

Syllabus □ Psych. 100 On-line Spring 2009 Quarter

**Instructor: Julia Wales □ Email: Use Vista email in this course (preferred), or
jwales@bellevuecollege.edu □ Mailbox: D110**

REQUIRED READING:

Hockenbury and Hockenbury, (2007). *Discovering Psychology* (4th Ed). New York: Worth Publishers

COURSE DESCRIPTION:

Psychology can be defined as the scientific study of mental processes and behavior. While psychology is most often associated with clinical issues (i.e. abnormal, personality), this makes up only a small portion of the field. Thus, this course will serve as an overview of the major fields within psychology with an emphasis on developing an understanding of psychology as the science of human thought and behavior. We will also learn to critically evaluate knowledge about how people function.

COURSE OBJECTIVES:

Upon completion of the course, the student should be

- Describe the purpose, scope, and applications of the field of psychology

- Demonstrate knowledge of basic scientific principles by applying research □ methods used by psychologists.

- Recognize, compare and contrast varying theoretical perspective used to explain psychological phenomenon.

- Identify the historical and present-day contributions of major psychologist.

- Define important psychological terms, concepts, processes and principles.

Apply critical thinking to "commonsense" ideas and unsubstantiated claims.

Apply to one's own life some of the findings and principles described by psychologists.

REQUIREMENTS

PRE-TEST/POST-TEST

A document with a few open ended questions will be available for you to download. The Pre-Test will be available at the beginning of the quarter. The purpose of this assignment is to assess how well you can answer the question before taking this class and thus should be completed before reading or looking at any other course material. To complete this assignment, download the word document titled "Pre-Test" in the "Getting Started Folder." Answer the questions and then, using the course email, send the completed document to me as an attachment. The Pre-Test must be submitted by **April 3**. The post test will be available at the end of the quarter and should be completed and sent to me in the same way once you have finished the class. The post test must be submitted by **June 18**. The pre and post-test are worth 5 points each and you will receive the full points as long as they are turned in on time.

WEEKLY DISCUSSION FORUM

The discussion forum is the heart of the course. Students will be responding to my questions, responding to other students, and asking questions of their own, just as they would in a "live" discussion. The discussion sessions will run from Monday to Saturday every week. See the "Course Structure and Expectations" for more details on how the discussion will work. You must participate in at least two discussions per week, but will need to participate more often

than that to accumulate the necessary points. Grading for this portion of the class works as following:

You will receive 10 points for a good quality reply to a thread that is started by myself or another classmate.

You will receive 15 points for an excellent post to any thread.

You will receive 5 points for a low quality or brief post to a thread started by myself or another classmate.

You will receive 0 points for a poor quality (or inappropriate) post to the discussion. Inappropriate posts will be removed (see the "Course Structure and Expectations" section of the class for a description of inappropriate posts).

You will have 5 points subtracted from your discussion point total for any week when you do not contribute to the discussions at least twice.

You should have a total of 400 points at the end of the quarter, which would be an average to be four 10 point postings per week. However, you are only required to participate twice per week which gives you the flexibility to only participate twice in discussions you are less interested in and then participate in the discussion more than four times in a week when topics interest you more. Also, excellent posts or starting a relevant thread will earn you more points requiring you to participate less often.

I will allow you to earn a total of 20 extra credit points for further participation in the discussion threads after you have accumulated your needed 400 points.

Remember, you are only required to participate to the discussions twice a week, but will need to average four posts a week to accumulate the necessary points.

Grades will be posted every week for the previous weeks discussions. You will be responsible for adding up and keeping track of your point totals.

Please do not discuss study guides or ask clarification questions in the discussion. I will open a discussion for each exam for this purpose that you may use to clarify anything from the text, from my PowerPoint slides, or from the study guide. I would encourage you to discuss these with your classmates, but if you need to ask me a question, please do so via email. I will respond to emails within 24 hours on weekdays, but it may take me several days to reply to a discussion thread.

EXAMS

Four multiple choice exams will be given in this course. See the course calendar for the dates of the exams as well as which chapters will be covered in each exam. There will be no comprehensive final in this class. Each exam will cover 3 or 4 chapters and each will have 50 questions and will be worth 100 points. You will have an hour after you begin each exam to complete it. Each exam will be scheduled on a Friday from midnight to midnight and you can log in and take the exam any time during that period. You will receive your score upon completion of the exam. Exams must be taken on the date they are scheduled and there will be no make-up exams or re-takes for exams unless arranged ahead of time with me and I will only allow this if you have a legitimate emergency. Please contact me as soon as possible if you have any issues with the dates of the exams.

STUDY GUIDES

You will be given a study guide to prepare you for each Exam. The study guides will consist of a comprehensive set of questions pertaining to the upcoming Exam. Study guides are worth 25 points each. To get full credit, you must answer all questions **correctly** and turn in the study guide before you begin the exam. Late study guides will not be accepted.

I realize it is quite time-consuming to complete the study guides, but points are given to provide extra motivation to complete the study guide because I think it is the best way to prepare for my exams. To use the study guide most effectively, don't stop once it is complete. Use the study guide to study!! Create flash cards out of the questions or cover the answers and try to come up with the answer yourself using the study guide you have created to check your work. Or better yet, give the completed study guide to someone else and have them quiz you. If you can answer all of the questions on the study guide without looking up the answers, you should be able to get an A on my exams.

GRADING: Grades will be determined on the basis of points earned, rather than on a curve. Possible points for each part of the class are as follows:

ASSIGNMENT	BRIEF DESCRIPTION		PO
Pre-Test/Post Test	download document, and return completed to me via course email (5 points each for pre and post test)	=	10
Discussion	see discussion section of syllabus for an explanation of how points will be awarded.		40
Exams	4 Exams, 100 points each	=	40
Study Guides	4 Study Guides, 25 points each	=	10
Personal Introduction	Introduce yourself and respond to at least one other student's response in the Discussion	=	5
	Total	=	95

FINAL GRADE BREAKDOWN

A	841-915	-C+	704-731
A-	823-840	C	658-703
B+	796-822	C-	640-657
B	750-795	D+	613-639
B-	732-749	D	567-612

QUARTERLY CALENDAR: READING & EXAM SCHEDULE

The quarter will be arranged in 4 units. Each unit will include 3-4 chapters and will end with a test on those chapters. There will be no comprehensive final exam. The following schedule includes the chapters each exam will cover and the dates the exam will be available. The exams will be available from 8 am until midnight on the days scheduled (exam 4 will be available during all 3 days of finals week). Once you log in you will have an hour to complete the exam.

Exam Schedule

Unit 1: Chapters 1-4; Exam 1, April 20
(Monday)

Unit 2: Chapters 5-7; Exam 2, May 4
(Monday)

Unit 3 Chapters 8, 9, 11; Exam 3, May 26
(Tuesday)

Unit 4: Chapters 12 - 14; Exam 4, June 16 - 17 (Tues - Wednesday)

POLICIES AND PROCEDURES OF THE SOCIAL SCIENCE DIVISION

Revised Fall 2003

Cheating, Stealing and Plagiarizing*

"Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue Community College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue Community College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services."

Incomplete*

If a student fails to complete the majority of the work for a course due to unforeseen circumstances, an instructor may or may not assign the grade of Incomplete (I). The student must complete the coursework by the end of the next

quarter, or receive the assigned letter grade (usually an "F").

F Grade*

Students who fail a course will receive a letter grade of "F."

Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BCC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal From Class

College policy states that students must formally withdraw from a class by the date posted in the quarterly schedule. If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal

Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Disabled Students

Students with a disability requiring special accommodation from the College and/or the instructor are required to discuss their specific needs with both the Office of Disabled Students (B233) and the instructor. If you require accommodation based on a documented disability, emergency medical information to share, or need special arrangements in case of emergency evacuation, please make an appointment with your instructor as soon as possible.

If you would like to inquire about becoming a DSS student you may call 564-2498 or go in person to the DSS (Disability Support Services) reception area in the Student Services Building.

Distribution of Grades

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BCC Web site.

* If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue Community College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110C), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.