



Introduction to Archaeology - ANTHROPOLOGY 105A (5206)
Bellevue Community College - Spring Quarter 2008
M & W 10:30 am - 12:20 pm & Fridays 10:30 - 11:20 am
Room D101
Syllabus



IT'S NOT WHAT YOU FIND; IT'S WHAT YOU FIND OUT!

Welcome to Introduction to Archaeology! What is it like to be on a dig and to be an archaeologist? What does one typically find on a 'dig'? Why do archaeologists dig? How do we find sites? How do we know how old something is and from where it comes? What makes archaeology a science? How are we able to piece together the past from fragmentary remains? Stay tuned to find out the answers to these questions and more!

Who is teaching this course? Hi, I'm Dr. Nancy Gonlin, the chair of BCC's Anthropology Department. I have a Ph.D. in anthropology from Penn State and have been trained in all four subdisciplines of anthropology: archaeology, cultural anthropology, physical anthropology, and linguistics. My fieldwork has focused primarily on Latin America since the 1980s, but I have traveled extensively around the globe. Hablo Español. I've got lots of teaching experience: 11 years at BCC and 21 years in total. My area of expertise is the Classic Maya civilization of Mexico and Central America. Theoretically, my research examines households, gender and class, ritual, tropical rainforest biomes, and human-environment relations. If you are interested in the exciting field of anthropology, come & talk with me!

Where can you find your instructor?

OFFICE: D100E, across from our classroom
OFFICE PHONE: 425-564-2347 E-MAIL:
ngonlin@bcc.ctc.edu MAILBOX: D110 in Social
Science Division Office

OFFICE HOURS: M/W 9:30 - 10:30 am; 2:40 - 3:10 pm
T/Th 10 - 10:30 am; 12:20 - 12:50 pm and by
appointment.

What topics are covered in this course?

Archaeology is the study of the material remains of the human past through scientific methods. How fragmentary remains are used to reconstruct the past is addressed by presenting the methods, techniques, and goals of archaeology, as well as explanations for the major cultural changes that our species has experienced. This 5credit 100-level course will delve into our collective past. You will learn how the science of archaeology developed and what kinds of methods we use to understand and interpret the past. Theoretical issues will be illustrated with world-wide examples. Much first-hand information about ancient Mesoamerica will be offered, as well as a personal account of the rewards and challenges of conducting archaeological fieldwork.

How will you accomplish the goals of this course? You are exposed to the basic underlying principles, theories, and methods of archaeology through a variety of instructional methods: hands-on activities, lecture, textbook readings, visual materials, discussions, quizzes, an oral presentation, and more. In terms of your formal education here at BCC, you will have accomplished several general and specific educational outcomes which are listed under "Learning Outcomes" at the end of this syllabus.

What other courses in anthropology are offered at BCC? To broaden your horizons and increase your global and cultural competence, BCC offers in-depth courses in Anthropology which I encourage you to take: archaeology (Introduction; Great Discoveries; Indians of North America), physical anthropology (Introduction; Introduction to Forensics; Cross-cultural Medicine), cultural anthropology (Anthropology of American Life; Comparative Religion; Humans: the Sexual Primate) and linguistics (Language, Culture, & Society). There is also a general survey class

(Introduction to Anthropology) which highlights all four subdisciplines. Check BCC's Course Catalogue for a full description of each course. There are no prerequisites for any of these courses and they fulfill degree requirements. Stop by and visit the Social Science Advisor, Deanne Eschbach, in Room D110, for free professional planning and advising.

What books are we using?

1 REQUIRED TEXTBOOK Ashmore, Wendy and Robert J. Sharer 2006 *Discovering Our Past: A Brief Introduction to Archaeology*, 4th edition. McGraw-Hill, Boston.

2 REQUIRED ANTHOLOGY (READER) Parker, Mari Pritchard and Elvio Angeloni, editors 2007 *Annual Editions: Archaeology*, 8th edition. McGraw-Hill Contemporary Learning Series, Dubuque.

What are the requirements for this course? Attendance is required and will be taken at every class. If you are absent for any class, it is your responsibility to obtain class material for that day. Attendance at every class is important and will be noted. You must be present at the time roll is taken. If you enter the classroom late, your presence will not be noted for that day. Students who regularly come to class have a more rewarding educational experience. Total = 20 points. Participation will be expected of each of you. Discussion of textbook chapters will be an important part of class participation. You should read all material for each class ahead of time in preparation for constructive participation. Students will be called on at random to discuss reading assignments. Participation figures importantly in borderline final grades. Cooperative Learning: There will be eight classroom discussions based on the anthology (reader) that will require you to work in small groups and to actively participate. Each discussion is worth up to 20 points (total = 160 points). There will be two articles discussed every week. For each article, one student will act as discussant while two others act as primary participants. Others are expected to provide substantive contributions. Student Pluralism Event: A campus-wide activity for students is planned on Wednesday, April 16. We will attend the key note lecture in Carlson Theatre; roll will be taken (10 points). A one-page typed summary of this event is required (10 points) and will be due the very next class meeting on April 18. Total = 20 points. Earth Week Events: Earth Week is celebrated on BCC's campus. We will attend two of the events as a class on Wednesday, April 23 in C130. Roll will be taken (10 points for two events). A one-page typed summary of one of these events will be due on the very next class meeting (10 points). Total = 20 points. Classroom Learning Communities: To enhance your learning and experience at BCC, the class will participate in learning communities immediately before each quiz, from 10:30 - 11:05 am. Participation in each learning community is worth up to 10 points (total = 40 points). In order to productively contribute to your group, you must come prepared (e.g., read ahead of time the textbook chapters, discussion chapters, lecture notes, etc.). Oral PowerPoint Presentation: Students will present a topic on archaeology at the end of the quarter. Each of you will work with one other student to decide on a topic of your choice. Further instructions will be provided. Your final PowerPoint presentation will be due in class on Friday, May 30th. Total = 100 points. Quizzes: Part of your course grade will be derived from four quizzes (total = 240 points). Each quiz is worth 60 points and is comprised of a variety of types of questions. Please show up prepared and on time. It is disruptive to enter the classroom once the testing period has begun. You will have 60 minutes to complete each quiz, from 11:15 a.m. to 12:15 p.m. Questions are derived from assigned readings, class lectures, videos, overheads, slides, handouts, discussions, campus events attended, and any other instructional material presented in class. Cheating and plagiarism will not be tolerated (see below). Conduct during exams will comply with the College policy for academic honesty. If you are caught cheating, you will be prosecuted.

What material is covered on each quiz?

QUIZ	DATE	READING ASSIGNMENTS	VISUAL MATERIALS (videos, overheads, handouts, activities, etc.)
#1	Monday, April 14	Text: 1, 2, 10 and Discussions #1 & #2	Yes
#2	Wednesday, April 30	Text 3, 4 and Discussions #3 & #4	Yes
#3	Wednesday, May 14	Text 5, 6, 7 and Discussions #5 & #6	Yes

#4	Wednesday, May 28	Text 8, 9 and Discussions #7 & #8	Yes
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How should I study for quizzes? Doing well on exams is a concern of every student. Come prepared for every class by reading the textbook chapter ahead of time and the discussion articles ahead of time. Listen to the lectures and take good notes. Review your notes and quiz yourself. Or meet with others in class to review course materials. Ask the instructor about points that you do not understand.

What is the quiz and assignment policy? All quizzes are closed book. You may not use any sources when taking a quiz, including pocket dictionaries or electronic devices. You may not listen to any device (e.g., iPod) while testing is in session or during class meetings. If you leave the classroom during a quiz, this indicates that you have finished testing, unless you ask permission from the instructor ahead of time. If you enter the class late for a test, you may not take it if the first student has already exited. Prior approval to miss a quiz or other class assignments is necessary. All absences must be accompanied with appropriate documentation (i.e., medical or legal papers). Vacation, work, attendance at social activities, sleeping in, picking up someone from the airport, etc. are not valid excuses for missing class work and you will not be able to make up class assignments for these reasons. Make-up quizzes are given at the discretion of the instructor. Failure to turn in the make-up quiz at the agreed upon time will result in 0 points. Just because you missed a quiz or class assignment does not automatically entitle you to make it up. It is in your best interest to appear for all quizzes, discussions, exercises, and class meetings, the timings of which are clearly marked on the schedule. Quizzes can be made up only if the student has proper documentation for an absence. If you miss a quiz or assignment, be prepared to provide a legitimate written record of your absence.

A note about plagiarism and cheating... Cheating and plagiarism are concerns on every college campus. All work handed in must be your own. If you quote from sources, you must acknowledge those sources; otherwise you will fail this course. Please read over the Social Science Division Policy Statement which is attached to this syllabus. All course work, except cooperative learning, is to be performed by you without the aid of others. If you are unfamiliar with what constitutes plagiarism, please check out the following web-site: <http://www.bcc.ctc.edu/writinglab/Plagiarism.html>. The policy statement at the end of this syllabus clarifies what behaviors are considered to be cheating. Cheating is legitimate grounds for failing the course and dismissal from class.

For what reasons should I contact the instructor? Please contact Dr. Gonlin immediately if you cannot make it to class to

- take a quiz;
- participate in learning communities;
- participate in discussions;
- participate in scheduled campus events;
- to do your oral presentation;

- to attend class. Please contact Dr. Gonlin if you would like to meet with her and cannot do so during her regular office hours. If you have any questions about course materials or course management, please feel free to discuss with me.

How do I contact the instructor? If you cannot make it to class for lecture, to take a quiz, or to participate in classroom activities, you should immediately contact Dr. Gonlin in one of two ways stated below. Without taking the first step, you will not be entitled to due consideration for completing missed work.

1 Call Dr. Gonlin's office (425-564-2347) and leave a message stating the nature of your absence. Provide a phone number where you can be reached or where a message can be left so that arrangements can be made to make up assignments if applicable.

2 Send Dr. Gonlin an e-mail message (ngonlin@bcc.ctc.edu) stating the nature of your absence. Be sure to put the class name in the subject line, and make sure the return e-mail address is one to which you have regular access and is secure.

How many points make up my grade? What is the grading scale?

QUIZ #1 60 points + 10 for CLCs A = 92 - 100% (552-600 points) QUIZ #2 60 points + 10 for CLCs A- = 90 - 91% (540-551 points) QUIZ #3 60 points + 10 for CLCs B+ = 88 - 89% (528-539 points) QUIZ #4 60 points + 10 for CLCs B = 82 - 87% (492-527 points) Pluralism Day 20 points B- = 80 - 81% (480-491 points) Earth Week 20 points C+ = 78 - 79% (468-479 points) Discussions 160 points C = 72 - 77% (432-467 points) Presentation 100 points C- = 70 - 71% (420-431 points) Attendance 20 points D+= 68 - 69% (408-419 points)

D = 57 - 67% (342-407 points) TOTAL 600 points

F = < 57% (341 points or less)

When and where can I get my final grade? "Official grades are available about 1 week after the quarter ends.

There are several ways to learn your grades:

- 1 BCC website: www.bcc.ctc.edu
- 2 Kiosk in the Student Services Building or the Campus Information Center
- 3 Mail: leave a self-addressed stamped envelope at the Student Service Center, with your Student ID number
- 4 In person at the Student Service Center."

How am I doing in this course? About half way through the quarter in this class, you will be informed of your class standing in terms of points accumulated so far. At this point in the quarter about half of one's grade will have been determined. This progress report will allow you to evaluate your performance and make adjustments, if necessary, for the remainder of the quarter. The last day to withdraw from classes is Friday, May 16. Please feel free to ask me at any point during the quarter how to calculate your class performance. You should keep all of your quizzes and assignments to ensure that you have a record of your performance. If there is any discrepancy, you will have the necessary materials to resolve it.

What are the course learning outcomes for Introduction to Archaeology? Upon

completion of this course, you will be able to:

Discuss the scope, applications, history and current practices of the field of archaeology.

Describe the basic characteristics of the scientific method, as it is understood in archaeology.

Explain the difference between the so-called "Processual" and "Postprocessual" approaches to archaeological interpretation.

Describe how archaeological studies reveal characteristics of cultural behavior and explain how those behaviors have changed throughout the prehistory and history of humankind.

Explain the multidisciplinary nature of archaeology and how specialists from a variety of technical disciplines form teams to conduct archaeological projects.

Apply theory, methods, field and laboratory techniques in archaeology (including problem development, strategy, data acquisition and processing, laboratory analysis, data manipulation and evaluation) to a project of your own design.

What are the General Education ratings for Introduction to Archaeology? This

course fulfills the following General Education Requirements with a rating of "2" or "3".

Critical Thinking, Creativity, and Problem Solving

Quantitative/Logical Reasoning

Historical & Intellectual Perspectives

Cultural Diversity

Nature of Science

Technology of Science

How can I do the best I can in this class?

(You are required to review this syllabus and the attached Social Science Division Policy Statement. Enrollment in the course constitutes an agreement to abide by the policies set forth in these items.)

- 1 ACCOMMODATION: "If you have medical information to share with me in the event of an emergency, please contact me via e-mail or come to see me during office hours. Emergency preparedness is important! If you need course modifications / adaptations because of a disability, I can refer you to our Disability Resource Center (DRC). If you prefer, you may contact them directly by going to B132 or by calling 425.564.2498 or TTY 425.564.4110. Information is also available on their website at <http://bellevuecollege.edu/drc/> Please let me know how I may assist you; I'll be glad to help.

2 ATTEND class. Students who come to class get a better comprehension of anthropology, a better education and better grades. There will be material covered in class that is not available elsewhere so attendance at every class is important. Roll is taken at every class meeting.

3 NOTE-TAKING is an important part of college learning. Taking effective notes from lecture will enhance your understanding of the subject. Notes will highlight what the instructor has emphasized. Take notes that you can understand and use, and that are in your own words. Review your notes right after class and before the next class meeting to reinforce learning.

4 READ all assigned chapters in the textbook. Material that is not covered in class, but is found in the reading assignments, is fair game for testing. You are responsible for your own reading and comprehension of material. Most important: read to learn!

5 PARTICIPATE during lectures of textbook material. Be prepared for every class by reading the assignments ahead of time. This preparation will help you to more fully comprehend material presented in class. Constructive participation is expected and it is to your advantage. Offer to answer questions or contribute insights of your own. If you need suggestions on how to more fully participate, I will be glad to advise.

6 KEEP APACE OF READING ASSIGNMENTS. This is a college course and the reading load is fast-paced. Do not get behind as this will impair your ability to fully understand the material, to participate in class, and to do well on quizzes. A standard ratio of 1 to 2 is usual for college courses, meaning that for every hour in class, you can expect to prepare 2 hours outside of class. Figure in extra study time for quizzes. It is helpful to make up a schedule which includes all of your classes so that you know on a weekly basis how heavy your workload will be.

7 STUDY FOR QUIZZES. Outline each chapter and define the key concepts. Read the chapter summary as a guide for understanding text material. Create an optimum learning environment at home or college where you will not be distracted, so that you can enhance your comprehension. Prepare for quizzes by reading textbook chapters ahead of time as well as discussion articles. Review class notes. Test yourself on key concepts and terminology, or meet with other students outside of class.

8 IN-CLASS DISCUSSIONS: Come prepared to discuss topics by reading the material ahead of time. Be willing to work with others and to listen to their viewpoints.

9 APPROPRIATE BEHAVIOR: Obtain a copy of the BCC Student Handbook to familiarize yourself with policies and behaviors that are appropriate to the college environment. Lewd, abusive, disruptive, or harassing behavior will not be tolerated. Turn off all electronic devices before entering the classroom. Arrive on time when class begins. If you must leave early, let the instructor know ahead of time so that you are not disruptive to the class. The handbook is available from the Student Union Building or Student Services Building.

10 ABSENCE: If you know you will be absent for in-class assignments or quizzes, let the instructor know well in advance. If you suddenly become ill or cannot make it to class for other reasons, call the instructor (425-5642347) and leave a message with a phone number where you can be reached. Consideration for make-up assignments will be given only if you have informed the instructor ahead of time and if your request is accompanied by the proper written verifiable documentation.

11 COMPREHENSION: If you are not understanding course material, come and see me right away. I want you to do well in this course, but I cannot help you if I don't know you need help or want help. Student success is important, but you must be serious and an active participant in your own learning.

12 If you are struggling with this class or any other class, there is help available on campus and on-line. You may contact the tutoring service on campus. One internet source that offers study tips (and from which some of the above information is derived) is <http://www.ablongman.com/textbooktips>.

13 If you are struggling with personal issues and need crisis intervention, please call 206-461-3222 immediately.

14 For on-campus situations that require intervention, please call 425-564-2400 for BCC's Public Safety.

This classroom is a Safe Space.



WHAT IS THE CLASS SCHEDULE FOR

INTRODUCTION TO ARCHAEOLOGY SPRING 2008?*

MONDAY (10:30am-12:20 pm)	TUES.	WEDNESDAY (10:30am-12:20 pm)	THURS.	FRIDAY (10:30-11:20 am)
March 31 Welcome!	April 1	2 Introduction READ for today's class: A & S – Chapter 1	3	4 Discussion #1
7 Archaeology Today READ for today's class: A & S – Chapter 10	8	9 Archaeology's Past READ for today's class: A & S – Chapter 2	10	11 Discussion #2
14 Classroom Learning Communities QUIZ #1	15	16 Student Pluralism Day 10:30 Carlson Theatre	17	18 Discussion #3
21 Contemporary Approaches READ for today's class: A & S – Chapter 3	22 Extra Credit 10:30 am C130	23 Earth Week Room C130 10:30-Toxins 11:30-Coffee	24	25 Discussion #4
28 How Archaeology Works READ for today's class: A & S – Chapter 4	29	30 Classroom Learning Communities QUIZ #2	May 1	2 Discussion #5
5 Fieldwork READ for today's class: A & S – Chapter 5	6 No Classes	7 Analyzing the Past READ for today's class: A & S – Chapter 6	8	9 Discussion #6
12 Dating the Past READ for today's class: A & S – Chapter 7	13	14 Classroom Learning Communities QUIZ #3	15	16 Last Day to W/draw Discussion #7
19 Reconstructing the Past READ for today's class: A & S – Chapter 8	20	21 Understanding the Past READ for today's class: A & S – Chapter 9	22	23 Discussion #8
26 Holiday	27	28 Classroom Learning Communities QUIZ #4	29	30 DUE: PowerPoint Presentations
June 2 Class Presentations	3	4 Class Presentations	5	6 Class Presentations
9 Class Presentations	10	11 No class meeting	12	13 Final Class 9:30 - 11:20 am

*Class Website: Every class at BCC has a website. Go to MyBCC and click on your classes. Assignments will be posted here, as well as updates and announcements. The above class schedule is subject to modification as the quarter progresses. If class is cancelled by the college due to inclement weather or for any other reason, assignments will be due or quizzes will be given on the very next class meeting. These announcements will be posted on the class website. Please check this information periodically. It is your responsibility to stay current.

PROCEDURES AND GUIDELINES OF THE SOCIAL SCIENCE DIVISION Revised Spring 2008

Cheating, Stealing and Plagiarizing* Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue Community College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue Community College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

Incomplete If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

F Grade

Students who fail a course will receive a letter grade of "F."

Final Examination Schedule The Social Science Division will adhere to the final examination schedule as stated in the BCC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal From Class College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Students Who Require Disability Accommodations:

Students with disabilities who have accommodation needs are encouraged to meet with the Disability Resource Centre (DRC) office located in B132 (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DRC accommodation letter with each instructor during the first week of the quarter.

Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Resource Centre, and review those needs with the instructor as well.

Distribution of Grades Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BCC Web site.

Return of Papers and Tests Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

**If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue Community College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*