

BA 240 SYLLABUS WINTER 2011

Instructor: Emilia Gan

Instructor email: emilia.gan@bellevuecollege.edu

Class website: MyBC class site for BA 240

W. Li's BA240 website: ba240.spaces.live.com → Has video lectures and Excel tutorial lectures

Sign-in ID: ba240student@live.com Password: 2010Fall (when checked on 1/2/2011)

Schedule:

	READING	HW Due Date	QUIZ	EXAM
Week 1 (1/3 – 1/7)	Chapters 1&2			
Week 2 (1/10 - 1/14)	Chapter 3	HW 1 and 2 Due 1/10	Q1-W 1/12 Ch 1 and 2	
Week 3 (1/18 - 1/21) NO CLASS 1/17	Chapter 4	HW 3 Due 1/18	Q2 (Take home) Ch 3 – due 1/18	EXAM 1 Th 1/20 CH 1-3
Week 4 (1/24 - 1/27) NO CLASS 1/28	Chapter 5	HW 4 Due 1/24	Q3-W 1/26 Ch 4	
Week 5 (1/31 - 2/6)	Chapter 6	HW 5 Due 1/31	Q4-Th 2/5 Ch 5	
Week 6 (2/7 - 2/13)	Chapter 7	HW 6 Due 2/7	Q5 (Take home) Ch 6 – due 2/7	EXAM 2 Th 2/12 CH 4-6
Week 7 (2/14 - 2/20) LAST DAY TO DROP (W)	Chapter 8	INDIVIDUAL PROJECT Due 2/14	Q6-Th Ch 7	
Week 8 (2/22 – 2/27) NO CLASS 2/21	Chapter 9	HW 7 Due 2/22	Q7-Th 2/26 Ch 8	
Week 9 (2/28 - 3/6)	Chapter 9	HW 8 Due 2/28	Q8-Th 3/5 Ch 9	
Week 10 (3/7 - 3/11) NO CLASS 3/8	Last Unit	HW 9 Due 3/7		EXAM 3 Th 3/10 CH 7-9
Week 11 (3/14 - 3/18)	Review	TEAM PROJECT	Q9 – (Take home) Last Unit due 3/14	
Week 12 (3/21 - 3/23) FINALS WEEK				FINAL

NOTE: Schedule may be modified at instructor's discretion

Grading:

In-class exercises:	Must be in class for credit from in-class work: 50 points
Assignments:	100 points – checked for completeness
8 Quizzes (best 8 out of 9):	200 points
Project (individual and team sections):	150 points
3 Exams:	300 points
Final:	200 points
Total	1000 points

Quizzes and exams are closed book (except for take-home quizzes), but a limited number of pages of notes will be allowed (2 sheets of notes for quizzes, 4 sheets of notes for exams). Printed copies of necessary tables do NOT count in the page total.

Grades are calculated based on the total of points accumulated and the scale provided below:

GRADING SCALE		
930 – 1000	A	4.0
900 – 929.9	A-	3.7
875 – 899.9	B+	3.3
825 – 874.9	B	3.0
800 – 824.9	B-	2.7
775 – 799.9	C+	2.3
725 – 774.9	C	2.0
700 – 724.9	C-	1.7
675 – 699.9	D+	1.3
600 – 674.9	D	1.0
Below 600	F	0

Lecture notes, HW solutions, any schedule changes, and other class documents and announcements will be posted on the class website. Please check the website regularly.