## Downloading your Castle Branch To-Do List Summary Report

MESSAGES

TO-DO LISTS

DOCUMENT CE

My Documents Share Documents

**Build Portfolio** 

RESOURCE CE

## 1. Sign in to login.castlebranch.com

- Hover over the Document Center button and then click "My Documents"
- Click the folder with the same name as your tracker e.g. Clinical Requirements BQ98bgim
- 4. Click on the file titled "Results\_901....pdf"
- 5. Click the orange download button to access your summary report.

4)	My Documents		
	Tags 🕨		Print Fax/Mail Cover Sheet
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	Clinical Requirements PP32	Merged-TDL-Files2016072511_	
	Drug Test	Results_9016072511315700.pdf	
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