

Introduction to Criminal Justice

5000B901 - CJ&101

Instructor: Dr. Kelli Callahan, Ph.D.

Email: Kelli.Callahan@Bellevuecollege.edu

Phone: 425.564.2703 (Office)

Dates: 07/01/19 - 08/15/19

Office location: D200C

Office Online Hours: Daily 5:00-6:00pm

Office hours also available by appointment

Course Information

This course serves to introduce students to the three main components of the criminal justice system: Police, Courts, Corrections. Important background information addressing crime, classification and definitions of offenders, and victims and offenders will also be discussed. The focus of this introductory course includes: 1) Police organization, roles, functions, and responsibilities, 2) Court organization, processes, and outcomes (i.e. sentencing), and 3) Punitive sanctions including probation, parole, jail, prison, and additional community corrections.

Course Outcomes

Upon successful completion of the course, students should be able to:

- Use a working vocabulary based on the terminology used in the three components of the Criminal Justice System.
- Differentiate between the workings and responsibilities of the three major components of the American Criminal Justice System: the police, the courts and corrections.
- Describe the theories, models and concepts within the Criminal Justice System and determine their strengths and weaknesses.
- Explain how laws are made, categorized and enforced and the process of deciding how these laws are applied to case based situations.
- Identify the reasons why experts in the field think the term Criminal Justice System is a myth and a true system is non-existent.
- Examine the current major issues within the Criminal Justice System and be able to explain those issues giving case based examples of what they are.

How Outcomes Will be Met

Course outcomes will be met via a variety of academic delivery strategies to include writing assignments, eExercises, discussion forums, quizzes, and a comprehensive final exam.

Grading

Activities	Points Description	Total Points
Discussion Forums	7 forums @ 10 points	70
Assignments	6 assignments @ 10 points each	60
eExercises	5 eExercises @ 10 points each	50
Quizzes	6 quizzes @ 20 points each	120
Final Exam	1 final exam @ 100 points	100
Total Points:		400

Grading Scale

A 94-100%	A- 90-93%	B+ 87-89%
B 84-86%	B- 80-83%	C+ 77-79%
C 74-76%	C- 70-73%	D+ 67-69%
D 60-66%	F 0-59%	

The College Grading Policy is explained in the current Course Catalog and can also be found at this link: [Grading Policy](#) (Links to an external site.)

Books and Materials Required

Introduction to Criminal Justice with Connect Access Card. (9th edition) by Robert Bohm (2017). ISBN: 9781260310139 McGraw Hill Publishers.

Older editions of this text are not to be used since they will have older statistics and will not contain the most current data in the dynamic field of criminal justice.

Note: It is your responsibility to secure the required access card as soon as possible as it will be needed during the initial week of class in addition to all subsequent weeks of the class.

Help with Canvas

Students can find help with Canvas by following the link here: [Student Canvas Help](#) (Links to an external site.)

Classroom Learning Atmosphere

Instructor's Expectations

Since this class does not meet face to face on campus you are expected to attend the online classroom for AT LEAST one hour five times a week. To be successful in this class, you will need to be reading the textbook, viewing the PowerPoint, forum posts, and all other guides posted on Canvas. You must also submit weekly discussion (which is similar to questions that would be asked in a classroom format). If you have never taken an online course I would recommend taking the online tutorial at: <https://bc.instructure.com/courses/411354> to familiarize yourself with Canvas.

Discussion Forum Rubric. Rubric was retrieved from pbs.org (Links to an external site.)

	Excellent (8-10 points)	Satisfactory (5-7 points)	Unsatisfactory (1-4 points)
10 Points Weekly			
Quantity and timeliness	<ul style="list-style-type: none"> Creates an initial post & responds to another post within the weekly time frame Few grammatical and spelling errors (0-1) 	<ul style="list-style-type: none"> Creates an initial post & responds to another post within the weekly time frame Few grammatical and spelling errors (2-3) 	<ul style="list-style-type: none"> Does not Create an initial post and doesn't respond to another post within the weekly time frame Several grammatical and spelling errors (4 or more)
Demonstrates knowledge and understanding of course content	Post demonstrates clear evidence of knowledge and understanding of course material & content	Post demonstrates some evidence of knowledge & understanding of course material & content	Post does not demonstrate evidence of knowledge & understanding of course materials
Posts generate learning within the community	<ul style="list-style-type: none"> Post response and comment demonstrates clear understanding of another point of view and how course content applies to it. 	<ul style="list-style-type: none"> Response elicits some response and reflection from others 	<ul style="list-style-type: none"> Response seldom elicits responses and reflection for others

- Response elicits responses and reflection for others
 - Response provides resources to aid in deeper critical thinking.
 - Post response and comment demonstrates understanding of another point of view and how course content applies to it.
- Response provides some resources to aid in deeper critical thinking
 - Post response does not demonstrate understanding of another point of view and how course content applies to it.
- Response seldom provides resources to aid in deeper critical thinking

Total Points=10

Accessibility

The online elements of this course are designed to be welcoming to, accessible to, and usable by everyone, including students who are English-language learners, have a variety of learning styles, have disabilities, or are new to online learning. Be sure to let me know immediately if you encounter a required element or resource in the course that is not accessible to you. Also, let me know of changes I can make to the course so that it is more welcoming to, accessible to, or usable by students who take this course in the future.

Affirmation of Inclusion

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

[Affirmation of Inclusion \(Links to an external site.\)](#)

[\(https://www.bellevuecollege.edu/inclusion/ \(Links to an external site.\)\)](https://www.bellevuecollege.edu/inclusion/)

Religious Holidays

Students who expect to miss classes, examinations, or any other assignments because of their religious observance should be provided with a reasonable alternative opportunity to complete such academic responsibilities. It is the obligation of students to provide faculty with reasonable notice of the dates of religious holidays on which they will be absent, preferably at the beginning

of the term. Students who are absent on days of examinations or class assignments should be offered an opportunity to make up the work without penalty (if they have previously arranged to be absent), unless it can be demonstrated that a makeup opportunity would constitute an unreasonable burden on a member of the faculty. Should disagreement arise over what constitutes an unreasonable burden or any element of this policy, parties involved should consult the department chair, or Dean.

Policy 2950 Accommodations for Reasons of Faith or Conscience (Links to an external site.)
(<http://www.bellevuecollege.edu/policies/id-2950p-2/>).

College Anti-Discrimination Statement

Bellevue College does not discriminate on the basis of race or ethnicity; creed; color; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; or veteran status in educational programs and activities which it operates. Bellevue College is prohibited from discriminating in such a manner by college policy and by state and federal law. All college personnel and persons, vendors, and organizations with whom the college does business are required to comply with applicable federal and state statutes and regulations designed to promote affirmative action and equal opportunity.

Equal Opportunity (Links to an external site.) (<http://www.bellevuecollege.edu/equal/>) (Links to an external site.)

Spanish and Chinese versions of the anti-discrimination statement are available at [Important Links](#) (Links to an external site.)

Confidentiality and Mandatory Reporting

As an instructor, one of my responsibilities is to help create a safe learning environment on our campus. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. I will seek to keep information you share private to the greatest extent possible. However, I am required to share with the Title IX Coordinator any and all information regarding sexual assault and other forms of sexual misconduct (e.g. dating violence, domestic violence, stalking) that may have occurred on campus or that impacts someone on campus. Students may speak to someone confidentially by contacting the BC Counseling Center at (425) 564-2212.

The Title IX Office can be contacted at 425-564-2641 and more information can be found at Title IX (Links to an external site.) (<http://www.bellevuecollege.edu/titleix/>) (Links to an external site.)). If you have any concerns, you may report to: Report Concerns (Links to an external site.) (<https://www.bellevuecollege.edu/reportconcerns/>).

Division Statements

Schedule

The following schedule is tentative and may be modified with notice. Students are responsible for any and all changes that are made to this schedule, even if not present when changes are discussed. The assigned readings should be completed as soon as possible during the academic week. Please be sure to get an early start during each academic week in order to avoid any last minute emergencies.

Bellevue College E-mail

All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to *MyBC*. To create your account, go to: <https://www.bellevuecollege.edu/students/> (Links to an external site.)

Email

All e-mail communication from you should come to me from your BC account (not your g-mail, hotmail, yahoo, etc.). Please e-mail me through CANVAS for the quickest reply. I will respond to you within 24-48 hours (except on weekends). BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Computing Services website](#). (Links to an external site.)

Attendance

Please read this section very carefully. If you cannot adjust your schedule to the rhythm of the class, you will have difficulty succeeding in this course. All students are expected to attend the online classroom five times a week for an average of 1-2 hours at a time. You do not need to be online at a certain time, but you must complete the work within the given time frame. Obviously, if students do not attend the online classroom regularly, the opportunity to perform well in this course is greatly diminished. Deadlines are firm and the late penalty for this course is strictly enforced regardless of the reason for the late submission in order to ensure fairness for all students. Note, quizzes and discussion forums must be completed during the current academic week only. There are no make-ups on discussion forums or quizzes if you miss them during the current academic week. Both the discussion forums and the quizzes will automatically close at 11:59pm on Sunday nights. For Assignments, the late penalty is -10% per day. The online class environment has a very different rhythm as compared to the traditional live, on-campus course and each online course is different from other online courses. In this class, the first day of the online "week" begins on Monday mornings at 12:01am and runs through Sunday night at 11:59pm. All work must be submitted by the 11:59pm deadline in order to avoid the late penalty. There are six major components to this course: 1) Reading the assigned textbook, 2) Viewing all lecture material (PowerPoint slides which are not narrated), 3) Discussion Forums, 4) Assignments, 5) Quizzes, and finally, 6) A comprehensive Final Exam. Each of the aforementioned items are discussed in further detail below.

Course Requirements

All students are expected to read the required chapters of the textbook as outlined online and in the schedule section of this syllabus. Students are also expected to read the required chapters to attend class regularly, finish online requirements, take notes, ask questions, and participate in discussions.

Make-Up Policy

The late penalty in this course is strictly enforced to ensure fairness to all students. Late work will be accepted in this course at the rate of -10% per day late. In class and group exercises may not be made up given their synchronous form however. The discussion forums will also automatically close at midnight on the last day of the academic week (Sundays) and cannot be made up once they are closed. Note, immediate, proactive communication and notification from the student is imperative in this course.

Cheating, Stealing and Plagiarizing

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. All work for this course will be screened for plagiarism. Examples of unacceptable behavior include, but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services.

Information about Bellevue College's copyright guidelines can be found at: [College Copyright Policy \(Links to an external site.\)](#) This link provides a good, short summary of how to avoid plagiarism: [Avoiding Plagiarism \(Links to an external site.\)](#) This 22-minute video also provides a good overview of how to avoid trouble when using sources: From the college home page select SERVICES, then LIBRARY MEDIA CENTER, then DATABASES, then FILMS ON DEMAND. At their site, search by title for PLAGIARISM 2.0: ETHICS IN THE DIGITAL AGE.]

Student Code of Conduct and Academic Integrity

Any act of academic dishonesty, including cheating, plagiarism (using the ideas or words of another as one's own without crediting the source), and fabrication and inappropriate or disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific

student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at: [Student Code](#) (Links to an external site.)

Withdrawal from Class

College policy states students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal

Instructors may assign the grade of “HW” (hardship withdrawal) at their discretion in the event that a student cannot complete the coursework due to extreme circumstances. Students may also contact the Enrollment Services office BEFORE grades are assigned in cases of hardship.

Distribution of Grades

Grades will not be posted in the Social Science Division or in faculty offices, and secretaries will not give out grades. Students should access their grades online through Canvas.

Return of Papers and Tests

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if students supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

Public Safety

The Bellevue College (BC) Public Safety Department’s well trained and courteous non-commissioned staff provides personal safety, security, crime prevention, preliminary investigations, and other services to the campus community, 24 hours per day, 7 days per week. Their phone number is 425.564.2400. The Public Safety website is your one-stop resource for campus emergency preparedness information, campus closure announcements and critical information in the event of an emergency.

Public Safety is located in D-171 and on the internet:

<https://www.bellevuecollege.edu/publicsafety/> (Links to an external site.)

Incomplete

If a student fails to complete all the required work for course, an instructor may assign the grade of Incomplete (“F”). The student must complete the coursework by the end of the next quarter, or receive the assigned letter grade (usually an (“F”).

F Grade

Students who fail a course will receive a letter grade of “F.”

Important Links

See "Important Links" page online for more information about BC E-mail, access to MyBC, the Disability Resource Center (DRC), Public Safety, the Academic Calendar, the Academic Success Center, and more.

Disability Resource Center (DRC)

The Disability Resource Center serves students with disabilities. A disability includes any physical or mental impairment that substantially limits one or more major life activities. Common disabilities include physical, neurological (e.g. Autism, ADD), and mental health (e.g. depression, anxiety). If you are a student who has a disability or if you think you may need accommodations in order to have equal access to programs, activities, and services, please contact the DRC.

If you require assistance in an emergency, please meet with your individual instructors to develop a safety plan for while in class and contact the DRC to develop a safety plan for while you are elsewhere on campus.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. Contact Autism Spectrum Navigators (ASN). Email and phone number is on the web page. ASN is located in the Library Media Center in D125.

The DRC office is located in building B132. You can contact the DRC by stopping by B132, calling our desk at 425-564-2498, emailing drc@bellevuecollege.edu, and Deaf students can reach us by Skype (account name DRCatBC). For more information about the services we offer, including our Initial Access Application, visit our website at www.bellevuecollege.edu/drc ([Links to an external site.](#))

Only Service Animals and Emotional Support Animals approved by the DRC are allowed in this classroom. All other animals will be asked to leave. If you believe you need your animal with you, please connect with the DRC and refrain from bringing your animal until a decision has been made.

Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BC schedule. Final examinations will be held at the end of each quarter at fixed times. Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstances beyond the student's control, the student is unable to

be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designed by the instructor.

Course Calendar

Week 1: [07/01/19 - 07/07/19]

Read: Chapter 1 - Crime and Justice in the United States

Read: Chapter 2 - Crime and Its Consequences

Participate: Week 1 Forum

Complete: eExercise

Week 2: [07/08/19 - 07/14/19]

Read: Chapter 3 - Explaining Crime

Read: Chapter 4 - The Rule of Law

Participate: Week 2 Forum

Complete: eExercise

Complete: Assignment

Complete: Quiz

Week 3: [07/15/19 - 07/21/19]

Read: Chapter 5 - History and Structure of American Law Enforcement

Read: Chapter 6 - Policing: Roles, Styles, and Functions

Read: Chapter 7 - Policing America: Issues and Ethics

Participate: Week 3 Forum

Complete: Assignment

Complete: Quiz

Week 4: [07/22/19 - 07/28/19]

Read: Chapter 8 - The Administration of Justice

Read: Chapter 9 - Sentencing, Appeals, and the Death Penalty

Participate: Week 4 Forum

Complete: eExercise

Complete: Assignment

Complete: Quiz

Week 5: [07/29/19 - 08/04/19]

Read: Chapter 10 - Institutional Corrections

Read: Chapter 11 - Prison Life, Inmate Rights, Release, and Recidivism

Participate: Week 5 Forum

Complete: eExercise

Complete: Assignment

Complete: Quiz

Week 6: [08/05/19 - 08/11/19]

Read: Chapter 12 - Community Corrections

Read: Chapter 13: Juvenile Justice

Participate: Week 6 Forum
Complete: eExercise
Complete: Assignment
Complete: Quiz

Week 7: [08/12/19 - 08/15/19]

Read: Chapter 14: The Future of Criminal Justice in the United States
Participate: Week 7 Forum
Complete: Assignment
Complete: Quiz
Complete: Final Exam