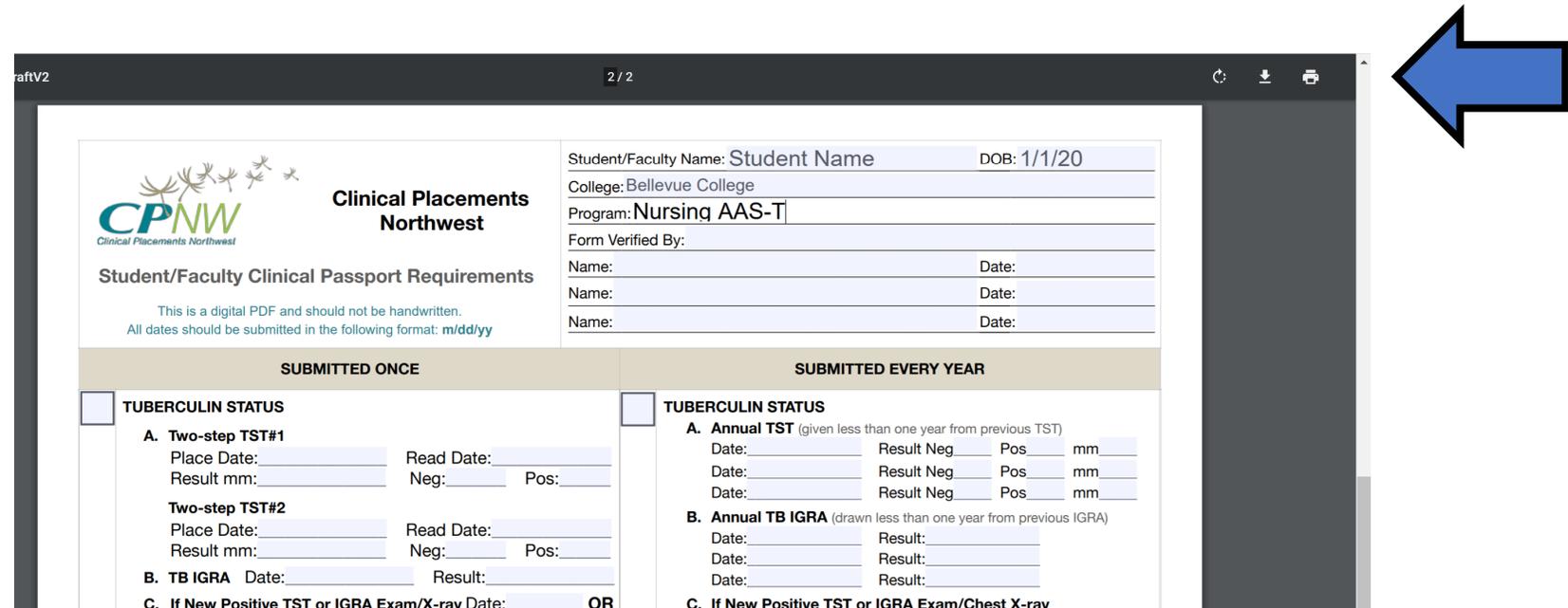


To flatten your Clinical Passport or any other form documents, fill it out completely and accurately (please note that the example used in these directions has not been filled out).

Click "Print" on whatever application you are using to fill out your Clinical Passport.

In Google Chrome, this is in the upper right corner.

In Adobe Acrobat, this is under File > Print



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Clinical Placements Northwest

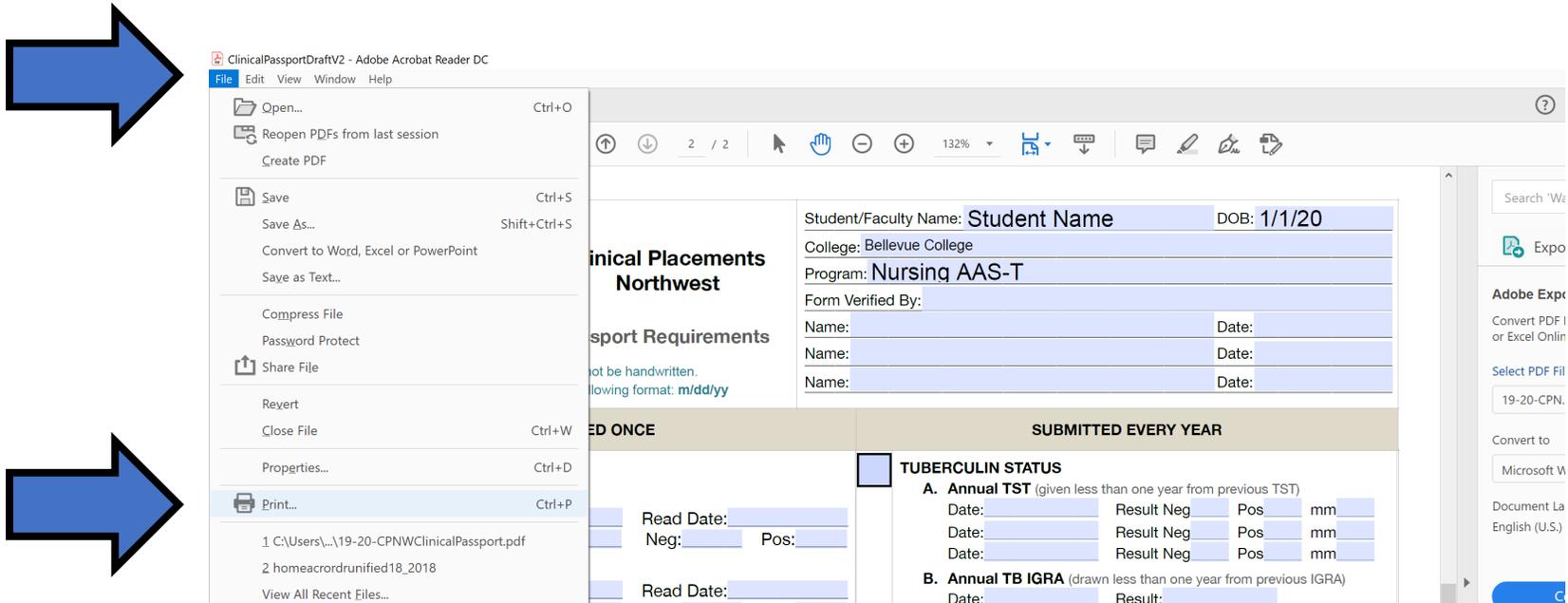
Student/Faculty Name: Student Name DOB: 1/1/20
College: Bellevue College
Program: Nursing AAS-T
Form Verified By:

Name: _____ Date: _____
Name: _____ Date: _____
Name: _____ Date: _____

Student/Faculty Clinical Passport Requirements

This is a digital PDF and should not be handwritten.
All dates should be submitted in the following format: m/dd/yy

SUBMITTED ONCE	SUBMITTED EVERY YEAR
<input type="checkbox"/> TUBERCULIN STATUS A. Two-step TST#1 Place Date: _____ Read Date: _____ Result mm: _____ Neg: _____ Pos: _____ Two-step TST#2 Place Date: _____ Read Date: _____ Result mm: _____ Neg: _____ Pos: _____ B. TB IGRA Date: _____ Result: _____ C. If New Positive TST or IGRA Exam/X-ray Date: _____ OR	<input type="checkbox"/> TUBERCULIN STATUS A. Annual TST (given less than one year from previous TST) Date: _____ Result Neg _____ Pos _____ mm _____ Date: _____ Result Neg _____ Pos _____ mm _____ Date: _____ Result Neg _____ Pos _____ mm _____ B. Annual TB IGRA (drawn less than one year from previous IGRA) Date: _____ Result: _____ Date: _____ Result: _____ Date: _____ Result: _____ C. If New Positive TST or IGRA Exam/Chest X-ray



ClinicalPassportDraftV2 - Adobe Acrobat Reader DC

File Edit View Window Help

- Open... Ctrl+O
- Reopen PDFs from last session
- Create PDF
- Save Ctrl+S
- Save As... Shift+Ctrl+S
- Convert to Word, Excel or PowerPoint
- Save as Text...
- Compress File
- Password Protect
- Share File
- Revert
- Close File Ctrl+W
- Properties... Ctrl+D
- Print... Ctrl+P**
- 1 C:\Users\...\19-20-CPNW\ClinicalPassport.pdf
- 2 homeacrordr unified18_2018
- View All Recent Files...

2 / 2 132%

Clinical Placements Northwest

Student/Faculty Name: Student Name DOB: 1/1/20
College: Bellevue College
Program: Nursing AAS-T
Form Verified By:

Name: _____ Date: _____
Name: _____ Date: _____
Name: _____ Date: _____

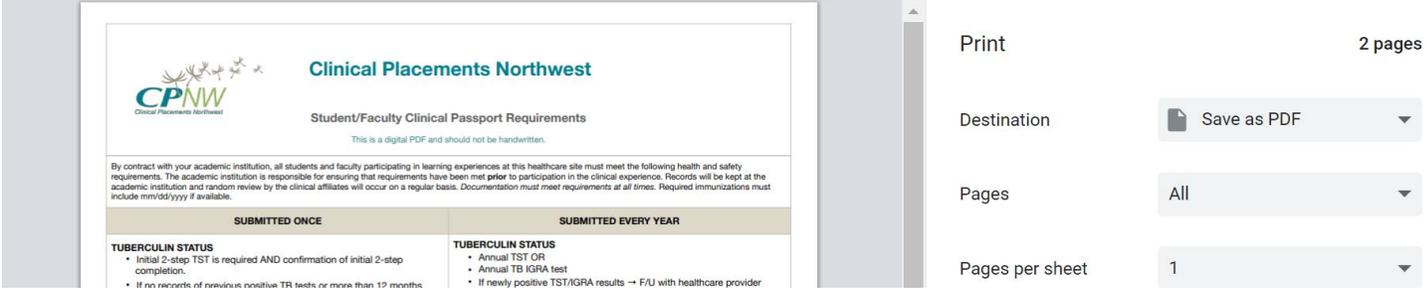
Student/Faculty Clinical Passport Requirements

This is a digital PDF and should not be handwritten.
All dates should be submitted in the following format: m/dd/yy

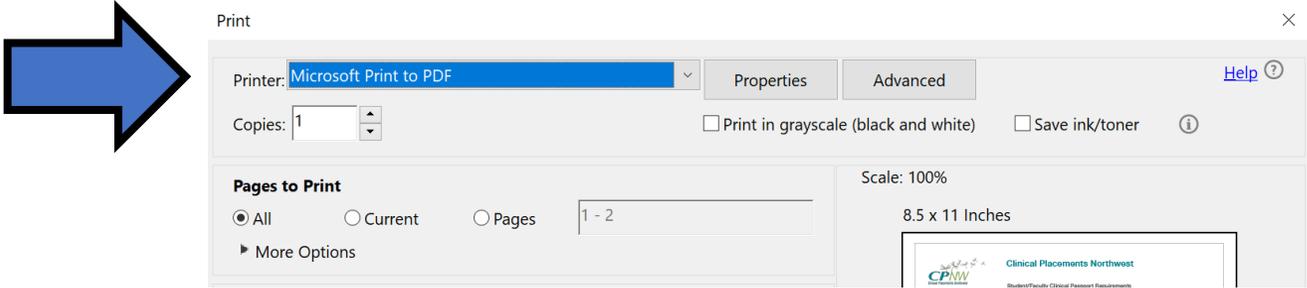
SUBMITTED ONCE	SUBMITTED EVERY YEAR
<input type="checkbox"/> TUBERCULIN STATUS A. Annual TST (given less than one year from previous TST) Date: _____ Result Neg _____ Pos _____ mm _____ Date: _____ Result Neg _____ Pos _____ mm _____ Date: _____ Result Neg _____ Pos _____ mm _____ B. Annual TB IGRA (drawn less than one year from previous IGRA) Date: _____ Result: _____ Date: _____ Result: _____ Date: _____ Result: _____	<input type="checkbox"/> TUBERCULIN STATUS A. Annual TST (given less than one year from previous TST) Date: _____ Result Neg _____ Pos _____ mm _____ Date: _____ Result Neg _____ Pos _____ mm _____ Date: _____ Result Neg _____ Pos _____ mm _____ B. Annual TB IGRA (drawn less than one year from previous IGRA) Date: _____ Result: _____ Date: _____ Result: _____ Date: _____ Result: _____

For “Destination” or “Printer” select “Save as PDF” or “Print to PDF”

Click Save and give your Clinical Passport a descriptive name, such as: YourStudentID_LastName_CP



The screenshot shows the 'Clinical Placements Northwest' website. The page title is 'Student/Faculty Clinical Passport Requirements'. Below the title, there is a note: 'This is a digital PDF and should not be handwritten.' The main content is divided into two columns: 'SUBMITTED ONCE' and 'SUBMITTED EVERY YEAR'. The 'SUBMITTED ONCE' column has a 'TUBERCULIN STATUS' section with two bullet points: 'Initial 2-step TST is required AND confirmation of initial 2-step completion.' and 'If no records of previous positive TB tests or more than 12 months'. The 'SUBMITTED EVERY YEAR' column also has a 'TUBERCULIN STATUS' section with three bullet points: 'Annual TST OR', 'Annual TB IGRA test', and 'If newly positive TST/IGRA results → F/U with healthcare provider'. To the right of the page, a print menu is open, showing 'Print' (2 pages), 'Destination' (Save as PDF), 'Pages' (All), and 'Pages per sheet' (1). A large blue arrow points from the 'Save as PDF' option in the print menu towards the right.

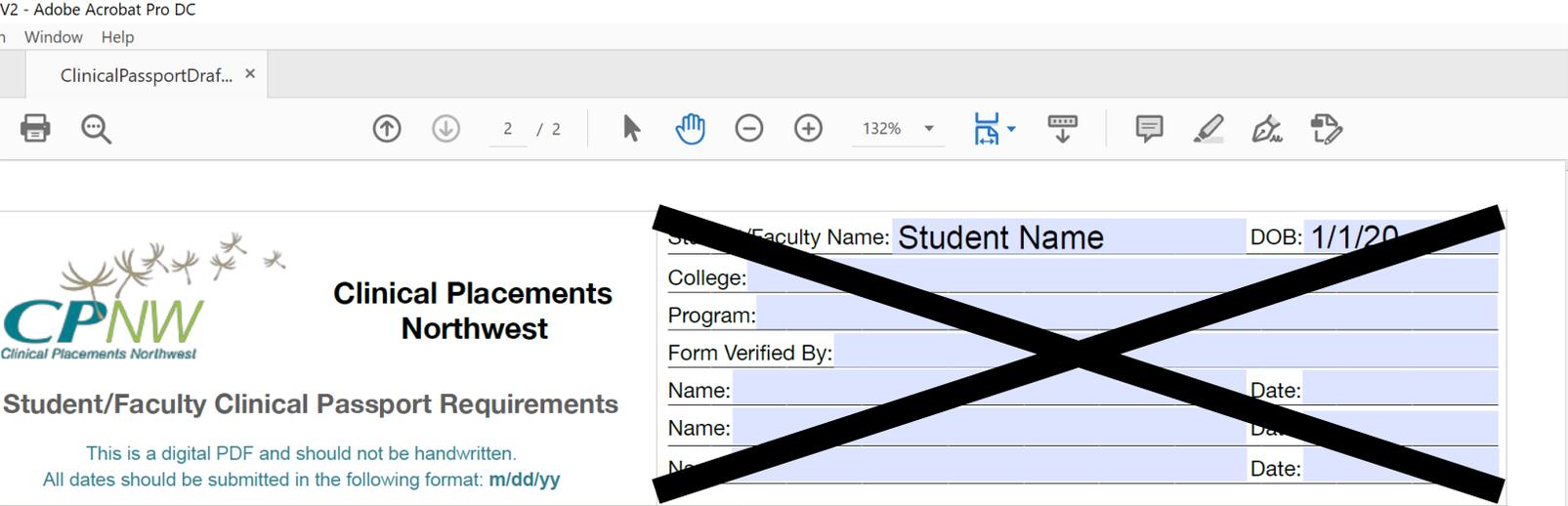


The screenshot shows the Windows Print dialog box. The printer is set to 'Microsoft Print to PDF'. There are buttons for 'Properties' and 'Advanced', and a 'Help' link. The 'Copies' field is set to 1. There are checkboxes for 'Print in grayscale (black and white)' and 'Save ink/toner'. The 'Pages to Print' section has radio buttons for 'All', 'Current', and 'Pages', with a text box containing '1 - 2'. The 'Scale' is set to 100%. The page size is '8.5 x 11 Inches'. A preview of the document is shown at the bottom right. A large blue arrow points from the left towards the 'Microsoft Print to PDF' printer selection.

Your new, flattened document will look slightly different than the old form. There will no longer be any blue fillable fields, and you should no longer be able to change any information.

Make sure that you attach your flattened document onto your NursingCAS application. This will ensure that no information is lost when it is uploaded or downloaded from your application!

Old, fillable form



New, flattened document

