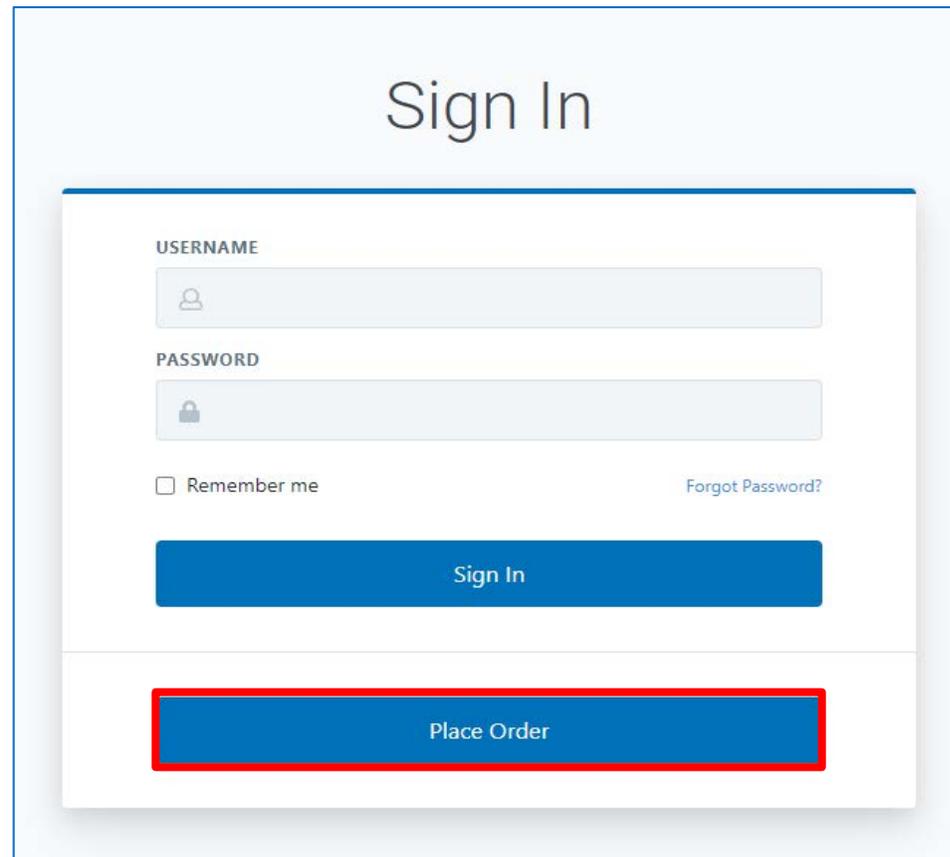# How to Place your Castle Branch Order
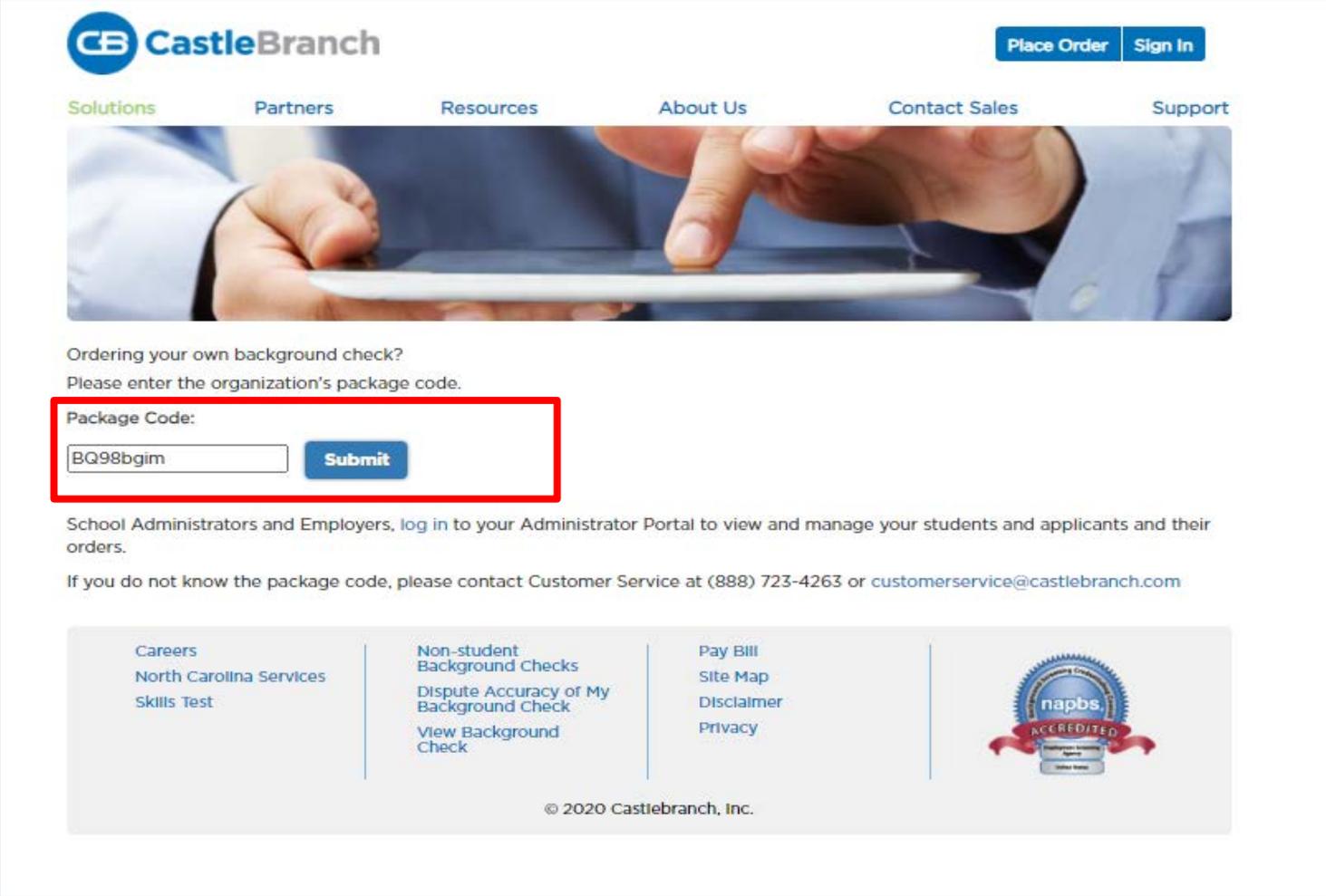
Bellevue College Nursing Assistant Certified Program
Package Code: BQ98bgim

Step 1: Go to login.castlebranch.com, and select the "Place Order" button. You will be redirected to a page where you can enter in an alpha numeric package code.
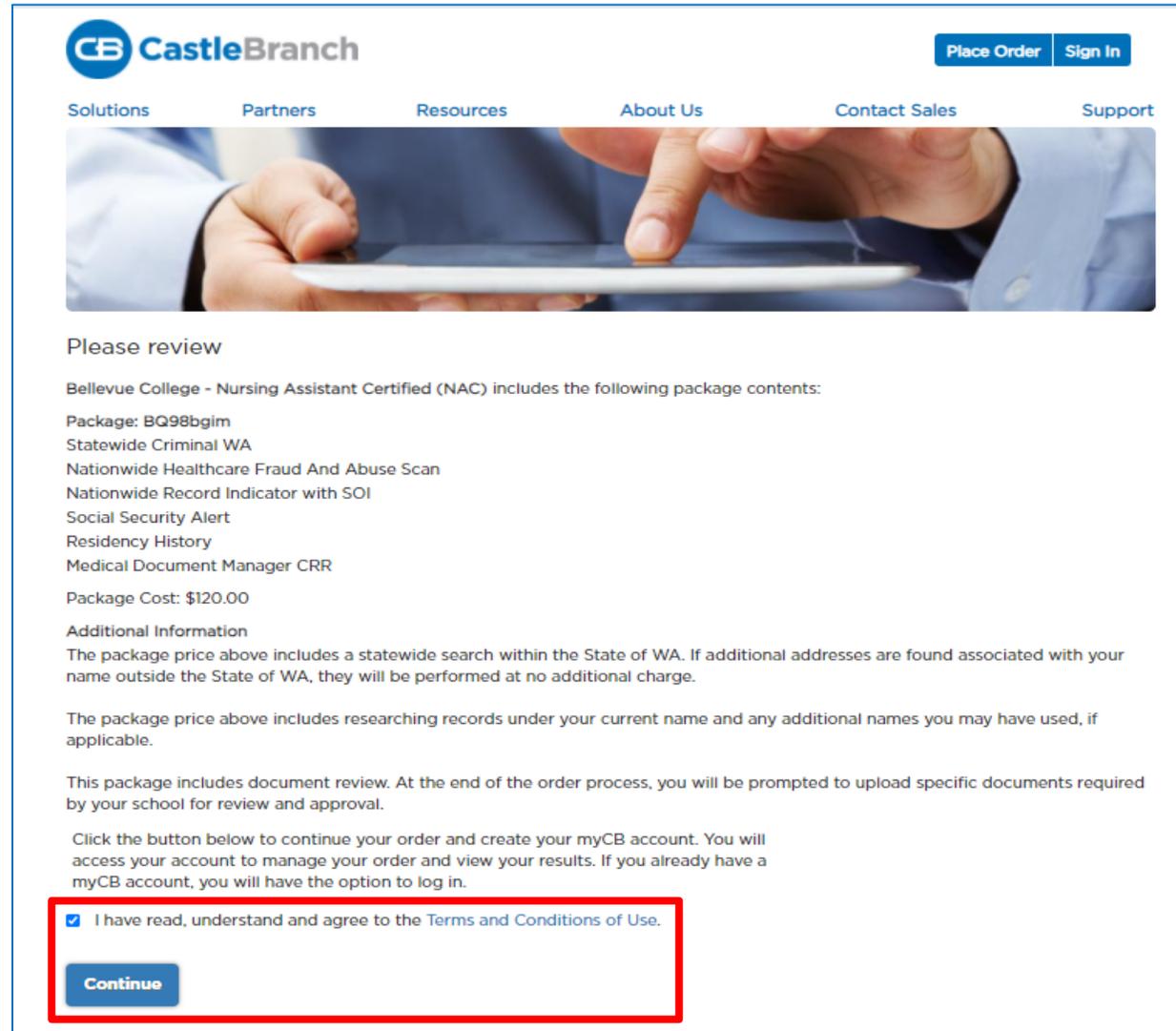
Step 2: Enter package code BQ98bgim. Once code is entered, click submit to continue.

Step 3: Click "I have read, understand and agree to the Terms and Conditions of Use" and click the "Continue" button.

Step 4: Next you will be prompted enter your personal information and payment details. Package Cost: $120.00.

Use your Bellevue College email address

Step 5: Once you have finished placing your order, click the "Next" button.

Step 6: After completing your user profile, click "Next" to access your myCB dashboard.

Step 7: From your myCB account, click on the "To-Do Lists" button to view the NAC admission requirements.

Step 8: Click on the plus sign (+) for each requirement to upload your documentation.

Still Need Help with your myCB account?
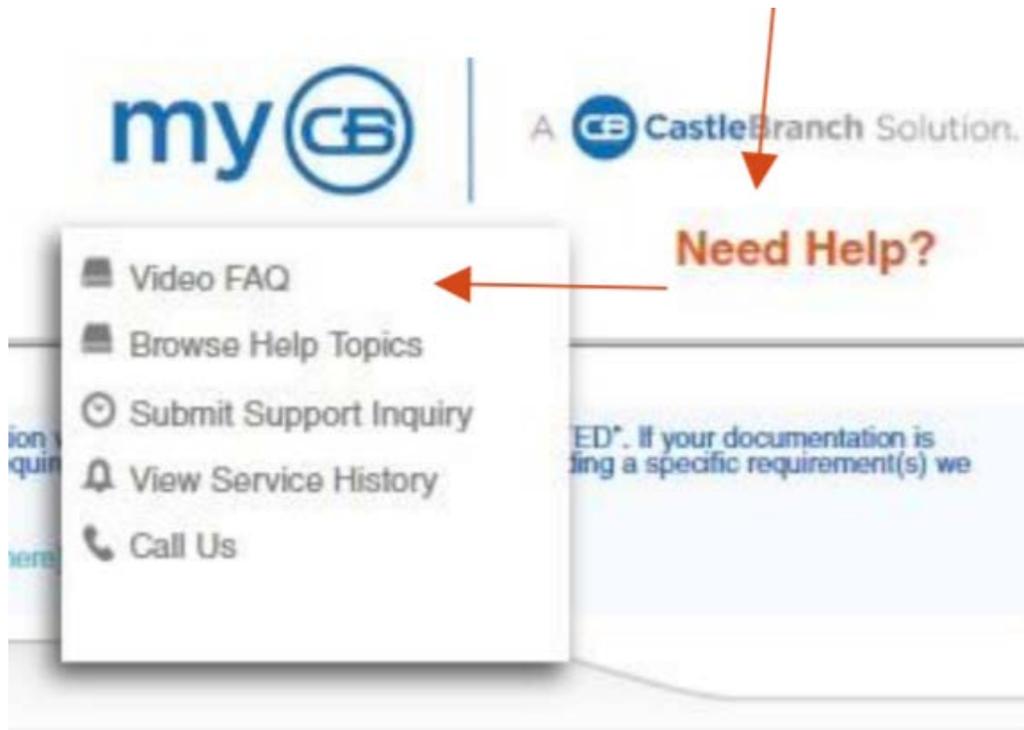
Look for the orange Need Help?

- Access helpful video FAQs

- Submit Support Inquiries

- Contact a **User Experience Specialist** at 888.723.4263