

Anthropology 180/Cultural Ethnic Studies 180 Syllabus

2020 Spring Quarter (Item# 5052 and 5617)

Instructor: Madeleine Aguilar

E-mail: madeleine.aguilar@bellevuecollege.edu

(Canvas email is my preferred method of communication)

Phone: 425-564-4189

Office location: D110 in the Social Science Division Office

Office Hours: Online or by appointment

American Life and Culture Course Information

Anth 180 and CES 180 are the same course, cross listed in two departments. Either ANTH 180 or CES 180 may be taken for credit, not both. Students from these two sections will be in one Canvas online classroom.

This course provides a view of American culture from the broad lens of anthropology. Students will be exposed to theoretical approaches and concepts that will enhance their understanding of American culture from a number of perspectives. We will begin by looking at what exactly is American culture? It is generally quite difficult to critically examine that which is closest to us, but in this class that is exactly what we intend to do. In other words, our goal is to attempt to view American culture from an etic (or outsider's perspective) to gain insight into aspects of life we may take for granted as insiders or participants within that culture. We will explore intersections of American society like family, gender, and ethnicity, and this will enhance our understanding of the interactions and norms that structure our social world. In particular we will examine how these variables are constructed within the realm of American popular culture (e.g. movies, television and sports) and how this is relevant to our everyday lives.

Course Outcomes

Anthropology 180/Cultural and Ethnic Studies 180 is a 5-credit course that introduces you to the discipline of anthropology as a way to provide insights into American culture. You are exposed to the basic underlying principles, theories, and methods of anthropology through lecture slides, textbook readings, articles, discussions, and visual materials. The following are the outcomes of this course

- Acquire an understanding of a variety of cultural anthropological methods (e.g. semi-structured interviews, participant observation)

- Acquire an understanding of key principles such as ethnocentrism, comparative methods and holism\
- Analyze current theoretical/anthropological views of social variables (such as ethnicity, language and gender)
- Recognize how social variables are constructed, represented and influenced in American popular culture
- Appreciate insights about American culture from a foreign perspective of the US

How Outcomes Will be Met

- Cultural anthropological methods, key concepts, and anthropological views on various social variables will be learned through hands on activities, assigned readings, power-point lectures and visual materials.
- Students will explore the complexities of what American culture is through class discussions, observations and reflections on assigned reading.
- Students will practice using anthropological concepts in written assignments.
- We will read accounts on a weekly basis written by people encountering American Culture, providing us with an outsiders perspective.
- An ethnography will be assigned that we will read and reflect on as a class and which will give us material to discuss and connect to other aspects of American Life.

Grading

I aim to complete the grading of your student work within one week to two weeks of the assignment closing, however, I find that at different times during the quarter, when I have multiple assignments due for different courses (due around the same time) it may take longer. If you are wondering about the grade on a particular assignment, please send me an email. I also make the attempt to keep you updated about grading through sending announcements.

Due to extra credit being offered at the beginning of the quarter that is not set to 0 due to ease of grading, I will be completing grades offline and posting final grades to the official grade site at the end of the quarter. You can use Canvas to view your grades for individual assignments, but not rely fully on the total grade percentage as these extra credit points are not set to 0 on Canvas and the attendance/participation grade will not be calculated until the very end of the quarter. Please let me know if you have any questions about this.

Student evaluation centers upon successful mastery of the course content. Final grades will be based upon the following set of assignments and point distributions for a total of **400 points**.

ASSIGNMENTS	POINTS
Attendance/Participation	30 pts (3 pts a week)
Challenges x 3 (Small projects)	60 pts (3 x 20)

6 Group Discussions	90 pts (6 x 15 pts)
6 Reflections/Key Concepts	60 (7 x 8 or 9 pts)
4 Tests	80 pts (4 x 20 pts)
Final Exam	80 pts (40 q x 2 pts a q)
TOTAL	400

Final Grade	Point Value	C+ =	201-230 (points)
A =	371-400 (points)	C =	200-171 (points)
A- =	331-370 (points)	C- =	170-131 (points)
B+ =	301-330 (points)	D+ =	130-121 (points)
B =	271-300 (points)	D =	100-120 (points)
B- =	231-270 (points)	F =	< 100 (points)

The College Grading Policy is explained in the current Course Catalog and can also be found at this link: [Grading Policy](#)

Attendance/Participation (30 points possible)

This part of the class is worth up to 30 points. Attendance is calculated by Canvas. I am able to see the dates of your log ins. You are expected to log on to Canvas a minimum of three days per week, but four or more would be favorable.

The participation online is also calculated by your log ins, pages viewed, submissions (on time or late), time invested on course site, participation in assignments, course engagement through effective response and communication as well as missing assignments. You are expected to be engaged with this course by checking announcements, accessing reading material, viewing web links and videos, lectures, discussions, activities, other postings, respond or to check emails. It is important that you check frequently, particularly announcements as new information or directions may be posted at any time. As the instructor I can see the specific dates you log into the class, if you view material, how many pages you view (effort invested) and whether you participated and submitted to an assignment.

These points will not appear in the grade book until the end of the quarter which means that the grades that you can view on Canvas do not fully represent your actual grade. The only grade on Canvas that will remain the same is for each individual assignment. To get an idea of what your grade is throughout the quarter - you can compare the points you have earned against the possible points or check in with me on your participation.

Challenges (3 x 20 points)

These challenges are designed for you to gain hands on experience using the methods and concepts of cultural anthropology. Each challenge is due within one week. They are small projects that entail interviewing, observing, asking questions of others and will give you experiences that introduce you to concepts important to cultural anthropologists. More details will be shared in the specific assignments. They are called challenges as they may be pushing your own comfort level as far as reaching out to people and talking to others.

Group Discussions (6 at 15 points possible)

Please read the following Discussion Guidelines. A major part of the learning in this class comes from the exchange of ideas with other students. There is one discussion assigned every other week. The discussion will be based on assigned material, either the ethnography by Jason De Leon, an article or a topic relevant to the course. I am looking for college level work, evidence that you thoroughly read the assigned material *and* your own thoughtful insight and reflection about the material. If you need help with this, please contact me or consult the writing center. The first week introduction is not part of these discussions but is graded as an extra credit. There are 4 steps to the discussion: (Please review the document regarding Online Discussions for more detailed information in the Start Here module)

1. When there is a chapter, an article, an online website, a documentary or a short video that is the focus of the discussion, read/watch it first and think about it.
2. Each student is to post an initial commentary (i.e., your informed analysis about the topic in response to a question provided). This step must occur BEFORE Saturday at 11:59 pm (midnight) during assigned weeks. Each initial commentary should be well written, proofread for grammatical and spelling errors, and substantive in content. About 400 words is an estimate of what is expected for an initial commentary. If you use any source at all, you must cite it. NO Wikipedia - Period. **You can still post your initial commentary after midnight, however, with a 10% deduction per day until Monday, at midnight. NO submissions after Monday at midnight will be accepted. Discussions will close on Monday's at midnight on assigned weeks.**
3. **ReadPosts:** Read each post by your fellow group members before posting your own replies. Choose the two that you find the most interesting.
4. **Comment on two initial posts: Provide replies to two students or more. You do not earn more points for replying to more than two students. This step of the discussion will begin at 12:01 am on assigned Sundays. Points will not be given if you comment on posts before 12:01 am on Sunday.** You need to wait for the majority of the class to have submitted their work. Each reply post should be 100-150 words. Replies such as "I agree" or "Terrific job" do not count for credit. If you use any source at all, you must cite it. All postings should be **thoughtful, informed, respectful, substantive, and constructive**. Remember you are not critiquing someone else, you can agree or disagree respectfully, but it is not your job to tear down someone else's views. **If you miss a discussion, you cannot make it up. There are NO exceptions. The discussion is closed at the end of each assigned online week on Monday night 11:59 pm (midnight).**

Reading Reflections or Key Concept (7 at 8 or 9 points each)

I will assign a reading or a documentary, which will provide us a perspective to contribute to our exploration of American Culture. You will be asked to reflect on the material. Each submission will be worth up to 10 points. I am looking for college level writing and thoughtful analysis using anthropological concepts learned in class. A total of 60 points is possible.

Alternatively, I may assign a "**Key Concept**" assignment where you provide a brief (100 word) response on the meaning of the concept.

Quizzes (4 at 20 points each total 80 points) and Cumulative Final Exam (80 p)

A major part of your course grade will be derived from 4 tests and a comprehensive final. The Final Exam will be cumulative, meaning that it covers everything since the start of the quarter until the very end. Questions are derived from assigned readings, lectures, videos, exercises, discussions, and any other instructional material presented in class. Cheating and plagiarism will not be tolerated (see below). Conduct during tests will comply with the College policy for academic honesty. A study guide is provided . Tests are open book/open note. You will, however, not have enough time to look up every answer while taking the test, so studying is crucial to be successful with each assessment. Each test is worth up to 20 points and the cumulative final exam is worth 80 points. A total of 160 points.

Extra Credit (possible 30 points total)

Extra Credit is offered the first week with a student introduction as a practice discussion (10 points). A Syllabus Quiz/Agreement worth 10 points. The Course Evaluation towards the end of the quarter is worth 10 points. The total points that can be earned by extra credit is 30. Due to the format of the quiz and the discussion, they can not be set to 0. I will calculate your grade offline at the end of the quarter, setting the extra credit to 0.

Books and Materials Required

- Holmes, S. 2013. Fresh Fruit, Broken Bodies. University of California Press. Oakland, CA. ISBN: 978-0-520-27514-0 (paperback) ISBN: 978-0-520-95479-3 (ebook)
- Additional articles, documentaries and websites will be assigned throughout the quarter and posted online.

Help with Canvas

Students can find help with Canvas by following the link here: [Student Canvas Help](#)

Classroom Learning Atmosphere

It is important to make sure that the online classroom environment is as conducive to scholarship as possible. You are encouraged to participate in discussions of the theories and concepts that

will be presented to the class, as long as they pertain to class material. You are required to be respectful of your fellow classmates and your professor. Remember this course is conducted through online communication and sometimes we do not have the benefit of tone or body language to help us understand meaning. Thus, please assume the best of one another, but be very cautious and thoughtful of how your own words might be interpreted by others. It is good practice to write as if the person is in front of you.

Instructor's Expectations and Important Class Policies

If you are enrolled in this class, you are agreeing to adhere to all components of this syllabus and in particular:

- Read the syllabus and print it out so you have a hard copy. It is crucial that you know what our contract says. Please make sure to email me with any questions or clarification.
- I expect that students who are taking an online class be self-starters and to have good time management skills. In an online environment you can get sidetracked or forget about class pretty easily. Please make sure to find a way that you are reading, studying, online looking at Power-Points or other assigned material as well as working on assignments at least 4 times a week. Everyone has a busy life with jobs, families, friends etc. so I expect that you find a way to carve out time to be successful in this class.
- I will usually be present online each weekday afternoon as I teach in-class courses in the morning. I will return an email within 24 hours. If I have not returned your email within 24-48 hours or if it is a more urgent matter, please email me again.
- Communication is key to an online class. You must be in communication with me about any issues that come up. I have no way to know what is going on in your life if you don't tell me. That being said, this is college and I expect that you take responsibility for your life choices regarding your class work and participation.
- My preferred method of communication is via Canvas email.
- The class runs Tuesday through Monday; however, I may not respond to you Saturday or Sunday, but instead I will reply to you on the following Monday. You are welcome to send me emails over the weekend, and if I am able to I will reply, however, I do have a family and I do try to get sufficient sleep.
- I expect students to be professional, courteous and respectful in the online classroom. That means that you should use proper grammar, spelling, and be kind to one another in the discussion board. Be thoughtful about how others will read the content you are posting. You can disagree with someone in a way that is proper to the educational environment. I do not want anyone to attack or disrespect anyone's views, beliefs, or use foul language. Once it is put online, it cannot be taken back. Words can be hurtful and I want everyone to feel comfortable in the classroom online. **If there is a problem with what another student has posted (i.e., there is inflammatory or inappropriate content), you should contact your instructor IMMEDIATELY via Canvas.**
- Each quiz will be open on the given date on the syllabus. We have a quiz every two weeks. The final exam will cover all material from the class. Questions will vary from multiple choice, matching, short answer and short essay. Since it is open book/open note there is no study guide. You will not have enough time if you are not reading, studying, reviewing the Power-Points to look up every answer in the book and if you use Google or

Wikipedia it is an automatic F for the quiz. No late or make-up exams or assignments will be allowed unless it fits the Emergency Make-Up Policy.

- If you use Google, Wikipedia or any other site to copy and paste a response for an assignment and it is determined that you have plagiarized or engaged in any form of academic dishonesty, you will likely fail the assignment and possibly the course, despite points earned through other work. Acts of academic dishonesty are reviewed for disciplinary action. **Avoid using Wikipedia or any other unverified source.**
- **LATE WORK WILL BE ACCEPTED IF YOU REACH OUT AND COMMUNICATE AHEAD OF THE DUE DATE.** If you reach out and communicate about your circumstances and particularly let me know ahead of time that you won't be able to submit on time, I will work with you. If you have extenuating circumstances, please communicate with your instructor. One exception is the replies for discussions. **I WILL NOT ACCEPT LATE REPLIES.**
- ***Late work or exams for extenuating circumstances***- please contact your instructor. Your late work may be reduced by 10% each day late. You may be required to provide *appropriate documentation* to support the circumstances once an assignment due date has passed.
- **Initial Discussion Commentaries** have due dates on Saturdays prior to the closing of the week. You can still post your initial commentary after the assigned Saturday at midnight, however, with a 10% deduction per day until Monday, at midnight when the week closes.
- **I do not accept emailed submissions of any kind.**
- **Make-up Exams (including tests, quizzes and the final)** are only offered at the discretion of the instructor and must be arranged **before the originally scheduled test date.**

If you are requesting a make-up test or quiz because you know in advance that you will not be able to complete the test during the allocated time, you must let me know as soon as possible. You will need to e-mail *ahead of time* explaining why you need to miss the assessment.

- Students are required to have a back-up plan in the event they experience technological difficulties. (Get work done prior to deadlines, have a friend or family member or library you could turn to in case your computer crashes etc.)
- Be aware of the rhythm of this class: **IF YOU CANNOT ADJUST YOUR SCHEDULE TO THE RHYTHM OF THIS CLASS, YOU WILL HAVE A DIFFICULT TIME SUCCEEDING IN THIS COURSE.** This on-line class has a very different rhythm from on-campus classes, and each on-line course is different from other on-line courses. **In this class, the first day of the 'on-line week' begins on a Tuesday morning at 8:00 AM and runs until Monday night at 11:59 PM when all work for that week must be completed.**
- **Weekly attendance/participation points are calculated by the Canvas system: Log in at least 3 days a week (preferably 4 or more times) using a non-mobile device and engage in the assigned material to earn these points. This grade will not be calculated until the end of the quarter.**
- For all of your written work: Submit proofread work only. If you need help with your writing, please make use of the following student support services, the Academic Success/Tutoring Center or Writing Lab.

- Cheating or plagiarism is legitimate grounds for failing the course. Cheating behavior on tests includes but is not limited to: keeping texts open for closed book exams, asking another student or individual for answers, keeping other browser windows open, assisting another student with cheating and anything else deemed dishonest.
- Communicate with your instructor when you have questions, or when you are not sure about an assignment. It is also important to communicate with your instructor when you are having difficulties completing the work.
- Students must maintain respect for the instructor and fellow classmates at ALL times.
- Please understand that course content, such as power-points, assessments and assignments are the property of the instructor and Bellevue College and may not be posted online.

Accessibility

The online elements of this course are designed to be welcoming to, accessible to, and usable by everyone, including students who are English-language learners, have a variety of learning styles, have disabilities, or are new to online learning. Be sure to let me know immediately if you encounter a required element or resource in the course that is not accessible to you. Also, let me know of changes I can make to the course so that it is more welcoming to, accessible to, or usable by students who take this course in the future.

Affirmation of Inclusion

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination.

We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

[Affirmation of Inclusion](https://www.bellevuecollege.edu/inclusion/) (<https://www.bellevuecollege.edu/inclusion/>)

Religious Holidays

Reasonable Accommodations for Reasons of Faith and Conscience: Students who will be absent from course activities due to reasons of faith or conscience may seek reasonable accommodations so that grades are not impacted. Such requests must be made within the first two weeks of the course to the office of the Associate Vice President of Student Affairs (see Bellevue College Policy 2950). In the event you feel you are being discriminated against based on faith or conscious, you may refer to the procedures outlined in the college's Discrimination, Harassment and Retaliation Policy (1440P).

Students will apply for accommodations through Office of the Associate Vice President of Student Affairs during the first two weeks of the quarter. (If a student asks you in the first week of class about missing days for faith and conscious, please refer them to this Request Form to document their request.)

In a manner similar to the DRC, the Student Affairs AVP will approve the accommodation and inform, support and work with the faculty member to accommodate the requested days. That may include an alternate test day, or extended deadlines/alternate assignments for work completed during class time. (Test make-ups can be scheduled in the testing center at no charge to the student.)

College Anti-Discrimination Statement

Bellevue College does not discriminate on the basis of race or ethnicity; creed; color; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; or veteran status in educational programs and activities which it operates. Bellevue College is prohibited from discriminating in such a manner by college policy and by state and federal law. All college personnel and persons, vendors, and organizations with whom the college does business are required to comply with applicable federal and state statutes and regulations designed to promote affirmative action and equal opportunity.

Spanish and Chinese versions of the anti-discrimination statement are available at [Important Links](#)

[Equal Opportunity](http://www.bellevuecollege.edu/equal/) (<http://www.bellevuecollege.edu/equal/>)

Confidentiality and Mandatory Reporting

As an instructor, one of my responsibilities is to help create a safe learning environment on our campus. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one conversations and meetings. I will seek to keep information you share private to the greatest extent possible. However, I am required to share with the Title IX Coordinator any and all information regarding sexual assault and other forms of sexual misconduct (e.g. dating violence, domestic violence, stalking) that may have occurred on campus or that impacts someone on campus. Students may speak to someone confidentially by contacting the BC Counseling Center at (425) 564-2212. The Title IX Office can be contacted at 425-564-2641 and more information can be found at [Title IX](http://www.bellevuecollege.edu/titleix/) (<http://www.bellevuecollege.edu/titleix/>).

As an instructor, if you share with me that you are considering self harm, I will contact the authorities to assure that you are safe and receive the help that you need to get to an improved state.

If you have any concerns, you may report to: [Report Concerns](https://www.bellevuecollege.edu/reportconcerns/) (<https://www.bellevuecollege.edu/reportconcerns/>).

Social Science Division Procedures and Guidelines

Cheating, Stealing and Plagiarizing*

Cheating, stealing and plagiarizing (using the ideas or words of another as one's own without crediting the source) and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include but are not limited to: talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct, available in the office of the Dean of Student Services and at

[http://bellevuecollege.edu/policies/2/2050P_Student_Code_\(Procedures\).asp](http://bellevuecollege.edu/policies/2/2050P_Student_Code_(Procedures).asp)

Email Communication

Email communication with instructors must be done through student email accounts only. Instructors cannot communicate with students about their course work or grades through student's personal email accounts.

Incomplete

Students did not fulfill the requirements needed to complete the class. Issued at instructor's discretion. Students must have completed 85 percent of the required work and have a grade of C or better at the time the incomplete is issued. Does not calculate into the Bellevue College GPA

F Grade

Students who fail a course will receive a letter grade of "F."

Final Examination Schedule

The Social Science Division will adhere to the final examination schedule as stated in the BC Schedule. Final examinations will be held at the end of each quarter at fixed times. **Instructors will not give examinations in advance of the regular schedule. A student who is absent from any examination held at any time during the quarter may forfeit the right to make up the examination. If, for illness or some other circumstance beyond the student's control, the student is unable to be present at any scheduled examination and has contacted the instructor on a timely basis, the student may be permitted to take such examination at a time designated by the instructor.**

Withdrawal from Class

College policy states that students must formally withdraw from a class by the end of the seventh week of the quarter (Registration Office, B125). If a student has not withdrawn by that date, an appropriate letter grade will be assigned for the course.

Hardship Withdrawal – Not Offered As of Summer 2019

This option was eliminated Summer of 2019. Faculty should assign the grade earned. Students with extenuating circumstances may submit an appeal to Student Central to ask that a failing or poor grade be changed to an official withdrawal (W). Students with a medical situation may also qualify for a refund of tuition and fees.

The Disability Resource Center (DRC)

The Disability Resource Center serves students with disabilities. Common disabilities include physical, neurological (e.g. Autism, ADD/ADHD), and mental health (e.g. depression, anxiety). If you are a student who has a disability or if you think you may need accommodations in order to have equal access in your classes, programs, activities, and any other services, please contact the DRC.

If you require assistance in an emergency, please meet with your individual instructors to develop a safety plan for while in class and contact the DRC to develop a safety plan for while you are elsewhere on campus.

The DRC office is located in building B Room 132. You can contact the DRC by stopping by the office at B132, calling our front desk phone number (425) 564-2498, emailing drc@bellevuecollege.edu, Deaf students can reach us by calling TTY: (425) 564-6189, or by Skype (account name DRCatBC). For more information about the services we offer, including our Initial Access Application, visit our website at Disability Resource Center (<http://www.bellevuecollege.edu/drc>).

Service Animals are allowed in this classroom. Emotional Support Animals need to be approved through the DRC. All other animals will be asked to leave. If you believe you need your animal with you, please connect with the DRC and refrain from bringing your animal until a decision has been made.

Distribution of Grades

Grades will not be posted in the Social Science Division or in faculty offices, and program assistants or coordinators will not give out grades. Students should access their grades through the BC Web site.

Return of Papers and Tests

Paper and/or Scantron score sheet returns will be arranged in the following ways ONLY: by mail, if student supplies the instructor with stamped, self-addressed envelope (with appropriate postage); or by the instructor designating a time and place whereby the student may retrieve his/her papers. Unclaimed papers and/or Scantron score sheets must be kept by the instructor for a minimum of sixty (60) instructional days following the end of the quarter.

*If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.

College Grievance Policy

Procedure regarding grievances for discrimination, harassment and retaliation can be found at <http://www.bellevuecollege.edu/policies/id-1440p/>

*If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.

Instructor's Plagiarism Statement

The Plagiarism policy for this course is the same as for the college, Social Science division and specifically the Anthropology department. You can find the policy at the end of this syllabus. For this course a plagiarism checking service called VeriCite will be used for your submissions. In addition, I may refer cases to the Dean for investigation and I may submit an incident report at [Report Concerns http://www.bellevuecollege.edu/reportconcerns/](http://www.bellevuecollege.edu/reportconcerns/)

Here are some helpful links to avoid plagiarism:

Bellevue College's copyright guidelines can be found at: [College Copyright Policy](#)

How to avoid plagiarism video on Film on Demand: [Avoiding Plagiarism](#)

This 22-minute video also provides a good overview of how to avoid trouble when using sources: From the college home page select SERVICES, then LIBRARY MEDIA CENTER, then DATABASES, then FILMS ON DEMAND. At their site, search by title for PLAGIARISM 2.0: ETHICS IN THE DIGITAL AGE.

Student Code of Conduct and Academic Integrity

Any act of academic dishonesty, including cheating, plagiarism (using the ideas or words of another as one's own without crediting the source), and fabrication and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at: [Student Code](#)

Important Links

[Campus Services](#)

Email Account: <https://www.bellevuecollege.edu/email/>

MyBC: <https://www.bellevuecollege.edu/mybc/>

Final Exam Schedule

The Final Exam for American Life and Culture will be available from 08:00 am on Wednesday, June 17th until Friday, June 19th at 05:00 pm. [Final Exam Schedule](#)

In case of an emergency during finals: Contact your instructor immediately to discuss the situation. If you are unable to complete the final exam by the due date, your grade will be based on what you have earned to date.

Department of Anthropology

Information, Procedures and Guidelines

What Courses in Anthropology are Offered at BC?

There is a general introductory class (Survey of Anthropology) which highlights all four sub-disciplines of anthropology. BC offers in-depth courses in Anthropology which I encourage you to take: archaeology (Great Discoveries in Archaeology; Archaeology; Ancient North America; Incas & Their Ancestors; Aztecs, Mayas, & Their Ancestors), biological anthropology (Biological Anthropology; BioAnthropology with Lab; Cross-cultural Medicine; Forensic Anthropology), cultural anthropology (Food, Drink, & Culture; American Life & Culture; Cultural Anthropology; Sex, Gender, & Culture; Environment & Culture; REEL Culture; Religion & Culture) and linguistics (Language, Culture, & Society). Check BC's Course Catalogue for a full description of each course. We will also be offering several special topics courses spanning the discipline. Topics may include Primatology, Experimental Archaeology, Anthropology of Immigration and Scandinavian Culture. There are no prerequisites for any of these courses and they fulfill degree requirements. Different formats (on campus, on-line,

hybrid) are offered. Stop by and visit the Social Science Advisor, Deanne Eschbach, in Room D110, for free professional planning and advising, or contact Anthropology Prof. Anthony Tessandori (tony.tessandori@bellevuecollege.edu) to learn more about majoring in anthropology.

Email Communication

According to Bellevue College policy, I am only allowed to communicate with students over official BC emails systems (Bellevue Email or Canvas). If you email me from your personal email I may not respond. I am also subject to FERPA law which states that I am not allowed to communicate with any other person outside this institution about your academic issues without given and documented consent (this includes parents, none-BC teachers or instructors)

Are You Interested in Earning a Concentration in Anthropology?

In addition to earning an AAS degree, you can take 20 credits of required courses to earn a concentration in Anthropology. These four courses provide the basic foundation of Anthropology and represent the 4-field approach of American Anthropology. All of them are be offered on campus and on-line.

ANTH& 204 – Archaeology (5 credits of Social Science)

ANTH 208 – Language, Culture, & Society (5 credits of Humanities or Social Science)

ANTH& 206 – Cultural Anthropology (5 credits of Social Science)

ANTH& 215 – BioAnthropology with Lab (6 credit of Lab Science) or ANTH& 205 – Biological Anthropology (5 credit of natural science)

Anthropology Paper Usage Policy

In an attempt to conserve resources, the Anthropology Department has implemented a paper use reduction policy. We will use MyBC to post materials required for class (i.e. readings, activities, the complete syllabus...). When necessary we will make copies for class, but this will be when posting is not an option. You are not expected to print all materials. When we think it would be beneficial to print materials, we will inform you of this. but will not require it. We know that it is not always convenient and understand that we all must make changes to attain a sustainable lifestyle.

Explore the LMC!

The Library Media Center is at your fingertips! I strongly encourage you to visit the LMC at least this quarter, but you can also access it via the web. Talk to a Reference Librarian at the Library (D-126), by calling (425) 564-6161, or by email: reference@bellevuecollege.edu.

Main Library Media Center: <http://bellevuecollege.edu/lmc/>

For the LMC online catalog: <http://bellevuecollege.edu/lmc/catalogs.html>

For article databases: <http://bellevuecollege.edu/lmc/periodicals.html>

For All of your Written Work

Submit proofread work only. Work not proofread will be returned once for a rewrite, expected to be handed in within 48 hours. If you need help with your writing, please make use of the following student support services:

Academic Success Center: <http://bellevuecollege.edu/academicsuccess/>

Academic Tutoring Center: <http://bellevuecollege.edu/tutoring/>

TRiO Student Support Services: <http://bellevuecollege.edu/TRiO/>

Writing Lab @ BCC: <http://bellevuecollege.edu/writinglab/>

Preventing Plagiarism

Plagiarism is a form of academic dishonesty occurring when students use information or material from outside sources and do not properly cite those sources. This is grounds for disciplinary action. It is your responsibility to understand plagiarism and its consequences. Plagiarism occurs if:

1. You do not cite quotations and/or attribute borrowed ideas.
2. You fail to enclose borrowed language in quotation marks.
3. You do not write summaries and paraphrases in your own words and/or don't document your source.
4. You turn in work created by another person.
5. You submit or use your own prior work for a current or past course, or work from one current course in another course without express permission from your professors. This may also be considered academic dishonesty.

Consequences: If it is determined that you have plagiarized or engaged in any forms of academic dishonesty, you will likely fail the assignment and possibly the course, despite points earned through other work. Acts of academic dishonesty are reviewed for disciplinary action.

A Note About Course Content

Since anthropologists examine just about every aspect of the social world, we sometimes talk about provocative material. Please be advised that we will likely explore controversial topics, they will always be framed within an academic context. Please be respectful in your comments and questions, but also keep an open mind. When we find ourselves in a space outside of our

comfort zone, it provides a great example of our own cultural constructs and is a powerful opportunity for learning. If you have any questions or concerns about content or climate send me an email.