507-519 points	
C = 72-77%	468-506 points	
C- = 70-71%	455-467 points	
D+ = 68-69%	442-454 points	
D = 50%-67%	325-441 points	
F = <50%	0-324 points	

# WHAT IS THE CLASS SCHEDULE FOR CULTURAL ANTHROPOLOGY WINTER 2009?\*

MONDAY	Tues.	WEDNESDAY	Thurs.	FRIDAY
Jan. 5 Welcome to Cultural Anthropology! Anthropology & Human Diversity READ for today's class: Syllabus and Chapter 1	6	7 The Idea of Culture READ for today's class: Chapter 4	8	9 Chapter 4 continued
12 Team Review QUIZ #1	13	14 Doing Cultural Anthropology READ for today's class: Chapter 3	15	16 Chapter 3 continued
19 No Classes	20	21 In-class Fieldwork Exercise #1	22	23 Write-up Time for Exercise #1
26 DUE: Exer #1 Language READ for today's class: Chapter 5	27	28 In-class Fieldwork Exercise #2	29	30 Write-up Time for Exercise #2
Feb. 2 DUE: Exer #2 Team Review QUIZ #2	3	4 Making a Living READ for today's class: Chapter 6	5	6 Reading Day
9 Economics READ for today's class: Chapter 7	10	11 In-Class Fieldwork Exercise #3	12	13 Write-up Time for Exercise #3
16 No Classes	17	18 DUE: Exer #3 Team Review QUIZ #3	19	20 Last Day to Withdraw
23 Marriage, Family, & Domestic Groups READ for today's class: Chapter 8	24	25 In-Class Fieldwork Exercise #4	26	27 Write-up Time for Exercise #4
March 2 DUE: Exer #4 Kinship READ for today's class Chapter 9	3	4 Team Review QUIZ #4	5	6 Reading Day
9 Gender READ for today's class: Chapter 10	10	11 In-Class Fieldwork Exercise #5	12	13 Write-up Time for Exercise #5
16 DUE: Exer #5 Political Organization READ for today's class: Chapter 11	17	18 Team Review QUIZ #5	19	20 No Cultural Anthropology class
23 Final Assessment				

<sup>\*</sup>Class Website: Every class at BCC has a website. Go to MyBCC and click on your classes. Assignments will be posted here, as well as updates and announcements. The above class schedule is subject to modification as the quarter progresses. If class is cancelled by the college due to inclement weather or for any other reason, assignments will be due or quizzes will be given on the very next class meeting. These announcements will be posted on the class website. Please check this information periodically.

#### WHAT MATERIAL IS COVERED ON EACH QUIZ?

QUIZ	DATE	READING ASSIGNMENTS	VISUAL MATERIALS (videos, overheads, etc.)
#1	Monday, January 12	Syllabus Chapters 1 and 4	yes
#2	Monday, February 2	Chapters 3 and 5	yes
#3	Wednesday, February 18	Chapters 6 and 7	yes
#4	Wednesday, March 4	Chapters 8 and 9	yes
#5	Wednesday, March 18	Chapters 10 and 11	yes

# HOW CAN YOU CONTACT THE INSTRUCTOR?

If you cannot make it to class for lecture, to take a quiz, or to participate in classroom activities, you should immediately contact Dr. Gonlin in one of two ways stated below. Without taking the first step, you will not be entitled to due consideration for completing missed work.

- 1. Call Dr. Gonlin's office (425-564-2347) and leave a message stating the nature of your absence. Provide a phone number where you can be reached or where a message can be left so that arrangements can be made to make up assignments if applicable.
- 2. Send Dr. Gonlin an e-mail message (ngonlin@bcc.ctc.edu) stating the nature of your absence. Be sure to put the class name in the subject line, and make sure the return e-mail address is one to which you have regular access and is secure.

#### WHEN AND WHERE CAN YOU GET YOUR FINAL GRADE?

"Official grades are available about 1 week after the guarter ends. There are several ways to learn your grades:

- 1. BCC website: www.bellevuecollege.edu
- 2. Kiosk in the Student Services Building or the Campus Information Center
- 3. Mail: leave a self-addressed stamped envelope at the Student Service Center, with your Student ID number
- 4. In person at the Student Service Center."

#### HOW CAN YOU SUCCEED IN THIS CLASS?

- 1. ACCOMMODATION: "If you have medical information to share with me in the event of an emergency, please contact me via e-mail or come to see me during office hours. Emergency preparedness is important! If you need course modifications / adaptations because of a disability, I can refer you to our Disability Resource Center (DRC). If you prefer, you may contact them directly by going to B132 or by calling 425.564.2498 or TTY 425.564.4110. Information is also available on their website at <a href="http://bellevuecollege.edu/drc/">http://bellevuecollege.edu/drc/</a> Please let me know how I may assist you; I'll be glad to help.
- **2**. ATTEND class. Students who come to class get a better comprehension of anthropology, a better education and better grades. There will be material covered in class that is not available elsewhere so attendance at <u>every</u> class is important.
- 3. NOTE-TAKING is an important part of college learning. Taking effective notes from lecture will enhance your understanding of the subject. Notes will highlight what the instructor has emphasized. Take notes that you can understand and use, and that are in your own words. Review your notes right after class and before the next class meeting to reinforce learning.
- **4**. READ all assigned chapters in the textbook. Material that is not covered in class, but is found in the reading assignments, is fair game for testing. You are responsible for your own reading and comprehension of material. Most important: read to learn!
- **5**. PARTICIPATE during lectures of textbook material. Be prepared for every class by reading the assignments *ahead of time*. This preparation will help you to more fully comprehend material presented in class. Constructive participation is expected and it is to your advantage. Offer to answer questions or contribute insights of your own. If you need suggestions on how to more fully participate, I will be glad to advise.
- **6.** KEEP APACE OF READING ASSIGNMENTS. This is a college course and the reading load is fast-paced. Do not get behind as this will impair your ability to fully understand the material, to participate in class, and to do well on quizzes. A standard ratio of 1 to 2 is usual for college courses, meaning that for every hour in class, you can expect to prepare 2 hours outside of class. *Figure in extra study time for quizzes*. It is helpful to make up a schedule which includes all of your classes so that you know on a weekly basis how heavy your workload will be.
- **7.** STUDY FOR QUIZZES. There is an on-line study guide for the textbook: <a href="http://academic.cengage.com">http://academic.cengage.com</a>
  Students who have used study guides in the past have done significantly better than those who have not. Additionally, you may use the outline of chapter contents at the beginning of each chapter, the key concepts, and the chapter summary as guides for understanding text material. Create an optimum learning environment at home or college where you will not be distracted, so that you can enhance your comprehension. Prepare for quizzes by reading textbook chapters ahead of time and reviewing class notes. Test yourself on key concepts and terminology.

- **8.** IN-CLASS FIELDWORK EXERCISES: Come prepared for the fieldwork exercises by reading the textbook chapter ahead of time and reviewing class notes. Be willing to work with others and to listen to their viewpoints.
- **9**. APPROPRIATE BEHAVIOR: Obtain a copy of the <u>BCC Student Handbook</u> to familiarize yourself with policies and behaviors that are appropriate to the college environment. Lewd, abusive, disruptive, or harassing behavior will not be tolerated. Turn off all electronic devices before entering the classroom. Arrive on time when class begins. If you must leave early, let the instructor know ahead of time so that you are not disruptive to the class. The handbook is available from the Student Union Building or Student Services Building.
- **10**. ABSENCE: If you know you will be absent for in-class assignments or quizzes, let the instructor know well in advance. If you suddenly become ill or cannot make it to class for other reasons, call the instructor (425-564-2347) and leave a message with a phone number where you can be reached. Consideration for make-up assignments will be given only if you have informed the instructor *ahead of time* and if your request is accompanied by the proper written verifiable documentation.
- 11. COMPREHENSION: If you are not understanding course material, come and see me right away. I want you to do well in this course, but I cannot help you if I don't know you need help or want help. Student success is important, but you must be serious and an active participant in your own learning.
- 12. If you are struggling with this class or any other class, there is help available on campus and on-line. You may contact the tutoring service on campus. One internet source that offers study tips (and from which some of the above information is derived) is http://www.ablongman.com/textbooktips.
- 13. If you are struggling with personal issues and need crisis intervention, please call 206-461-3222 immediately.
- 14. For on-campus situations that require intervention, please call 425-564-2400 for BCC's Public Safety.

#### WHAT ARE THE CLASS POLICIES FOR THIS COURSE?

Please review BCC's policy in the Student Handbook as well as the policies for this class. All infractions of policies will be reported to Student Services, with the recommendation that further action is taken.

# 1. General Comment on Class Conduct:

As each of you has paid dearly for the information that you need from this course, it is important to make sure that the classroom environment is as conducive to scholarship as possible. You are encouraged to participate in discussions of the theories and concepts that will be presented to the class, as long as they pertain to class material. You are also encouraged to learn the names of your fellow students and to be respectful of them. However, side comments directed to fellow students contribute to distractions, not to learning, and will not be tolerated. Once the distracting student comes to my attention, we will all observe a moment of silence while we listen in on the conversation. If students persist in distracting from the lecture they will be asked to leave.

# 2. Attendance and Punctuality:

This class is based on the assumption that you will be attending regularly, participate fully, and support the learning environment for your fellow students. As adult students, you are expected to be able to manage your own time and priorities. I will take attendance once at every class session at the beginning of the class. If you are absent, **you** are responsible for obtaining lecture notes from fellow students and to gain information regarding announcements or changes to the schedule that you may have missed.

**Be on time** for class. Late arrivals result in loss of important information and distract from students' opportunity to hear announcements and clarify information from previous classes. If circumstances prevent you from arriving on time, take a seat **closest to the door** to reduce the number of students who are distracted by your late arrival.

Once class has commenced, do not leave before the end of the session. Students sometimes encounter circumstances in which they have to leave before the end of class. Once again, this creates a distraction for others. If you should have to leave early, please arrange to sit close to the door, inform the instructor of your need to leave early, and do not re-enter the room once you have left.

#### 3. Technology in the Classroom:

Electronic devices (cell phones, pagers, laptops, etc.) are a convenience, not a right. They create a distraction for your fellow students. Cell phones and pagers are to be turned off while in a classroom. Students who neglect to turn off this technology before class will be excused from class for the day if their phones or pagers ring during class time. The only person who answers a cell phone or pager in this class is your instructor. Do not use iPods or other electronic devices in class. Laptop computers serve to enhance note-taking but they may also be used to engage in other activities during class time. These activities are disruptive to the learning environment for all students. If you have a medical need to use a laptop computer for note-taking, please see me immediately. All students who must use a laptop will be seated in the front of the room.

#### 4. Cheating and Plagiarism:

Cheating and plagiarism are concerns on every college campus. All work handed in must be your own. Cheating or plagiarism is legitimate grounds for failing the course and dismissal from class. Cheating behavior on quizzes includes, but is not limited to, looking at someone else's quiz, asking another student for answers, assisting another student with cheating, passing notes, writing on the desk, talking during the testing period or otherwise being disruptive, using sources for information, etc. All quizzes are closed book and closed notes. For writing assignments, if you quote from sources, you must acknowledge those sources; otherwise you will fail this course. If you are unfamiliar with what constitutes plagiarism, please inquire. All course work, except teamwork, is to be performed by you without the assistance of others. Cheating or plagiarism will result in failure of the course.

#### 5. Quiz-Taking Expectations:

Team reviews of materials before each quiz will take place. Once the testing period has begun, you may not converse with your fellow students. If you enter late, you may not take the quiz once the testing period has begun. Cheating and plagiarism will not be tolerated, per the regulations of this syllabus and the Social Science Division. All quizzes are closed book and closed note. You may not use any sources when taking a quiz, including pocket dictionaries or electronic devices. You may not listen to any electronic device (e.g., iPod) while taking a quiz or while in attendance of any class. Once the testing period has begun, you may not leave the classroom. If you do so, you will have terminated your quiz. Prior approval to miss a quiz or other class assignments is necessary. All absences must be accompanied with appropriate documentation (i.e., medical or legal papers). Vacation, work, attendance at social activities, sleeping in, picking up someone from the airport, etc. are not valid excuses for missing class work and you will not be able to make up class assignments for those reasons. Make-up quizzes are given at the discretion of the instructor. Failure to turn in the make-up quiz at the agreed upon time will result in 0 points. Just because you missed a quiz or class assignment does not automatically entitle you to make it up. It is in your best interest to appear for all quizzes and class meetings, the timings of which are clearly marked on the schedule. Quizzes can be made up only if the student has proper documentation for an absence. If you miss a quiz, assignment, or activity, be prepared to provide a legitimate written record of your absence.

# 6. In-Class Exercises and Team Work Expectations:

Class discussions and team work, while enriching, can also be challenging and disturbing. You may find that your fellow students hold beliefs and opinions that conflict with your own. This is an opportunity to exercise your listening skills, perfect your critical reasoning skills, and learn to examine claims based on supporting evidence. It is imperative that this learning environment be safe and open for all students regardless of age, sexual orientation, race, ethnicity, religion, gender, disability, or perspective. Students who do not adhere to this code of conduct will be asked to leave the class. This behavior will be reported to the Vice President of Student Services. We will observe the following guidelines for discussion:

- We are not here to persuade others to our point of view; rather to examine the merits of each position, based on evidence.
- 2. We can respect the person even if we don't share his/her opinions.
- 3. We will give each participant his/her time to express their views without interruption, argumentation, or disrespectful gestures, laughter, or facial expressions, etc.
- 4. We will question the evidence or the claim; not the person.
- 5. We will remain open to corrective feedback as to our views and/or the impact of our communication style.
- 6. We will remain aware of the time and seek to not dominate the discussion. (No more than two comments/questions before yielding the time to others.)
- 7. We will avoid phrases such as: "People like that..." "That's a stupid question....idea....etc." "They always..."
- 8. No one should be understood to be 'representing' the racial/ethnic, gender, class, etc. group to which he or she belongs. You speak only for yourself.

The instructor reserves the right to modify any part of the course or syllabus as the classroom situation demands.

# **Learning Outcomes for Cultural Anthropology**

Upon completion of this course, students will be able to:

- 1. Articulate an understanding of the breadth of cultural anthropology and its ties to the sciences and humanities.
- 2. Recognize, identify, and employ the scientific method in cultural anthropology, and to distinguish coherent arguments based on such principles from other claims.
- 3. Identify critical components in anthropological thought, especially in regard to ethnocentrism and cultural relativism.
- 4. Demonstrate knowledge of the range of contemporary human cultural variation.
- 5. Identify and analyze various subsystems of culture, such as subsistence, political organization, kinship, religious, and others.
- 6. Explain the relevance of the anthropological perspective to global issues and cultural diversity.

#### **General Education Ratings**

Cultural Anthropology (ANTH 202) has the following General Education Ratings: Critical Thinking, Creativity, and Problem Solving = 2
Quantitative/Logical Reasoning = 2
Historical & Intellectual Perspectives = 2
Cultural Diversity = 3
Nature of Science = 2
Technology & Society = 2

# PROCEDURES AND GUIDELINES OF THE SOCIAL SCIENCE DIVISION Revised Spring 2008

# Cheating, Stealing and Plagiarizing\*

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue Community College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue Community College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

#### Incomplete

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

#### F Grade

Students who fail a course will receive a letter grade of "F."

#### Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BCC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

#### Withdrawal From Class

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

# Hardship Withdrawal

Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

# Students Who Require Disability Accommodations:

Students with disabilities who have accommodation needs are encouraged to meet with the <u>Disability Resource Centre (DRC)</u> office located in B132 (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter.

Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Resource Centre, and review those needs with the instructor as well.

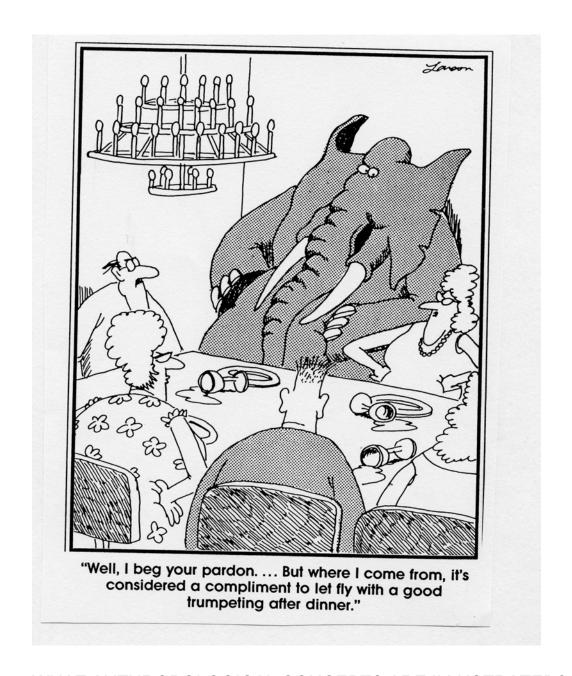
# **Distribution of Grades**

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BCC Web site.

# Return of Papers and Tests

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

<sup>\*</sup>If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue Community College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.



WHAT ANTHROPOLOGICAL CONCEPTS ARE ILLUSTRATED?