

# BELLEVUE COLLEGE

## Winter Quarter 2018

Course: Psyc& 100 Section LSN, Item 5412, 5 credits  
Time: TTh: 3:30PM – 5:20PM  
Room: A138

Instructor: Ilona Pitkänen, Ph.D.  
Office: D200A  
Office hours: Thursdays 1:00-2:00pm  
Email: Canvas email, or [ilona.pitkanen@bellevuecollege.edu](mailto:ilona.pitkanen@bellevuecollege.edu)  
Phone: Phone: (425) 564-2706 (My voicemail); (425) 564-2331 (Social Science)  
Mailbox: Social Science Division Office (D110)

**Required Text:** *Hockenbury, Nolan & Hockenbury, Discovering Psychology, 7<sup>th</sup> Edition New York, NY: Worth Publishers (Macmillan Learning)*

(Launchpad website access and study guide are additional optional resources that you can purchase with the book, but you are NOT required to)

THIS CLASS IS A LATE START CLASS. OUR FIRST LECTURE IS ON JAN 23rd.

### Course Description

Welcome to the Psychology 100 class! The field of psychology is defined as a “scientific study of behavior and mental processes”, and you will learn that psychologists study a remarkably wide range of topics. Examples of topics we will cover include learning and memory, sleep, psychoactive drugs, lifespan development, social psychology, and psychological disorders. We will also talk about the brain, and about how psychologists conduct research. The main purpose of the course is to introduce you to the major concepts, theories and research findings in psychology. More specific goals for the course are listed below.

**Please read this entire syllabus as it contains a lot of important information regarding the class!** If you have any questions or concerns, please contact me as soon as possible.

## **Course Purpose & Goals**

### **COURSE OUTCOMES**

1. Describe the purpose, comprehensive scope, and areas of application in the discipline of psychology.
2. Apply and/or critique various research methods used by psychologists in the study of behavior.
3. Recognize, compare and contrast various theoretical perspectives used to explain and guide psychological research and application.
4. Identify historical and present-day contributions of major psychologists.
5. Define key psychological terms, concepts, processes and principles.
6. Apply critical thinking to assumptions, claims, and common sense ideas about behavior.
7. Apply psychological principles and findings to one's own life.

### **STUDENT LEARNING OUTCOMES**

In terms of general education outcomes, students will be able to:

Use cognitive and creative skills:

- a) Analyzing (identifying and evaluating problems)
- b) Synthesizing (interpreting situations, drawing conclusions, and making connections)

Improve communication skills:

- a) Doing research (gathering and documenting information)
- b) Delivering one or more written, oral and/or visual presentation with formal documentation

Apply personal skills:

- a) Understanding the influence of stress, nutrition, and life style on personal health and performance

**IMPORTANT:** We use Canvas in this course. I will be posting class materials and documents on the Canvas site. You can access Canvas on the Bellevue College website.

For Technology related problems, contact the HELP desk at (425) 564-4357 or online at

<http://depts.bellevuecollege.edu/helpdesk/>

## Student Exams & Activities (560 points total)

- 1) **8 Quizzes (160 points):** There will be 8 quizzes that you will take online. 7 of them are each worth 20 points, and a longer final quiz is worth 40 points. Of the 7 20-point quizzes, your lowest score will be automatically dropped, so that only 6 of the quizzes (120 points) count towards your final grade. The last 40-point quiz cannot be dropped. None of the quizzes is comprehensive; each quiz only covers the material for the given module (one chapter, except the last quiz covers two chapters). The quizzes are available FRIDAY MORNING 8 AM – MONDAY NIGHT 11:59 PM after the lectures in class about the quiz topics (one week has 2 quizzes due). See the course schedule and calendar for the deadlines. The last 40-point quiz will be due on the final exam week. The quizzes are timed and can only be taken once. **No make-up quizzes will be given. Since your lowest score will be dropped, if you miss a quiz, the missed quiz will be accepted as your lowest score.**
- 2) **Hybrid Assignments (180 points):** Students evaluate articles and other sources related to assigned topics (e.g. brain in the news or movies, evaluation of toys, psychoactive drugs, etc.), and usually discuss their findings online in Canvas. **Students are expected to research the topics, write and post summaries and participate in the discussions online (or in class for one assignment) to receive the points.** More information about these assignments will be given in class and is posted in Canvas.
- 3) **Class Assignments/Attendance (200 points):** Attendance in the lectures is required and especially important in this class because we only meet twice a week and have fewer lectures than in a typical class. I will take attendance for credit in every lecture (excluding the first day of class) and give you 20 points if you are present. **We will have 13 attendance recordings, and you need to collect 10 for the full 200 points.** Therefore, you can miss three lectures without losing points. However, if you get an 11<sup>th</sup> attendance recording, you receive **10 extra credit points**. For some lectures, you will be given questions about the lecture topics that you need to answer BEFORE you attend the class. You need to bring your written answers to the lecture, and we may discuss them during the lecture. For other lectures, there are no pre-assigned activities, but instead attendance will be recorded during the lecture with an in-class assignment. **YOU NEED TO ATTEND THE ENTIRE CLASS TO RECEIVE THE POINTS. NO POINTS WILL BE GIVEN FOR THESE ASSIGNMENTS/ATTENDANCE RECORDINGS IF YOU ARE ABSENT OR DO NOT ATTEND THE ENTIRE CLASS.** Attendance cannot be made up for any reason. Letting you miss 3 lectures without losing points allows for unexpected events.
- 4) **Introduction (20 points):** Post an introduction and respond to two other students' introductions in the introductory module of the Canvas site.

### Course Schedule

CHAPTERS	FILMS	ASSIGNMENTS	TUESDAY	THURSDAY	MONDAY QUIZ DUE DATE
Ch. 1: Intro and Research Methods	<i>Past, Present and Promise</i>		1/23 INTRODUCTION	1/25 CHAPTER 1 LECTURE (Post intro in Canvas)	1/29 NO QUIZ
Ch. 2: Neuroscience and Behavior	<i>Understanding Research</i>		1/30 CHAPTER 1 LECTURE (Respond to two student intros in Canvas)	2/1 CHAPTER 2 LECTURE	2/5 <b>INTRO AND RESEARCH QUIZ</b>
Ch. 2: Neuroscience and Behavior	<i>Cognitive Neuroscience</i>	Brain in the news or movies (Sat Feb 10/Tue Feb 13)	2/6 CHAPTER 2 LECTURE	2/8 NO CLASS	2/12 <b>NEURO QUIZ</b>
Ch. 4: Consciousness	<i>The Mind Awake and Asleep</i>	Drug assignment (Thu Feb 15)	2/13 CHAPTER 4 LECTURE	2/15 CHAPTER 4 LECTURE	2/19 <b>SLEEP QUIZ</b>
Ch. 5: Learning; Ch. 6: Memory	<i>Learning; Remembering and Forgetting</i>	Memory assignment (Sat Feb 24/Tue Feb 27)	2/20 CHAPTER 5 LECTURE	2/22 CHAPTER 6 LECTURE	2/26 <b>LEARNING QUIZ</b>
Ch. 9: Lifespan Development; Ch. 11: Social Psychology	<i>Developing Child; The Power of the Situation</i>	Toy assignment (Sat March 3/Tue March 6)	2/27 CHAPTER 9 LECTURE	3/1 CHAPTER 11 LECTURE	3/5 <b>MEMORY QUIZ; DEVELOPMENT QUIZ</b>
Ch. 13: Disorders	<i>Psychopathology</i>		3/6 NO CLASS	3/8 CHAPTER 13 LECTURE	3/12 <b>SOCIAL PSYCHOLOGY QUIZ</b>
Ch. 13; Ch. 14: Therapies	<i>Psychotherapy</i>	Social psychology movie assignment (Sat March 17/Tue March 20)	3/13 CHAPTER 13 LECTURE	3/15 CHAPTER 14 LECTURE	3/19
FINAL EXAM WEEK			3/20 NO CLASS	3/22 NO CLASS <b>DISORDERS AND TREATMENT QUIZ</b>	

*Note: The course schedule is a plan only and is subject to change. You will be notified if changes occur.*

## **Grading Information**

The total number of points you earn will be converted to a percentage of the total points possible. Your final grade will be assigned based on the letter grade scale as shown below.

<b>%</b>	<b>Letter Grade</b>
95-100%	A
90-94	A-
86-89	B+
80-85	B
75-79	B-
71-74	C+
66-70	C
60-65	C-
55-59	D+
50-54	D
49 or less	F

## **Course Policies**

### **Hardship withdrawal policy:**

According to the social science division policy, hardship withdrawals are for exceptional circumstances that prevent the student from completing the course. Documentation such as a death certificate or a doctor's letter may be required.

### **Academic Problems:**

It is important to me that you succeed in this class. If you have concerns about your performance, please contact me as soon as possible. Additionally, Bellevue College offers a variety of learning assistance services. See the following links for additional help:

[Academic Success Center](#)

[TRiO Student Support Services](#)

### **Writing Lab**

The writing lab offers free help for writing class assignments, college applications, resumes tc. See:

<http://www.bellevuecollege.edu/asc/writing/>

### **Counseling Service**

Offers confidential consultations for students experiencing non-academic difficulties. For more information visit their website: <https://www.bellevuecollege.edu/counseling/>

### **The Center for Career Connections**

Offers career resources for all stages of your academic and professional career. Visit their website: <https://www.bellevuecollege.edu/careers/>

### **Academic Advising:**

The Psychology Department has an in-house advisor in D110C. Please call 425-564-2216 or 425-564-2212 to set up personal advising appointments.

### **Attendance and missing class:**

I expect that you attend the classes regularly. I randomly record attendance and you receive points for attending on those days (see the Attendance section under Student Activities & Assignments). In addition, in order to receive points for class assignments, **you need to be in class and participate in the activities**. It is your responsibility to find out from other students what you have missed when you are absent. If you stop attending, you must withdraw yourself from the class to avoid earning a 0.0 in the class.

### **Punctuality and class conduct:**

You should arrive on time for class and stay the entire period. If you do need to leave early, please notify me in advance and sit near the door if possible to avoid disrupting others. **Please keep your cell phones and other electronic devices silent or turned off during class. CELL PHONE USE IS NOT ALLOWED DURING THE LECTURES. This also includes “silent cell phone use”, such as texting.** You are encouraged to share your views and participate in class discussions in a manner that is respectful of others. You are encouraged to critique the material presented and discussed in class and the readings, but critique should be based on theory and research evidence, not individual experience alone. Side comments directed to other students, use of electronic devices, and activities that are not related to the learning material are disruptive. A student who engages in persistent disruptive behavior will be asked to leave the classroom.

### **My laptop policy:**

During lectures, I only accept the use of laptops FOR NOTE TAKING RELATED TO THE CLASS MATERIAL. Any other use of laptops is not permitted (unless pre-approved by me). This is because laptop use during lectures can distract you and other students. Laptop use is not allowed at all during films we watch in class.

### **Affirmation of Inclusion**

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

### **Religious Holidays**

Students who expect to miss classes, examinations, or any other assignments as a consequence of their religious observance should be provided with a reasonable alternative opportunity to complete such academic responsibilities. It is the obligation of students to provide faculty with reasonable notice of the dates of religious holidays on which they will be absent, preferably at the beginning of the term. Students who are absent on days

of examinations or class assignments should be offered an opportunity to make up the work without penalty (if they have previously arranged to be absent), unless it can be demonstrated that a makeup opportunity would constitute an unreasonable burden on a member of the faculty. Should disagreement arise over what constitutes an unreasonable burden or any element of this policy, parties involved should consult the department chair, or Dean.

### **College Anti-Discrimination Statement**

Bellevue College does not discriminate on the basis of race or ethnicity; color; creed; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; gender identity or veteran status in educational programs and activities which it operates.

### **Confidentiality and Mandatory Reporting**

As an instructor, one of my responsibilities is to help create a safe learning environment on our campus. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. I will seek to keep information you share private to the greatest extent possible. However, I am required to share with the Title IX Coordinator any and all information regarding sexual assault and other forms of sexual misconduct (e.g. dating violence, domestic violence, stalking) that may have occurred on campus or that impacts someone on campus. Students may speak to someone confidentially by contacting the BC Counseling Center at (425) 564-2212. The Title IX Office can be contacted at 425-564-2441 and more information can be found at [www.bellevuecollege.edu/titleix/](http://www.bellevuecollege.edu/titleix/).

For further information and contacts, please consult [College Anti-Discrimination Statements](#).

### **Class evaluations:**

You are encouraged to complete a voluntary course evaluation before the end of the quarter. My policy is that if **at least 90% of the class completes the evaluation, everyone will get 10 extra credit points**. The Bellevue College Online Evaluation website is secure and submissions are completely anonymous (I see how many students have submitted the evaluation but I will never know the identities of the students). College instructors, program chairs and administrators are granted access to a class composite document on the website only after all grades are posted to transcripts at the close of the current quarter. On the BC Online Evaluation site, you will find a listing for each of your classes. Access to each course evaluation is granted only once, and after you press the SUBMIT button at the bottom of the page, you will see a screen telling you which class evaluations have been completed. If you have questions or need assistance, please call the Distance Education Office at 425-564-2438 or toll free at 1-877-641-2712.

### **Plagiarism**

Plagiarizing (using the ideas or words of another as one's own without crediting the source) is a violation of the Student Code of Conduct at Bellevue College. Changing some words or sentences in the original source does not make it your own. **You need to completely write your own assignments and discussion posts.** Other examples of academic dishonesty include behaviors such as having someone else write your assignments, copying other students' answers on an exam, allowing other students to take credit for your work, etc. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct (see below).

### **Student Code of Conduct and Academic Integrity**

Any act of academic dishonesty, including cheating, plagiarism (using the ideas or words of another as one's own without crediting the source), and fabrication and inappropriate/disruptive classroom behavior are

violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at: [Student Code](#)

## **PROCEDURES AND GUIDELINES OF THE SOCIAL SCIENCE DIVISION**

### Cheating, Stealing and Plagiarizing\*

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Changing some words or sentences in the original source does not make it your own. You need to completely write your own assignments and exam answers. Other examples of academic dishonesty include behaviors such as having someone else write your assignments, copying other students' answers on an exam, allowing other students to take credit for your work, etc. Additional examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services and at:

[http://bellevuecollege.edu/policies/2/2050P\\_Student\\_Code\\_\(Procedures\).asp](http://bellevuecollege.edu/policies/2/2050P_Student_Code_(Procedures).asp)

Email Communication with instructors must be done through student email accounts only. Instructors cannot communicate with students about their course work or grades through student's personal email accounts.

### Incomplete

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete ("I"). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an "F").

### F Grade

Students who fail a course will receive a letter grade of "F."

### Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor. Documentation may be required.

### Hardship Withdrawal

Instructors may assign the grade of "HW" (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme and exceptional circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

### Distribution of Grades

Grades will not be posted in the Social Science Division or in faculty offices, and program assistants or coordinators will not give out grades. Students should access their grades through the BC Web site.

### Return of Papers and Tests

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

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*\*If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*

### **Important Links**

#### **Bellevue College E-mail and access to MyBC**

All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: [Create Email](#)

BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Technology Help Desk](#)

#### **Disability Resource Center (DRC)**

The Disability Resource Center serves students with disabilities. A disability includes any physical or mental impairment that substantially limits one or more major life activities. Common disabilities include physical, neurological (e.g. Autism, ADD), and mental health (e.g. depression, anxiety). If you are a student who has a disability or if you think you may need accommodations in order to have equal access to programs, activities, and services, please contact the DRC.

If you require assistance in an emergency, please meet with your individual instructors to develop a safety plan for while in class and contact the DRC to develop a safety plan for while you are elsewhere on campus.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. [Contact Autism Spectrum Navigators](#) (ASN). Email and phone number is on the web page. ASN is located in the Library Media Center in D125.

The DRC office is located in building B Room 132. You can contact the DRC by stopping by B132, calling our desk at 425-564-2498, emailing [drc@bellevuecollege.edu](mailto:drc@bellevuecollege.edu), and Deaf students can reach us by Skype (account name **DRCatBC**). For more information about the services we offer, including our Initial Access Application, visit our website at [www.bellevuecollege.edu/drc](http://www.bellevuecollege.edu/drc).

### **Accessibility**

The online elements of this course are designed to be welcoming to, accessible to, and usable by everyone, including students who are English-language learners, have a variety of learning styles, have disabilities, or are new to online learning. Be sure to let me know immediately if you encounter a required element or resource in the course that is not accessible to you. Also, let me know of changes I can make to the course so that it is more welcoming to, accessible to, or usable by students who take this course in the future.

### **Public Safety and Emergencies**

Public Safety is located in the D building (D171) and can be reached at **425-564-2400** (easy to remember because it's the only office on campus open 24 hours a day—2400). Among other things, Public Safety serves as our Parking Permits, Lost and Found, and Emergency Notification center. Please ensure you are signed up to receive alerts through our campus alerting system by registering at [RAVE Alert Registration](#)

If you work late and are uneasy about going to your car, Public Safety will escort you to your vehicle. To coordinate this, please phone ahead and let Public Safety know when and where you will need an escort.

Please familiarize yourself with the emergency postings by the door of every classroom and know where to go in the event of an evacuation. Your instructor will be asked if anyone might still be in the building, so check in before you do anything else. Emergency responders will search for anyone unaccounted for.

**If a major emergency occurs, please follow these three rules:**

- 1) Take directions from those in charge of the response** -We all need to be working together.
- 2) Do not get in your car and leave campus (unless directed to)** - Doing so will clog streets and prevent emergency vehicles from entering the scene. Instead, follow directions from those in charge.
- 3) In an emergency, call 911 first, then Public Safety.**

Please do not hesitate to call Public Safety if you have safety questions or concerns at any time. You may also visit the [Public Safety](#) web page for answers to your questions.