

Welcome to ANTH& 204 Online - ARCHAEOLOGY

SYLLABUS for Section OAS (Item 5057)

Summer 2018 - Bellevue College

COURSE INFORMATION:

ANTH& 204 - Archaeology - Section A - Item #5057

ANTH& 204 is worth 5 Social Science Credits.

All learning is completed online (there is no requirement to come to campus).

WHO IS TEACHING THIS COURSE?

Hello! Welcome to ARCHAEOLOGY! I'm Dr. Nancy Gonlin and I look

forward to teaching you this quarter. I'm a Registered

Professional Archaeologist (RPA) who is trained in all 4 fields of

Anthropology: Archaeology, Biological Anthropology, Cultural Anthropology, and Linguistics. It's rewarding to be able to teach about all the major sub-disciplines of anthropology in this introductory course.

Please feel free to contact me through Canvas messaging, or if you have a general question about course content or assignments, post a question in the Discussion Board titled "[COURSE QUESTIONS](#)."

WHAT IS THIS COURSE ALL ABOUT?

The past is a fascinating like a foreign land and archaeologists are uniquely equipped to investigate it. What is it like to go on a dig and do archaeology? What does one typically find on a dig? Why do archaeologists dig? How do we know where to dig? How do we know how old something is and from where it came? What makes archaeology a science? How are we able to piece together the past from fragmentary remains? Why do archaeologists sometimes choose not to dig? How do you become an archaeologist? How did ancient people live, where did they live, and how do we know?

Stay tuned to find out the answers to these questions and more!

HOW IS THIS COURSE ORGANIZED?

The course begins with a "[START HERE](#)" module with course information, such as the syllabus and course schedule. Other introductory modules contain information about "[ASSIGNMENT INFORMATION](#)," "[TECHNICAL SUPPORT](#)," "[ACADEMIC SUPPORT](#)," and "[ANTHROPOLOGY INFORMATION](#)."

There are 6 modules with course content: [MODULE 1](#); [MODULE 2](#); [MODULE 3](#); [MODULE 4](#); [MODULE 5](#); [MODULE 6](#).

In each of the 6 modules, we'll cover major topics in anthropology that complement each other.

You should expect to commit at least 10 hours per week for IN-CLASS (meaning online) assignments and tests. Please allow yourself at least another 10 hours per week for reading the textbook, other assigned readings, and viewing media. You very well may need to dedicate more time to this course than 20 hours per week, depending on your own skills and needs.

WHAT ARE THE OUTCOMES FOR ARCHAEOLOGY?

If all components of this course are successfully completed, you will be able to:

1. Discuss the scope, applications, history, and current practices of the field of archaeology.
2. Recognize, identify, and employ the scientific method in archaeology, and to distinguish coherent arguments based on such principles from other claims.
3. Describe how archaeological studies reveal characteristics of cultural behavior (technological, organizational, and ideological) and explain how those behaviors have changed through time.
4. Comprehend how archaeologists go about collecting, analyzing, interpreting, and applying their data to resolve questions of cultural evolution.
5. Explain the relevance of archaeology to global issues and cultural diversity.

WHAT IS THE COURSE CATALOG DESCRIPTION for ANTH& 204?

Finding and digging sites is just the beginning of unearthing the past. Archaeologists are scientists who specialize in survey and excavation, as well as analysis and interpretations of ancient and historical remains. The methods, techniques, and goals of archaeology are highlighted to provide a basis on which to understand the rich record of the past.

WHAT IS THE COURSE OUTLINE for ANTH& 204?

The following topics will be covered throughout the quarter:

I. Introduction

- A. Anthropology as a Social Science
- B. Fields of Anthropology
- C. Archaeology as Anthropology
- D. Archaeology & Ethics

II. Scientific Method & Archaeology

- A. Applications
- B. Limitations

Humanistic Perspectives

III. Nature of the Archaeological Record

- A. Impact of Culture
- B. Impact of Nature

IV. Archaeological Methods

- A. Fieldwork
- B. Analyses
- C. Dating Methods

V. Theory in Archaeology

A. Historical Perspectives

B. Current Perspectives

C. Impact on Research Design

VI. Interpretation of the Past

WHAT TEXTBOOK AND OTHER MATERIALS DO I NEED FOR THIS COURSE?

1. REQUIRED TEXTBOOK

Textbook: *Essentials of Archaeology: Theories, Practices, Methods, 3rd edition* (ISBN: 978-0-500-29159-7) by Colin Renfrew and Paul Bahn, Thames & Hudson, London, 2015.

Please ensure that you purchase the third edition since there have been significant changes from previous versions of this textbook. You may purchase either a hard copy or an ecopy.

This textbook was chosen for several reasons: 1) it is one of the best on the market; 2) it has ample FREE online support for students (see below); 3) it is comprehensive, yet concise; 4) it is ideal for a 10-week quarter; and 5) used copies are reasonably priced and readily available.

Student Supplement: This textbook comes with FREE online study materials.

Access chapter objectives and outlines, sample quizzes, essay questions, and a glossary by going to this URL. Look at the top left of the screen and click on a chapter number:

[Free Study Materials](#)

IT IS YOUR RESPONSIBILITY TO PURCHASE THE TEXTBOOK AS SOON AS POSSIBLE. IT WILL BE NEEDED FOR THE FIRST DAY OF CLASSES AND EVERYDAY THEREAFTER.

This textbook is ideally suited for a short introductory course. It is student-friendly, well written, concise, has a free website with student resources, and is relatively inexpensive.

2. REQUIRED STUDY GUIDE/ONLINE TEXTBOOK COMPANION WEBSITE

This URL will bring up the companion website for your textbook:

<http://wnorton.com/college/archaeology/archeology-essentials3/>

Access material for each chapter: "Summary and Key Concepts," "Flashcards," "Practice Quiz," "Weblinks," and "Glossary."

3. SOFTWARE

Word Processor: Microsoft Word is the only word processor supported at the college. You must use Microsoft Word to prepare any documents to be submitted. Documents submitted in any other format will not be accepted. As a student, you can download Microsoft Office for free on your home laptop – please contact the Help Desk.

4. WEB BROWSER

You must use a Web browser supported by Canvas and it must be properly “tuned.” Find information about supported browsers here:

<https://guides.instructure.com/m/67952/l/720329-which-browsers-does-canvas-support>

Make sure you have a back-up browser in case you experience any issues.

5. HELP WITH CANVAS

If you are unfamiliar with Canvas, please sign up for free training classes that are offered on campus or take the online Canvas tutorial at this

link: <https://bellevuecollege.teamdynamix.com/TDClient/KB/ArticleDet?ID=23812>

If you have technical difficulties, please contact the Help Desk:

<http://depts.bellevuecollege.edu/helpdesk/students/>

WHAT IS THE RHYTHM OF THIS COURSE?

READ THIS SECTION VERY CAREFULLY

IF YOU CANNOT ADJUST YOUR SCHEDULE TO THE RHYTHM OF THE CLASS, YOU WILL HAVE DIFFICULTY SUCCEEDING IN THIS COURSE.

DEADLINES ARE ABSOLUTE and FINAL.

Only ON-TIME ASSIGNMENTS ARE ACCEPTED.

The on-line class has a very different rhythm from on-campus classes, and each on-line course is different from other on-line courses. In this course, the first few days of class are for orientation. It is dedicated to learning how the course works; reviewing all documents in the introductory modules is essential. Subsequent modules (Modules 1-6) begin on a Thursday morning at 12:01 AM and run until Wednesday nights for quizzes, and Tuesday nights for Assignments. Each of these modules is one week long.

Each module has an assignment which is a combination of an activity and discussion - the initial post should be made during the first half of the module and replies take place after that time until a Tuesday night. Quizzes on each chapter must be completed for each module by Wednesday night. Late assignments are not accepted for any reason.

Here are the major components to the course: 1) reading the textbook; 2) viewing the PowerPoint slides which are not narrated; 3) viewing various media and Canvas pages; 4) Assignments; and 5) Quizzes. (There is no final exam.)

1) Reading the Textbook: it will be extremely difficult to pass this course without reading the textbook. It is your responsibility to purchase the textbook. It is up to you to decide the best time to complete each module's assigned readings, but they should be completed before other assignments are due.

2) Viewing the PowerPoints: For each major section of the course, there are accompanying PowerPoint slides that you can download and/or print. The PowerPoint slides come from the textbook publisher and there may be a few PowerPoints that your professor has posted. These slides are not narrated so that you can proceed at your own pace in viewing them.

3) Viewing Media links: Short media presentations (YouTube, TEDx Talks, etc.) are incorporated into each week's materials. Please be sure to view the links before completing assignments and quizzes.

4) Assignments: There are six discussions/activities in this course. After preparing for each assignment by completing background research, each assignment has three main parts. First, you make an initial post (findings from your analysis/research and scientific consideration about the topic) before you reply to your peers. This initial post should be submitted before completing replies. Second, you need to read at least 15 initial posts of other students in class. Third, each student is to make a minimum of two different meaningful replies on the initial posts of other students. Replies should be submitted after your initial post has been made and after you have had a chance to read the posts of other students.

No late initial posts or replies are accepted for any reason, so please do not ask the professor to make exceptions just for you. Deadlines are clearly marked.

5) Quizzes: A quiz can be taken any time up until Wednesday night that the module is open, but all quizzes close on a Wednesday night at 11:59 PM. There are several quizzes and each one contains 20 questions and is worth up to 20 points. Forty-five minutes is allotted to complete a quiz. No late quizzes are accepted for any reason. To submit a quiz on time, it needs to be started at least 46 minutes before the due date/time. All quizzes must be submitted on time to count for credit. Please do not ask for extensions since they will not be granted.

PLEASE NOTE: THERE IS NO EXTRA-CREDIT OFFERED IN THIS COURSE.

IF YOU NEED HELP, PLEASE ASK THE PROFESSOR OR UTILIZE THE FREE TUTORING SERVICES OF THE COLLEGE.

WHAT GENERAL EDUCATION REQUIREMENTS ARE FULFILLED BY THIS COURSE?

This course fulfills the general requirement of Cultural Diversity under “Connections.”

HOW CAN I BE ENVIRONMENTALLY-FRIENDLY AS A STUDENT?

Student Sustainability Guidelines: “Students are expected to make decisions that have the smallest environmental impact while maximizing student learning. These decisions include:

- Think before printing documents for this class, adjust printable margins, print double-sided and reuse paper for scrap paper.
- Turn in papers electronically or when necessary turn in printed assignments double-sided, single-spaced and using narrow margins of at least .75 inches.
- Recycle all paper, bottles, and cans; compost food & materials from the cafeteria.
- Adjust the power settings on your personal computer so the monitor and CPU will sleep after 20 minutes of inactivity and unplug all personal electronic devices when not in use.

WHAT ARE THE REQUIREMENTS FOR THIS COURSE?

Materials in the Start Here Module and other introductory modules: You are required to review all materials in the Start Here module, including this syllabus, course schedule, the Procedures and Guidelines of the Social Science Division, and all other documents in the module. Other introductory modules must also be viewed.

Enrollment in the course constitutes an agreement to abide by the policies set forth in these items.

Reading: It is absolutely essential that you read the textbook and assigned articles. You are responsible for your own learning and should take a vested interest in doing the best you can. Yes, you need to buy the textbook! You can choose either a hard copy or an eBook. Check the bookstore's website for information. Questions? Please ask.

Viewing PowerPoints: The textbook publisher has provided PowerPoints for each chapter that complement the textbook. These lectures are not narrated so that you can go through them at your own pace. (If you have a documented need for narrated lectures, please let your professor know as soon as possible and submit the appropriate documentation.)

Viewing Media: For each week of the course, media links are posted that complement course materials. This visual/oral information enhances course content.

Assignments: This course will involve partaking in assignments that you share with your classmates by posting them on a discussion board. For each assignment, you have questions to consider, research to conduct, posts to view, and two replies to contribute. Your initial post, reading others' posts, and replies are critical for classroom participation and for excelling on tests. You should read at least 15 initial posts for any assignment before posting replies to others.

Quizzes: A major part of your course grade will be derived from several quizzes. Questions come from assigned readings, PowerPoints, media viewings, handouts (pages), discussions, activities, and any other instructional material presented in class. It is in your best interest to be prepared and to complete each quiz in the allotted time and by each deadline. No late quizzes are accepted for any reason.

Access the textbook website for study materials: <http://www.norton.com/college/archaeology/archeology-essentials3/> For each chapter, there is a practice quiz. Try it out!

WHAT ACCOMMODATIONS FOR DISABILITY DOES THE COLLEGE HAVE, SHOULD I NEED ONE?

“The Disability Resource Center serves students with a wide array of learning challenges and disabilities. If you are a student who has a disability or learning challenge for which you have documentation or have seen someone for treatment and if you feel you may need accommodations in order to be successful in college, please contact us as soon as possible. If you are a person who requires assistance in case of an emergency situation, such as a fire, earthquake, etc., please meet with your individual instructors to develop a safety plan within the first week of the quarter.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. Contact asn@bellevuecollege.edu or (425) 564-2764. ASN is located in the Library Media Center in D 125.

<http://www.bellevuecollege.edu/autismspectrumnavigators/> (Links to an external site.)

The DRC office is located in B 132 or you can call our reception desk at (425) 564-2498. Deaf students can reach us by video phone at (425) 440-2025 or by TTY at (425) 564-4110. Please visit our website for application information into our program and other helpful links at <http://www.bellevuecollege.edu/drc/> (Links to an external site.).”

Please let Dr G know by CANVAS mail as soon as possible if you have an accommodation so she can help you. A notification from the Disability Resource Center is required to provide you with appropriate accommodation. It takes at least one quarter for accommodations to be granted. One cannot simply state that one needs accommodations; the DRC will request appropriate documentation and make the decision. Only DRC students can be accommodated. Dr G is happy to work with you and help you succeed.

WHAT IS THE COLLEGE'S AFFIRMATION OF INCLUSION?

“Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.” This classroom is a SafeSpace. Please check this website for further information: <http://www.bellevuecollege.edu/inclusion/> (Links to an external site.)

HOW MANY POINTS COMPOSE MY GRADE?

Assessment	Quantity	Value	% of Grade
Ice-Breaker	1 at 10 points	10	2%
Intro Quiz	1 at 10 points	10	2%
Quizzes	12 at 25 points each	300	60%
Assignments	6 at 30 points each	180	36%
TOTAL		500	100%

You can easily check your grade in CANVAS any time. From the Home Page, simply click on the "[Grades](#)" tab on the left side of your screen.

If you need help, please let your professor know right away. You are responsible for monitoring your progress in class. Often a problem can be resolved immediately and satisfactorily if it is addressed right away. Your professor is here to help you, so please ask.

If you wait until the end of the quarter to ask for help because you are concerned about your performance, it will be too late.

WHAT ASSIGNMENTS ARE IN EACH MODULE? WHAT MATERIAL IS COVERED? WHAT ARE THE DEADLINES FOR EACH MODULE'S QUIZZES?

CANVAS MODULE	DISCUSSION	QUIZZES*	CHAPTERS
START HERE & INTRO MODULES	ICE-BREAKER DUE: July 4, Wednesday	INTRO QUIZ DUE: July 4, Wednesday	START HERE & INTRO MODULES
MODULE 1	Assignment 1 DUE: July 10, Tuesday	Chap 1 QUIZ Chap 2 QUIZ DUE: July 11, Wednesday	Chapters 1, 2
MODULE 2	Assignment 2 DUE: July 17, Tuesday	Chap 3 QUIZ Chap 4 QUIZ DUE: July 18, Wednesday	Chapters 3, 4
MODULE 3	Assignment 3 DUE: July 24, Tuesday	Chap 5 QUIZ Chap 6 QUIZ DUE: July 25, Wednesday	Chapters 5, 6
MODULE 4	Assignment 4 DUE: July 31, Tuesday	Chap 7 QUIZ Chap 8 QUIZ DUE: August 1, Wednesday	Chapters 7, 8
MODULE 5	Assignment 5 DUE: August 7, Tuesday	Chap 9 QUIZ Chap 10 QUIZ DUE: August 8, Wednesday	Chapters 9, 10
MODULE 6	ASSIGNMENT 6 DUE: August 14, Tuesday	Chap 11 QUIZ Chap 12 QUIZ DUE: August 15, Wednesday	Chapters 11, 12

*Includes CANVAS modules, textbook modules, all PowerPoints, media links, articles, discussions, assignments, etc.

ARE THERE MAKE-UP QUIZZES AND DISCUSSIONS IF I MISS A DEADLINE?

If you are requesting a make-up quiz or discussion, because you know in advance that you will not be able to complete an assessment on time for a legitimate reason, you will need to send a Canvas message *ahead of time* explaining why you need to miss the deadline, and you will be required to provide *appropriate legitimate* documentation to explain your absence (examples: surgery, extended court appearance, jury duty).

Technical issues with your own devices, vacation, work, attendance at social activities, weddings, minor health issues, sleeping in, picking up someone from the airport, a flat tire, forgetting the deadline, moving, being really busy, etc. are not valid excuses for missing deadlines for quizzes or discussions and you will not be able to make up assessments for these reasons.

Consideration for make-ups is provided ONLY if you have contacted your professor BEFORE the deadline AND if you have provided legitimate documentation. It is in your best interest to make all deadlines since there is no guarantee that your circumstances warrant special consideration. Late work submitted without prior approval does not count for credit.

WHAT IF THERE IS A LAST-MINUTE EMERGENCY WHEN QUIZZES OR AN ASSIGNMENT ARE DUE?

If you are extremely sick or experience some other misfortune on the day when quizzes or discussion are due, you must contact the professor as soon as possible. If you wait until after the due date to explain your absence or ask to make up work, your request will not be accommodated, regardless of your excuse. Documentation will be required (see above).

Any other kind of emergency request will be dealt with on a case-by-case basis. It is always important to contact your professor as soon as possible. To request an accommodation, you will need to write a letter stating why you were unable to take the quiz or complete the discussion, evidence to support your claim, and an explanation of why your request should be granted. As difficult as it may be if your family unfortunately experiences a death, it will be necessary to provide appropriate documentation.

Make-up quizzes are composed of several essay questions and must be taken as soon as possible after the quiz deadlines have passed. No notes, textbook, or other materials/resources are allowed as the make-up quizzes are closed book. The professor

may request that you take the quizzes on campus or at a testing facility under monitored conditions.

WHAT IS THE GRADING SCALE FOR FINAL GRADES?

FINAL GRADES SCALE			
Total Points	Course Grade	Decimal	Percentage
460-500 points	A	4.0	92-100%
450-459 points	A-	3.7	90-91%
440-449 points	B+	3.3	88-89%
410-439 points	B	3.0	82-87%
400-409 points	B-	2.7	80-81%
390-399 points	C+	2.3	78-79%
350-389 points	C	2.0	70-77%
300-349 points	C-	1.7	60-69%
275-299 points	D+	1.3	55-59%
250-274 points	D	1.0	50-54%
0-249 points	F	0	<50%

HOW DO I RECEIVE MY FINAL GRADE?

Once final grades are submitted, there are no changes to one's grade.

Students must complete all course requirements within the quarter in which the student enrolled before a final course grade will be issued.

"We post final class grades to your transcript within a week after the quarter ends. We do not mail grades to students.

You may access your grades online using your NetID and PIN. View your grades via your class [schedule](#) or [unofficial transcript](#). You may also come to Student Central and ask for assistance to view your grades, or obtain a copy of your schedule."

(<https://www.bellevuecollege.edu/records/>)

HOW DO I WITHDRAW FROM CLASS IF NECESSARY?

The professor cannot withdraw you from class – you must initiate this process. You can withdraw from class for any reason at any point UP UNTIL Sunday, July 29, 2018. After that date, it will not be possible to withdraw from class. Please be aware that non-attendance in a course does not constitute withdrawal and is reason for failing a course. Be sure to take note of the ramifications for withdrawing from a course. Please review the withdrawal procedures so that you know how this process works:

[http://www.bellevuecollege.edu/policies/2/2450P Withdrawal from a Course \(Procedures\).asp](http://www.bellevuecollege.edu/policies/2/2450P%20Withdrawal%20from%20a%20Course%20(Procedures).asp).

WHAT OTHER INFORMATION DO I NEED TO KNOW ABOUT THIS COURSE?

Only basic course information is contained in this syllabus. There are other course materials which will assist you in understanding course and college policies. Please go over all documents in the [START HERE](#) Module and all the other introductory modules. It is your responsibility to understand all policies and procedures. Enrollment in the course constitutes an agreement to be aware of all policies and to abide by all policies. Please let Dr G know if you have questions at any point during the quarter.