

SYLLABUS

BCC offers in-depth courses in Anthropology which I encourage you to take: archaeology (Introduction; Great Discoveries), physical anthropology (Introduction; Introduction to Forensics), cultural anthropology (Anthropology of American Life; Comparative Religion; forthcoming Sex, Gender, and Culture; and Food & Culture), and linguistics (Language, Culture, & Society). There is also a general survey class (Introduction to Anthropology) which highlights all four subdisciplines. Check BCC's Course Catalogue for a full description of each course. There are no prerequisites for any of these courses and they fulfill degree requirements. Stop by and visit the Social Science Advisor, Deanne Eschbach, in Room D110, for free professional planning and advising.

WHAT BOOKS ARE WE USING?

REQUIRED TEXTBOOK

Park, Michael Alan

2008 *Introducing Anthropology: An Integrated Approach*, 4th edition. McGraw-Hill Higher Education, New York.

REQUIRED STUDY GUIDE/ONLINE LEARNING CENTER

www.mhhe.com/park4

REQUIRED CASE STUDY

Anderson, Barbara Gallatin

1990 *First Fieldwork: The misadventures of an anthropologist*. Waveland Press, Inc., Prospect Heights, Illinois.

WHAT ARE THE REQUIREMENTS FOR THIS COURSE?

Attendance is required and will be taken at every class. If you are absent for any class, it is your responsibility to obtain class material for that day. Attendance at *every* class is important and will be noted.

Participation will be expected of each of you. Discussion of textbook chapters will be an important part of class participation. You will be expected to have read all material for each class ahead of time in preparation for constructive participation. Students will be called on at random to discuss reading assignments. Participation figures importantly in borderline grades.

Cooperative Learning: There will be three classroom discussions based on the case study that will require you to work in small groups, so you must be present to participate. Each discussion is worth up to 50 points.

Tests: A major part of your course grade will be derived from three tests and a final exam. Each test is worth 100 points and is comprised of 50 multiple choice questions. You will need to bring a No. 2 pencil, an eraser, and a Scantron computer answer sheet to each test so that you may take it. Please show up prepared and on time. It is disruptive to enter the classroom once the testing period has begun. You will have 75 minutes to complete each test, from 12:30 p.m. to 1:45 p.m. Test questions are derived from assigned readings, class lectures, videos, overheads, slides, handouts, discussions, and any other instructional material presented in class. Cheating and plagiarism will not be tolerated (see below). Conduct during exams will comply with the College policy for academic honesty. If you are caught cheating, you will be prosecuted.

Final Test: The final test will be given during the final exams period on Wednesday, March 19th from 11:30 am - 1:20 pm. It will consist of 100 multiple choice questions (200 points) and will cover all textbook material covered in class. There are no make-up exams for the final.

A NOTE ABOUT PLAGIARISM AND CHEATING

Cheating and plagiarism are concerns on every college campus. All work handed in must be your own. If you quote from sources, you must acknowledge those sources; otherwise you will fail this course. Please read over the Social Science Division Policy Statement which is attached to this syllabus. All course work, except cooperative learning, is to be performed by you without the aid of others. If you are unfamiliar with what constitutes plagiarism, please check out the following web-site: <http://www.bcc.ctc.edu/writinglab/Plagiarism.html>. The policy statement at the end of this syllabus clarifies what behaviors are considered to be cheating. Cheating is legitimate grounds for failing the course and dismissal from class.

WHAT IS THE TEST & ASSIGNMENT POLICY?

All tests are closed book. You may not use any sources when taking a test, including pocket dictionaries or electronic devices. Prior approval to miss a test or other class assignments is necessary. All absences must be accompanied with appropriate documentation (i.e., medical or legal papers). Vacation, work, attendance at social activities, sleeping in, picking up someone from the airport, etc. are not valid excuses for missing class work and you will not be able to make up class assignments for these reasons. Make-up tests are given at the discretion of the instructor. Failure to turn in the make-up test at the agreed upon time will result in 0 points. Just because you missed a test or class assignment does not automatically entitle you to make it up. It is in your best interest to appear for all tests and class meetings, the timings of which are clearly marked on the schedule. Tests can be made up only if the student has proper documentation for an absence. If you miss a test or assignment, be prepared to provide a legitimate written record of your absence.

HOW CAN YOU CONTACT THE INSTRUCTOR?

If you cannot make it to class for lecture, to take a test, or to participate in classroom activities, you should immediately contact Dr. Gonlin in one of two ways stated below. Without taking the first step, you will not be entitled to due consideration for completing missed work.

1. Call Dr. Gonlin's office (425-564-2347) and leave a message stating the nature of your absence. Provide a phone number where you can be reached or where a message can be left so that arrangements can be made to make up assignments if applicable.
2. Send Dr. Gonlin an e-mail message (ngonlin@bcc.ctc.edu) stating the nature of your absence. Be sure to put the class name in the subject line, and make sure the return e-mail address is one to which you have regular access and is secure.

WHAT MATERIAL IS COVERED ON EACH TEST?

TEST	DATE	READING ASSIGNMENTS	VISUAL MATERIALS (videos, overheads, handouts, etc.)
#1	Wednesday, January 16	Text: Chaps 1, 2, 4 Case Study: Prologue, Chaps 1-5	yes
#2	Monday, February 11	Text: Chaps 3, 5, 6 Case Study: Chaps 6-10	yes
#3	Monday, March 3	Text: Chaps 9, 10, 12 Case Study: Chaps 11-15, Epilogue	yes
Final	Wednesday, March 19	All textbook materials covered in class	yes

HOW AM I DOING IN THIS COURSE?

About half way through the quarter in this class, each student will be informed of his/her class standing in terms of points accumulated so far. At this point in the quarter about half of one's grade will have been determined. This progress report will allow the student to evaluate his/her performance and make adjustments, if necessary, for the remainder of the quarter. The last day to withdraw from classes is Friday, February 15. Please feel free to ask me at any point during the quarter how to calculate your class performance. You should keep all of your exams and any other assignments to ensure that you have a record of your performance. If there is any discrepancy, you will have the necessary materials to resolve it.

HOW MANY POINTS MAKE UP MY GRADE?

TEST #1 100points
TEST #2 100points
TEST #3 100points
FINAL 200points
Discussions 150 points

WHAT IS THE GRADING SCALE?

A = 92 - 100% C = 72 - 77%
A- = 90 - 91% C- = 70 - 71%
B+ = 88 - 89% D+ = 68 - 69%
B = 82 - 87% D = 57 - 67%
B- = 80 - 81% F = < 57%
C+ = 78 - 79%

TOTAL 650points

WHEN AND WHERE CAN I GET MY FINAL GRADE?

"Official grades are available about 1 week after the quarter ends. There are several ways to learn your grades:

1. BCC website: www.bcc.ctc.edu
2. Kiosk in the Student Services Building or the Campus Information Center
3. Mail: leave a self-addressed stamped envelope at the Student Service Center, with your Student ID number
4. In person at the Student Service Center."

HOW CAN I SUCCEED IN THIS CLASS? (You are required to review this syllabus and the attached Social Science Division Policy Statement. Enrollment in the course constitutes an agreement to abide by the policies set forth in these items.)

1. **ATTEND** class. Students who come to class get a better comprehension of anthropology, a better education and better grades. There will be material covered in class that is not available elsewhere so attendance at every class is important.
2. **NOTE-TAKING** is an important part of college learning. Taking effective notes from lecture will enhance your understanding of the subject. Notes will highlight what the instructor has emphasized. Take notes that you can understand and use, and that are in your own words. Review your notes right after class and before the next class meeting to reinforce learning.
3. **READ** all assigned chapters in the textbook. Material that is not covered in class, but is found in the reading assignments, is fair game for testing. You are responsible for your own reading and comprehension of material. Most important: read to learn!
4. **PARTICIPATE** during lectures of textbook material. Be prepared for every class by reading the assignments *ahead of time*. This preparation will help you to more fully comprehend material presented in class. Constructive participation is expected and it is to your advantage. Offer to answer questions or contribute insights of your own. If you need suggestions on how to more fully participate, I will be glad to advise.
5. **KEEP A PACE OF READING ASSIGNMENTS**. This is a college course and the reading load is fast-paced. Do not get behind as this will impair your ability to fully understand the material, to participate in class, and to do well on tests. A standard ratio of 1 to 2 is usual for college courses, meaning that for every hour in class, you can expect to prepare 2 hours outside of class. *Figure in extra study time for tests*. It is helpful to make up a schedule which includes all of your classes so that you know on a weekly basis how heavy your workload will be.
6. **STUDY FOR TESTS**. There is an on-line study guide for the textbook: www.mhhe.com/park4
Students who have used study guides in the past have done significantly better than those who have not. Additionally, you may use the outline of chapter contents at the beginning of each chapter, the key concepts, and the chapter summary as guides for understanding text material. Create an optimum learning environment at home or college where you will not be distracted, so that you can enhance your comprehension. Prepare for exams by reading textbook chapters ahead of time and reviewing class notes. Test yourself on key concepts and terminology.
7. **IN-CLASS DISCUSSIONS**: Come prepared to discuss topics by reading the material ahead of time. Be willing to work with others and to listen to their viewpoints.
8. **APPROPRIATE BEHAVIOR**: Obtain a copy of the BCC Student Handbook to familiarize yourself with policies and behaviors that are appropriate to the college environment. Lewd, abusive, disruptive, or harassing behavior will not be tolerated. Turn off all electronic devices before entering the classroom. Arrive on time when class begins. If you must leave early, let the instructor know ahead of time so that you are not disruptive to the class. The handbook is available from the Student Union Building or Student Services Building.
9. **ABSENCE**: If you know you will be absent for in-class assignments or tests, let the instructor know well in advance. If you suddenly become ill or cannot make it to class for other reasons, call the instructor (425-564-2347) and leave a message with a phone number where you can be reached. Consideration for make-up assignments will be given only if you have informed the instructor *ahead of time* and if your request is accompanied by the proper written verifiable documentation.
10. **COMPREHENSION**: If you are not understanding course material, come and see me right away. I want you to do well in this course, but I cannot help you if I don't know you need help or want help. Student success is important, but you must be serious and an active participant in your own learning.
11. **ACCOMMODATION**: "If you need course adaptations or special accommodations because of a disability, or if you have medical information that needs to be shared with me in the event that the building needs to be evacuated, please contact me during the first week of the quarter. If you require accommodations due to a diagnosed disability, please contact the Disability Resource Center office in B132. Phone: 425-564-2498 (Voice) TTY: 425-564-4110." Please let me know if I may assist you in any way; I'll be glad to help you.
12. If you are struggling with this class or any other class, there is help available on campus and on-line. You may contact the tutoring service on campus. One internet source that offers study tips (and from which some of the above information is derived) is <http://www.ablongman.com/textbooktips>.
13. If you are struggling with personal issues and need crisis intervention, please call 206-461-3222 immediately.
14. For on-campus situations that require intervention, please call 425-564-2400 for BCC's Public Safety.

This classroom is a Safe Space.



WHAT IS THE CLASS SCHEDULE FOR INTRODUCTION TO ANTHROPOLOGY WINTER 2008?*

Sun.	MONDAY	Tues.	WEDNESDAY	Thurs.	Fri.	Sat.
		Jan 1 2008	2 Welcome!!! Doing Anthropology READ: Text Chap 1	3	4	5
6	7 How Anthropology Works - Methods READ: Text Chap 2	8	9 Themes of Anthropology - Culture READ: Text Chap 4	10	11	12
13	14 Discussion #1 READ: Anderson - Prologue & Chaps 1-5	15	16 TEST #1	17	18	19
20	21 <i>Holiday</i> No classes	22	23 Discussion #2 READ: Anderson - Chaps 6-10	24	25	26
27	28 Themes of Anthropology - Evolution READ: Text Chap 3	29	30 Our Place in Nature - Primates READ: Text Chap 5	31	Feb 1	2
3	4 Evolution - Large- Brained Primate READ: Text Chap 6	5	6 Evolution - Large- Brained Primate READ: Text Chap 6	7	8	9
10	11 TEST #2	12	13 Food READ: Text Chap 9	14	15 Last Day to W/draw	16
17	18 <i>Holiday</i> No classes	19	20 Nature of the Group READ: Text Chap 10	21	22	23
24	25 Discussion #3 READ: Anderson - Chaps 11-15, Epilogue	26	27 Maintenance of Order - Worldview READ: Text Chap 12	28	29 No classes	March 1
2	3 TEST #3	4	5 Communication READ: Text Chap 11	6	7	8
9	10 Communication READ: Text Chap 11	11	12 Reproduction: The Sexual Primate READ: Text Chap 7	13	14	15
16	17 Human Variation - BioDiversity & Race READ: Text Chap 8	18	19 FINAL EXAM 11:30 am - 1:20 pm	20	21	22

***Class Website:** Every class at BCC has a website. Go to MyBCC and click on your classes. Assignments will be posted here, as well as updates and announcements. The above class schedule is subject to modification as the quarter progresses. If class is cancelled by the college due to inclement weather or for any other reason, assignments will be due or tests will be given on the very next class meeting. These announcements will be posted on the class website. Please check this information periodically.

WHAT ARE THE LEARNING OUTCOMES for INTRODUCTION TO ANTHROPOLOGY?

By the end of this course, you will have

- I. developed critical thinking habits to be able to
 - A. infer plausible, alternative explanations by reasoning from data
 - B. identify and evaluate cultural biases in political, religious, or social arguments
 - C. define “cultural relativism” and “ethnocentrism” and use these contrasting concepts
 - D. evaluate problems inherent in global culture
 - E. employ some of the methods and attitudes of anthropologists to analyze your interpersonal relationships and understand the pressures of multicultural world society
- II. exercised practical skills to be able to
 - A. communicate and cooperate more effectively in teams
 - B. use computer applications and perform Web searches
- III. achieved competence in the course content to be able to
 - A. characterize the perspective anthropology brings to the study of human biology and culture
 - B. define critical aspects of human culture
 - C. describe how anthropologists conduct research
 - D. summarize the principal mechanisms of biological evolution in general and human evolution in particular
 - E. summarize the current scientific understanding of race and human biological diversity
 - F. explain how anthropologists infer past forms and events from fossils and artifacts
 - G. trace in time and space the main developments of cultural evolution from the Oldowan to the emergence of the state
 - H. summarize the major scientific controversies about the origin of anatomically modern humans
 - I. describe the subsistence and lifeways of hunter-gatherers
 - J. explain the processes of domestication and its relevance to the emergence of complex cultures
 - K. describe the broad differences in community size and sociocultural structures of bands, tribes, chiefdoms, and agricultural states
 - L. compare and contrast cultural beliefs and behaviors associated with rites of passage, marriage, family and household, kinship systems, and more inclusive social organizations
 - M. explain how all cultures are being affected by the emergence of global cultural systems.

WHAT GENERAL EDUCATION REQUIREMENTS ARE FULFILLED BY THIS COURSE?

- I. Reasoning
 - #1 Critical Thinking, Creativity, and Problem Solving
 - #2 Quantitative/Logical Reasoning
- II. Cultural Traditions
 - #13 Historical and Intellectual Perspectives
 - #15 Cultural Diversity
- III. Science and Environment
 - #16 Nature of Science

PROCEDURES AND GUIDELINES OF THE SOCIAL SCIENCE DIVISION

Revised Fall 2007

Cheating, Stealing and Plagiarizing*

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue Community College. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue Community College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

Incomplete

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

F Grade

Students who fail a course will receive a letter grade of "F."

Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BCC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal From Class

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal

Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Students Who Require Disability Accommodations:

Students with disabilities who have accommodation needs are encouraged to meet with the Disability Resource Center (DRC) office located in B132 (telephone 425.564.2498 or TTY 425.564.4110), to establish their eligibility for accommodation. The DRC office will provide each eligible student with an accommodation letter. Students who require accommodation in class should review the DSS accommodation letter with each instructor during the first week of the quarter.

Students with mobility challenges who may need assistance in case of an emergency situation or evacuation should register with Disability Support Services, and review those needs with the instructor as well.

Distribution of Grades

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades through the BCC Web site.

Return of Papers and Tests

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

**If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue Community College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*