



Archaeology - ANTH& 204
 (Previously Anth 105 - Introduction to Archaeology)
 Bellevue College - Winter Quarter 2009
 Tuesdays/Thursdays 12:30 - 2:40 pm - Room D101
 Syllabus



IT'S NOT WHAT YOU FIND; IT'S WHAT YOU FIND OUT!

Welcome to Archaeology!

What is it like to go on a dig and do archaeology? What does one typically find on a dig? Why do archaeologists dig? How do we know where to dig? How do we know how old something is and from where it comes? What makes archaeology a science? How are we able to piece together the past from fragmentary remains? Why do archaeologists sometimes choose not to dig? How do you become an archaeologist?

Stay tuned to find out the answers to these questions and more!

What topics are covered in this course?

We'll look at the kinds of remains that archaeologists find and how we classify them. We'll study why some types of remains are more common than others and why. We'll learn how archaeology developed as the premiere science to understand the past. We'll look at how archaeologists conduct fieldwork and how we determine how old something is. The methods and theories that archaeologists use will be discussed as well. Theoretical issues will be illustrated with world-wide examples. Much first-hand information about ancient Mesoamerica will be offered, as well as a personal account of the rewards and challenges of conducting archaeological fieldwork.

Who is teaching this course?

I'm Dr. Nancy Gonlin, the chair of BCC's Anthropology Department. I'm a Mesoamerican archaeologist, specializing in the ancient cultures of the Aztec and Maya peoples. Hablo Español. I have a Ph.D. in anthropology from Penn State and I am a registered professional archaeologist (RPA). My fieldwork has focused primarily on Latin America since the 1980s, and I have traveled extensively around the globe. Most recently, I visited the spectacular archaeological remains in Egypt. I've got lots of teaching experience: 11 years at BCC and 21 years in total. Theoretically, my research examines households, gender and class, ritual, tropical rainforest biomes, and human-environment relations. If you are interested in the exciting field of anthropology, come & talk with me!

Where can you find your instructor?

OFFICE: D100E, across from our classroom
 OFFICE HOURS: M/T/W/Th 2:40 - 3:10 pm and T/Th 11 am - 12:30 pm
 OFFICE PHONE: 425-564-2347
 E-MAIL: ngonlin@bellevuecollege.edu
 MAILBOX: D110 in Social Science Division Office

What book are we using for Archaeology?

REQUIRED TEXTBOOK
 Ashmore, Wendy and Robert J. Sharer
 2006 *Discovering Our Past: A Brief Introduction to Archaeology*, 4th edition. McGraw-Hill, Boston.

What other courses in anthropology are offered at BCC?

BCC offers in-depth courses in Anthropology which I encourage you to take: archaeology (Archaeology; Great Discoveries in Archaeology; Indians of North America), physical anthropology (Physical Anthropology; Introduction to Forensics; Cross-Cultural Medicine), cultural anthropology (Cultural Anthropology; Anthropology of American Life; Comparative Religion; Gender, Sex, & Culture), and linguistics (Language, Culture, & Society). There are no prerequisites for any of these courses and they fulfill degree requirements. To fit flexible schedules, most anthropology classes are taught both on-campus and on-line. Stop by and visit the Social Science Advisor, Ms. Deanne Eschbach, in Room D110, for free professional planning and advising. If you are interested in majoring in anthropology or would like to know how anthropology courses can enhance your education and marketability, you are encouraged to discuss your goals with the instructor.

What are you expected to do in this course?

Syllabus: You are required to review this syllabus and the attached Procedures and Guidelines of the Social Science Division. Enrollment in the course constitutes an agreement to abide by the policies in this syllabus.

Attendance is required and will be taken at every class. If you are absent for any class, it is your responsibility to obtain class material for that day. Attendance at *every* class is important and will be noted. You must be present at the time roll is taken. If you enter the classroom late, your presence will not be noted for that day. Students who come to class regularly have a more rewarding educational experience. On each day in which a lecture is given, students will receive 5 points for their attendance (total = 50 points)

Participation will be expected of each of you. Discussion of textbook chapters will be an important part of class participation. You should read all material for each class *ahead of time* in preparation for constructive participation. Students will be called on at random to discuss reading assignments. Participation figures importantly in borderline final grades.

Archaeology In-Class Fieldwork Exercises: There will be five classroom exercises that will require you to work in small groups and to actively participate. Each exercise is worth up to 50 points (total = 250 points). Exercises will relate to lectures and textbook chapters. Detailed instructions will be distributed on the day of the exercise. You must be present in order to participate. No make-ups are possible for this portion of the class.

Team Reviews: To enhance your learning and experience at BCC, the class will participate in team reviews immediately before each quiz, from 12:30 - 1:00 pm. Participation in each review is worth up to 10 points (total = 50 points). In order to productively contribute to your group, you must come prepared (e.g., read ahead of time the textbook chapters, lecture notes, etc.). Your peers will evaluate you on your performance (see below).

Team Peer Evaluation: Each of you will be a member of a team that participates in quiz reviews and other in-class activities. You will have the opportunity to evaluate each other at the end of the quarter. (total = 50 points)

Quizzes: Part of your course grade will be derived from five quizzes, each worth 50 points (total = 250 points). Please show up prepared and on time. It is disruptive to enter the classroom once the testing period has begun. You will have 60 minutes to complete each quiz, from 1:05 - 2:05 p.m. Questions are derived from assigned readings, class lectures, videos, overheads, slides, handouts, discussions, and any other instructional material presented in class. Cheating and plagiarism will not be tolerated (see below). Conduct during exams will comply with the College policy for academic honesty. If you are caught cheating, you will be prosecuted.

What material is covered on each quiz?

QUIZ	DATE	READING ASSIGNMENTS	VISUAL MATERIALS (videos, DVDs, overheads, handouts, activities, etc.)
#1	Thursday, January 15	Syllabus A & S Chapter 1 A & S Chapter 2	Yes
#2	Thursday, January 29	Fieldwork Exercise #1 A & S Chapter 3 A & S Chapter 4	Yes
#3	Thursday, February 17	Fieldwork Exercise #2 Fieldwork Exercise #3 A & S Chapter 5 A & S Chapter 6	Yes
#4	Thursday, March 5	Fieldwork Exercise #4 Fieldwork Exercise #5 A & S Chapter 7 A & S Chapter 8	Yes
#5	Tuesday, March 17	A & S Chapter 9 A & S Chapter 10	Yes

For what reasons should you contact the instructor and how do you do contact Dr. Gonlin?

Please contact Dr. Gonlin immediately if you cannot make it to class to take a quiz; participate in team reviews; participate in fieldwork exercises; or to attend class. Call Dr. Gonlin's office (425-564-2347) or send an e-mail (ngonlin@bellevuecollege.edu) and leave a message stating the nature of your absence. Provide a phone number or e-mail address where you can be reached or where a message can be left so that arrangements can be made to make up assignments *if applicable*.

WHAT IS THE CLASS SCHEDULE FOR ARCHAEOLOGY - WINTER 2009?*

Mon.	TUESDAY	Wed.	THURSDAY	Fri.
Jan. 5	6 Archaeology READ: Syllabus Course Orientation	7	8 Introduction READ for today's class: A & S - Chapter 1	9
12	13 Archaeology's Past READ for today's class: A & S - Chapter 2	14	15 Team Review QUIZ #1	16
19 No Classes	20 Contemporary Approaches READ for today's class: A & S - Chapter 3	21	22 Fieldwork Exercise #1	23
26	27 How Archaeology Works READ for today's class: A & S - Chapter 4	28	29 Team Review QUIZ #2	30
Feb. 2	3 Fieldwork READ for today's class: A & S - Chapter 5	4	5 Fieldwork Exercise #2	6
9	10 Analyzing the Past READ for today's class: A & S - Chapter 6	11	12 Fieldwork Exercise #3	13
16 No Classes	17 Team Review QUIZ #3	18	19 Dating the Past READ for today's class: A & S - Chapter 7	20 Last Day to Withdraw
23	24 Fieldwork Exercise #4	25	26 Reconstructing the Past READ for today's class: A & S - Chapter 8	27
March 2	3 Fieldwork Exercise #5	4	5 Team Review QUIZ #4	6
9	10 Understanding the Past READ for today's class: A & S - Chapter 9	11	12 Archaeology Today READ for today's class: A & S - Chapter 10	13
16	17 Team Review QUIZ #5	18	19 Final Assessment	20

A & S = Ashmore and Sharer, your textbook authors.

***Class Website:** Every class at BCC has a website. Go to MyBCC and click on your classes. Assignments will be posted here, as well as updates and announcements. The above class schedule is subject to modification as the quarter progresses. If class is cancelled by the college due to inclement weather or for any other reason, assignments will be due or quizzes will be given on the very next class meeting. These announcements will be posted on the class website. Please check this information periodically. It is your responsibility to stay current.

What are the course Learning Outcomes for Archaeology?

Upon completion of this course, students will be able to:

1. Discuss the scope, applications, history, and current practices of the field of archaeology.
2. Recognize, identify, and employ the scientific method in archaeology, and to distinguish coherent arguments based on such principles from other claims.
3. Describe how archaeological studies reveal characteristics of cultural behavior (technological, organizational, and ideological) and explain how those behaviors have changed through time.
4. Comprehend how archaeologists go about collecting, analyzing, interpreting, and applying their data to resolve questions of cultural evolution.
5. Explain the relevance of archaeology to global issues and cultural diversity.

What are the General Education ratings for Archaeology?

This course fulfills the following General Education Requirements with a rating of "2" or "3".

* Critical Thinking, Creativity, and Problem Solving

* Historical & Intellectual Perspectives

* Nature of Science

*Quantitative/Logical Reasoning

* Cultural Diversity

* Technology and Society

How many points make up your grade?

Class Requirement	Value
Attendance	50 points
5 Team Reviews	50 points
Team Peer Evaluation	50 points
5 Quizzes	250 points
5 Fieldwork Exercises	250 points
TOTAL POINTS	650 points

What is the scale for final grade calculation in this class?

Final Grade & Corresponding Percentage	Corresponding Point Value
A = 92-100%	598-650 points
A- = 90-91%	585-597 points
B+ = 88-89%	572-584 points
B = 82-87%	533-571 points
B- = 80-81%	520-532 points
C+ = 78-79%	507-519 points
C = 72-77%	468-506 points
C- = 70-71%	455-467 points
D+ = 68-69%	442-454 points
D = 50%-67%	325-441 points
F = <50%	0-324 points

When and where can you get your final grade?

"Official grades are available about 1 week after the quarter ends. There are several ways to learn your grades:

1. BCC website: www.bellevuecollege.edu
2. Kiosk in the Student Services Building or the Campus Information Center
3. Mail: leave a self-addressed stamped envelope at the Student Service Center, with your Student ID number
4. In person at the Student Service Center."

Your Progress: How well are you doing in this course?

About half way through the quarter in this class, you will be informed of your class standing in terms of points accumulated so far. At this point in the quarter about half of one's grade will have been determined. This progress report will allow you to evaluate your performance and make adjustments, if necessary, for the remainder of the quarter. The last day to withdraw from classes is Friday, February 20. Please feel free to ask me at any point during the quarter how to calculate your class performance. You should keep all of your quizzes and assignments to ensure that you have a record of your performance. If there is any discrepancy, you will have the necessary materials to resolve it.

How can you do well in this class?

1. ATTEND class. Students who come to class get a better understanding of anthropology, a better education and better grades. There will be material covered in class that is not available elsewhere so attendance at every class is important.
2. NOTE-TAKING is an important part of college learning. Taking effective notes from lecture will enhance your understanding of the subject. Notes will highlight what the instructor has emphasized. Take notes that you can understand and use, and that are in your own words. Review your notes right after class and before the next class meeting to reinforce learning.
3. READ all assigned chapters in the textbook. Material that is not covered in class, but is found in the reading assignments, is fair game for testing. You are responsible for your own reading and comprehension of material. Most important: read to learn! This is a college course and the reading load is fast-paced. Do not get behind as this will impair your ability to fully understand the material, to participate in class, and to do well on quizzes. A standard ratio of 1 to 2 is usual for college courses, meaning that for every hour in class, you can expect to

- prepare 2 hours outside of class. *Figure in extra study time for quizzes.* It is helpful to make up a schedule which includes all of your classes and other obligations so that you know on a weekly basis how heavy your workload is.
4. PARTICIPATE during class discussions of textbook material. Be prepared for every class by reading the assignments *ahead of time*. This preparation will help you to more fully comprehend material presented in class. Constructive participation is expected and it is to your advantage. Offer to answer questions or contribute insights of your own. If you need suggestions on how to more fully participate, I will be glad to advise you.
 5. STUDY FOR QUIZZES. Prepare for exams by reading textbook chapters ahead of time and reviewing class notes. You may use the outline of lecture contents, the key concepts and glossary, and the chapter summary as guides for understanding text material. Create an optimum learning environment at home or college where you will not be distracted, so that you can enhance your comprehension. Test yourself on key concepts and terminology.
 6. APPROPRIATE BEHAVIOR: Obtain a copy of the [BCC Student Handbook](#) to familiarize yourself with policies and behaviors that are appropriate to the college environment. Lewd, abusive, disruptive, or harassing behavior will not be tolerated. Turn off all electronic devices before entering the classroom. Arrive on time when class begins.
 7. ABSENCE: If you know you will be absent for in-class exercises or quizzes, let the instructor know well in advance. If you suddenly become ill or cannot make it to class for other reasons, call the instructor (425-564-2347) and leave a message with a phone number where you can be reached. Consideration for make-up assignments will be given only if you have informed the instructor *ahead of time* and if your request is accompanied by the proper written verifiable documentation.
 8. COMPREHENSION: If you are not understanding course material, come and see me right away. I want you to do well in this course, but I cannot help you if I don't know you need help or want help. Student success is important to me, but you must be serious & an active participant in your own learning.
 9. ACCOMMODATION: "If you need course adaptations or special accommodations because of a disability, or if you have medical information that needs to be shared with me in the event that the building needs to be evacuated, please contact me during the first week of the quarter. If you require accommodations due to a diagnosed disability, please contact the Disability Resource Center office in B132. Phone: 425-564-2498 (Voice) TTY: 425-564-4110." Please let me know if I may assist you in any way; I'll be glad to help you.
 10. If you are struggling with this class or any other class, there is help available on campus and on-line. You may contact the tutoring service on campus. Come and talk with me about how I can help you.
 11. If you are struggling with personal issues and need crisis intervention, please call 206-461-3222 immediately. For on-campus situations that require intervention, call Public Safety (425-564-2400).

What are the class policies for this course?

Please review BCC's policy in the Student Handbook as well as the policies for this class. All infractions of policies will be reported to Student Services, with the recommendation that further action is taken.

1. General Comment on Class Conduct:

As each of you has paid dearly for the information that you need from this course, it is important to make sure that the classroom environment is as conducive to scholarship as possible. You are encouraged to participate in discussions of the theories and concepts that will be presented to the class, as long as they pertain to class material. You are also encouraged to learn the names of your fellow students and to be respectful of them. **However, side comments directed to fellow students contribute to distractions, not to learning, and will not be tolerated.** Once the distracting student comes to my attention, we will all observe a moment of silence while we listen in on the conversation. **If students persist in distracting from the lecture they will be asked to leave.**

2. Attendance and Punctuality:

This class is based on the assumption that you will be attending regularly, participate fully, and support the learning environment for your fellow students. As adult students, you are expected to be able to manage your own time and priorities. I will take attendance once at every class session at the beginning of the class. If you are absent, **you** are responsible for obtaining lecture notes from fellow students and to gain information regarding announcements or changes to the schedule that you may have missed.

Be on time for class. Late arrivals result in loss of important information and distract from students' opportunity to hear announcements and clarify information from previous classes. If circumstances prevent you from arriving on time, take a seat **closest to the door** to reduce the number of students who are distracted by your late arrival.

Once class has commenced, **do not leave before the end of the session.** Students sometimes encounter circumstances in which they have to leave before the end of class. Once again, this creates a distraction for others. If you should have to leave early, **please arrange to sit close to the door, inform the instructor of your need to leave early, and do not re-enter the room once you have left.**

3. Technology in the Classroom:

Electronic devices (cell phones, pagers, laptops, etc.) are a convenience, not a right. They create a distraction for your fellow students. **Cell phones and pagers are to be turned off while in a classroom. Students who neglect to turn off this technology before class will be excused from class for the day if their phones or pagers ring during class time. The only person who answers a cell phone or pager in this class is your instructor. Do not use iPods or other electronic devices in class.** Laptop computers serve to enhance note-taking but they may also be used to engage in other activities during class time. These activities are disruptive to the learning environment for all students. **If you have a medical need to use a laptop computer for note-taking, please see me immediately.** All students who must use a laptop will be seated in the front of the room.

4. Cheating and Plagiarism:

Cheating and plagiarism are concerns on every college campus. All work handed in must be your own. Cheating or plagiarism is legitimate grounds for failing the course and dismissal from class. Cheating behavior on quizzes includes, but is not limited to, looking at someone else's quiz, asking another student for answers, assisting another student with cheating, passing notes, writing on the desk, talking during the testing period or otherwise being disruptive, using sources for information, etc. All quizzes are closed book and closed notes. For writing assignments, if you quote from sources, you must acknowledge those sources; otherwise you will fail this course. If you are unfamiliar with what constitutes plagiarism, please inquire. All course work, except teamwork, is to be performed by you without the assistance of others. Cheating or plagiarism will result in failure of the course.

5. Quiz-Taking Expectations:

Team reviews of materials before each quiz will take place. Once the testing period has begun, you may not converse with your fellow students. If you enter late, you may not take the quiz once the testing period has begun. Cheating and plagiarism will not be tolerated, per the regulations of this syllabus and the Social Science Division. All quizzes are closed book and closed note. You may not use any sources when taking a quiz, including pocket dictionaries or electronic devices. You may not listen to any electronic device (e.g., iPod) while taking a quiz or while in attendance of any class. Once the testing period has begun, you may not leave the classroom. If you do so, you will have terminated your quiz. Prior approval to miss a quiz or other class assignments is necessary. All absences must be accompanied with appropriate documentation (i.e., medical or legal papers). Vacation, work, attendance at social activities, sleeping in, picking up someone from the airport, etc. are not valid excuses for missing class work and you will not be able to make up class assignments for those reasons. Make-up quizzes are given at the discretion of the instructor. Failure to turn in the make-up quiz at the agreed upon time will result in 0 points. Just because you missed a quiz or class assignment does not automatically entitle you to make it up. It is in your best interest to appear for all quizzes and class meetings, the timings of which are clearly marked on the schedule. Quizzes can be made up only if the student has proper documentation for an absence. If you miss a quiz, assignment, or activity, be prepared to provide a legitimate written record of your absence.

6. In-Class Exercises and Team Work Expectations:

Class discussions and team work, while enriching, can also be challenging and disturbing. You may find that your fellow students hold beliefs and opinions that conflict with your own. This is an opportunity to exercise your listening skills, perfect your critical reasoning skills, and learn to examine claims based on supporting evidence. **It is imperative that this learning environment be safe and open for all students regardless of age, sexual orientation, race, ethnicity, religion, gender, disability, or perspective.** Students who do not adhere to this code of conduct will be asked to leave the class. This behavior will be reported to the Vice President of Student Services. We will observe the following guidelines for discussion:

1. We are not here to persuade others to our point of view; rather to examine the merits of each position, based on evidence.
2. We can respect the person even if we don't share his/her opinions.
3. We will give each participant his/her time to express their views without interruption, argumentation, or disrespectful gestures, laughter, or facial expressions, etc.
4. We will question the evidence or the claim; not the person.
5. We will remain open to corrective feedback as to our views and/or the impact of our communication style.
6. We will remain aware of the time and seek to not dominate the discussion. (No more than two comments/questions before yielding the time to others.)
7. We will avoid phrases such as: "People like that..." "That's a stupid question....idea....etc." "They always..."
8. No one should be understood to be 'representing' the racial/ethnic, gender, class, etc. group to which he or she belongs. You speak only for yourself.

The instructor reserves the right to modify any part of the course or syllabus as the classroom situation demands.

PROCEDURES AND GUIDELINES OF THE SOCIAL SCIENCE DIVISION Revised Spring 2008

Cheating, Stealing and Plagiarizing*

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue Community College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue Community College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

Incomplete

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

F Grade

Students who fail a course will receive a letter grade of "F."

Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BCC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal From Class

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal

Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Students Who Require Disability Accommodations:

Students with disabilities who have accommodation needs are encouraged to meet with the [Disability Resource Centre](#) (DRC) office located in B132 (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter.

Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with [Disability Resource Centre](#), and review those needs with the instructor as well.

Distribution of Grades

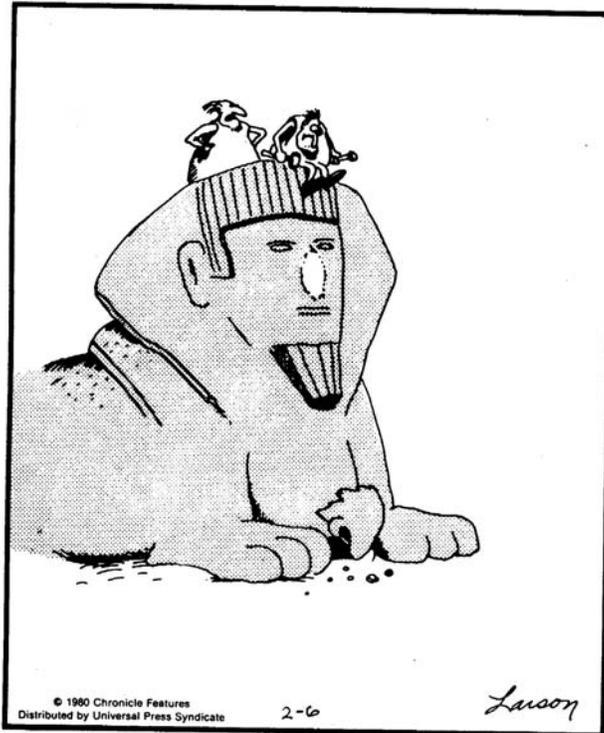
Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BCC Web site.

Return of Papers and Tests

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

**If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue Community College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*

FAR SIDE



"That's fine,' I said. 'Good nose,' I said. But no, you had to go and hit the chisel one more time."

How does an archaeologist explain the current condition of the Great Sphinx in Giza, Egypt?

