

BELLEVUE COLLEGE

Fall Quarter 2019

Psyc& 200 Lifespan Psychology Online Class

Item 5433, 5 credits

Section OBS

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Course Description

Welcome to Lifespan Psychology 200! The purpose of the course is to introduce you to the major concepts, theories and research findings in lifespan development. We'll discuss the roles of heredity and environment in shaping development as well as cross-cultural influences in development. We'll cover prenatal development, and various biological, cognitive, emotional, and social aspects of development during infancy, childhood, adolescence, and early, middle, and late adulthood.

Please read this entire syllabus as it contains a lot of important information regarding the class! If you have any questions or concerns, please contact me as soon as possible.

ALL THE INSTRUCTION IN THIS CLASS OCCURS ONLINE, INCLUDING THE EXAMS. THERE ARE NO SCHEDULED MEETINGS ON CAMPUS.

Course Material:

You are required to purchase access to the digital product REVEL for:

***Human Development: A cultural approach* by Jeffrey Arnett, 2nd Edition, Pearson**

The REVEL website is an interactive experience that helps you engage with the complex, detailed material we cover in this class. It contains the eBook and interactive quizzes that you are required to take. While access to Revel is required, the printed version of this text is optional.

There are two ways to purchase Revel access.

Choose the option that works best for you:

Option #1: Purchase a Revel access code from the campus bookstore (about \$92).

Option #2: Online Instant Access: You can purchase Revel access online. You will see this as an option after clicking on the course invite link listed below (about \$80).

When you buy an access code, you get access to the e-book at the same time, included in the access code price. When you register (via the bookstore access code or online instant access), you also have the option of adding the printed loose-leaf version of the book for \$19.95 extra. It will be

shipped to you with no shipping cost. You could also find the book on Amazon or other outside websites. Even if you purchase the printed book, I recommend that you at least look at the eBook too, because it includes interactive features besides the assigned quizzes that might help you in learning the material (videos, short quizzes in between chapter sections, definitions, notes, interactive note taking functions, flash cards).

Follow these steps to get started or watch a short video

(www.pearsonhighered.com/Revel/students/registration) on how to register for Revel:

1. Enter your Course Invite Link in your web browser. Please use a recommended browser like Google Chrome, Firefox, or Safari.

COURSE INVITE LINK: <https://console.pearson.com/enrollment/qrt3q1>

2. If you already have a Username and Password for another Pearson technology (i.e. MyMathLab), go ahead and sign in. If you do not have one, you'll need to create one using a valid email that you check regularly, like your school email address. Once you've signed in or created your Pearson Account, you'll immediately be directed to your Revel account. Here you'll see your course appear.

3. To access Revel throughout the semester log onto <http://console.pearson.com>. Make sure to bookmark this URL and NOT the course invite link. Remember to always use the same username and password to logon.

If you encounter any issues, support materials are available at www.pearsonhighered.com/Revel/students/support/index.html, including a Tech support number: 855-875-1801. The representative for the publisher is Elizabeth Peterson (503-442-3238, elizabeth.peterson@pearson.com)

Course Outcomes

After completing this class, students should be able to:

- Identify and explain the issues involved in the scientific study of human development across the lifespan, from conception through death, through the interaction of biological, psychological, and social aspects of human development across the lifespan.
- Distinguish between the contributions of influential theorists in developmental psychology, such as Piaget, Ainsworth, Kohlberg, Bronfenbrenner, Vygotsky, Arnett, and Erikson.
- Relate course materials to a personal perspective on human developmental experiences, as well as learn how to test theories using qualitative and quantitative research methods.
- Identify and critically reflect on the variability and diversity of developmental pathways, and their own embeddedness in social, cultural, and political contexts.
- Apply knowledge of cross-cultural research to developmental differences across the life span.

IMPORTANT: We use Canvas in this course. I will be posting class materials and documents on the Canvas site. You can access Canvas on the Bellevue College website.

For Technology related problems, contact the HELP desk at (425) 564-4357 or online at <http://depts.bellevuecollege.edu/helpdesk/>

Student Exams & Activities (600 points total)

- 1) **REVEL quizzes (180 points):** The Revel website has two different kinds of quizzes: short **module quizzes** at the end of each text module (section), and a longer **chapter quiz** at the end of each chapter. We will complete 13 Revel chapters, but 12 are required for full 180 points. For full points, you need to complete **both the module quizzes and the chapter quiz**. **Any points collected above 180 count as extra credit. Alternatively, you can miss one chapter with no loss of points. No late Revel quizzes are accepted for any reason.** For each chapter, you get 5 points for completing all of the module quizzes for any score and 10 points for a passed chapter quiz towards your grade in the class (I will enter these points in Canvas for your convenience, so that you can track your grade during the quarter). This means that you can get a total of 15 points per chapter towards your grade (12 chapters x 15 points = 180 points). The Revel chapter due date is Sunday at 11:59 pm. Most weeks one or two chapters are due (see the course schedule for specifics). The quizzes consist of multiple-choice questions, and if you give an incorrect answer, the quiz notifies you of this and provides additional information. You need to take each module quiz at the end of each book section/module (short “module quizzes”, typically about 5 questions). Each module quiz question is worth 3 points initially, and you have two attempts such that if you answer wrong, you lose 1 point. For completing ALL of these short module quizzes, you get 5 points towards your class grade for a chapter regardless of what your score is for each quiz. To get the 5 points, you need to complete EVERY MODULE QUIZ in the chapter. For the longer **chapter quiz** at the end of each chapter, your score matters. You have two tries for each question in the chapter quizzes. Each question is initially worth 5 points, but if you give an incorrect answer, you lose 2 points. If you give 2 incorrect answers for a question, you get 0 points for that particular question: for each question, you can get either 5 points (first answer is correct), 3 points (second answer is correct) or 0 points. You pass the chapter quiz only if you get at least 80% in the quiz: **You get 10 points towards your class grade for a chapter quiz you pass with a score of at least 80% (the actual points vary because the number of questions varies in the chapter quizzes).** If you get less than 80% for a chapter quiz, you will not receive any points towards your final grade for that chapter quiz. Each Revel eBook chapter also has interactive charts, videos, note-taking functions and other resources. Using these additional resources is optional. The quizzes for all the assigned chapters are available until the deadline for each quiz, so you can start taking them anytime. You can take breaks during the quiz, go back to them, and the quizzes are NOT TIMED, but once you submit each question (by clicking SUBMIT), you can't undo that action. Take the chapter quiz which counts towards your grade only when you have studied the chapter. **NO LATE QUIZZES ARE ALLOWED FOR ANY REASON.** You have a lot of time to take the quizzes, and you should not leave them for the last minute. **TO RECAP: to get the full points for a chapter, you must take ALL the module quizzes but your score does not matter (you get 5 points towards your class grade), and the chapter quiz with a score of at least 80% (you get 10 points towards your class grade).**
- 2) **Exams (160 points):** There will be 4 exams that are taken online in Canvas, and each exam is worth 40 points. The exams are not cumulative: each exam covers the chapters assigned for one module. Once you start the exam, you must finish it, and you have 90 minutes to complete the exam. Each exam has 4 essay questions and an extra credit question. No late exams are allowed without documentation such as a doctor's note, a death certificate or another applicable document. **A student who has a legitimate medical situation or other**

emergency needs to communicate with me promptly and contact me as early as possible BEFORE the exam due date (if this is not possible, the reason for the late communication must be documented; e.g. hospitalization with a severe illness).

- 3) **Lifespan Psychology in a creative work (50 points):** Pick a creative work in which you can clearly identify at least one character who is in a developmental stage discussed in this class (infancy, toddlerhood, early or middle childhood, adolescence, emerging adulthood, early, middle or late adulthood). Analyze this creative work based on the character's developmental stage(s) according to the instructions provided in Canvas. In your assignment, you need to use developmental concepts/terminology we have learned in this class. Your assignment needs to be at least 3 pages (double spaced). When you refer to academic sources, you need to use **APA format in-text citations** and an **APA format reference list**. You also need to read other students' posts and comment on two of them. Your comments should address the content of the student's assignment, showing that you read it and thought about it. You receive 5 points for each comment. See the instructions in Canvas for this assignment.
- 4) **Toy assignment (40 points):** Identify a good toy and a poor toy to analyze from a child development perspective. In your analysis, you must refer to developmental psychology concepts from the class/book material or material from other reliable developmental psychology sources in an educated fashion. You also need to read other students' posts and comment on two of them. Your comments should address the content of the student's assignment, showing that you read it and thought about it. You receive 5 points for each comment. See the instructions in Canvas.
- 5) **Introduction (10 points):** Post your introduction (6 points) in Canvas and respond to two other students (4 points). See the intro module in Canvas.
- 6) **Discussions in Canvas (160 points):** We will have 4 discussions, one for each module (prenatal & infancy, childhood, adolescence & emerging adulthood, adulthood). In each discussion, you need to post 5 TIMES: you need to make THREE more extensive posts in response to my questions by Wednesday night of the designated week, and then post TWO times in response to other students' posts by the Friday night of that week. Your 3 posts in response to my questions are worth a maximum of 10 POINTS EACH, and your 2 responses to other students are worth a maximum of 5 POINTS each. Thus, you can collect up to 40 points per discussion (40 points x 4 discussions = 160 points total). It is very important that you read the detailed instructions about how to post in the file labeled "Course structure" in the introductory module. When you cite sources in your posts, you need to use APA format in-text citations and an APA format reference list. Not using APA format citations will lead to a reduction of points such that each post that should have accurate citations but does not leads to a reduction of 5 points (see the "Course Structure" document for specific instructions). You can always refer to our textbook in your posts, but for most discussion questions, you need to find outside sources as well (other than the textbook).

COURSE SCHEDULE

WEEK/ CHAPTERS	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1 MODULE 1: Chapters 1-5	9/16 FIRST DAY OF THE QUARTER	9/17	9/18	9/19 Canvas intro due	9/20	9/21 Responses to students' intros due	9/22 REVEL CHAPTER 1 DUE
Week 2 MODULE 1: Chapters 1-5	9/23	9/24	9/25	9/26	9/27	9/28	9/29 REVEL CHAPTERS 2 AND 3 DUE
Week 3 MODULE 1: Chapters 1-5	9/30	10/1	10/2 Discussion 1 (3 responses)	10/3	10/4 Discussion 1 (2 responses to students)	10/5 EXAM 1 AVAILABLE (Ch. 2-5)	10/6 REVEL CHAPTERS 4 AND 5 DUE EXAM 1 AVAILABLE
Week 4 MODULE 2: Chapters 6-7	10/7 EXAM 1 AVAILABLE	10/8 EXAM 1 AVAILABLE	10/9 EXAM 1 AVAILABLE (till midnight)	10/10	10/11	10/12	10/13 REVEL CHAPTER 6 DUE
Week 5 MODULE 2: Chapters 6-7	10/14	10/15	10/16 Discussion 2 (3 responses)	10/17	10/18 Discussion 2 (2 responses to students)	10/19	10/20 REVEL CHAPTER 7 DUE
Week 6 MODULE 2: Chapters 6-7	10/21 TOY ASSIGNMENT	10/22	10/23 RESPOND TO 2 STUDENT TOY PAPERS	10/24	10/25	10/26 EXAM 2 AVAILABLE (Ch. 6-7)	10/27 EXAM 2 AVAILABLE
Week 7 MODULE 3: Chapters 8-9	10/28 EXAM 2 AVAILABLE	10/29 EXAM 2 AVAILABLE	10/30 EXAM 2 AVAILABLE (till midnight)	10/31	11/1	11/2	11/3 REVEL CHAPTER 8 DUE
Week 8 MODULE 3: Chapters 8-9	11/4	11/5	11/6 Discussion 3 (3 responses due)	11/7	11/8 Discussion 3 (2 responses to students)	11/9 EXAM 3 AVAILABLE (Ch. 8-9)	11/10 REVEL CHAPTER 9 DUE EXAM 3 AVAILABLE

Week 9 MODULE 4: Chapters 10-13	11/11 EXAM 3 AVAILABLE	11/12 EXAM 3 AVAILABLE	11/13 EXAM 3 AVAILABLE (till midnight)	11/14	11/15	11/16	11/17 REVEL CHAPTER 10 DUE
Week 10 MODULE 4: Chapters 10-13	11/18	11/19	11/20 CREATIVE WORK PAPER	11/21	11/22 RESPOND TO TWO STUDENT PAPERS	11/23	11/24 REVEL CHAPTERS 11 AND 12 DUE
Week 11 MODULE 4: Chapters 10-13	11/25 Discussion 4 (3 responses due)	11/26	11/27 Discussion 4 (2 responses to students due)	11/28	11/29	11/30	12/1 REVEL CHAPTER 13 DUE
Week 12 Finals MODULE 4: Chapters 10-13	12/2 EXAM 4 AVAILABLE (Ch.10-13)	12/3 EXAM 4 AVAILABLE	12/4 EXAM 4 AVAILABLE	12/5 EXAM 4 AVAILABLE	12/6 EXAM 4 AVAILABLE (till midnight)		

Grading Information

The total number of points you earn will be converted to a percentage of the total points possible. Your final grade will be assigned based on the letter grade scale as shown below.

%	Letter Grade
95-100%	A
90-94	A-
86-89	B+
80-85	B
75-79	B-
71-74	C+
66-70	C
60-65	C-
55-59	D+
50-54	D
49 or less	F

Course Policies

Hardship withdrawal policy:

According to the social science division policy, hardship withdrawals are for exceptional circumstances that prevent the student from completing the course. Documentation such as a death certificate or a doctor's letter may be required.

Academic Problems:

It is important to me that you succeed in this class. If you have concerns about your performance, please contact me as soon as possible. Additionally, Bellevue College offers a variety of learning assistance services. See the following links for additional help:

[Academic Success Center](#)
[TRiO Student Support Services](#)

Counseling Service

Offers confidential consultations for students experiencing non-academic difficulties. For more information visit their website: <https://www.bellevuecollege.edu/counseling/>

The Center for Career Connections

Offers career resources for all stages of your academic and professional career. Visit their website: <https://www.bellevuecollege.edu/careers/>

Academic Advising:

The Psychology Department has an in-house advisor in D110C. Please call 425-564-2216 or 425-564-2212 to set up personal advising appointments.

Affirmation of Inclusion

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

Religious Holidays

Reasonable Accommodations for Reasons of Faith and Conscience: Students who will be absent from course activities due to reasons of faith or conscience may seek reasonable accommodations so that grades are not impacted. Such requests must be made within the first two weeks of the course to the office of the Associate Vice President of Student Affairs (see Bellevue College [Policy 2950](#)). In the event you feel you are being discriminated against based on faith or conscious, you may refer to the procedures outlined in the college's Discrimination, Harassment and Retaliation Policy ([1440P](#)).

- Students will apply for accommodations through Office of the Associate Vice President of Student Affairs during the first two weeks of the quarter. (Here is the [Request Form](#))
- In a manner similar to the DRC, the Student Affairs AVP will approve the accommodation and inform, support and work with the faculty member to accommodate the requested days. That may include an alternate test day, or extended deadlines/alternate assignments for work completed during class time.

College Anti-Discrimination Statement

Bellevue College does not discriminate on the basis of race or ethnicity; color; creed; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; gender identity or veteran status in educational programs and activities which it operates.

Confidentiality and Mandatory Reporting

As an instructor, one of my responsibilities is to help create a safe learning environment on our campus. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. I will seek to keep information you share private to the greatest extent possible. However, I am required to share with the Title IX Coordinator any and all information regarding sexual assault and other forms of sexual misconduct (e.g. dating violence, domestic violence, stalking) that may have occurred on campus or that impacts someone on campus. Students may speak to someone confidentially by contacting the BC Counseling Center at (425) 564-2212. The Title IX Office can be contacted at 425-564-2441 and more information can be found at www.bellevuecollege.edu/titleix/.

For further information and contacts, please consult [College Anti-Discrimination Statements](#).

Class evaluations

You are encouraged to complete a voluntary course evaluation before the end of the quarter. My policy is that if **at least 90% of the class completes the evaluation, everyone will get 10 extra credit points**. The Bellevue College Online Evaluation website is secure and submissions are completely anonymous (I see how many students have submitted the evaluation but I will never know the identities of the students). College instructors, program chairs and administrators are granted access to a class composite document on the website only after all grades are posted to transcripts at the close of the current quarter. To participate in the evaluation process, use your Student ID and PIN to log in on the following site: [STUDENT EVALUATION](#)

On the BC Online Evaluation site, you will find a listing for each of your classes. Access to each course evaluation is granted only once, and after you press the SUBMIT button at the bottom of the page, you will see a screen telling you which class evaluations have been completed. If you have questions or need assistance, please call the Distance Education Office at 425-564-2438 or toll free at 1-877-641-2712.

Plagiarism and academic dishonesty

Plagiarizing (using the ideas or words of another as one's own without crediting the source) is a violation of the Student Code of Conduct at Bellevue College. Changing some words or sentences in the original source does not make it your own. **You need to completely write your own assignments**. Other examples of academic dishonesty include behaviors such as having someone else write your assignments, copying other students' answers on an exam, allowing other students to take credit for your work, etc. Any assignments, exams and other instances of plagiarism and academic dishonesty will receive 0 points. In addition, the instructor may file a report with the Manager of Student Conduct and refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct (see below).

Student Code of Conduct and Academic Integrity

Any act of academic dishonesty, including cheating, plagiarism (using the ideas or words of another as one's own without crediting the source), and fabrication and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at: [Student Code](#)

**If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*

Email Communication

Email communication with instructors must be done through student email accounts only. Instructors cannot communicate with students about their course work or grades through student's personal email accounts.

Bellevue College E-mail and access to MyBC

All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: [Create Email](#)

BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Technology Help Desk](#)

Disability Resource Center (DRC)

The Disability Resource Center serves students with disabilities. A disability includes any physical or mental impairment that substantially limits one or more major life activities. Common disabilities include physical, neurological (e.g. Autism, ADD), and mental health (e.g. depression, anxiety). If you are a student who has a disability or if you think you may need accommodations in order to have equal access to programs, activities, and services, please contact the DRC.

If you require assistance in an emergency, please meet with your individual instructors to develop a safety plan for while in class and contact the DRC to develop a safety plan for while you are elsewhere on campus.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. [Contact Autism Spectrum Navigators](#) (ASN). Email and phone number is on the web page. ASN is located in the Library Media Center in D125.

The DRC office is located in building B Room 132. You can contact the DRC by stopping by B132, calling our desk at 425-564-2498, emailing drc@bellevuecollege.edu, and Deaf students can reach us by Skype (account name **DRCatBC**). For more information about the services we offer, including

our Initial Access Application, visit our website at www.bellevuecollege.edu/drc.

Accessibility

The online elements of this course are designed to be welcoming to, accessible to, and usable by everyone, including students who are English-language learners, have a variety of learning styles, have disabilities, or are new to online learning. Be sure to let me know immediately if you encounter a required element or resource in the course that is not accessible to you. Also, let me know of changes I can make to the course so that it is more welcoming to, accessible to, or usable by students who take this course in the future.

Public Safety and Emergencies

Public Safety is located in the D building (D171) and can be reached at **425-564-2400** (easy to remember because it's the only office on campus open 24 hours a day—2400). Among other things, Public Safety serves as our Parking Permits, Lost and Found, and Emergency Notification center. Please ensure you are signed up to receive alerts through our campus alerting system by registering at [RAVE Alert Registration](#)

If you work late and are uneasy about going to your car, Public Safety will escort you to your vehicle. To coordinate this, please phone ahead and let Public Safety know when and where you will need an escort.

Please familiarize yourself with the emergency postings by the door of every classroom and know where to go in the event of an evacuation. Your instructor will be asked if anyone might still be in the building, so check in before you do anything else. Emergency responders will search for anyone unaccounted for.

If a major emergency occurs, please follow these three rules:

- 1) Take directions from those in charge of the response** -We all need to be working together.
- 2) Do not get in your car and leave campus (unless directed to)** - Doing so will clog streets and prevent emergency vehicles from entering the scene. Instead, follow directions from those in charge.
- 3) In an emergency, call 911 first, then Public Safety.**

Please do not hesitate to call Public Safety if you have safety questions or concerns at any time. You may also visit the [Public Safety](#) web page for answers to your questions.

ONLINE PROCEDURES AND GUIDELINES OF THE SOCIAL SCIENCE DIVISION

Cheating, Stealing, and Plagiarizing* and Inappropriate Behavior

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/ disruptive behavior are violations of the Student Code of Conduct at Bellevue Community College. Examples of unacceptable behavior include, but are not limited to: plagiarizing material from the Internet and posting rude or personal attacks in discussions. When you are in doubt about any behavior, please consult your instructor. In addition, you may wish to review the general applicable rules of cyberspace, such as in the [Core Rules of Netiquette](#). The instructor reserves the right to remove posted messages, and downgrade assessments as a result of these types of behaviors. The instructor can refer any violation of the Student Code of Conduct to the

Vice President of Student Services for possible probation or suspension from Bellevue Community College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Vice President of Student Services, [link to Student Code](#).

Incomplete

If a student fails to complete all the required work for a course, an instructor may assign the grade of Incomplete (I). It is the student's responsibility for maintaining contact and adhering to the agreed-upon actions. Vista class sites, and material, may not be directly accessible after the end of the quarter so it is important to make arrangements before the quarter ends. The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an F). There is a standard form that instructors have access to in their instructor's grade briefcase.

F Grade

Students who fail a course will receive a letter grade of "F."

Final Examination Schedule

Final examinations may involve proctored on-campus arranged exams or may be administrated completely online at the discretion of the instructor and in keeping with the stated policies provided in the course syllabus. Please refer to the syllabus at the start of the quarter for additional details and contact the instructor directly for any clarifications. A student who is not in compliance with the scheduled format may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be in compliance with any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.

Withdrawal From Class

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter during the standard academic year (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course. Check [Enrollment Calendar Deadlines, Refunds/Withdrawals](#), for additional details. As with most enrollment deadlines, it is the student's responsibility to be aware of these dates and act accordingly.

Distribution of Grades

Students should access their grades through the BC Web site. Any returned material should be accessed prior to the end of the quarter. After the end of the quarter, Vista class sites may not be accessible by students. Individual instructors may use non-Vista tools for recording and maintaining the students' progress. Questions about grades assigned should be initially directed to your instructor.

Submission and Returning of Papers, Assignments and Assessments:

Specific guidelines for taking exams and submitting assignments are published in the syllabus. Please contact instructor at the start of the quarter for any clarifications.

**If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue Community College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Vice President of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*